

TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD MEETING
JUNE 18, 2020

(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Supervisor Hammond opened the meeting with the Pledge of Allegiance at 7 p.m. and on a motion by Councilman Hass, seconded by Councilwoman Butler and carried it was stated that the monthly bills had been audited for payment. Supervisor Hammond explained that the first item on the agenda was the Public Hearing which opened at 7 p.m. on proposed Local Law #1-2020 which would amend Town Code A240-8, Appendix, Road Improvement Specifications, Article II, Design and Construction. Supervisor Hammond asked if anyone had any questions/comments on the proposed local law. Councilman Van Slyke has concerns over the mailboxes being in a cluster. He feels that its unfair to ask the homeowners to get into their cars to drive down to retrieve their mail. He feels the homeowners should have their own individual mailbox. Supervisor Hammond is also in favor of individual mailboxes. D. Hass, Councilman believes that the Post Office determines locations of mailboxes, not Towns. After everyone was given the opportunity to speak, this Public Hearing was closed at 7:20 p.m.

The affidavit of Publication is available for viewing at the Town Clerk's office.

Motion by Councilman Wohlleber, seconded by Councilman Hass and an oral vote of 5 ayes to accept the Town Clerk's minutes of May 21, 2020 as written.

Public Comment Period – A. Beck, Town Resident was concerned over the speed limit on Weatherwax Rd and asked the Supervisor if the speed limit could be lowered. L. Hammond, Town Resident also spoke about his concerns with the excessive speeding on Weatherwax Rd.

D. Hass, Councilman stated this issue was brought to the County's attention several years ago and they rejected the town's request for a reduction in the speed limit. However, Supervisor Hammond stated he will send a letter to the County once again requesting a lower speed limit on Weatherwax Rd. K. Kronau, Town resident and local Developer voiced his concerns over the requirements needed for the road in the Quail Meadows Development. Mr. Kronau is developing Quail Meadows which is a (3) phase subdivision and is currently in phase 3. The issue is the 3-year Warranty that he has a problem with. He has researched other towns and was told they did not require a warranty. Mr. Kronau feels that if the road is built to Town Specifications, it should be accepted and then the Town owns it. He would like the Board to re-address this issue and perhaps they can come to a compromise. He understands there are cracks in the pavement that need to be fixed. Supervisor Hammond stated the proposal looks fine to him however, there are some concerns such as water coming up and cracking in the pavement that need to be addressed. Supervisor Hammond suggested that Mr. Kronau follow up with his engineers to set up a time that they can meet with the Town's Engineer and Toby Chadwick, Highway Superintendent to rectify this issue. T. Russell, Planning Board Chairman asked Supervisor Hammond not to make any decisions until everyone had a chance to discuss this issue at the meeting which is being scheduled. K. Seifridserger, Town resident stated she has called several times asking for brush to be picked up. However, it has not been picked up yet and she called in May.

Supervisor Hammond stated that he and Sue Horton, Town Clerk have informed the Highway Superintendent and he stated he would pick it up as soon as his crew is available, as they are working on another project in the Town. With no other comments this portion of the meeting was closed.

Liaison Reports:

Planning Board-Town Board members had copies of the Planning Board meeting minutes from June 9th in their packet. T. Russell spoke about the zoom meeting and discussed agenda items with the Town Board. Supervisor Hammond asked about the issue on Lynn Rd. regarding the wood processing business. T. Russell stated all aspects of a SUP (Special Use Permit) have been exhausted. Therefore, it was recommended by R. Ryan, Planning Board attorney, that this go directly to the ZBA. T. Russell also stated that Mr. Gush will make his presentation at the July Planning Board meeting to discuss his eight (8) lot major subdivision on Route 355.

Zoning Board- ZBA did not have a meeting, but P. Jamison spoke regarding Mr. Hitchcock and that no application had been received yet.

Fire Company – Town Board members had copies of the May 2020 Fire Co. report.

Library – E. Gresens reported that at this time the Library is on limited services. If you need to get in touch with the Library, you can call when open or text. E. Gresens was concerned over the stairs to the Library not being completed yet. Supervisor Hammond stated that he spoke with the contractor doing the work to make sure the stairs are up to code and this contractor said that he would do so.

Youth Advisory Board- T. Buker reported on the Youth activities and that summer camp will be happening. She also stated due to COVID19 group sizes will be much smaller and there will only 50 campers per week accepted.

CAC- no meeting

Correspondence:

Letter of Resignation- Vivian Kelly

Supervisor Hammond sadly stated Vivian Kelly has resigned as Deputy Town Clerk. Vivian has worked for the Town for over 30 years and she will be sadly missed.

Charter Communications

Memos dated June 1st and June 16th from Charter Communications regarding upcoming changes.

Kronau Group- Quail Meadows

This was discussed during the public comment period of the agenda.

Letter of Resignation- Dennis Bates

Supervisor Hammond stated Dennis Bates had submitted his letter of resignation dated June 15th, 2020 from the Board of Assessment Review. Supervisor Hammond said Betsy Pinho, Town Assessor, will be advertising for a replacement.

Governor Andrew Cuomo Juneteenth Letter- A letter dated June 17th from the Governor's office announced that all NYS offices will be closed on Friday, June 19th, 2020 in observance of 155th anniversary of Juneteenth, an annual commemoration of the end of slavery in the United States.

Discussion Items:

Kara Seifridsberger- Trees – This was addressed during the Public Comment period of the agenda and will be voted on during the Action Items part of the agenda.

