

ORGANIZATIONAL MINUTES
TOWN OF POESTENKILL
JANUARY 6, 2016
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS:

Councilman Hass	Present
Councilwoman Ross	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON VOTING MEMBERS:

Susan Horton, Town Clerk
Patrick Tomaselli, Town Attorney

Supervisor Jacangelo opened the meeting at 7 p.m. with the Pledge of Allegiance and then opened the floor for a public comment period. No one expressed the desire to speak. Supervisor Jacangelo welcomed the new Town Board members, Harold Van Slyke and Eric Wohlleber. New Board member Wohlleber wanted to know if it was normal to just receive the agenda on the actual day of the meeting. Supervisor Jacangelo stated that some times that does happen because of changes that are made to the agenda after it is first printed for Town Board members.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes to appoint Patrick Tomaselli Town Attorney at an annual salary of \$34,440.30 to be paid monthly, for normal and usual affairs of the Town. To the extent that Mr. Tomaselli performs legal services on special matters, he is entitled to and shall receive compensation at the rate of \$150 per hour plus expenses. Special matters are defined as follows: Preparation for prosecution or defense of, negotiation and settlement efforts related to and any other reasonable and necessary services in connection with any actual or threatened litigation, administrative proceeding, special proceeding or arbitration, including such matters as notices of claim, pre-litigation hearings and discovery proceedings, tax certiorari matters, administrative and judicial appeals, representation of special districts for the providing of municipal services, and such other matters as the Town Board shall from time to time determine.

Motion by Wohlleber, seconded by Ross and an oral vote of 5 ayes to set the annual salary of the Town Supervisor, Dominic J. Jacangelo at \$16,000 to be paid monthly.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to recognize the Supervisor's appointment of June Ross as Deputy Town Supervisor, and set the annual salary for said position at \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Wohlleber and an oral vote of 5 ayes, to set the annual salary for the four Councilmembers (David Hass, June Ross, Harold Van Slyke and Eric Wohlleber each to be paid monthly. Councilmen Van Slyke and Wohlleber's term will expire 12/31/2019

Motion by Ross, seconded by Hass and an oral vote of 5 ayes, to recognize the Supervisor's appointment of Michelle Asquith, as Secretary to the Town Supervisor and bookkeeper, at an hourly rate of \$25.00, to be paid weekly.

Motion by Van Slyke, seconded by Ross and an oral vote of 5 ayes to set the annual salary of the Town Clerk/Tax Collector, Susan Horton, at \$39,599.46 to be paid bi-weekly.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Susan Horton, Water Receivable Clerk at a yearly salary of \$3,000 to be paid bi-weekly, with a term to expire 12/31/16.

Motion by Hass, seconded by Wohlleber and oral vote of 5 ayes, to recognize the Town Clerk's appointment of Vivian Kelly, as Deputy Town Clerk/Tax Collector, at a rate of \$17.75 per hour, with the term to expire 12/31/16 for said combined positions, to be paid monthly.

Motion by Ross, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Susan Horton, Registrar of Vital Statistics at an annual salary of \$2,550, to be paid monthly, term to expire 12/31/16.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes, to recognize the appointment of Vivian Kelly as Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/16.

Motion by Van Slyke, seconded by Wohlleber and an oral vote of 5 ayes, to set the annual salary of the Superintendent of Highways, Toby Chadwick, at \$58,942.74 to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement with monthly reports submitted to the Town Board.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to set the annual salary of the Town Justices, Thomas F. Slavin, Jr. and Gregory Kronau, at \$8,301.35 each, to be paid monthly.

Motion by Hass, seconded by Ross and an oral vote of 5 ayes to appoint Terry Houser, as Clerk to the Town Justices, at an hourly rate of \$19.04 for a maximum of 20 hours per week, to be paid weekly.

Motion by Ross, seconded by Van Slyke and an oral vote of 5 ayes to appoint Lana Cassidy as Clerk to the Building Inspector at an annual salary of \$5,000.

Motion by Supervisor Jacangelo, seconded by Wohlleber and oral vote of 5 ayes to appoint Lana Cassidy, Clerk to the Assessor at an annual salary of \$15,244 to be paid monthly.

