

ORGANIZATIONAL MINUTES
TOWN OF POESTENKILL
JANUARY 5, 2017
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS:

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON VOTING MEMBERS:

Susan Horton, Town Clerk
Patrick Tomaselli, Town Attorney

Supervisor Jacangelo opened the meeting at 7 p.m. with the Pledge of Allegiance and asked if there were any comments and no one wanted to speak.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to appoint Patrick Tomaselli Town Attorney at an annual salary of \$35,473 to be paid monthly, for normal and usual affairs of the Town. To the extent that Mr. Tomaselli performs legal services on special matters, he is entitled to and shall receive compensation at the rate of \$150 per hour plus expenses. Special matters are defined as follows: Preparation for prosecution or defense of, negotiation and settlement efforts related to and any other reasonable and necessary services in connection with any actual or threatened litigation, administrative proceeding, special proceeding or arbitration, including such matters as notices of claim, pre-litigation hearings and discovery proceedings, tax certiorari matters, administrative and judicial appeals, representation of special districts for the providing of municipal services, and such other matters as the Town Board shall from time to time determine.

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes to set the annual salary of the Town Supervisor, Dominic J. Jacangelo at \$16,000 to be paid monthly.

Motion by Van Slyke, seconded by Wohlleber and an oral vote of 5 ayes to recognize the Supervisor's appointment of June Butler as Deputy Town Supervisor, and set the annual salary for said position at \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Butler and an oral vote of 5 ayes, to set the annual salary for the four Councilmembers (June Butler, David Hass*, Harold Van Slyke and Eric Wohlleber at \$4,120 each to be paid monthly. *Councilmember Hass stated that he does not want a salary.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes, to recognize the Supervisor's appointment of Michelle Asquith, as Secretary to the Town Supervisor and bookkeeper, at an hourly rate of \$25.75, to be paid weekly.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to set the annual salary of the Town Clerk/Tax Collector, Susan Horton, at \$40,787 to be paid bi-weekly.

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Susan Horton, Receiver of Water Charges at \$3,090, with a term to expire 12/31/17 and paid bi-weekly.

Motion by Van Slyke, seconded by Bulter and an oral vote of 5 ayes to recognize the Town Clerk's appointment of Vivian Kelly as Deputy Town Clerk and also Deputy Tax Collector with an hourly wage of \$18.29 for said positions to be paid monthly with a term to expire 12/31/17.

Motion by Supervisor Jacangelo, seconded by Butler and an oral vote of 5 ayes, to appoint Susan Horton, Registrar of Vital Statistics at \$2,627 with a term to expire 12/31/17 and paid bi-weekly.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes, to recognize the appointment of Vivian Kelly as Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/17.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to set the annual salary of the Superintendent of Highways, Toby Chadwick, at \$60,711 to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement with monthly reports submitted to the Town Board.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to set the annual salary of the Town Justices, Thomas F. Slavin, Jr. and Gregory Kronau, at \$8,550.39 each, to be paid monthly with reports submitted monthly.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes to appoint Terry Houser, as Clerk to the Town Justices, at an hourly rate of \$19.62 for a maximum of 20 hours per week, to be paid weekly.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes to appoint Lana Cassidy as Clerk to the Building Inspector at an annual salary of \$5,150 to be paid monthly.

Motion by Butler, seconded by Hass and oral vote of 5 ayes to appoint Lana Cassidy, Clerk to the Assessor at an annual salary of \$15,701.

Motion by Hass, seconded by Wohlleber and oral vote of 5 ayes to appoint Lana Cassidy Clerk to the Water Superintendent at an annual salary of \$2,060 to be paid monthly.

Motion by Butler, seconded by Hass to appoint Paul Barringer Building Inspector/Code Enforcement Officer at an hourly rate of \$30 to be paid bi-weekly with monthly reports submitted.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes to appoint Paul Barringer as MS4 Liaison at no salary with a term to expire 12/31/17. If it gets to the point where their budget line is depleted there will be a budget transfer.

