

TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD MEETING
FEBRUARY 15, 2018
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance and on a motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment.

Supervisor Jacangelo opened the Public hearing on proposed Local law #1-2018 making permanent the limited tax exemption for Cold War Veterans by repealing so much of the Town of Poestenkill Local Law #-2009 as provided for a 10-year sunset.

The Affidavit of Publication was available for review. There were no comments, so the Hearing was closed immediately.

Supervisor Jacangelo opened the floor for comments. Councilman Wohlleber had a letter from Ken Hohman who was unable to attend tonight's meeting with questions regarding the proposed acquisition of the Falls. He wanted the Town Clerk to read the letter into the record. Supervisor Jacangelo stated that it is now part of the record and he is not going to have the whole letter read. He further stated that there is an open hearing process that will go on until the proposed law is adopted. There were specific instructions as to how comments were supposed to be submitted. Supervisor Jacangelo stated that the questions that Mr. Hohman submitted were hypothetical questions and how do you answer them? This discussion continued for a lengthy period between Councilman Wohlleber and Supervisor Jacangelo. Attorney Casey said that if he had received this letter earlier he could have reviewed it and could have had some responsive answers. He said that he and the Supervisor have been working on SEQRA and trying to make it palatable to everyone in the town. Councilman Van Slyke stated that he will not vote to accept this proposal on acquiring the Falls until all questions are answered. Councilwoman Butler stated that a lot of the questions are "really putting the cart before the horse" because the property has still not been acquired. Attorney Casey will call Mr. Hohman about the letter he submitted and explain to him that the questions are all premature because the Town has not yet acquired the property in question. * The full text of these questions are attached.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes to accept the interim Deputy Town Clerk's minutes of January 18, 2018, as written.

Liaison Reports:

Planning Board –Chairman Russell reported on the Planning Board's meeting of February 6th. Chairman Russell stated that the PB would like to change some of the wording in the Town Code pertaining to SUP's relating to chickens because of the fact that more and more people are housing chickens and right now the process is too extensive. He also asked about the process of

sending letters certified and advertising legal notices and could the process be changed because of the cost. It will be investigated.

Zoning Board – No February meeting.

Fire Company – Town Board members had copies of the January Fire Co. report and L. Reiter asked if it would be possible to have a street name change for Weatherwax Rd. to Weatherwax Ext. because it is very confusing when there is a fire or emergency call. Supervisor Jacangelo stated that it can be done, and he doesn't know how the residents in that area would feel about a name change. Supervisor Jacangelo stated that he would investigate it. The Fire Co. is celebrating their 100-year anniversary and Supervisor Jacangelo stated that he has already spoken to D. Toniatti on the special event to be held in 2020.

Library – L. Lundgren reported on the activities at the Library which included their chocolate party last Saturday and she thanked the Fire Co. for advertising the event on their sign board. May 5th is the Library's Market Day.

Youth Advisory Board-Councilman Wohlleber updated the Board on the activities that were happening with the Youth Board. K. Anthony will be taking the BAR exam and thinks that it would be helpful to bring someone new in for the Youth director's position. Supervisor Jacangelo stated that the Town will be looking for a new Director and it will be posted on the website and Councilman Wohlleber when the time comes, will be conducting the interviews

CAC- No Meeting

Correspondence: Memo dated January 19th from DOT stating that two DO NOT DRIVE ON SHOULDER signs will be placed on Rt. 66 in front of the Algonquin Middle School as their workload allows.

Discussion Items:

AUD-Town Board members had copies of the new draft AUD. The AUD has good news for the town. The unallocated and unappropriated balance is growing in the highway fund, general fund and the water fund. Supervisor Jacangelo was given the authority to sign the document and send it to the Comptroller's office.

Barberville SEQRA Type 1-Supervisor Jacangelo went through the SEQRA process with the Town Board and each Board member had a draft copy of the document. Councilwoman Butler did the draft copy that Town Board members have in their possession and is looking for input from Town Board members. At the March Town Board meeting, the Board will do an official review of the SEQRA.

Reschedule March Meeting-There was a request to reschedule March's Town Board meeting to March 22, 2018 and the Board members were agreeable with that decision.