Grant for Culvert- Poestenkill's attempt in 2018 and 2019 to obtain funding to replace the Reichard's Farm Rd bridge (culvert) were unsuccessful under the Bridges New York Program because we were not able to score a high priority ranking. T. Russell talked with Bob Wright from NY DOT/Bridge Engineer and discussed the current condition of the bridge and the attempts to replace. B Wright will do research on his end and respond by mid-week on his thoughts and suggestions. T. Russell talked with F. Dunwell from EnCon's Region 3 offices on possible alternative funding sources. Motion by Councilman Van Slyke, seconded by Councilman Wohlleber an oral vote of 5 ayes to allow Supervisor Hammond to apply for a grant if needed.

Kronau Group- As discussed during the public comment period of the agenda there will be a meeting with K. Kronau's Engineer and the Town's Engineer along with Toby Chadwick, Highway Superintendent to discuss outstanding issues.

Action Items:

Adopt Local Law#1-2020 – IN THE MATTER OF THE TOWN OF POESTENKILL, NY TOWN CODE A240-8, Appendix/Road Improvement Specifications, Article II, Design and Construction, is hereby amended to add a new paragraph; I. Road specifications, improvements

MOVED BY: Councilman Hass

SECONDED BY: Councilwoman Butler

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES

Councilman Hass: YES

Councilman Van Slyke: YES

Councilman Wohlleber: YES

Supervisor Hammond: YES

Approval Pending Kara Seifridsberger - Motion by Councilman Van Slyke, seconded by Councilman Wohlleber on the proposal of Kara Seifridsberger, 63 Snyder's Corners Rd. to appear in front of the Planning Board at their next scheduled meeting for their approval to consider a mining application. (If and when the Planning Board gives their ok, it is understood by the homeowner, she would have to follow up with DEC).

Appoint Betsy Pinho as Assessor – Motion by Councilman Hass, seconded by Councilman Van Slyke and an oral vote of 5 ayes to appoint Betsy Pinho as the Town Assessor, effective immediately to fill the unexpired term of the previous Assessor, Brian Jackson. Betsy Pinho's term will expire September 2025.

Appoint Tiffany Buker as Deputy Town Clerk - Motion by Councilman Van Slyke, seconded by Councilman Wohlleber and an oral vote of 5 ayes to recognize the Town Clerk's appointment of Tiffany Buker as Deputy Town Clerk, and Deputy Tax Collector with an hourly wage of \$18.00

for said positions to be paid monthly to fill the unexpired term of the previous Deputy Town Clerk, Vivian Kelly. Term will expire 12/31/2020. Motion by Van Slyke, seconded by Wohlleber and an oral vote of 5 ayes to appoint T. Buker, Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/2020.

Deputy Town Clerk's Training Hours – Motion by Councilwoman Butler, seconded by Councilman Wohlleber to authorized 40 training hours at \$18/per hr. (\$720) to be used to train Tiffany Buker, Deputy Town Clerk.

Accept Plank Road Parcel – Town resident D. Shackett wanted to “donate” her parcel of land (0.04) to the Town which is located on Plank Road. After a discussion, Board members had no interest in this matter. Supervisor Hammond stated he would notify the town resident of the Board's decision.

Reports:

Supervisor's Report- Supervisor Hammond stated he would start the appropriate process regarding the concern's town residents are having over the excessive speeding on Weatherwax Rd. He will send a letter to the County regarding this on-going issue.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included working on Public Hearing notice for tonight's meeting and working with the Building Inspector/Code Enforcement Officer on a personnel matter.

Town Clerk's Report – Motion by Councilman Wohlleber, seconded by Councilman Hass and an oral vote of 5 ayes to accept the Town Clerk's report of May 2020. The total amount received in the Clerk's office was \$4,838.97 and of that amount \$4,580.88 was remitted to the Supervisor.

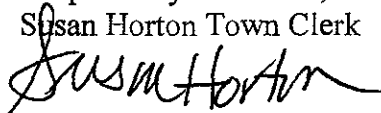
Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. T. Church, Building Inspector/Code Enforcement Officer stated he was very busy this month especially with pool permits. He also stated his training classes will resume in July. There were also reports from the Assessor, DCO, Water Manager/811 report and the Highway Dept. report. R. Brunet, Water Manager reported that the Annual Drinking Water Quality Report was submitted and approved to the County and State. He also reported that for the first time the Town was required by EPA to do lead/cooper testing which was completed this week. R. Brunet also stated that he has been very busy filling pools for residents in the water district. He feels this is a benefit to both residents and the town, as the residents save money and the town generates more revenue.

Payment of Bills:

Motion by Councilman Hass, seconded by Councilwoman Butler and an oral vote of 5 ayes to pay Warrant #11-2020 in the amount of \$120,360.36. Motion by Councilman Hass, seconded by Councilwoman Butler and an oral vote of 5 ayes to pay Warrant #12-2020 in the amount of \$53,904.77.

Motion by Councilman Hass, seconded by Councilman Wohlleber, and carried to adjourn this meeting at 7:55 p.m.

Respectfully submitted,
Susan Horton Town Clerk



TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD WORKSHOP
July 6, 2020
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

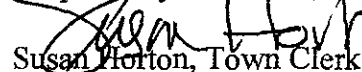
Susan Horton, Town Clerk

Supervisor Hammond opened the Workshop with the Pledge of Allegiance and on a motion by Councilman Hass, seconded by Councilwoman Butler the Board entered into the Workshop. Supervisor Hammond thanked everyone for attending tonight's Workshop.

