

Town of Poestenkill
Town Board Meeting
6pm- Town Hall
January 5, 2023

VOTING MEMBERS

Supervisor	Keith Hammond
Councilman	Eric Wohlleber
Councilman	David Hass
Councilman	Harold Van Slyke
Councilwoman	June Butler

NON-VOTING MEMBERS

Town Clerk	Susan Horton
Town Attorney	Andy Gilchrist

Pledge of Allegiance

I. Public Comment Period

The public is invited to make brief comments and/or request information regarding matters of concern to the Town and its residents. Speakers should clearly identify themselves and at their option provide their home address. Comments should be directed to the Board and cross discussion with other members of the audience is only permitted at the recognition of the Board. A request can be made to speak on an item that is on the agenda when the item comes up for discussion/ consideration by the Board. Your cooperation and courtesy is most appreciated.

II. Discussion Items

III. Action Items

- a. Organizational Actions and Resolution
- b. Schedule Workshops
 - i. Policy Review
 - ii. Schedule of Fees

IV. Concluding Public Comment Period

V. Executive Session

VI. Adjournment

Town of Poestenkill
Organizational Meeting
January 5, 2023

1. Appoint **Andy Gilchrist** as Town Attorney at an annual amount of **\$30,600.00** to be paid monthly, for normal and usual affairs of the Town, term to expire 12/31/23.
2. Set the annual salary of the Town Supervisor, **Keith Hammond** at **\$16,320** to be paid monthly.
3. Recognize the Supervisor's appointment of **June Butler** as Deputy Supervisor and set the annual salary for said position at **\$2,040** to be paid monthly, term to expire 12/31/23.
4. Recognize the annual salary for the **Four Council Members** salary of **\$4,202.40** each to be paid monthly.

June Butler
David Hass
Harold Van Slyke
Eric Wohlleber

5. Appoint all Town Board Members and Town Supervisor to the Audit Committee.
6. Designate the following Town Board Committee assignments:

Zoning Board of Appeals	- J. Butler
Planning Board	- J. Butler
Youth Advisory	- Eric Wohlleber
CAC	- K. Hammond / J. Butler
Highway	- June Butler
Records Advisory Committee	-Susan Horton
Water Committee	-David Hass
Fire Company	-David Hass
Library	-Harold Van Slyke
Streetlights	-J. Butler and D. Hass
National Grid	-David Hass
Twin Town Little League	-Eric Wohlleber
Cable	-K. Hammond & J. Butler
Website	-Eric Wohlleber
Town Emergency Plan	-Eric Wohlleber

7. Designate the **Second Thursday** of each month at **7:00 p.m.** as Town Board Meeting Night immediately following the audit committee meeting on any public Town Board hearing see scheduled. Workshop and special meetings will be held the **fourth Thursday** of the month at **7:00 p.m.** as needed or as otherwise scheduled.
8. Recognize the Supervisor's appointment of **Tiffany Buker**, as Secretary to the Town Supervisor, hourly rate for said position at **\$24.99** per hour for **35 hours per week** to be paid bi-weekly, term to expire 12/31/23.
9. Set the annual salary of the Town Clerk/Tax Collector, **Susan Horton**, at annual salary of **\$45473.14** to be paid bi-weekly.

10. Appoint **Susan Horton**, Registrar of Vital Statistics at an annual salary of **\$2,871.66**, term to expire 12/31/23.
11. Recognize the Town Clerk's appointment of **Lindsey Goyer** as Deputy Town Clerk and Deputy Tax Collector, with the Salary of **\$18.87** per hour, up to 20 hours per week and as Deputy Registrar of Vital Statistics at **no salary** term to expire 12/31/23 for said combined positions, to be paid bi-weekly.
12. Set the annual salary of the Town Justices, **Thomas F. Slavin Jr.** and **Gregory T. Kronau**, at **\$9254.79** each, to be paid monthly.
13. Appoint **Felicia Dickinson**, Clerk to the Town Justices, at an hourly rate of **\$21.92 for a maximum of 10** hours per week to be paid bi-weekly, term to expire 12/31/23.
14. Recognize **Betsy Pinho**, as Assessor with an annual salary set at **\$22,440.00** to be paid bi-weekly, term to expire **09/30/2025**
15. Appoint **Michele Wait**, Clerk to the Assessor, at an hourly rate of **\$21.01** for a maximum of **20 hours per week**, term to expire 12/31/2023 to be paid bi-weekly.
16. Recognize the following members to the Board of Assessment Review for with existing terms as set forth below:
- | | | |
|--------------------------|----------------|-----------|
| Philip LaRocque | Term to expire | 9/30/2025 |
| William D. Weber | Term to expire | 9/30/2026 |
| Matthew Guilbault | Term to expire | 9/30/2023 |
- The salary is to be paid by voucher at \$102.00 per member/ per year.**
17. Recognize **David Goyer** as Superintendent of Highway at an annual salary of **\$65,877.09** to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement. Monthly reports to be submitted.
18. Appoint **William Sansone**, Water Manger and 811 Coordinator/DigSafe Designee at an hourly rate of **\$25.00** for a maximum of 20 hours per week to be paid bi-weekly, term to expire 12/31/2023. Monthly reports to be submitted.
19. Appoint **Brett Lesson**, Assistant Water Manger at a rate of **\$22.00** for a maximum of hours 10 per week, term to expire 12/31/23, to be paid bi-weekly.
20. Appoint **Robert Young**, at a rate of \$22.44 per hour as trainee for the Water Department and Town Hall Maintenance.
21. Appoint **Susan Horton**, Water Billing Clerk at annual salary of **\$5085.72**, term to expire 12/31/23 to be paid bi-weekly.
22. Appoint **Lindsey Goyer**, Assistant Water Billing Clerk at an hourly rate of \$18.87 at 3 hours per week.

