

Town of Poestenkill  
Town Board Meeting  
7pm- Town Hall  
August 10<sup>th</sup>, 2023

**Voting Members**

Keith Hammond, Town Supervisor  
June Butler, Deputy Supervisor  
David Hass, Councilman  
Harold Van Slyke, Councilman  
Eric Wohlleber, Councilman

**Non-Voting Members**

Susan Horton, Town Clerk  
Andy Gilchrist, Town Attorney

**Pledge of Allegiance**

**Audit Committee- Report of the Committee**

I. Public Comment Period

The public is invited to make brief comments and/or request information regarding matters of concern to the Town and it's residents. Speakers should clearly identify themselves and at their option provide their home address. Comments should be directed to the Board and cross discussion with other members of the audience is only permitted at the recognition of the Board. A request can be made to speak on an item that is on the agenda when the item comes up for discussion/ consideration by the Board. Your cooperation and courtesy is most appreciated.

II. Town Clerk Minutes

- a. July 13
- b. July 27

III. Liaison Reports

- a. Planning Board
- b. Zoning Board
- c. Fire Company
- d. Library
- e. Youth Advisory
- f. CAC

IV. Discussion Items

- a. Water Antennas

V. Action Items

- a. Front Door

VI. Reports

- a. Supervisor's Report
- b. Town Attorney's Report
- c. Town Clerk's Report
- d. Assessor's Report
- e. Water Manager Report
- f. Building Inspector's Report
- g. Dog Control Report
- h. Highway Superintendent Report

VII. Budget Transfers

From	To	Amount
Sale of Equipment (22655)	Machinery 4 (25130.4)	\$12,090.00

VIII. Payment of Bills

- a. General
- b. Highway
- c. Water

IX. Executive Session

X. Adjournment

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
July 13, 2023  
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Andrew Gilchrist, Attorney

Motion by Hass, seconded by Butler, and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the meeting with the Pledge of Allegiance and the floor was opened for public comment at 7:00 p.m. L. Basle, town resident voiced his concerns over the new Water bill format. He stated there was not enough pertinent information on the bill and would like the bill modified. S. Horton, Town Clerk/Water billing Clerk, spoke and assured Lou that the next bill would be changed. G. Pattenaude, a town resident asked how the "Special Town Fundraising monies collected are accounted for. Supervisor Hammond stated they have a "line" in the budget for special fundraising projects.

Motion by Hass, seconded by Butler and an oral vote of 4 ayes (Van Slyke abstained) to accept the Town Clerk's minutes of June 8, 2023, as written. Motion by Hass, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's minutes of June 22, 2023, as written.

**Correspondence -**

Charter Communications - Memo's dated June 28, 2023, and June 30, 2023, regarding upcoming program changes to Spectrum customers.

**Liaison Reports:**

Planning Board -- Town Board members had copies of the Planning Board's meeting of July 5<sup>th</sup> in their packets. S. Valente, Board member reported on the agenda items.

Zoning Board -- P. Jamison informed the Board that there was no meeting this month.

Fire Company -- Town Board members had copies of the Fire Co. June 2023, in their packets. D. Basle informed the Board that the Chief will drop off the monthly call(s) report.

Library -- S. Kalafut reported on the library's activities for the month of June. Susan stated that the library's report is typically narrative in nature but going forward they will show "numbers" which they think will be helpful. Susan then went on to explain in detail a group of impressive statistics for the library during the month of June.

Youth Advisory Board -- T. Buker, Youth Director informed the Board that the first week of camp went very smoothly and is looking forward to the next few weeks.

CAC – There was no meeting this month.

**Discussion Items:**

Water District- Antennas – B. Sansone, Water Manager reported that he and the Water Department crew have been changing out antennas that no longer work. There were an estimated (59) antennas that did not read when he went out and read the meters for the water billing in June. Therefore, all those antennas need to be replaced which is very time consuming, but he and his crew will have it done before the next water reading.

Library - The library requested a “one time” payment for their budget due to rising costs and increased demand for the library’s services. After a brief discussion among Town Board members a vote was taken by the Town Clerk.

