

ORGANIZATIONAL MINUTES
TOWN OF POESTENKILL
JANUARY 2, 2013
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS:

Councilman Bayly	Present
Councilwoman Bentley	Present
Councilwoman Cropsey	Absent
Councilman Slavin	Present
Supervisor Jacangelo	Present

NON VOTING MEMBERS:

Susan Horton, Town Clerk
Patrick Tomaselli, Town Attorney

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes to accept the bills that had been audited this evening for payment.

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance. The first item on the agenda was the continuation of the public hearing on proposed Local Law #1-2013 entitled "TOWN OF POESTENKILL SUBDIVISION DRAINAGE DISTRICT LAW." Town Attorney Tomaselli had made various modifications to the proposed law to cover all of the Board's concerns and is a culmination of all of their comments. On a motion by Slavin seconded by Bentley and carried to close 7:17 p.m. The full text is on file in the Town Clerk's office.

LOCAL LAW #1-2013-TOWN OF POESTENKILL SUBDIVISION DRAINAGE DISTRICT LAW

MOVED BY: Councilman Slavin
SECONDED BY: Councilman Bayly

VOTED UPON AS FOLLOWS:

Councilman Bayly	Yes
Councilwoman Bentley	Yes
Councilwoman Cropsey	Absent
Councilman Slavin	Yes
Supervisor Jacangelo	Yes

RESOLUTION #1-2013-IN THE MATTER OF PROVIDING FOR A PORTION OF HEALTH CARE INSURANCE PREMIUMS TO BE PAID BY THOSE TOWN EMPLOYEES AND/OR OFFICIALS ENTITLED TO RECEIVE SUCH COVERAGE THROUGH THE TOWN

MOVED BY: Councilwoman Bentley
SECONDED: Councilman Bayly

VOTED UPON AS FOLLOWS:

Councilman Bayly	Yes
Councilwoman Bentley	Yes
Councilwoman Cropsey	Yes
Councilman Slavin	Yes
Supervisor Jacangelo	Yes

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes to appoint Patrick Tomaselli Town Attorney at an annual salary of \$33,765 to be paid monthly, for normal and usual affairs of the Town. To the extent that Mr. Tomaselli performs legal services on special matters, he is entitled to and shall receive compensation at the rate of \$150 per hour plus expenses. Special matters are defined as follows: Preparation for prosecution or defense of, negotiation and settlement efforts related to and any other reasonable and necessary services in connection with any actual or threatened litigation, administrative proceeding, special proceeding or arbitration, including such matters as notices of claim, pre-litigation hearings and discovery proceedings, tax certiorari matters, administrative and judicial appeals, representation of special districts for the providing of municipal services, and such other matters as the Town Board shall from time to time determine.

Motion by Slavin, seconded by Bayly and an oral vote of 4 ayes to set the annual salary of the Town Supervisor, at \$16,000 to be paid monthly.

Motion by Bentley, seconded by Supervisor Jacangelo and an oral vote of 4 ayes to recognize the Supervisor's appointment of Thomas Slavin, Jr., as Deputy Town Supervisor, and set the annual salary for said position at \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 4 ayes, to set the annual salary for the four Council members (Robin Bayly, Gail Bentley, Amanda Cropsey and Thomas Slavin Jr.) at \$4,120 each, to be paid monthly.

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes, to recognize the Supervisor's appointment of Michelle Asquith, as Secretary to the Town Supervisor, at an hourly rate of \$17.22, to be paid weekly.

Motion by Slavin, seconded by Bayly and an oral vote of 4 ayes to set the annual salary of the Town Clerk/Tax Collector, Susan Horton, at \$34,823.82 to be paid bi-weekly.

Motion by Bentley, seconded by Bayly, and an oral vote of 4 ayes, to appoint Susan Horton, Water Receivable Clerk at a yearly salary of \$3,000 to be paid bi-weekly, with a term to expire 12/31/13.

Motion by Jacangelo, seconded by Slavin and oral vote of 4 ayes, to recognize the Town Clerk's appointment of Vivian Kelly, as Deputy Town Clerk/Tax Collector, at a rate of \$17.05 per hour, with the term to expire 12/31/13 for said combined positions, to be paid monthly.

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes, to appoint Susan Horton, Registrar of Vital Statistics at an annual salary of \$1,500, to be paid monthly, term to expire 12/31/13

Motion by Slavin, seconded by Bentley and an oral vote of 4 ayes, to recognize the appointment of Vivian Kelly as Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/13

Motion by Bentley, seconded by Bayly and an oral vote of 4 ayes, to set the annual salary of the Superintendent of Highways, Toby Chadwick, at \$56,104.08 to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement with monthly reports submitted to the Town Board.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 4 ayes, to set the annual salary of the Town Justices, Patrick McKenna and Gregory Kronau, at \$7,979 each to be paid monthly.