New Bank-Supervisor Jacangelo stated that he and Councilman Hass have been diligently working on a new primary bank for the Town. They have developed a proposal with M&T bank. This is going to be a lot of work to get done. The Key Bank fees were getting out of hand along with other things and was a disappointment. There are many accounts that have to be dealt with. Supervisor Jacangelo thanked Councilman Hass for all of his work.

Action Items:

RESOLUTION #2-2018 --IN THE MATTER OF ENACTING A PERMANENT COLD WAR VETERANS LIMITED TOWN TAX EXEMPTION LAW FOR THE TOWN OF POESTENKILL and RESOLVED that pursuant to NYS Real Property Law 458-b (2) (a)(iii), the ten-year sunset provision of Local Law #1 of 2009 of the Town of Poestenkill is hereby repealed, and the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners

MOVED BY: Councilman Wohlleber

SECONDED: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke YES

Councilman Wohlleber YES

Supervisor Jacangelo YES

IN THE MATTER OF ADOPTING LOCAL LAW #1-2018 – ENACTING A PERMANENT COLD WAR VETERANS LIMITED TOWN TAX EXEMPTION LAW FOR THE TOWN OF POESTENKILL. RESOLVED, that pursuant to NYS Real Property Law 458-b (2)(a)(iii), the ten-year sunset provision of Local Law No. 1 of 2009 of the Town of Poestenkill is hereby repealed, and the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners.

MOVED BY: Councilman Wohlleber

SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke YES

Councilman Wohlleber YES

Supervisor Jacangelo YES

Library Lease and Service Agreement-Motion by Hass, seconded by Van Slyke and carried to approve the Library Lease and Library Service Agreement for the year 2018.

Veterans Service Agreement- Motion by Hass, seconded by Van Slyke and carried to approve the 2018 Veteran's Service Agreement.

Senior Service Agreement – Motion by Hass, seconded by Van Slyke and carried to authorize the approval of the Poestenkill Senior Service Agreement.

RESOLUTION #3-2018 – ACCEPTING LEAD AGENCY STATUS FOR SEQRA REVIEW OF THE POTENTIAL BARBERVILLE FALL ACQUISITION

MOVED BY: Councilwoman Butler

SECONDED BY: Supervisor Jacangelo

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke NO

Councilman Wohlleber YES

Supervisor Jacangelo YES

Reports:

Supervisor's Report- Supervisor Jacangelo reported that he met with the new Sand Lake Supervisor and has been in touch with Spectrum. Also, there is a need tonight for an Executive Session on the Waste Management contract. A current Creekside Kennel agreement has to be worked out.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included the work on the Cold War Local Law and the hearing notice for that law and he has been working on the Barberville Falls paperwork. Mr. Casey also noted that he was designated as a Parliamentarian for the Association of Towns which will be held in NYC.

Town Clerk's Report – Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes to accept the Town Clerk's report of January 2018. The total amount received in the Clerk's office was \$11,698.26 and of that amount \$11,605.20 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. Councilman Wohlleber wanted to know if there was any progress in the house situation on Blue Factory Rd. Attorney Casey will discuss this further with Code Enforcement Officer P. Barringer. Supervisor Jacangelo stated that he will call our DCO on the dog matter. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept. report. The highway superintendent had some issues with the Water Dept truck being fueled at the highway garage and he didn't feel that his budget should support this. Supervisor Jacangelo stated that his budget is reimbursed for this expense when paperwork is submitted. It was also discussed as to why the Water Manager takes the town vehicle home with him each night lately and it was stated that he had an accident with his own vehicle and needed transportation back and forth to work due to the fact that it is a state mandate that the town water is tested daily.