MOVED BY: Supervisor Hammond  
SECONDED BY: Councilman Van Slyke

**VOTED UPON AS FOLLOWS:**

Councilwoman Butler NO  
Councilman Hass NO  
Councilman Van Slyke YES  
Councilman Wohlleber NO  
Supervisor Hammond YES

\*This request did not pass on a vote of 3 nays to 2 ayes.

**Action Items:**

**RESOLUTION #28-2023 – RESOLUTION HONORING GWENDOLYN JAMISON FOR HER EARNING THE GOLD AWARD.**

Now let it therefore be resolved, that the Town Board of the Town of Poestenkill congratulate Gwendolyn Jamison, an exemplary young woman on her impressive achievement, and to wish her every success in her studies, in her community involvement and in any leadership position her career might offer.

MOVED BY: Councilman Wohlleber  
SECONDED BY: Councilman Van Slyke

**VOTED UPON AS FOLLOWS:**

Councilwoman Butler: YES  
Councilman Hass: YES  
Councilman Van Slyke: YES  
Councilman Wohlleber: YES  
Supervisor Hammond: YES

**RESOLUTION #29-2023 – RESOLUTION RECINDING ACTION AND CONFIRMING THAT THE TOWN OF POESTENKILL WILL NOT PURSUE A LEASE AGREEMENT FOR PREMISES LOCATED AT 9002 NY ROUTE 66 FOR THE PURPOSE OF ESTABLISHING AND MAINTAINING A SHELTER FOR DOGS.**

Now let it therefore be resolved, by the Town Board of the Town of Poestenkill in regular session duly convened as follows: The Town Board of the Town of Poestenkill hereby rescinds Resolution No. 18 of 2023, and hereby determines not to pursue the lease of premises located at 9002 NY Route 66 for the purpose of establishing and maintaining a shelter for dogs.

MOVED BY: Supervisor Hammond  
 SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler	YES
Councilman Hass	YES
Councilman Van Slyke	YES
Councilman Wohlleber	YES
Supervisor Hammond	YES

RESOLUTION #30-2023 – RESOLUTION CONFIRMING AUTHORIZATION FOR PREPARATION AND SERVICE OF NOTICE OF CLAIM.

Now let it therefore be resolved, by the Town Board of the Town of Poestenkill in regular session duly convened as follows:

The Town Board of the Town of Poestenkill hereby confirms its authorization to cause the preparation of a Notice of Claim on behalf of the Town of Poestenkill to the Averill Park Central School District, and to serve the same upon the Averill Park Central School District, with respect to all legal and/or equitable rights and remedies that the Town of Poestenkill may have against the Averill Park Central School District with respect to groundwater contamination and costs incurred by the Town of Poestenkill and which may be incurred by the Town of Poestenkill with respect to proposed Town of Poestenkill Water District No. 2.

MOVED BY: Councilman Wohlleber  
 SECONDED BY: Councilman Van Slyke

VOTED UPON AS FOLLOWS:

Councilwoman Butler	YES
Councilman Hass	YES
Councilman Wohlleber	YES
Councilman Van Slyke	YES
Supervisor Hammond	YES

**Public Comment** – S. Sauer, town resident spoke about the petition process of collecting signatures for the proposed dog kennel. He also thanked the Board for revoking the dog kennel.

**Reports:**

**Supervisor's Report-** Supervisor Hammond reported he met with the Averill Park School Superintendent regarding an issue with a road in town. He stated that overall, it has been a busy month.

**Town Attorney's Report** – A. Gilchrist, Town Attorney reported along with routine matters, there were two primary issues he has been working on: the Resolution for Notice of Claim and an issue with a certain public road.

**Town Clerk's Report** – Motion by Hass, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's report of June 2023. The total amount received in the Clerk's office was \$8,006.69 and of that amount \$7,644.56 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept.