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes to appoint Terry Houser, Clerk to the Town Justices, at an hourly rate of \$18.30 for a maximum of 20 hours per week, to be paid weekly.

Motion by Slavin, seconded by Bayly and an oral vote of 4 ayes, to re-affirm the appointment of Jeffry Jackson, as Town Assessor at an annual salary of \$5,000 to be paid weekly, with a term to expire 9/30/2013. Monthly reports are to be submitted.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 4 ayes to appoint Lana Cassidy, Clerk to the Assessor at an annual salary of \$12,622.50 to be paid monthly, for 19 hours per week.

Motion by Supervisor Jacangelo, seconded by Bentley and an oral vote of 4 ayes, to appoint Robert Brunet, Building Inspector/Code Enforcement Officer at an annual salary of \$20,000 to be paid monthly with monthly reports to be submitted and a term to expire 12/31/2013.

Motion by Bentley, seconded by Slavin and an oral vote of 4 ayes to appoint Robert Brunet as Data Collector at no salary but mileage to be paid monthly.

Motion by Bayly, seconded by Slavin and an oral vote of 4 ayes, to appoint Robert Brunet, Water Manager at an annual salary of \$22,500 to be paid monthly with monthly reports to be submitted with a term to expire 12/31/2013.

Motion by Slavin, seconded by Bentley and an oral vote of 4 ayes, to appoint Robert Brunet, MS4 Liaison at an annual salary of \$2,500 to be paid monthly with a term to expire 12/31/2013.

Motion by Bentley, seconded by Supervisor Jacangelo and an oral vote of 4 ayes, to appoint Lana Cassidy, Clerk to the Building Inspector at an annual salary of \$3,504.72 to be paid monthly.

Motion by Bayly, seconded by Slavin and an oral vote of 4 ayes, to appoint Lana Cassidy, Clerk to the Water Manager at an annual salary of \$1,000 to be paid monthly.

Motion by Slavin, seconded by Bentley an oral vote of 4 ayes, to recognize the following members to the Board of Assessment Review:

William Weber	term to expire 9/30/2016
Philip LaRocque	term to expire 9/30/2014
Donna Young	term to expire 9/30/2013

(The salary is to be paid by voucher at \$100 per member/per year.)

Motion by Bentley, seconded by Bayly and an oral vote of 4 ayes, to appoint Lisa Bouchard as Town Hall Custodian at an hourly rate of \$13.39 for 10 hours per week (with 2 extra hours when needed) to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Bentley and an oral vote of 4 ayes, to appoint Linda Sagendorf Town Historian at an annual salary of \$3,849.48 to be paid quarterly, with a term to expire 12/31/13. Monthly updates are to be submitted to the Town Board.

Motion by Bayly, seconded by Slavin and an oral vote of 4 ayes to appoint David Loucks as Chairperson to the Planning Board at an annual salary of \$1,406 to be paid quarterly and to expire 12/31/13 and set the annual salary of the Planning Board Members at \$1,023 each to be paid quarterly. Also appoint Harvey Teal to fill the vacancy of Dawn Niebuhr with a term to begin 1/1/2013 and to expire 12/31/2019. Members of the Planning Board with their expiration dates are as follows:

Harvey Teal	12/31/2019
Jeffrey Briggs	12/31/2018
June Ross	12/31/2017
William Daniel	12/31/2016
David Hass	12/31/2015
David Loucks	12/31/2014 (as member)
Robert Dorr	12/31/2013

Motion by Slavin, seconded by Slavin and an oral vote of 4 ayes, to appoint Judy Grattan as Secretary to the Planning Board at an hourly rate of \$14.20 to be paid bi-weekly.

Motion by Bentley, seconded by Slavin and an oral vote of 4 ayes, to appoint Robert Ryan Planning Board Attorney at an annual salary of \$5,305, to be paid monthly.

Motion by Bayly, seconded by Supervisor Jacangelo and an oral vote of 4 ayes, to appoint Frank Burzesi as Chairman to the ZBA at an annual salary of \$1,024, to be paid quarterly with the term to expire 12/31/2013. Zoning Board Members annual salary each is \$640 to be paid quarterly. Reappoint Terry Lantry as a member to the Zoning Board to a new term 1/1/2013-12/31/2017. Appoint Paul Jamison to fill the unexpired term of Edward Fahrenkopf Sr. with said term to expire 12/31/2013. Other ZBA Members and term expiration dates are:

Terry Lantry	12/31/2017
Frank Burzesi	12/31/2016
Meaghan Henry	12/31/2015
Harold Van Slyke	12/31/2014
Paul Jamison	12/31/2013

Motion by Slavin, seconded by Bentley and an oral vote of 4 ayes, to appoint Judy Grattan as Secretary to the Zoning Board at an hourly rate of \$14.20 to be paid bi-weekly.

