

ORGANIZATIONAL MINUTES
TOWN OF POESTENKILL
JANUARY 4, 2014
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS:

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| Councilwoman Bentley | Present |
| Councilman Hass | Present |
| Councilwoman Ross | Present |
| Councilman Slavin | Present |
| Supervisor Jacangelo | Present |

NON VOTING MEMBERS:

Susan Horton, Town Clerk

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance at 7 p.m. and opened the floor for public comment period and there being none the 2014 Organizational Meeting was opened at 7 p.m.

Motion by Slavin, seconded by Hass and an oral vote of 5 ayes to appoint Patrick Tomaselli Town Attorney at an annual salary of \$34,440.30 to be paid monthly, for normal and usual affairs of the Town. To the extent that Mr. Tomaselli performs legal services on special matters, he is entitled to and shall receive compensation at the rate of \$150 per hour plus expenses. Special matters are defined as follows: Preparation for prosecution or defense of, negotiation and settlement efforts related to and any other reasonable and necessary services in connection with any actual or threatened litigation, administrative proceeding, special proceeding or arbitration, including such matters as notices of claim, pre-litigation hearings and discovery proceedings, tax certiorari matters, administrative and judicial appeals, representation of special districts for the providing of municipal services, and such other matters as the Town Board shall from time to time determine.

Motion by Hass, seconded by Bentley and an oral vote of 5 ayes to set the annual salary of the Town Supervisor, Dominic J. Jacangelo at \$16,000 to be paid monthly.

Motion by Ross, seconded by Bentley and an oral vote of 5 ayes to recognize the Supervisor's appointment of Thomas Slavin, Jr., as Deputy Town Supervisor, and set the annual salary for said position at \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, to set the annual salary for the four Council members (Gail Bentley, David Hass, June Ross and Thomas Slavin Jr.) at \$4,120 each, to be paid monthly.

Motion by Bentley, seconded by Slavin and an oral vote of 5 ayes, to recognize the Supervisor's appointment of Michelle Asquith, as Secretary to the Town Supervisor, at an hourly rate of \$18.02, to be paid weekly.

Motion by Slavin, seconded by Hass and an oral vote of 5 ayes to set the annual salary of the Town Clerk/Tax Collector, Susan Horton, at \$38,823 to be paid bi-weekly.

Motion by Hass, seconded by Slavin, and an oral vote of 5 ayes, to appoint Susan Horton, Water Receivable Clerk at a yearly salary of \$3,000 to be paid bi-weekly, with a term to expire 12/31/15.

Motion by Ross, seconded by Bentley and oral vote of 5 ayes, to recognize the Town Clerk's appointment of Vivian Kelly, as Deputy Town Clerk/Tax Collector, at a rate of \$17.40 per hour, with the term to expire 12/31/14 for said combined positions, to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, to appoint Susan Horton, Registrar of Vital Statistics at an annual salary of \$2,500, to be paid monthly, term to expire 12/31/15.

Motion by Bentley, seconded by Slavin and an oral vote of 5 ayes, to recognize the appointment of Vivian Kelly as Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/14.

Motion by Slavin, seconded by Hass and an oral vote of 5 ayes, to set the annual salary of the Superintendent of Highways, Toby Chadwick, at \$57,787 to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement with monthly reports submitted to the Town Board.

Motion by Hass, seconded by Bentley and an oral vote of 5 ayes, to set the annual salary of the Town Justices, Patrick McKenna and Gregory Kronau, at \$8,138.58 each to be paid monthly.

Motion by Ross, seconded by Bentley and an oral vote of 5 ayes to re-affirm the Judge's appointment of Terry Houser, as Clerk to the Town Justices, at an hourly rate of \$18.66 for a maximum of 20 hours per week, to be paid weekly.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes, to appoint Brian Jackson, as interim Town Assessor at an annual salary of \$10,000 to be paid weekly with a term to expire 12/31/2014. Monthly reports are to be submitted.

The Town Board decided to further discuss the salary for Lana Cassidy's positions as Clerk to the Assessor, Clerk to the Building Inspector, and Clerk to the Water Manager at the January 16th Town Board meeting.

Motion by Hass, seconded by Slavin and an oral vote of 5 ayes, to appoint Robert Brunet, Building Inspector/Code Enforcement Officer at an annual salary of \$23,500 to be paid monthly with monthly reports to be submitted and a term to expire 12/31/2015.