DJ Goyer, Highway Superintendent informed the Board that he was notified last week that the grant he and Wayne Bonesteel, Town Engineer, worked on for the Reichard Farm Road bridge was once again denied. This is the third time applying for this grant since 2018. DJ stated it was important to sit down and discuss the next steps to obtain funding for this bridge. He estimates the costs to be between \$500,000-\$700,000, however the longer we wait the more expensive this project will be. Supervisor Hammond would like to meet with DJ, Wayne Bonesteel, and himself to discuss this important topic.

**Payment of Bills:**

Motion by Hass, seconded by Butler and an oral vote of 4 ayes to pay Warrant #18-2023 in the amount of \$39,810.87. Motion by Hass, seconded by Butler and an oral vote of 5 ayes to pay Warrant #19-2023 in the amount of \$5,800.72.

Motion by Councilman Hass, seconded by Supervisor Hammond and carried to enter into Executive Session at 7:55 p.m. to discuss a legal issue with no votes taken. Motion by Councilman Wohlleber and seconded by Supervisor Hammond to exit Executive Session at 8:30 p.m. and immediately adjourn this meeting.

Respectfully submitted,

Susan Horton, Town Clerk

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
July 27, 2023  
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Andrew Gilchrist, Attorney

Motion by Hass, seconded by Butler, and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the Workshop with the Pledge of Allegiance at 6:00 p.m. The purpose of tonight's meeting was to discuss a number of town issues pertaining to policies as well as other town business.

**DISCUSSION ITEMS** –

Employee Handbook – Councilwoman Butler addressed several questions regarding benefits that Councilman Wohlleber inquired about. Some of those questions included:

- Insurance for Highway Superintendent/Town Clerk
- Highway clothing amounts
- Insurance buyouts
- What is considered full time hours

Councilwoman Butler provided a brief update of her work on preparing an "Employee Handbook." The discussion involved all members of the Town Board and focused on full-time and part-time employees, including hours worked, hours reported, holidays, pay period days of the week, and payments using direct deposits by employees. This work is continuing.

Code Update – The purpose of this complex subject was for the Town Attorney, A. Gilchrist, to provide an overview of his work in addressing the April 6, 2023, memo by the Poestenkill Planning Board to the Town Board addressing concerns which the Planning Board has regarding the fact that current zoning allows multiple principal uses on a single parcel.

Supervisor Hammond requested that Attorney A. Gilchrist discuss his status on the Planning Board request. Andy provided each Town Board member with a seven page "Draft" document which he stated was a "first draft" of a local law filing to amend the Town of Poestenkill Land Use Law. In his proposal he discussed, in detail, many aspects which included Zoning, Land Use Regulations, Multiple Principal Uses, Density, Constrained Land, "Buildability or Not," and other pertinent aspects of the issue. Andy stressed that this is only a first draft and that he had input from other Town authorities and had reviewed other Towns' laws addressing the issue. He said that this package could be modified to address many other concepts and requested the Town Board members and the Planning Board to review it and let him know of other concepts and considerations as the Town moves ahead in studying the entirety of the issue such as Poestenkill's future. He cited a possible variation of concepts such as public water and potentially sewer availability which could significantly change base density and other technical requirements in certain areas of Poestenkill. In his conclusion, Andy again mentioned that this is

but one approach and that we need to keep an open mind and we need to carefully study and understand all aspects of the issue.

Town Hall Front Door – Councilman Van Slyke updated the Board on the front door for Town Hall. He stated he has not found anyone else that will give him an estimate let alone call him back. He has one estimate that he brought in front of the Town Board, and they will vote on this at the next Town Board meeting in August.

**Payment of Bills:**

Motion by Hass, seconded by Butler and an oral vote of 5 ayes to pay Warrant #20-2023 in the amount of \$11,896.38. Motion by Hass, seconded by Butler and an oral vote of 5 ayes to pay Warrant #21-2023 in the amount of \$519.78.

Motion by Councilman Hass, seconded by Councilman Van Slyke and carried to adjourn this meeting at 7:00 p.m.