23. Acknowledge the Water Benefit Review Board members and their terms are as follows:

Lou Basle	term to expire	12/31/2024
VACANT	term to expire	12/31/2025
VACANT	term to expire	12/31/2023

Such members to serve without compensation but are entitled to re-imbusement of actual and necessary expenses which shall be a charge to the Water District. They may elect from its members a person to act as chair until 12/31 of each year.

24. Appoint **Tracy Church** as Building Inspector and Code Enforcer at a salary of **\$30,257.28**, Clerk to Building Inspector and Code Enforcer at a salary of **\$10,716.12** and as MS4 coordinator at a salary of **\$2101.20**, term to expire 12/31/23 to be paid bi-weekly.

25. Appoint **Lisa Bouchard** Town Hall Custodian at an hourly rate of **\$16.06** at 6 hours per week with 2 hours extra when needed, term to expire 12/31/2023 to be paid bi-weekly.

26. Recognize the Supervisor's appointment of **Linda Sagendorf** as Town Historian at an annual salary of **\$4657.22** to be paid quarterly. Term to expire 12/31/23. Monthly report to be completed.

27. Appoint **Tom Russell**, as Chairman to the Planning Board, term to expire **12/31/2023**, appoint **Victoria Spring**, as alternate planning board member, term to expire **12/31/2023**, appoint Steve Valente as Planning Board member, term to expire 12/31/2029. Set the annual salary of the Planning Board Members at **\$1063.86** each to be paid quarterly and the **Chairman** at **\$1434.12** to be paid quarterly for budget year 2023. Meetings to be held the first Tuesday of the month. Terms for all Planning Board Members and term expiration dates are:

William Daniel	Term to expire	12/31/2023
Don Heckelman	Term to expire	12/31/2024
Jeffrey Briggs	Term to expire	12/31/2025
Harvey Teal	Term to expire	12/31/2026
Laura Burzesi	Term to expire	12/31/2027
Tom Russell	Term to expire	12/31/2028
Steve Valente	Term to expire	12/31/2029
Victoria Spring	Term to expire	12/31/2023 (ALTERNATE)

28. Appoint **Stephanie Volkmann** as Clerk to the Planning Board and Zoning Board of Appeals, at an hourly rate of **\$ 18.22 for a total of 15 hours per week split between planning and zoning**, term to expire 12/31/23 to be paid bi-weekly.

29. Appoint **Lawrence Howard** as the Planning Board and Zoning Board of Appeals Attorney at an annual salary of **\$15,300** to be paid monthly, term to expire 12/31/23.

30. Appoint **Frank Burzesi** as chairman to the Zoning Board, term to expire **12/31/2023** and set the Chairman annual salary at **\$1,064.88** to be paid quarterly. Set the annual salary of **Zoning Board Members** at **\$665.04** each to be paid quarterly. Appoint **Frank Burzesi** to a term expiring **12/31/27**. Meetings to be held the third Tuesday of the month. Terms for all ZBA members and their expiration dates are:

Nicole Heckelman	Term to expire	12/31/2024
Kevin McGrath	Term to expire	12/31/2025
Timothy Hoffay	Term to expire	12/31/2026
Frank Burzesi	Term to expire	12/31/2027

Paul Jamison **Term to expire** **12/31/2023**
VACANT **Term to expire** **12/31/2023 (Alternate)**

- 31. Designate **Wayne Bonesteel** as Engineer to the Town as an independent contractor as-needed basis at an hourly rate to be agreed upon between the Town and Wayne Bonesteel.
- 32. Re-appoint **Jill Gresens**, **term to expire 12/31/2026** as Ethics Board Members, and appoint **Andy Gilchrist** as chairman, term to expire 12/31/2023. Terms for the members of the Ethics Board and their term expirations as members:

Andy Gilchrist	Term to expire	12/31/2023
Sue Patnaude	Term to expire	12/31/2025
Dawn Neibuhr	Term to expire	12/31/2026
Jill Gresens	Term to expire	12/31/2027
Connie Van Slyke	Term to expire	12/31/2023

- 33. Recognize the following members to the workplace Violence committee:
Andy Gilchrist
Sue Patnaude
Jill Gresens
Connie Van Slyke
Dawn Neibuhr
- 34. Appoint **Robert Guyer**, Dog Control Officer at an annual salary of **\$7783.90**, to be paid monthly, term to expire 12/31/23. Monthly reports are to be submitted.
- 35. Appoint **Tiffany Buker** as **Youth Director** at an annual salary of **\$9996**, to be paid bi-weekly, term to expire 12/31/23.
- 36. Set the mileage reimbursement at **62.5 cents** per mile.
- 37. Designating **THE RECORD** as the official newspaper for the Town of Poestenkill.
- 38. Designating **M&T Bank, Trustco Bank, 1st Niagara, Citizen, HSBC, Key Bank, Chase Bank of America, Pioneer** as Town depositories.
- 39. Water Rate for 2021 **\$5.75 per 1000 gallons** of water

Motion by _____, Seconded by _____ to adopt number 1 to number 39 Annual 2023 Appointments as presented. Oral Vote _____ ayes, _____ nays, _____ abstain.