Motion by Slavin, seconded by Bentley and an oral vote of 5 ayes to appoint Robert Brunet as Data Collector at no salary but mileage to be paid monthly.

Motion by Ross, seconded by Slavin and an oral vote of 5 ayes, to appoint Robert Brunet, Water Manager at an annual salary of \$23,000 to be paid monthly with monthly reports to be submitted with a term to expire 12/31/2015.

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes, to appoint Robert Brunet, MS4 Liaison at an annual salary of \$3,000 to be paid monthly with a term to expire 12/31/2015.

Motion by Bentley, seconded by Slavin and an oral vote of 5 ayes, to recognize the following members to the Board of Assessment Review:

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|-----------------|--------------------------|
| Donna Young | term to expire 9/30/2018 |
| William Weber | term to expire 9/30/2016 |
| Philip LaRocque | term to expire 9/30/2014 |

(The salary is to be paid by voucher at \$100 per member/per year.)

Motion by Slavin, seconded by Hass and an oral vote of 5 ayes, to appoint Lisa Bouchard as Town Hall Custodian at an hourly rate of \$13.66 for 10 hours per week (with 2 extra hours when needed) to be paid monthly.

Motion by Hass, seconded by Slavin and an oral vote of 5 ayes, to appoint Linda Sagendorf Town Historian at an annual salary of \$3,926.47 to be paid quarterly, with a term to expire 12/31/14. Monthly reports to be submitted to the Town Board.

Motion by Ross, seconded by Bentley and an oral vote of 5 ayes to appoint David Loucks as Chairperson to the Planning Board at an annual salary of \$1,406 to be paid quarterly and to expire 12/31/14 and set the annual salary of the Planning Board Members at \$1,043.46 each to be paid quarterly. Reappoint Robert Dore for another 7-year term expiring 12/31/20. Appoint Eric Wohlerber to fill the unexpired term of June Ross to expire 12/31/17. Appoint Judy Grattan to the unexpired term of David Hass to expire 12/31/15 and to appoint Tom Russell as the Planning Board Alternate with a term to expire 12/31/14. Members of the Planning Board with their expiration dates are as follows:

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|----------------|---------------------------|
| Robert Dore | 12/31/2020 |
| Harvey Teal | 12/31/2019 |
| Jeffrey Briggs | 12/31/2018 |
| Eric Wohlerber | 12/31/2017 |
| William Daniel | 12/31/2016 |
| Judy Grattan | 12/31/2015 |
| David Loucks | 12/31/2014 (as member) |
| Tom Russell | 12/31/2014 (as alternate) |

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes, to appoint Annette Davidson, as Secretary to the Planning Board at an hourly rate of \$13.75 to be paid bi-weekly.

Motion by Bentley, seconded by Hass and an oral vote of 5 ayes, to appoint Robert Ryan Planning Board Attorney at an annual salary of \$5,411.10 to be paid monthly.

Motion by Hass, seconded by Ross and an oral vote of 5 ayes, to recognize the appointment of Harold Van Slyke as Chairman to the Zoning Board with a term to expire 12/31/14 at an annual salary of \$1,044, to be paid quarterly. Set the annual salary of Zoning Board Members including the Alternate Member at \$652 each to be paid quarterly. Appoint Paul Jamison to a new term of 1/1/2014-12/31/2018. Appoint Kevin McGrath to fill the unexpired term of Meaghan Henry to expire 12/31/2015 and appoint Cheryl E. Sarjeant as Zoning Board Alternate with a term to expire 12/31/2014 with the term to expire 12/31/2014. Other ZBA Members and term expiration dates are:

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|------------------|------------------------|
| Paul Jamison | 12/31/2018 |
| Terry Lantry | 12/31/2017 |
| Frank Burzesi | 12/31/2016 |
| Kevin McGrath | 12/31/2015 |
| Harold Van Slyke | 12/31/2014 (as member) |

Motion by Ross, seconded by Slavin and an oral vote of 5 ayes, to appoint Annette Davidson, as Secretary to the Zoning Board at an hourly rate of \$13.75 to be paid bi-weekly.