Respectfully submitted,

  
Susan Horton, Town Clerk





## TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, NY 12150

PLANNING BOARD

### Planning Board Agenda August 1, 2023 @ 7:00 PM Poestenkill Town Hall

**7:00 PM – Pledge of Allegiance**

**Minutes:**

Meeting minutes from July 5, 2023

**Public Hearings:**

**Leonard Johnson:**

Leonard Johnson submitted a Minor Subdivision application to separate off 1.34 acres from his current residents at 18 Johnson Lane, Averill Park to give to his daughter and son-in-law. There are no plans of building right now.

**Kevin Holohan:**

Kevin Holohan submitted a Special Use Permit to have a dog training facility on his 28-acre residence located at 28 Johnson Lane, Averill Park in separate building facility. This is not a kennel and there will be no overnight dogs. The building serves as a technical training center for canine behavior work.

**Comprehensive plan:**

**Comments:**

**Others:**

Don Heckelman	to attend the August Meeting
Harvey Teal	to attend September Meeting
Tom Russell	to attend October Meeting

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## TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, NY 12150

### PLANNING BOARD

Planning Board  
August 1, 2023 @ 7:00 PM  
Poestenkill Town Hall  
**(DRAFT)**

#### **Attendees:**

Tom Russell, Chairperson  
Don Heckelman  
Steve Valente  
Harvey Teal  
William Daniel  
Jeff Briggs  
Laura Burzesi

#### **Non-voting:**

Lawrence Howard, ESQ.  
Stephanie Volkmann, Clerk  
Vicki Spring, Alternate

### **7:01 PM - Pledge of Allegiance**

#### **Minutes:**

Meeting Minutes from July 5, 2023 were reviewed. Motion to accept the minutes was made by Member Valente and seconded by Member Briggs and approved with a vote of (5) yays, (0) nays and (2) abstentions (Member Burzesi and Member Daniel).

#### **Public Hearings:**

7:05 PM – A vote to open the public hearing for Leonard Johnson was made with a vote of (7) yays, (0) nays (0) abstentions

#### **Leonard Johnson:**

Leonard Johnson submitted a Minor Subdivision application to separate off 1.34 acres from his current residents at 18 Johnson Lane Averill Park to give to his daughter and son-in-law. There are no plans of building on it currently.

Abutter Kevin Holohan was present and supports whatever they want

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A lot line adjustment was done around 2020 to give the daughter an extra 15 feet to add to her property.

Public hearing was read by Clerk, Stephanie Volkmann and SEQRA was read by Chairperson Russell.

There was no public or board comments.

A motion was made by Member Teal and seconded by Member Valente to approve that this will not result in an adverse Environmental Impact and therefore a Negative Declaration should be issued with a vote of (7) yays, (0) nays and (0) abstentions.

7:10 PM Public hearing was closed

A motion to approve a 2 lot Minor Subdivision was made by Member Daniel and seconded by Member Burzesi with a vote of (7) yays, (0) nays and (0) abstentions.

**Kevin Holohan:**

Kevin Holohan submitted a Special Use Permit to have a dog training facility on his 28-acre residence located at 28 Johnson Lane, Averill Park in a separate building facility.

Mr. Holohan expressed several times this is NOT a kennel and there will be no overnight dogs. Dogs will be on leashes when outside the facility.

The building serves as a technical training center for canine behavior work.

About 60% of Mr. Holohan's work is away from home training at public venues such as schools, malls, private residences, airports, and train stations.

He trains service dogs and therapy dogs. Service dogs are trained to respond to a medically diagnosed condition of a client. Service dogs must meet the ADA requirements and respond specifically to assist that person in managing their illness. This is highly technical skills set for dogs.

Outside lighting was a concern for the Board. Holohan has a light over the side door and a light over the overhead door. There will be no additional lighting and no signage.

7:18 PM A motion was made to open the public hearing by Member Briggs and seconded by Chairperson Russell with a vote of (7) yays, (0) nays and (0) abstentions.

Public hearing was read by Clerk, Stephanie Volkmann and SEQRA was read by Chairperson Russell.

There were no public comments.

A motion was made by Member Teal and seconded by Member Burzesi to approve that this will not a result in an adverse Environmental Impact and therefore a Negative Declaration should be issued with a vote of (7) yays, (0) nays and (0) abstentions.