This purpose of this Workshop was to authorize Supervisor Hammond to forward to Rensselaer County the Shared Services document for the Town of Poestenkill. Motion by Hass, seconded by Butler and an oral vote of 5 ayes to authorize Supervisor Hammond to send Shared Services document to Rensselaer County.

Motion by Van Slyke, seconded by Wohlleber and carried to immediately adjourn this workshop at 7:30 p.m.

Respectfully submitted,


Susan Horton, Town Clerk



June 18, 2020

Re: Charter Communications- upcoming changes

Dear Municipal Official:

Charter Communications ("Charter"), locally known as Spectrum, is making its customers aware that on or around July 18, 2020, Showtime Showcase will be rebranding to SHO BET and Showtime Beyond will be rebranding to Showtime Showcase in the channel lineup serving your community.

For a complete channel lineup, visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Egan", written over a light blue horizontal line.

Kevin Egan
Director, Government Affairs
Charter Communications

Charter

COMMUNICATIONS

July 1, 2020

Re: Charter Communications- upcoming changes

Dear Municipal Official:

This letter will serve as notice that on or around August 1, 2020, Charter Communications ("Charter"), locally known as Spectrum, will launch Big Ten Network, channel 382, to Spectrum TV Sports Pack on the channel lineup serving your community.

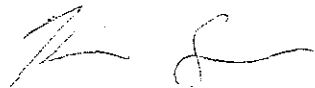
On or around August 1, 2020, American Heroes Channel 140, Discovery Family Channel 266 and Science Channel 136, currently placed on SPP Tier 2 will be moved to SPP Tier 1 on the channel lineup serving your community.

On or around August 1, 2020, the Spectrum news feed currently located on channels 1, 10 and 200 in the Champlain and Malone lineups and channels 1, 20 and 200 in the Saranac Lake lineup will change from Spectrum News Central New York to Spectrum News-North Country. Spectrum News features news, weather, traffic, information and other original news programming.

For a complete channel lineup, visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,



Kevin Egan
Director, Government Affairs
Charter Communications

Charter

COMMUNICATIONS

July 5, 2020

Re: Charter Communications- Upcoming Changes

Dear Municipal Official:

At Charter, locally known as Spectrum, we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers with products and services we are sure they will enjoy.

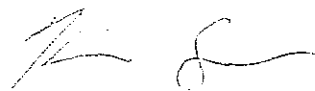
Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and continue to rise. Despite our best efforts to control these costs, this has resulted in a change in the rates we charge our customers.

Effective on or after July 5, 2020, customers are being noticed via bill message of the following monthly pricing changes, which will take effect on or after August 5, 2020. Customer promotional rates will not change until the end of the promotion period.

Services/Products/Equipment	Pricing Adjustment
Broadcast TV Surcharge	Will increase by \$2.95. This reflects the costs incurred from local Broadcast TV Stations.
Spectrum TV Select	Will increase by \$1.50.
Spectrum TV Silver	Will increase by \$1.50.
Spectrum TV Gold	Will increase by \$1.50.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,



Kevin Egan
Director, Government Affairs
Charter Communications

Charter

COMMUNICATIONS

July 11, 2020

Re: Charter Communications- upcoming changes

Dear Municipal Official:

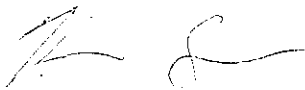
This letter will serve as notice that on or around August 11, 2020, Charter Communications ("Charter"), locally known as Spectrum, will launch TVG HD, channel 413, to SPP Tier 2 on the channel lineup serving your community.

On or around August 15, 2020, BYU TV HD, channel 465 will launch on SPP Tier 1 on the channel lineup serving your community.

For a complete channel lineup, visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,



Kevin Egan
Director, Government Affairs
Charter Communications

Charter

COMMUNICATIONS CORPORATION

July 13, 2020

Re: Charter Communications- upcoming changes

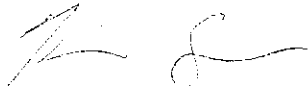
Dear Municipal Official:

This letter will serve as notice that on or around August 11, 2020, Charter Communications ("Charter"), locally known as Spectrum will be launching Black News Channel on SPP Tier 1 and the Spectrum Lifestyle package in HD on channel 232 in the lineup serving your community.

For a complete channel lineup, visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,



Kevin Egan
Director, Government Affairs
Charter Communications

**Poestenkill Fire Company
 Custom Summary Report
 April through June 2020**

	Apr - Jun 20
Income	
Income Donation	40.00
Sale of Equipment	12,200.00
Town Contract Money	109,347.96
Total Income	121,587.96
Gross Profit	121,587.96
Expense	
Bank Service Charge	4.00
Building Fuel (heating)	
East Poestenkill (propane)	362.23
Main Station (Propanel)	1,386.34
Total Building Fuel (heating)	1,748.57
Building Maintance	
Cleaning Supplies	240.03
Main Station	3,807.21
Refuse	369.65
Total Building Maintance	4,416.89
Code 100	67.30
Electric	
East Poestenkill	68.10
Main Station	63.06
Total Electric	131.16
Equipment	
New Equipment	26,980.26
Repair & Maintance	3,523.56
Total Equipment	30,503.82
Fire Prevention	192.00
Fire Trucks	
Fuel	513.34
Repair & Maintance	7,151.37
Total Fire Trucks	7,664.71
Funerals	85.00
Insurance	19,877.11
Internet & Phone	320.96
Medical Supplies	1,194.93
Memorial Day	95.00
Memorial Donation	170.00
Office Supplies	
Postage	110.00
Office Supplies - Other	299.46
Total Office Supplies	409.46
Physcals	240.00
Porfessional Services	4,250.00
Reimbursement	92.27
Security Alarm	195.00
Solar	647.29
Telephone	
East Poestenkill	83.06
Main Station	112.94
Total Telephone	196.00
Transfer to Memorial Fund	10,000.00
Transfer to Vechlcie Replacemen	40,000.00
Water	38.42
Total Expense	122,539.89
Net Income	-951.93