Motion by Jacangelo, seconded by Butler and an oral vote of 5 ayes to appoint Brian Jackson as Data Collector with the use of the town vehicle at no salary.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Leonard Clapp, Water Superintendent at an hourly rate of \$25 to be paid monthly with monthly reports to be submitted.

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes to appoint Leonard Clapp as the 811 Coordinator at no salary with a term to expire 12/31/17. If it gets to the point

where their budget line is depleted there will be a budget transfer.

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes recognizing the following members of the Board of Assessment Review which are 5-year terms:

William Weber	Term to expire	9/30/2021
Philip LaRocque	Term to expire	9/30/2020
Donna Young	Term to expire	9/30/2018

The salary is to be paid by voucher at \$100 per member per year.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes, to appoint Lisa Bouchard as Town Hall Custodian at an hourly rate of \$14.35 for 10 hours per week (with 2 extra hours when needed) to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Linda Sagendorf Town Historian at an annual salary of \$4,126 to be paid quarterly, with a term to expire 12/31/17. Monthly reports to be submitted to the Town Board.

Motion by Butler, seconded by Van Slyke and an oral vote of 5 ayes to appoint Tom Russell as Chairperson to the Planning Board at an annual salary of \$1,406 to be paid quarterly and to expire 12/31/17 and set the annual salary of the Planning Board Members at \$1,043.46 each to be paid quarterly. Also, to appoint William Daniel as Planning Board Member to a new 7-year term to expire 12/31/2023. Planning Board Members with their expiration dates are as follows:

William Daniel	12/31/2023
Judy Grattan	12/31/2022
Tom Russell	12/31/2021 (as member)
Robert Dore	12/31/2020
Harvey Teal	12/31/2019
Jeffrey Briggs	12/31/2018
Donald Heckelman	12/31/2017
(Vacant)	12/31/2017 (as alternate)

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Lynn Kane as Secretary to the Planning Board at an hourly rate of \$13.75 to be paid bi-weekly.

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Robert Ryan as Planning Board Attorney at an annual salary of \$5,411.10 to be paid monthly.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes, to re-appoint Paul Jamison as Chairman to the Zoning Board with a term to expire 12/31/17 at an annual salary of \$1,044, to be paid quarterly. Set the annual salary of Zoning Board Members including the Alternate Member at \$652 each to be paid quarterly and appoint Timothy Hoffay as a new 5-year member to the Zoning Board with a term to expire 12/31/2021

Other ZBA Members and term expiration dates are:

Timothy Hoffay	12/31/2021
Kevin McGrath	12/31/2020
Cheryl Sarjent	12/31/2019
Paul Jamison	12/31/2018 (member)
Terry Lantry	12/31/2017
(Vacant)	12/31/2017 (alternate)

Supervisor Jacangelo reported that Frank Burzesi had exceeded his term limits and was thanked for his service to the town.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes, to appoint Lynn Kane as Secretary to the ZBA at an hourly rate at \$13.75 to be paid bi-weekly.

Motion by Supervisor Jacangelo, seconded by Wohlleber and an oral vote of 5 ayes to appoint Paul Kietzman Chairman of the Ethics Board with a term to expire 12/31/17 and to reappoint him to a new 5-year term to expire 12/31/2021. Motion by Supervisor Jacangelo, seconded by Wohlleber and an oral vote of 4 ayes with 1 abstention from Councilman Van Slyke to re-affirm the following members of the Ethics Board and their term expirations as members are:

Paul Kietzman	12/31/2021
Susan Pattenaude	12/31/2020
Patrick Tomaselli	12/31/2019
Connie Van Slyke	12/31/2018
Jill Gresens	12/31/2017
Paul Kietzman	12/31/2017 (Chairman)