7:23 PM Public hearing was closed

7:25 PM A motion to approve the Special Use Permit for a dog training facility with the following conditions was approved by Member Valente and seconded by Member Teal.

1. Maintaining the shared driveway at the width of (2) two cars.
2. Hours of operation 7 AM to 8 PM, 7 days a week.
3. No overnight boarding. Not approved for kennel use.
4. NOT a hobby kennel (150-4).
5. Maintain sufficient lighting during operating hours.

**Comprehensive plan:**

Tom has left several messages for Nicole at LaBerge and has not heard anything back.

**Other:**

Shuhart's are waiting on their engineer to move forward.

Andy Gilchrist provided the Planning Board with a DRAFT for the local law on Density. This will be addressed at the Planning Boards September meeting for comments and suggestions from the Board.

7:43 PM Planning Board went into a private meeting to seek advice from counsel on a private matter.

7:54 PM Planning Board ended their private session.

7:58 PM Motion to adjourn the meeting was made by Member Valente and seconded by Member Daniel with a vote of (7) yays, (0) nays and (0) abstentions.

Respectfully submitted by:

Stephanie Volkmann  
Planning and Zoning Board



## TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, New York 12140

### ZONING BOARD OF APPEALS

**Zoning Board Agenda  
August 15, 2023  
@7:00 PM  
Poestenkill Town Hall**

**7:00 PM – Pledge of Allegiance**

**Meeting Minutes:**

Meeting Minutes from July 18, 2023 meeting.

**Public Hearing:**

1. **Brian Nikles – 73 Abbott Drive Poestenkill**

Mr. Nikles submitted an Area Variance application to put up a 10 x 24 shed on a concrete slab that is already present on his property.

**Others:**

Kevin McGrath	to attend August Meeting
Nicole Heckelman	to attend September Meeting
Frank Burzesi	to attend October Meeting

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August 7, 2023





## TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, New York 12140

### ZONING BOARD OF APPEALS

**Zoning Board**  
**July 18, 2023 @ 7:00 PM**  
**Poestenkill Town Hall**  
**(Draft)**

#### **Attendees:**

Frank Burzesi, Chairperson  
Tim Hoffay  
Paul Jamison  
Nicole Heckelman  
Merritt Cropsey, Alternate

#### **Non-Voting:**

Lawrence Howard, ESQ.  
Stephanie Volkmann, Clerk

#### **Absentee:**

Kevin McGrath

7:04 PM – Pledge of Allegiance

#### **Minutes:**

Meeting minutes from February 7, 2023 were reviewed. Motion to accept the minutes as written was made by Member Jamison and seconded by Member Heckelman and approved with a vote of (5) yays, (0) nays and (0) abstentions.

#### **Applicant:**

#### **Brian Nikles:**

Mr. Nikles submitted an application for an Area Variance to put a 10 x 24 shed on an existing concrete pad at his residence located at 73 Abbott Drive, Poestenkill.

Side set back required per code is 20 feet. Mr. Nikles is looking for a variance for 17 feet. Front setback required per code is 50 feet and he is looking for a variance for 8 feet. His closest neighbor is approximately 25 feet way.

There will be 2 feet between the house and the shed.

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The board has suggested he look to possibly find another option to place the shed on his property The septic is in front of the house and leach field is on the right side so this is the best place to put the shed.

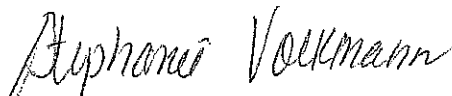
A motion to have a public hearing on August 15, 2023 was made by Member Jamison and seconded by Member Heckelman and approved with a vote of (5) yays, (0) nays and (0) abstentions.

**Comments:**

Member Heckelman referenced the training in Saratoga that NYPF hosted and recommended that the next time the Board Members try to attend. The training on Affordable Housing was very informative.

A motion to adjourn the meeting at 7:48 PM was made by Member Heckelman and seconded by Member Hoffay with a vote of (5) yays, (0) nays and (0) abstentions.