Motion by Slavin, seconded by Bentley and an oral vote of 5 ayes to appoint Paul Kietzman Chairman of the Ethics Board with a term to expire 12/31/14 and reappoint Connie Van Slyke to a new 5-year term to expire 12/31/2018 and to re-affirm the following members of the Ethics Board and their term expirations as members:

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|-------------------|--------------------------|
| Connie Van Slyke | 12/31/2018 |
| Jill Gresens | 12/31/2017 |
| Paul Keitzman | 12/31/2016 (as member) |
| Susan Pattenaude | 12/31/2015 |
| Patrick Tomaselli | 12/31/2014 |
| Paul Keitzman | 12/31/2014 (as Chairman) |

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, to designate Clark Engineering as Engineer to the Town as an independent contractor on an as needed basis at an hourly rate to be agreed upon between the Town and Clark Engineering.

Motion by Bentley, seconded by Ross and an oral vote of 5 ayes, to appoint Catherine Crawmer as the Dog Control Officer at an annual salary of \$7,263 to be paid monthly with complete monthly reports submitted.

The Conservation Advisory Council (CAC) will be announced at a later date.

Motion by Slavin, seconded by Ross and an oral vote of 5 ayes reaffirming that the Records Advisory Committee is suspended.

Motion by Hass, seconded by Ross and an oral vote of 5 ayes, to appoint Tara Houser, as Recreational Director/Camp Director at an annual salary of \$6441/\$3,381, to be paid monthly. The Youth Advisory Board will be announced at a later date.

Motion by Ross, seconded by Slavin and an oral vote of 5 ayes, to set the mileage reimbursement at \$.56 per mile.

As provided by Local Law \$5-2010 Municipal Water Use Law a motion was made by Ross, seconded by Hass and an oral vote of 5 ayes to reappoint Michelle Wait to a new term on the Water Benefit Review Board to expire 12/31/2016. The members are as follows:

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|-------------------|---------------------------|
| Michelle Wait | term to expire 12/31/2016 |
| Keith Davis | term to expire 12/31/2015 |
| Timothy Anastasio | term to expire 12/31/2014 |

Such members to serve without compensation but are entitled to re-imburement of their actual and necessary expenses which shall be a charge to the Water District. They may elect from its members a person to act as Chair until 12/31 of each year.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, to set the water rates for 2014 at \$4.45 per 1000 gallons of water, \$40 minimum on hydrant water sale and \$225 residential meter cost.

Motion by Slavin, seconded by Hass and an oral vote of 5 ayes to designate Creekside Kennel as the Town Dog Shelter.

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes, designating THE RECORD as the official newspaper for the Town of Poestenkill.

Motion by Bentley, seconded by Hass and an oral vote of 5 ayes, designating Key Bank, M&T Bank, Trustco Bank, First Niagara, Charter One, HSBC, Chase, and Bank of America as town depositories.

Motion by Slavin, seconded by Bentley and an oral vote of 5 ayes, designating the third Thursday of each month at 7:00 p.m. as the regular Town Board Meeting night immediately following the audit committee meeting. Workshop/Special Meetings will be held the first Thursday of the month at 7 p.m. as needed.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, designating the following Town Board Committee assignments:

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|-------------------------|-----------------------|
| Zoning Board of Appeals | Councilmember Ross |
| Planning Board | Councilmember Slavin |
| Youth Advisory | Councilmember Bentley |
| Dog Control | Supervisor Jacangelo |
| CAC | Councilmember Slavin |
| Highway | Councilmember Ross |
| Water Committee | Supervisor Jacangelo |
| Assessor | Councilmember Bentley |
| Fire Company | Councilmember Hass |
| Library | Councilmember Hass |
| Little League | Councilmember Slavin |
| Street Lighting | Councilmember Slavin |
| Cable | Councilmember Ross |
| National Grid | Councilmember Hass |

Motion by Hass, seconded by Bentley and an oral vote of 5 ayes, designating the entire Town Board to a one-year Audit Committee.

Motion by Supervisor Jacangelo, seconded by Slavin and an oral vote of 5 ayes, to exit to Executive Session at 8:30 p.m. to discuss a real estate matter with no votes being taken. Motion by Slavin, seconded by Bentley and an oral vote of 5 ayes to adjourn this meeting at 9:05 p.m.

Respectfully submitted,


Susan Horton Town Clerk