Poestenkill Fire Company
Custom Summary Report
June 2020

	<u>Jun 20</u>
Income	
Town Contract Money	109,347.96
Total Income	<u>109,347.96</u>
Gross Profit	109,347.96
Expense	
Building Maintance	
Cleaning Supplies	240.03
Main Station	3,351.87
Refuse	226.55
Total Building Maintance	<u>3,818.45</u>
Electric	
East Poestenkill	22.70
Main Station	21.02
Total Electric	<u>43.72</u>
Equipment	
New Equipment	13,039.21
Repair & Maintance	812.24
Total Equipment	<u>13,851.45</u>
Fire Prevention	192.00
Fire Trucks	
Repair & Maintance	108.48
Total Fire Trucks	<u>108.48</u>
Internet & Phone	111.55
Medical Supplies	428.00
Memorial Day	95.00
Memorial Donation	95.00
Office Supplies	
Postage	110.00
Total Office Supplies	<u>110.00</u>
Physicals	120.00
Security Alarm	65.00
Solar	647.29
Telephone	
East Poestenkill	41.64
Main Station	57.30
Total Telephone	<u>98.94</u>
Transfer to Memorial Fund	10,000.00
Transfer to Vechicle Replacemen	40,000.00
Total Expense	<u>69,784.88</u>
Net Income	<u><u>39,563.08</u></u>

Michelle Asquith

From: jackcaseyj@aol.com
Sent: Tuesday, July 14, 2020 6:34 AM
To: khammond@poestenkillny.com; ewohlleber@poestenkillny.com
Subject: Ambulance District
Attachments: MEMO.Ambulance District.pdf

Gentlemen:

You have asked many pertinent questions about establishing an ambulance district for Poestenkill. I attach a concise summary of some very long and intricate statutes regarding the four ways in which a town may provide ambulance services to its residence. I will be available after two discuss if you have further questions.

JACK

MEMO: Poestenkill Town Board

FROM: Jack Casey, Town Attorney

DATE: 07/14/20

RE: Providing ambulance services, and/or establishing an ambulance district.

After reviewing the statutory scheme, there are four different ways for the Board to provide ambulance service to the residence of the Town.

1. Contract with Fire Service (Town Law 184). This is least attractive alternative because “use fees” cannot be charged to offset costs.

2. Ordinary budget provision (General Municipal Law 122-B) where a line item could fund the ambulance service directly. User fees may be charged. The service and its cost would be “buried” in the budget.

3. Creation of an ambulance taxing district under (Town Law art 12)

Owners of 50% of the taxable real estate in the town must petition the board to do it (Town Law 192). The board enacts the district based upon the petition if it finds creation of the district is in the “public interest” (Town Law 194). If the Board wants to hold a mandatory referendum before the district is enacted, it can make this referendum a condition of establishing the district (Town Law 94).

4. Creation of an ambulance taxing district under Town Law art 12-A

The Town Board sets the lines of the district, publishes them and then schedules a hearing to listen to citizens and assure the lines embrace those who need and want the service. If other lines are proposed (other than lines contiguous with the Town’s borders) a new map will be drawn up and once it’s finalized, the Board gives notice (Town Law 192) and after the lines are adjusted (to include people who need to be in it and weren’t, or to exclude those who don’t want it) the Town Board holds a new hearing and if acceptable passes a resolution to create the district. Thirty days are given for 5% of the voters (or 100 voters whichever is less) in the last gubernatorial to request a permissive referendum (Town Law 209-e) OR the Board itself can either wait out the 30 days and the resolution becomes effective, or order a mandatory referendum (Town Law 94) in which case a majority vote would create the district.

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on July 16, 2020

RESOLUTION NO. __ OF THE YEAR 2020:

**RESOLUTION OF THE TOWN BOARD OF
THE TOWN OF POESTENKILL, NEW YORK,
TO COMMENCE THE CREATION OF THE
POESTENKILL AMBULANCE DISTRICT
SUBJECT TO MANDATORY REFERENDUM**

WHEREAS, The Town Board takes notice that many residents desire improved ambulance service in the Town of Poestenkill; and

WHEREAS, the Town Board finds that ambulance services could greatly improve if it creates a Poestenkill Ambulance District, authorized to raise funds by levying a tax on real property; and

WHEREAS, the Town Board desires that this new taxing district be enacted only if a majority of Town residents approve; and

WHEREAS, the Town Board wishes to assure that this additional taxing authority will not be authorized unless and until a majority of residents vote to create it by way of a mandatory referendum (Town Law 94);

NOW BE IT THEREFORE RESOLVED, that the Town Board of the Town of Poestenkill, in compliance with Town Law 209-e, hereby instructs the Town Attorney to file with the Town Clerk no later than July 21, 2020 a "Map, Plan and Report" (MPR) concerning the creation of the Poestenkill Ambulance District with the requisite information required by Town Law 209-c; and