Respectfully submitted by:



Stephanie Volkmann  
Planning and Zoning Clerk

187 Fourth Street  
Troy, NY 12180  
Phone (518) 272-4080



250 Washington Street  
Saratoga Springs, NY 12866  
Phone (518) 581-0048

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Tracy Church  
Town of Poestenkill  
38 Davis Drive  
Poestenkill, NY 12140

May 4, 2023

Re: Elevator entrance door

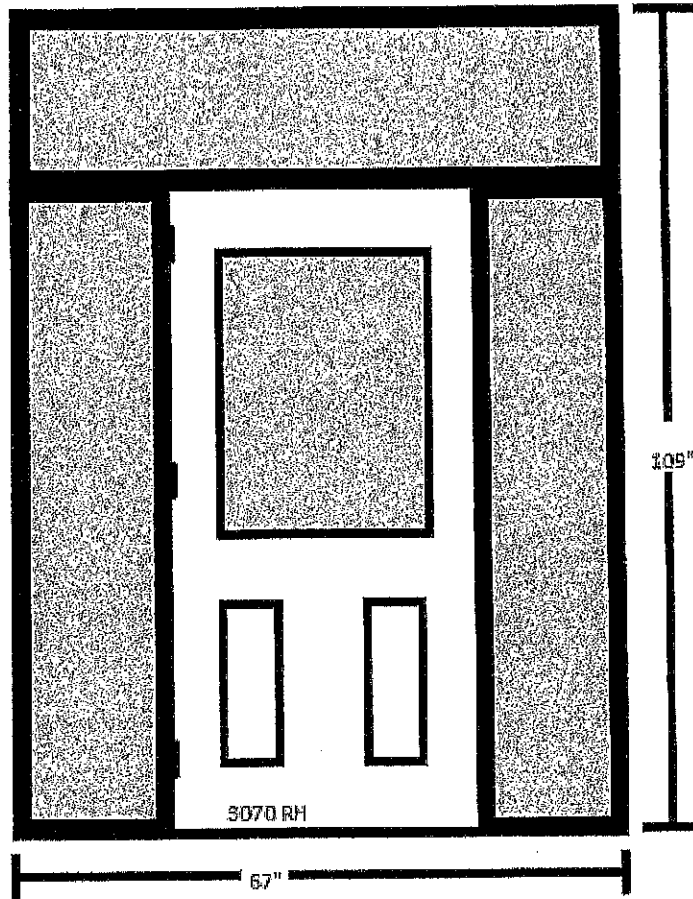
Tracy,  
As per our site visit, we will supply and install a new commercial metal door and frame and a new handicap door operator on the front elevator door at Town Hall. Installation will include;

- 1 custom frame and embossed panel door with ½ glass, side lites and transom
- 1 exit device with outside lever trim
- 1 automatic operator with inside button and outside bollard post button

This can be completed for \$11,700.00

This price is valid for 60 days. Ordering/Scheduling lead time of 8-10 weeks is required. Please call or email with any questions or if you would like to proceed with this estimate.

Keith Kussler  
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Troy, N.Y. 12180  
P: 518.272.4080 ext. 1011  
keithk@jpmangione.com