Motion by Van Slyke, seconded by Ross and oral vote of 5 ayes to appoint Lana Cassidy Clerk to the Water Manager at an annual salary of \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Hass to appoint R. Brunet Building Inspector/Code Enforcement Officer with a salary of \$23,500 and discussion followed. The agenda stated that the salary was \$23,500 and Councilwoman Ross wanted to know if this was a typo because it should read \$23,000 according to the 2016 budget. After further review, Supervisor Jacangelo stated that Councilwoman Ross was correct and Mr. Brunet's salary for this position should be \$23,000. The motion was carried with 5 ayes on the \$23,000 salary to be paid monthly with monthly reports to be submitted. .

Motion by Ross, seconded by Van Slyke and an oral vote of 5 ayes to appoint Robert Brunet as Data Collector with the use of the town vehicle.

Motion by Van Slyke, seconded by Ross and an oral vote of 5 ayes, to appoint Robert Brunet, Water Manager at an annual salary of \$23,500 to be paid monthly with monthly reports to be submitted.

Motion by Wohlleber, seconded by Van Slyke to appoint Robert Brunet as the 811 Coordinator. Discussion followed. The Highway Superintendent stated that he had two Highway employees that were interested in this position. Supervisor Jacangelo stated that it was too late now and this should have been discussed beforehand. Councilman Hass stated that he remembers this being discussed at a budget workshop and that several of the highway guys were interested in the position. R. Brunet stated that this is a very involved position and you are on call seven days a week 24/7. The Highway Superintendent felt that it was a good time for these guys to get involved not only with this position but also with the Water position as well. Councilman Hass wanted to know if R. Brunet would allow these guys to come along with him to be trained for this commitment and he said absolutely. The motion was carried with 5 ayes that R. Brunet will be the 811 Coordinator with the salary of \$500 (two highway people will be training with Mr. Brunet) to be paid monthly with monthly reports to be submitted.

Motion by Hass, seconded by Ross and an oral vote of 5 ayes, to appoint Robert Brunet, MS4 Liaison at an annual salary of \$3,000 to be paid monthly with a term to expire 12/31/2016.

The Board of Assessment Review members will be voted on at the next regular scheduled Town Board meeting.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Lisa Bouchard as Town Hall Custodian at an hourly rate of \$13.93 for 10 hours per week (with 2 extra hours when needed) to be paid monthly.

Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Linda Sagendorf Town Historian at an annual salary of \$4,006 to be paid quarterly, with a term to expire 12/31/16. Monthly reports to be submitted to the Town Board.

Motion by Ross, seconded by Wohlleber and an oral vote of 5 ayes to appoint Judy Grattan as Chairperson to the Planning Board at an annual salary of \$1,406 to be paid quarterly and to expire 12/31/16 and set the annual salary of the Planning Board Members at \$1,043.46 each to be paid quarterly and appoint Don Heckelman to fill the unexpired term of Eric Wohlleber to expire 12/31/2017. . Planning Board Members with their expiration dates are as follows:

Judy Grattan	12/31/2022 (as member)
Tom Russell	12/31/2021
Robert Dore	12/31/2020
Harvey Teal	12/31/2019
Jeffrey Briggs	12/31/2018
Donald Heckelman	12/31/2017 (unexpired term of E. Wohlleber)
William Daniel	12/31/2016
Vacant	12/31/2016 (as alternate)

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to set the hourly rate for the Planning Board Secretary Amy Ferguson at \$13.75 to be paid bi-weekly.

Motion by Van Slyke, seconded by Ross and an oral vote of 5 ayes, to appoint Robert Ryan Planning Board Attorney at an annual salary of \$5,411.10 to be paid monthly.

Motion by Ross, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Paul Jamison as Chairman to the Zoning Board with a term to expire 12/31/16 at an annual salary of \$1,044, to be paid quarterly. Set the annual salary of Zoning Board Members including the Alternate Member at \$652 each to be paid quarterly. Re-appoint Kevin McGrath to a new 5-year term as ZBA member to expire 12/31/2020. Appoint Cheryl Sarjent to the unexpired term of Harold Van Slyke with a term to expire 12/31/2019.