T. Jacangelo questioned whether Mrs. Van Slyke serving on this Board would be a conflict and it was stated by several Town Board members that this had been discussed last year and they found no conflict.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to designate Ryan-Biggs Associates as Engineer to the Town as an independent contractor on an as needed basis at an hourly rate to be agreed upon between the Town and Ryan-Biggs Associates Engineering.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Catherine Crawmer as the Dog Control Officer at an annual salary of \$7,409 to be paid monthly with complete monthly reports submitted.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes, to appoint Katie Anthony as Recreational Director/Camp Director at an annual salary of \$6,180/\$3,090 to be paid monthly with reports to be submitted monthly.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes, to set the mileage reimbursement at \$.53.5 per mile.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes to appoint the following to the Water Benefit Review Board. As provided by Local Law #5-2010, Municipal Water Use Law of the Town. The members serve for a 3-year term. Members of the Water Benefit Review Board are as follows:

Linda Emery	term to expire 12/31/2019
Keith Davis	term to expire 12/31/2018
Tim Anastasio	term to expire 12/31/2017

Such members to serve without compensation but are entitled to re-imbusement of their actual and necessary expenses which shall be a charge to the Water District. They may elect from its members a person to act as Chair until 12/31 of each year.

Motion by Wohlleber, seconded by Butler and an oral vote of 5 ayes, to set the water rates for 2017 at \$4.55 per 1000 gallons of water, \$40 minimum on hydrant water sale and \$225 residential meter cost, \$300 on wet tap inspection fee.

Motion by Hass, second by Wohlleber and an oral vote of 5 ayes recognizing the following members to the Workplace Violence Committee. The members are as follows:

Paul Kietzman
Patrick Tomaselli
Sue Pattenaude
Jill Gresens
Connie Van Slyke

Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 ayes, designating THE RECORD as the official newspaper for the Town of Poestenkill.

Motion by Van Slyke, seconded by Wohlleber and an oral vote of 5 ayes, designating Key Bank, M&T Bank, Trustco Bank, Citizens, HSBC, Chase, and Bank of America as town depositories.

Motion by Supervisor Jacangelo, seconded by Van Slyke and an oral vote of 5 ayes, designating the third Thursday of each month at 7:00 p.m. as the regular Town Board Meeting night immediately following the audit committee meeting and any Town Board public hearing as scheduled. Workshop/Special Meetings will be held the first Thursday of the month at 7 p.m. as needed.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes designating the following Town Board Committee assignments:

Town Emergency Plan-Town Play Book	Councilman Wohlleber
ZBA	Councilmember Butler
Planning Board	Councilmember Van Slyke
Youth Advisory	Councilmember Wohlleber
Website	Councilmember Wohlleber
CAC	Supervisor Jacangelo
Highway	Councilmember Butler
Records Advisory	Town Clerk Horton
Water Committee	Councilmember Hass
National Grid	Councilmember Hass
Fire Company	Councilmember Hass
Library	Councilmember Van Slyke
Twin Town League	Councilmember Wohlleber
Street Lighting	Councilmember Butler&Hass
Cable	Supervisor Jacangelo and Councilmember Butler

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, designating the entire Town Board to the Audit Committee.


Supervisor Jacangelo wanted to update the Town Board on the elevator. He has met with representatives from Albany Lift and found out that due to carpentry work that is needed the cost will be increased however no estimates were given.

Councilwoman Butler distributed information pertaining to the Highway Inventory and a discussion followed among Board Members as to what procedure to follow in regards to the purchasing of several vehicles for the Highway Dept. This will be discussed further in detail at the next Board Meeting. T. Jacangelo wanted some information put on the website regarding the food pantry.

Supervisor Jacangelo stated that he is going to do a story on the food pantry and put it on the website.

Motion by Wohlleber, seconded by Van Slyke and carried to adjourn this meeting at 8 p.m.

Respectfully submitted,
Susan Horton Town Clerk

A handwritten signature in cursive script, appearing to read "Susan Horton".