TOWN CLERK'S MONTHLY REPORT

Town of Poestenkill, New York

July 2023

To THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

	Conservation Fees to the Town:	\$ 6.94
	Marriage License 3 @ \$ 7.50	\$ 22.50
	Marriage Certificate 3 @ \$10.00	30.00
A1255	Total Town Clerk Fees	\$ 59.44
A2501	Junkyard @ \$50 each	\$
A1289	Registrar	\$ 140.00
A2544	Local Fee for Dogs –	\$ 102.00
A2115	Planning Board Fees – ZBA Fees	\$ 166.68
A2555	Building Permits	\$ 560.00
	BBQ Fundraiser	\$ 180.00
2110	Water Benefit Charge	\$ 344.34
A2720	Water Meter Fee -	\$
A2240	Misc. Water Charges - \$200/parts	\$ 200.00
A2710	Water Permit Fee - @ \$40.00	
1001	Water Billing - \$21,796.07	
	<b>TOTAL WATER CHARGES</b>	<b>\$22,340.41</b>
	<b>REVENUE TO SUPERVISOR</b>	<b>\$23,548.53</b>
	Amount paid to State Comptroller for Games of Chance License	\$
	Amount paid to DEC for Conservation Licenses	\$ 423.06
	Amount paid to AG & Markets for fee for unsprayed/unneutered Dog program	22.00
	Amount paid to State Health Dept. for Marriage Licenses	\$ 67.50
	<b>TOTAL DISBURSED</b>	<b>\$ 512.56</b>
		\$
	<b>Keith Hammond, Town Supervisor</b>	
	<b>TOTAL AMOUNT RECEIVED BY CLERK</b>	<b>24,061.09</b>
<p>State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during July 2023. Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 2nd day of August 2023.</p> <p><i>Susan Horton, Town Clerk</i></p>		



# Town of Poestenkill

## Assessor's Office

P.O. Box 210 38 Davis Drive  
Poestenkill, NY 12140  
518-283-5100 Ext. 101

TO: Supervisor Keith Hammond and Poestenkill Town Board

FROM: Betsy Pinho, Assessor

RE: Assessor's Report July 2023

The 2023 Final Assessment Roll is now available in the Assessor's Office as well as in the Town Clerk's Office. An electronic version of the Final Roll is available on both the Town website and Rensselaer County website.

<b>Final Assessment Roll Summary</b>		
<b>Roll Year</b>	<b>Number of Parcels</b>	<b>Total Assessed Value</b>
2022	2,176	\$96,945,760
2023	2,183	\$97,845,116

New York State has made income related changes to the Persons with Disabilities and Limited Incomes Exemption, and to the Senior Citizens Exemption. We are working with the County regarding these changes.

The Assessor's Office continues to receive new deeds from the County as well as split/merge documents for processing. We are responding to resident inquiries and processing closed building permits. We continue to update the Real Property System as needed.

All other Assessor Office functions continue as normal.

cc: Susan Horton, Town Clerk



# TOWN OF POESTENKILL

Water Department  
38 Davis Drive  
P.O. Box 210  
Poestenkill, NY 12140  
(518)283-5100 ext 110



Memorandum

To: Keith Hammond -Town Supervisor

Town Board Members

From: William Sansone Water Operator

Date: August 7,2023

Overview of the month of July 2023

-We tested for coliform at Town Hall which has to be done 1 time every month. "Test results are negative"

-We performed 9 dig safes for the town this month.

- We had to do 1 emergency dig safe for National Grid.

-We have switched out 23 antennas last month.

- We are receiving new permits to hook up to the water system.

- We have started our flushing of all Fire hydrants.

The Water department will continue to be represented in polite, efficient and professional manner for all residents of the town.

William Sansone  
Water Operator

Phone: (518) 283-5100

Fax: (518) 283-7550

**Town of Poestenkill**  
**Office of the Highway Superintendent**  
**P.O. Box 210**  
**Poestenkill, NY 12140**  
**(518)283-4144**

**To:** Town Supervisor- Keith Hammond  
Town Board Members- Butler, Wohlleber, Hass, Van Slyke

**From:** Highway Superintendent- David (DJ) Goyer

**Date:** July 11<sup>th</sup>, 2023- August 3<sup>rd</sup>, 2023

**RE:** Highway Activities

1. Given all the rainy days we have had this summer, the crews have been out periodically checking drainage and culverts either during rainstorms or afterwards.
2. Coming back from the fourth of July shutdown the mowing tractor was wrapping up east Poestenkill area of town. He finished the mountain for the first time around and brought the tractor back to the shop for full service and other repairs.
3. We have been out with the gradall a majority of this month finishing up road prep for paving projects coming up, as well as ditching roads due for paving next year. We have also been fixing any washouts or other storm related damage with culverts or ditches.
4. Truck 116 had to be brought up to Delurys again for more repairs. This time it was front end issues, resulting in the replacement of both kingpins. Unfortunately, it is not something we can do in house. This truck has given us a huge repair bill this budget year with numerous breakdowns and issues that we could not have expected. This truck and the inspection repairs we



had to have done to our bucket truck is why I have asked for a budget transfer to be on the agenda this month. We need to transfer the funds from the auction into our machine 4 line to help us stay on track and get through the rest of this year. That with the remaining funds from machinery 2 should get us there.