Other ZBA Members and term expiration dates are:

Kevin McGrath	12/31/2020
Cheryl Sarjent	12/31/2019 (unexpired term of H. Van Slyke)
Paul Jamison	12/31/2018 (member)
Terry Lantry	12/31/2017
Frank Burzesi	12/31/2016
Vacant	12/31/2016 (alternate)

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes, to set the hourly rate at \$13.75 of the Secretary to the ZBA Any Ferguson, to be paid bi-weekly.

Motion by Hass, seconded by Wohlleber and an oral vote of 4 ayes to appoint Paul Kietzman Chairman of the Ethics Board with a term to expire 12/31/16 and to reappoint Sue Pattenaude to a new 5-year term to expire 12/31/2020. H. Van Slyke recused himself from voting because of his wife being on the Ethics Board. In the end, it was decided that it would be left up to Connie Van Slyke as to whether she would feel comfortable continuing on the Ethics Board. Other Ethics members of the Ethics Board and their term expirations as members are:

Susan Pattenaude	12/31/2020
Patrick Tomaselli	12/31/2019
Connie Van Slyke	12/31/2018
Jill Gresens	12/31/2017
Paul Kietzman	12/31/2016 (member)
Paul Kietzman	12/31/2016 (Chairman)

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes to designate Ryan-Biggs Associates as Engineer to the Town as an independent contractor on an as needed basis at an hourly rate to be agreed upon between the Town and Ryan-Biggs Associates Engineering.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Catherine Cawmer as the Dog Control Officer at an annual salary of \$7,408.29 to be paid monthly with complete monthly reports submitted.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Katie Anthony as Recreational Director/Camp Director at an annual salary of \$6,000/\$3,000 to be paid monthly.

Motion by Ross, seconded by Van Slyke and an oral vote of 5 ayes, to set the mileage reimbursement at \$.54 per mile.

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes to appoint the following to the Water Benefit Review Board. As provided by Local Law #5-2010, Municipal Water Use Law of the Town. The members serve for a 3-year term. Members of the Water Benefit Review Board are as follows:

Keith Davis	term to expire 12/31/2018
Tim Anastasio	term to expire 12/31/2017
Linda Emery	term to expire 12/31/2016

Such members to serve without compensation but are entitled to re-imbusement of their actual and necessary expenses which shall be a charge to the Water District. They may elect from its members a person to act as Chair until 12/31 of each year.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes, to set the water rates for 2016 at \$4.55per 1000 gallons of water, \$40 minimum on hydrant water sale and \$225 residential meter cost, \$300 on wet tap inspection fee.

Motion by Van Slyke, seconded by Ross and an oral vote of 5 ayes, designating THE RECORD as the official newspaper for the Town of Poestenkill.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, designating Key Bank, M&T Bank, Trustco Bank, First Niagara, Charter One, HSBC, Chase, and Bank of America as town depositories.

Motion by Hass, seconded by Ross and an oral vote of 5 ayes, designating the third Thursday of each month at 7:00 p.m. as the regular Town Board Meeting night immediately following the audit committee meeting and any Town Board public hearing as scheduled. Workshop/Special Meetings will be held the first Thursday of the month at 7 p.m. as needed.

The following are Town Board Committee assignments:

Town Emergency Plan	Councilman Wohlleber
ZBA	Councilmember Ross
Planning Board	Councilmember Van Slyke
Youth Advisory	Councilmember Wohlleber
Web site	Councilmember Wohlleber
CAC	Supervisor Jacangelo
Highway	Councilmember Ross
Records Advisory	Town Clerk Horton
Water Committee	Councilmember Hass
National Grid	Councilmember Hass
Fire Company	Councilmember Hass
Library	Councilmember Van Slyke
Twin Town League	Councilmember Wohlleber
Street Lighting	Councilmember Ross & Hass (Ross East end) (Hass West end)
Cable	Supervisor Jacangelo and Councilmember Ross

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes, designating the entire Town Board to the Audit Committee.

Motion by Van Slyke, seconded by Wohlleber and carried to authorize the Supervisor to sign the 2016-2017 Fire Protection Services Agreement.

Motion by Supervisor Jacangelo, seconded by Ross and an oral vote of 5 ayes to exit to Executive Session for a personnel issue at 8:40 p.m. with no votes to be taken. Motion by Van Slyke, seconded by Ross and carried to exit the Executive Session at 9:20 p.m. and the meeting was immediately adjourned.

Respectfully submitted,
Susan Horton Town Clerk