Payment of Bills:

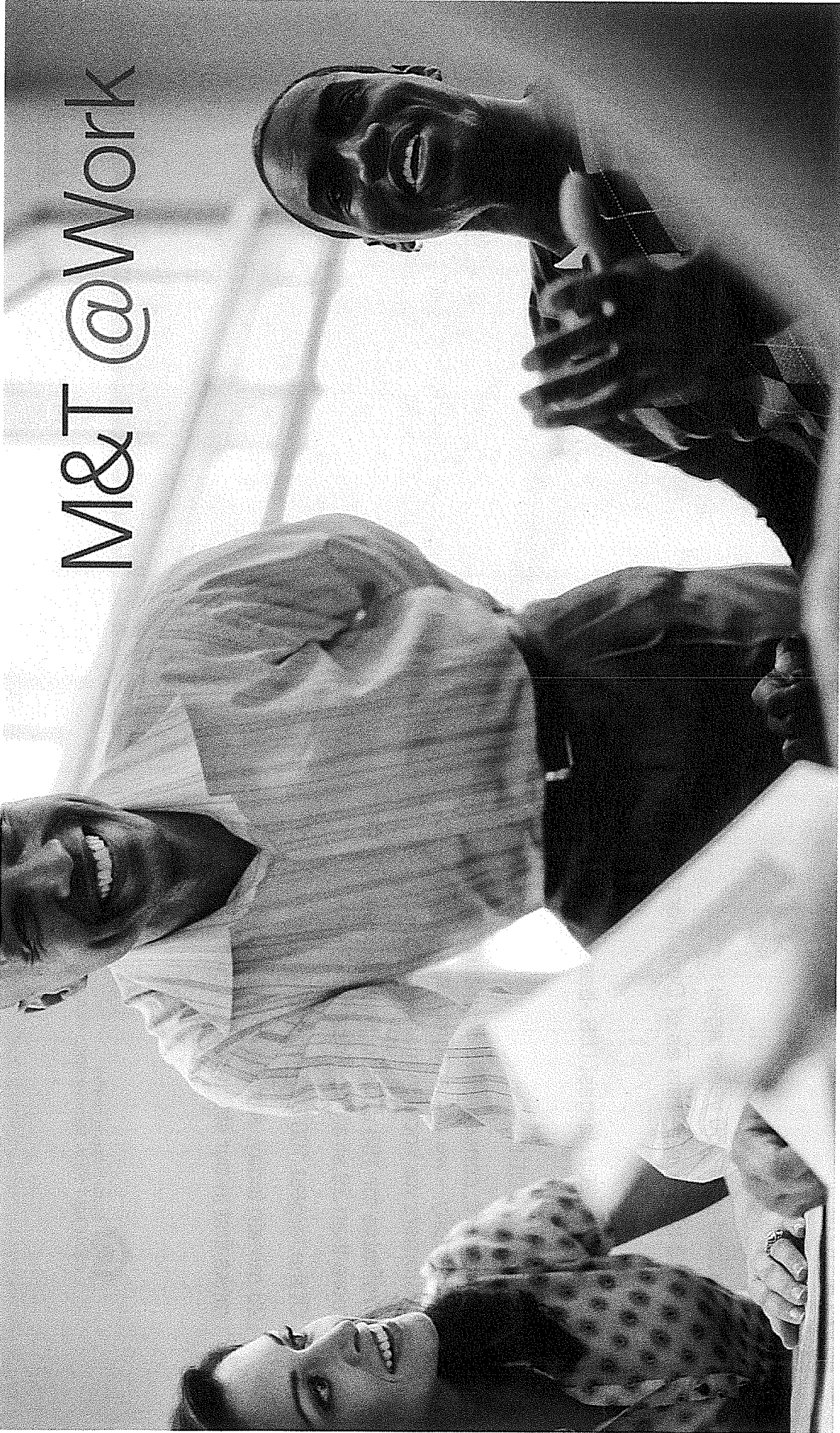
Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to pay Warrant #3 -2018 in the amount of \$2,905.15. Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #4 -2018 in the amount of \$11,721.30.

S. Valente, President of the PBA stated that the PBA is sponsoring a CPR class for all town employees tentatively set for March 20th at 6 p.m. at the Fire House

Motion by Hass, seconded by Wohlleber, and carried to enter into Executive Session at 8:30 p.m. to discuss the Waste Management contract with no formal vote taken. Motion by Wohlleber, seconded Van Slyke to exit the Executive Session at 9:10 and immediately adjourn.