BE IT FURTHER RESOLVED, that the metes and bounds of the proposed Ambulance District shall be coterminous with the boundaries of the Town of Poestenkill; and

BE IT FURTHER RESOLVED, that the Town Board hereby schedules a public hearing regarding the establishment of this ambulance district to be held August __, 2020; and

BE IT FURTHER RESOLVED, that effective July 23, 2020, the Town Board adopts and issues an order pursuant to Town Law 209-d, directing the Town Attorney to publish a notice of a public hearing in the Troy Record on the MPR and the proposed Ambulance District to be

held August __, 2020; and also directs the Town Clerk post such order and notice in the Office of the Town Clerk on July 23 as well; and

BE IT FURTHER RESOLVED, that said order shall state, as set forth in the MPR the boundaries of the proposed ambulance district and what the maximum annual expenditure for such services shall be and how such services will be provided; and

BE IT FURTHER RESOLVED, that any resolution presented to the Town Board to create such ambulance contain a provision requiring a mandatory referendum so that a vote of a majority of voters in the Town of Poestenkill must approve the district before it can be established.

MOVED BY: _____

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: Yes _____

Councilman David Hass: Yes _____

Councilman Harold Van Slyke: Yes _____

Councilman Eric Wohlleber: Yes _____

Supervisor Keith Hammond Yes _____

Prepared and approved
as to form by:
John Casey, Esq.,
Town Attorney

BY ORDER OF THE POESTENKILL TOWN BOARD

(effective after July 23, 2020)

In order to begin the process of establishing an Ambulance District in and for the Town of Poestenkill, and subsequent to the filing of the Map, Plan and Report (MPR) for such district in the Office of the Town Clerk pursuant to Town Law 202-c, the Town Board of the Town of Poestenkill hereby

ORDERS that the Town Attorney publish in the Troy Record at least ten and no more than twenty days before August __, 2020, a Notice of Public Hearing setting forth the date and time for such hearing, the purpose of the meeting, the boundaries of such proposed district being coterminous with the town boundaries, and the maximum amount the district proposes requires to fund its services.

MOVED BY: _____

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: Yes _____

Councilman David Hass: Yes _____

Councilman Harold Van Slyke: Yes _____

Councilman Eric Wohlleber: Yes _____

Supervisor Keith Hammond Yes _____

Prepared and approved
as to form by:

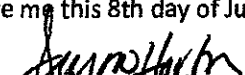
John T. Casey, Esq.,
Town Attorney

TOWN CLERK'S MONTHLY REPORT

Town of Poestenkill, New York

June 2020

To THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

	Conservation Fees to the Town:	\$ 12.98
	Marriage License 5 @ \$ 7.50	\$ 37.50
	Marriage Certificate 5 @ \$10.00	\$ 50.00
A1255	Total Town Clerk Fees	\$ 100.48
A-1090	Penalties/Interest	\$
A1289	Registrar	\$ 240.00
A2655	Minor Sales – Copies (certified copy) –	\$
A2544	Local Fee for Dogs –	102.00
A2115	Planning Board Fees - \$129.62 ZBA Fees - \$	\$ 129.62
A2555	Building Permits	\$ 1307.56
A-2545	Peddlers Permit	\$
2110	Water Benefit Charge	\$
A2720	Water Meter Fee - \$ 550.00	
A2240	Misc. Water Charges - 665.00 (fill pools)	
A2710	Water Permit Fee - 80.00	
1001	Water Billing - 1891.68	
	TOTAL WATER CHARGES	\$ 3,186.68
	REVENUE TO SUPERVISOR	\$ 5,066.34
	Amount paid to State Comptroller for Games of Chance License	\$
	Amount paid to DEC for Conservation Licenses	\$ 222.02
	Amount paid to AG & Markets for fee for unsprayed/unneutered Dog program	\$ 26.00
	Amount paid to State Health Dept. for Marriage Licenses	\$ 112.50
	TOTAL DISBURSED	\$ 360.52
	June 8, 2020	\$
	Keith Hammond, Town Supervisor	
	TOTAL AMOUNT RECEIVED BY CLERK	\$ 5,426.86
<p>State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during June. Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 8th day of July 2020.</p> 		



Town of Poestenkill

Assessor's Office

P.O. Box 210 38 Davis Drive

Poestenkill, NY 12140

518-283-5100 Ext. 101

TO: POESTENKILL TOWN BOARD

FROM:  Betsy Pinho, Assessor

RE: Assessor's Report for June 2020

All Board of Assessment Review changes and corrections were added to the 2020 final assessment roll, which is the basis for the September 2020 school tax bills and the January 2021 property tax bills.

Starting July 1, 2020, a hardcopy of the 2020 final assessment roll is available in the Assessor's Office as well as the Town Clerk's Office. An electronic version of the final roll is also available on the Town website. The required final assessment roll legal notice for July 1, 2020 was published in the Troy Record.

The Board of Assessment Review has a vacancy. Board of Assessment Review members must be Town residents. This position vacancy is posted on the Town website.

All other Assessor Office functions, such as processing deeds and building permits, responding to resident inquires, and updating the Real Property System, continue as normal.

cc: Susan Horton, Town Clerk

Town of Poestenkill
Office of the Water Department
P.O. Box 210
Poestenkill, NY 12140

Memorandum

To: Town Supervisor- Keith Hammond
Town Board Members – June Butler, David Hass, Harold Van Slyke,
Eric Wohlleber (Deputy Town Supervisor)
Town Attorney – Jack Casey

From: Robert L. Brunet, P.E. / Water Manager *RLB*

Date: July 10, 2020

RE: Monthly Activities (June - July)

OVERVIEW:

In both the Water and the 811 disciplines all our requirements were met or exceeded during this period without any major problem.