5. I picked up our new international cv when I brought up truck 116 since the cab and chassis had arrived at Delurys. I lettered it up and had radio installed while we wait for zwack's to be ready for it. They are still waiting on the body and a few other things to arrive for the rest of truck to be built. Fingers crossed we have it before winter.
6. Our new street sign order had come in recently, so a couple of the guys have been switching them over and replacing any of the posts that needed it as well. The new signs look excellent and are much more visible to see day and night.
7. Throughout the month we have continued to pick up leaf bags with grass clippings and other debris.
8. I had a couple guys wash off all the bridge decks in town with our pumps and weed whacking them as well. They also weed whacked sections of guiderail in town.
9. A couple of guys and myself have been out with the skid steer cutting shoulders of the road's underneath guiderail. I borrowed a shoulder maintainer blade that attaches to the skid steer. It is low profile design and cuts the grade of shoulder under the rail to allow for stormwater runoff to flow properly. We are going to fabricate our own this winter, but this has worked perfectly for now.
10. The crew and I ditched a section of Redwing court due to an ongoing MS4 and stormwater issue that Tracy and the town have been dealing with. I wanted to get this cleaned up as the contractors for Kevin Kronau were starting the finish coat of paving in Quail Meadows soon.
11. As mentioned, CPC has started the prep work for the final pave in the Quail Meadows development. In total they were there for three days milling and paving. The company did a nice job with it all and I am satisfied with their work. All Kevin Kronau has left to do now is to back the shoulders of all three phases with gravel to protect the edge of new road and keep traveling public from dropping off the driving lane.

12. We did some blacktop patch work on the gutters of Cathlie drive.
13. We have started ditching and replacing culverts on Hinkle Road off of state route 351. This road carries a tremendous amount of water in the ditches and has an extreme grade to the road. Given this we have been installing fabric and light stone fill to the ditch lines below the water tower, so that way the water doesn't erode and cause runoff issues. The work is coming out great and the ditch line is looking great as well. We have been changing out old metal culverts on the upper end of the road as well.
14. The crew has mowed the town hall and the library multiple times this month as well.
15. A couple of the guys have worked with me this week to grade some of our turnarounds and cul-de-sacs throughout town. Given the heavy rain we've had this month of July some of them needed grading and material. We graded and added a small load of material to the turnaround on Vosburgh road. I graded the turnaround on the upper end of Hinkle Road but had enough gravel on site to make it look good. We also added crusher run and graded the turnaround on Sicho road in the hamlet. We have a few more to touch up but otherwise in good shape.
16. The towns mowing tractor had started its second time around this past week, but it was short lived. A few hydraulic leaks have started on the machine, and we are currently trying to make all necessary repairs. Hopefully it will be out mowing again soon.

Poestenkill Town Board Meeting  
August

**RESOLUTION # -2023**  
**Budget Transfers/Amendments**

**Be It Resolved** the following transfers are made to the 2023 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
DA-2655 Sale of Equipment	DA- 5130.4 Machinery 4	\$12,090.00

**Be It Resolved** the following budget amendments are made to the 2023 Budget:

The foregoing Resolution, offered by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly put to a roll call vote as follows:

<b>COUNCILWOMAN BUTLER</b>	<b>VOTING</b>
<b>COUNCILMAN HASS</b>	<b>VOTING</b>
<b>COUNCILMAN VAN SLYKE</b>	<b>VOTING</b>
<b>COUNCILMAN WOHLLEBER</b>	<b>VOTING</b>
<b>SUPERVISOR HAMMOND</b>	<b>VOTING</b>

The foregoing Resolution was thereupon declared duly adopted.