Motion by Supervisor Jacangelo, seconded by Bentley and an oral vote of 4 ayes to appoint Paul Kietzman Chairman of the Ethics Board with a term to expire 12/31/13 and reappoint Jill Gresens to a new 5-year term to expire 12/31/2017 and to re-affirm the following members of the Ethics Board and their term expirations as members:

Paul Keitzman	12/31/2013 (Chairman)
Jill Gresens	12/31/2017

Paul Keitzman	12/31/2016
Susan Pattnaude	12/31/2015
Patrick Tomaselli	12/31/2014
Connie Van Slyke	12/31/2013

Motion by Bentley, seconded by Slavin and an oral vote of 4 ayes, to designate Clark Engineering as Engineer to the Town as an independent contractor on an as needed basis at an hourly rate to be agreed upon between the Town and Clark Engineering.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 4 ayes, to appoint Catherine Crammer as the Dog Control Officer at an annual salary of \$7,120.62, to be paid monthly with complete monthly reports submitted.

Appointments of the Conservation Advisory Council (CAC) will be held over until the January 17, 2013 Town Board meeting.

Motion by Bayly, seconded by Bentley and an oral vote of 4 ayes, to appoint Tara Houser, as Recreational Director/Camp Director at an annual salary of \$6,314.82/\$3,315, to be paid monthly. Appointments of the Youth Advisory Board will be held over until the January 17, 2013 Town Board meeting.

Motion by Slavin, seconded by Bentley and an oral vote of 4 ayes, to set the mileage reimbursement at \$.565 per mile.

Motion by Bentley, seconded by Slavin and oral vote of 4 ayes to appoint the following to the Water Benefit Review Board and reappoint Keith Davis to a term of 1/1/2013-12/31/2015:

Keith Davis	term to expire 12/31/2015
Tim Anatasio	term to expire 12/31/2014
Michelle Waite	term to expire 12/31/2013

Motion by Supervisor Jacangelo, seconded by Bayly and an oral vote of 4 ayes, designating THE RECORD as the official newspaper for the Town of Poestenkill.

Motion by Bayly, seconded by Slavin and an oral vote of 4 ayes, designating Key Bank, M&T Bank, Trustco Bank, First Niagara, Charter One, HSBC, Chase, and Bank of America as the depositories for all Town funds.

Motion by Slavin, seconded by Bayly and an oral vote of 4 ayes, designating the third Thursday of each month at 7:00 p.m. as the regular Town Board Meeting night immediately following the audit committee meeting. Workshop/Special Meetings will be held the first Thursday of the month at 7 p.m. as needed. The Town Board will meet on Wednesday April 17, 2013 instead of Thursday April 18, 2013.

Motion by Bentley, seconded by Bayly and an oral vote of 4 ayes, designating the following Town Board Committee assignments:

Zoning Board of Appeals	Councilmember Bentley
Planning Board	Councilmember Bayly
Youth Advisory	Councilmember Bentley
Veterans Affairs	Councilmember Cropsey

CAC	Councilmember Slavin
Highway	Councilmember Bayly
Records Advisory	Town Clerk
Water Committee	Supervisor Jacangelo
Fire Company	Supervisor Jacangelo
Library	Councilmember Cropsey
Little League	Councilmember Slavin

Motion by Bayly, seconded by Supervisor Jacangelo and an oral vote of 4 ayes, designating the entire Town Board to a one-year Audit Committee.

Motion by Slavin, seconded by Bayly and an oral vote of 4 ayes appointing a Town Code Revision Committee with membership to include a member from the Planning board, ZBA, CAC, Town Board, Code Enforcement Officer and Town Attorney.
(*Councilwoman Bentley was designated as Chairperson of this Committee)

Motion by Bentley, seconded by Slavin and an oral vote of 4 ayes to set the water rate for 2013 at \$4.45 per 1000 gallons of water, \$40 minimum on hydrant water sale, and \$175 residential meter cost.

REPORTS:

Town Board members had copies of the Dog Control report for December and the quarterly report from the Town Historian.

Supervisor Jacangelo reported that Town Attorney Tomaselli will be meeting/speaking with Planning Board Attorney Ryan on the issue of a more definitive clarification of a lot line adjustment. They will be drafting new language for the town code on this issue. A public hearing has been set for the January 17th Town Board meeting.

Motion by Slavin, seconded by Bentley and an oral vote of 4 ayes, to adjourn this meeting at 8:25 p.m. in memory of Hughes Gemmill long-time Town Engineer.

Motion by Bayly, seconded by Bentley, and carried to pay Warrant #1-2013 in the amount of \$87.12. Motion by Slavin, seconded by Bentley and carried to pay Warrant #2-2013 in the amount of \$4,760.08.

Respectfully submitted,
Susan Horton Town Clerk