WATER REPORT:

From an overall viewpoint everything is going quite well, but very busy.
During this period we have continued implementing the new testing requirements for 2020, as specified by the RCDOH in the **Poestenkill SDWIS / State Water Sample Report Schedule for 2020.**

Water pipeline locating: In past reports I have mentioned some of the problems locating our underground water pipes. This is required of us for every 811 mark-out request which we receive as well as in our own leak locating efforts. I recently was sent the results of a survey to answer the question **“What utility is the most difficult to locate?”** (Attachment#1) The results are: Electric - 3.8%, Gas – 24.5%, Telephone – 30.8%, and **Water – 40.7%.** These results confirm our past reported difficulties with performing our 811 job effectively. For ten years I performed all the locate and mark out requests for Verizon for Manhattan and the Bronx and I can tell you that our system markouts are just as challenging. The reason I am mentioning this in this report is to

insure that you are aware of the protentional problems and the consequences if this job is not performed properly. The “take-away” here is that the 811 job should not be taken for granted (as has been the situation in the past, to the detriment of Poestenkill – two specific past situations caused us over \$3,000 to repair.); We continue to meet all of our responsibilities of the 811 job.

The major undertaking which we had this period is the required special testing of a number of our residents buildings (16) for lead and copper content in the Municipal Water. **The U.S. Environmental Protection Agency and the New York State Health Department has now mandated that the Town take a water sample for lead and copper from individual faucets from buildings within the Water District.** This was extremely time consuming, but we have distributed the necessary test materials to the involved residents, and we collected these test samples on 6/16/20, and then brought them to Bender Labs for testing. Indications are that we will not be required to perform these tests again for many years. We will report on test results next month.

We took the NYSDOH required quarterly test samples for Total Trihalomethanes and Total Haloacetic Acid at both the Town Hall and the Poestenkill Fire Company. Additionally, we also took other NYSDOH required samples, including Chloroform, Bromodichloromethane, Dibromochloromethane, Bromoform, Dibromoacetic acid, Dichloroacetic Acid, Monobromoacetic acid, and Trichloroacetic acid. These required quarterly results are the most critical of the year and I am pleased to report that we received the test results from Bender Labs which stated that all the results were “within acceptable standards”. This result bodes very well for the unique annual test requirements for 2020.

A major frustration this period has been an increase in late bill payments; both Sue and I are strongly addressing this issue.and we will keep you informed of our progress.

Our department’s emphasis continues to be keeping the water safe for our residents, continuing our improvement in eliminating water leakage, planning for further improvements to our system, and continuing to be responsive to the needs of our residents.

RESIDENT ISSUES AND REQUESTS THIS PERIOD:

Handled a number of customer “water usage” and billing issues. All issues were positively resolved, and the majority of the residents paid their outstanding bills, with exceptions which we are “working” on.

Received a call from a resident stating that his sprinkler system had very low volume and pressure. After diagnosing the situation, I informed the resident to open and close the ball valve on his system several times to clear any chlorine blockage in his internal plumbing. On the follow up call he stated that the situation had improved after he

followed our recommendations. This is a frequent type of situation, particularly where the resident has an older ½” plumbing system in the house.

Also received a call from another resident with a similar problem (as mentioned above) and the issue was resolved without the resident needing to call and pay a plumber.

STATUS OF SPECIFIC NORMAL WATER OPERATIONAL FUNCTIONS:

We continued working on our seasonal hydrant flushing program and have already flushed most “Dead End” streets and numerous intermediate hydrants on non-dead end streets.

We completed four new water installations to residents homes this period, with only minor difficulties.

We performed the periodic inspections of the water tank on Hinkle Road, both interior and exterior; all is well. We are also working with Taylor Young (National Accounts Manager) at the PITTSBURG TANK & TOWER GROUP to ensure that we meet all AWWA requirements regarding tank issues.

On July 1st I attended the “Mueller Virtual Product Training NY AWWA” regarding rebuilding our hydrants. This training was free and also provided “CEU Training Credits”.

On June 30th I met with Chris Goodrich (Area Manager-EJP) and performed the quarterly meter readings for all our water users for billing purposes. Also coordinated with Sue Horton regarding the updating of the Town computer for the new meter billing procedure. This undertaking also included the finalization of our Operations Manual for our new Muller Meter Package purchased in the first quarter 2020.

We “weed wacked” and mowed the area around the tank on Hinkle Road.

We also “weed wacked” and mowed the area around the pump house.

Our field survey uncovered a damaged Street Valve Box on School Street. We dug out the damaged unit and replaced it with a new unit.

Continued work associated with the repair shed.

Now, that the weather is improved, performed the necessary work to complete four new service connections to our Municipal Water System, one at 14 Grandview Drive, one at 7 Fox Hen Drive, one at 13 Fox Hen Drive, and the last at 15 Pine Bowl Road. These work functions include permit issuance, discussing our technical equipment requirements with the contractor, selling the necessary equipment to the owner, and performing at least 3 to 4 inspections at each location to insure proper excavation depth, proper “rough” underground plumbing, the required 15 minute 100 psi static water pressure test, and finally the Final Inspection required to insure that all Town and NYS installation requirements have been met. We then finalize the installations by formalizing the account information into our data bases for record and billing operations.

On Wednesday 6/10/20 we filled an in-ground pool on Clement Drive, saving the resident about \$ 1,000 (compared to commercial suppliers), while at the same time bringing in a profit to the town of approximately \$ 360. Also, on June 20th we filled another pool at 15 Saddle Hill Road (the third this month), again saving the resident significant dollars and bringing additional revenue profits into the Town.

We are investing major efforts on locating water leaks in the underground plant. We were very successful with our efforts last year and we are dedicated to improving our "lost water" performance and saving Poestenkill unwarranted costs. Unfortunately, most of our work needs to be done on an "out of normal hours" basis because of street traffic as well as customer water usage. We will keep you informed of our progress.

We have mentioned pump station "cycling" in past reports. Due to the recent ununiform cycling patterns, we spent considerable time and efforts this period working on this operation. Over this past weekend, we completed our periodic "pump cycling tests" and routine maintenance work (pumps on and off, and also transferring from pump #1 to pump #2, etc.). I am pleased to report that all is presently well and that the proper "cycling" of our two main pumps is working very well, as well as the Tigerflow computer control system.

We picked up required items from Tremont for the Water District operation.

Performed the daily water tests and added the necessary sodium hypochlorite (12.5 %) to our system as required by the NYSDOH and NYS law (seven days/week).

Performed daily (24/7) overall inspections of the Pump Station to insure operational performance.

Documented the weekly high and low meter readings at the underground metering pits (at Creek Road and Spring Avenue Extension) to be used in evaluating our water supply, usage, and leakage. These readings represent the volume of water supplied from Troy and Brunswick and are used in conjunction with other readings taken throughout the water system to identify problems and also to substantiate the billing which we receive from Troy and Brunswick every six months.

Our main operational focus, as mentioned earlier, is the quality and safety of the water supplied to our residents. I am also happy to report that all of our test results during these last two months were returned from Bender Labs (with a copy automatically sent to the RCDOH) and all were satisfactory.

Normal Pump Station maintenance is being performed as required. Additionally, we continue to invest a significant effort in updating and maintaining our field water facilities on a seven day per week basis.

We have been working on our "record maintenance" efforts to keep up with the changes necessary to the Water System records, as a result of the new meters and the new computer programs introduced as of January 1, 2020.

Periodically, tested the LMI pump transfer system at the Pump Station for “automatic tank transfers” when liquid runs out in a given tank. This involves determining the trouble locations and repairing the clogged piping, the line pickup “foot valves” and the transfer switch between the tank and the 6” high pressure injection line. This action was a follow-up to the repairs we recently made to the system last month to insure proper operation. All tests were OK.

As you have read in my past monthly reports we are continuing to work on issues associated with the Meter Pit installation at Creek Road, the interconnection point of our water system with Brunswick; this involves the two meter pits themselves, as well as the many associated components and piping between the meter pits and the pump house. We have significant work to do to bring the installation “up to par” and expect that this work will be ongoing throughout the summer and into the fall. This is an important issue to Poestenkill and will save us very significant contractual expenses (with Brunswick) in the future. Because of the importance to Poestenkill, I will be periodically commenting on our progress. FYI, this installation is every bit as technically complex as our pump house installation itself.

Continued field testing curbstops and street valves for leakage.

Performed required NYSDOH functions for our system; for example, take daily (7 days per week) water pumping volume data at the pump house, add chlorine as required, and test water samples at Town Hall. This daily test measures “Free Chlorine Residual At Entry Pt.” and measures the Chlorine level as a deterrent to E-coli. This information is then entered into the NYSDOH 360 REPORT on a daily basis, which is submitted to the RCDOH and the NYSDOH each month.

We took the monthly required samples on 6/1/2020 and 7/2/2020 for Coloform at Town. We completed the “chain of custody” paperwork, and then delivered the test samples (on ice) to Bender Labs in Albany (ST. PETER’S HOSPITAL ENVIRONMENTAL LABORATORY) for testing as required by the RCDOH and NYSDOH. We have received the lab test results and they were all “satisfactory”.

Cleaned various Valve Piping components at the pump station; this is an area requiring continuous routine maintenance, and is critical to the chlorination process. The chlorination process, by its very nature, causes solidified calcium blockages in the lines which must be periodically cleared. We also replaced one high pressure line check valve at the pump station which was restricting the chlorine flow to the LMI pumps feeding the main pipe output to our system. There are many potential trouble spots in the system which, when clogged, will reduce the LMI pump output and will affect our daily Chlorine Residual test results submitted monthly to the RCDOH and NYSDOH.

We are continuing to locate, wire brush and paint some of our facilities to keep them in good condition, notably our street valves and curbstops. We generally perform these functions in the early morning hours on Saturday and Sunday mornings so as to not encounter street traffic.

We picked up 20 gallons of 12.5% sodium hypochlorite on each of two trips to Agway for daily use at the pump station in the chlorination process.

Continued work on our "Street Valve Exercise Program" to prioritize and exercise the critical street valves in our system.

We dissolved the calcium buildup (using CLR) in several key valves and other fittings to insure free flow of our chemical mix from the LMI pumps into our high pressure piping into our system. This is a continuously required operation.

We performed calibration routines at the Tigerflow station to insure proper functioning of the many functions which the Tigerflow System control, such as the main pumps "cycling" and alternation, LMI pumps start/stop and alternation, continuously documenting the pump station specific operations (27/7), etc. This computer is extremely "sensitive" and requires continual attention---we monitor it daily (7 days per week).

We performed the monthly maintenance functions on the large emergency generator located at the pump station; some of these functions involve running the generator for a period of time, exercising the batteries, and checking the output voltages for accuracy. We also performed the monthly operational tests on the portable 5 KW generator used for field emergency issues. Both generators are functioning well and are ready, should we need them.

Prepared and Submitted required NYSDOH Monthly 360 Report and Bender Labs reports to the RCDOH. **All Bender Lab results for the month were satisfactory.**

Worked with other Town organizations on various Town undertakings and problems (i.e.: various subdivision issues, for example) and other special situations. Also we keep in close contact with adjacent towns' water operations to stay on top of upcoming potential problems which could affect Poestenkill.

811 REPORT:

All 811 Dig Safe daily requests (tickets) were received and responded to appropriately and in a timely fashion. These tickets are generated by homeowners, utility companies, and by individual contractors. On each of these tickets I receive, I pull the respective Plats for the section of our water system, and I then call the Field Contact, discuss what they are planning to do. I visit the location and then I provide the details of our system to the contractor, mark out the pipe locations when appropriate, and exchange telephone numbers with him and ask to be kept informed if he changes the schedule. I then follow up (visit the work location) when the job is progressing to ensure that no problems occur. We recently received notification from the 811 organization that we should be prepared to handle a large number of locate and mark out requests due to the pent-up demand created by the COVID-19 pandemic; we are ready to handle these.

The volume of mark out requests was very significant during this period, particularly for pole replacements done by independent contractors such as Northline Utilities Contractors; on one day alone we received 6 total mark out requests, 5 from this one company alone and one "emergency callout" from National Grid for a broken pole on Zeph Street. This does not include those requests by National Grid, Verizon, or other independent contractors.

We also worked with the 811 bureau in Syracuse to update issues, as they requested.

Retrieve daily (7 days / wk.) NYS DIG SAFELY audit reports, verify accuracy and respond as required.

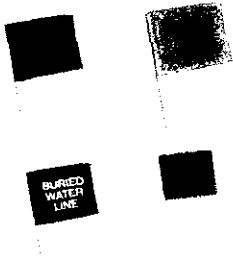
Eastcom



MAKE YOUR MARK - WITH EASTCOM

Congratulations to this week's winner:

Sandie with All Gas & Equip. in Hartford, CT. Here are the results:



What utility is the most difficult to locate?

Everyone's right. Each utility presents locate challenges that make a given circumstance the most difficult to locate. Our interest was in your thoughts and here are your impressions of what is most difficult:

- Electric: 3.8%**
- Gas: 24.5%**
- Water: 40.7%**
- Telephone: 30.8%**

Thanks for playing along. It's good to hear what challenges you are getting in the field. This week's quiz will have one right answer. Hit continue and answer correctly before next Friday for another chance to win an Eastcom T-Shirt & Hat.

Continue >

Online Surveys by
 Trusted Email from
Constant Contact
 my 3 take control

ATT #1



TOWN OF POESTENKILL

38 Davis Drive, P.O. 210
Poestenkill, NY 12140

Office of the
Building Inspector
Code Enforcement Officer

Memorandum

To: Town Supervisor-Keith Hammond

Town Board Members-June Butler, David Hass

Eric Wohlleber (Deputy Supervisor)

Town Attorney-Jack Casey

From: Tracy Church Building Inspector/ Code Enforcement

Date:

RE: Monthly Activities

Overview:

The building department has continued to operate efficiently regardless of the current Pandemic. Building permits are being issued regularly as well as the necessary inspection's that follow all permits. Many inspections are being done on off hours in order to provide an efficient Building department for the Town of Poestenkill resident's and contractors. I am doing my own clerical work, which is doesn't present a problem, however it is somewhat difficult to stay within the 24 hour a week allowance. The town is continuing to issue swimming pool permits at a steady pace and requires off hours to accommodate working families. The Department of State required Code Enforcement classes where paused do to the COVID 19 virus. However, they are resuming via Webinar beginning Monday July 13 through Friday July 17. I have been assisting Harold Vaslyke with the Library project as needed and hopefully those issues are or will be resolved soon. Junk yard inspections will resume soon as well as code enforcement complaints and issues that are presented on a regular basis.

Respectfully Submitted

Tracy Church
Code Enforcement/Building Inspector

Michelle Asquith

From: Bob Guyer <straydawg302@gmail.com>
Sent: Tuesday, July 07, 2020 12:38 PM
To: Michelle Asquith
Subject: RE: report

Animal control calls

Dog running at large - 8

Wildlife calls - 1 (Deer Auto)
Just moved deer off road.

Ordinance Or Law issues. 4

Total -13

Bob Guyer
Dog Control Officee

Sent via the Samsung Galaxy S10+, an AT&T 5G Evolution capable smartphone

----- Original message -----

From: Michelle Asquith <secpoest@nycap.rr.com>
Date: 7/7/20 10:33 AM (GMT-05:00)
To: 'Bob Guyer' <straydawg302@gmail.com>
Subject: report

Please submit your monthly report.

Thank you,

Michelle



Town of Poestenkill
Office of the Highway Superintendent
P.O. Box 210
Poestenkill, NY 12140
(518) 283-4144

To: Town supervisor- Keith Hammond
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- Toby Chadwick

Date: July 10, 2020

RE: Highway Activities
June 16,2020-July 10,2020

1. Crew working on equipment in shop
2. Crew patching roads
3. Crew cutting shoulders and grass
4. Crew been fixing washouts from rains and culverts plugged with branches and leaves
5. Crew clear out trees from roads due to storm on 07/02/2020