Respectfully submitted,


Susan Horton, Town Clerk



M&T @Work

Presentation prepared for:

Town of Poestenkill

Your dedicated contact is:

Tina Muller
150 Main Avenue
518 - 283 - 5093

M&T Bank



M&T @Work

Presentation prepared for:

Town of Poestenkill

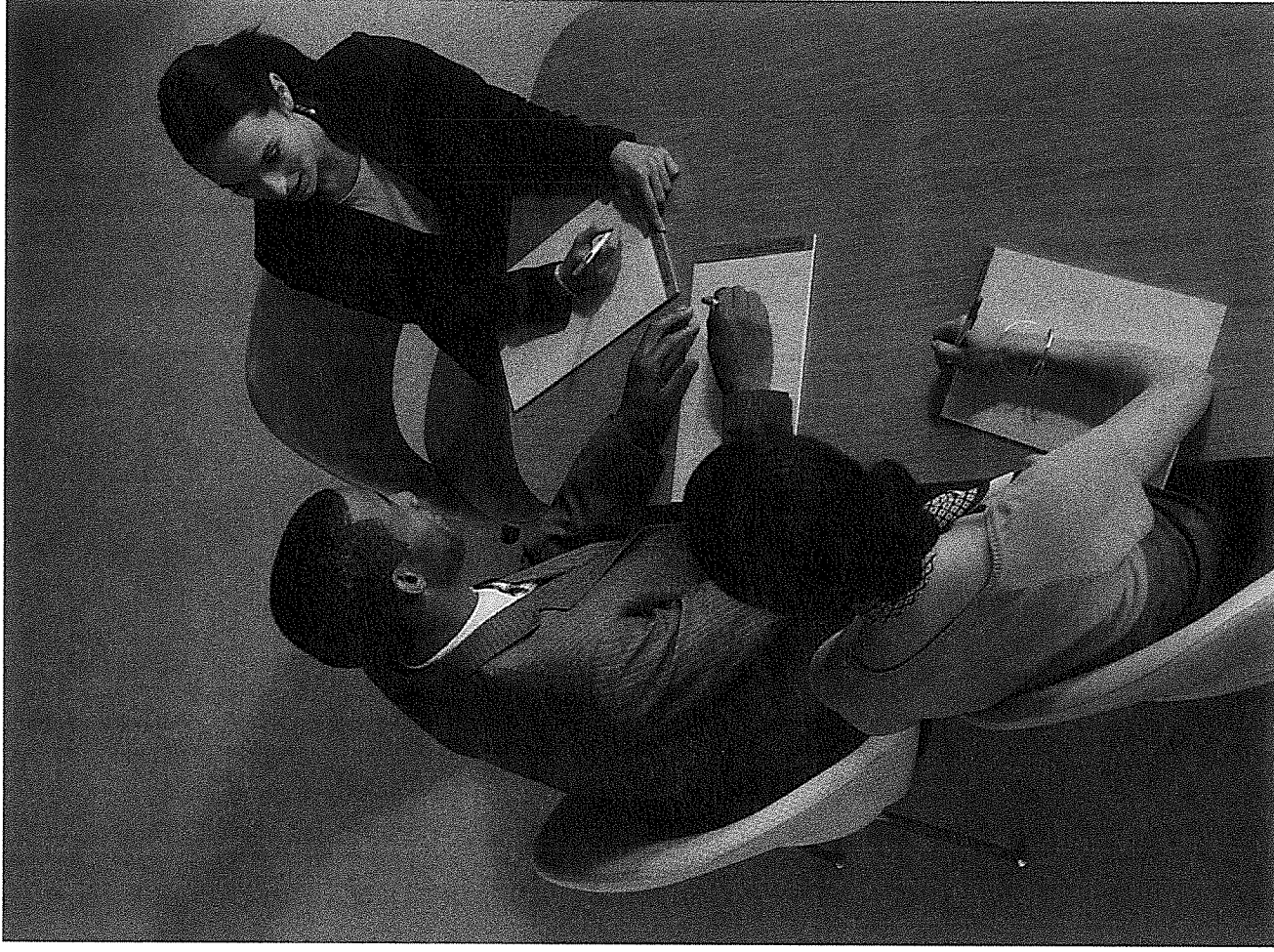
Your dedicated contact is:

Tina Muller
150 Main Avenue
518 - 233 - 5093

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- **Reverse Mortgage.** Learn what a reverse mortgage is and how it works.

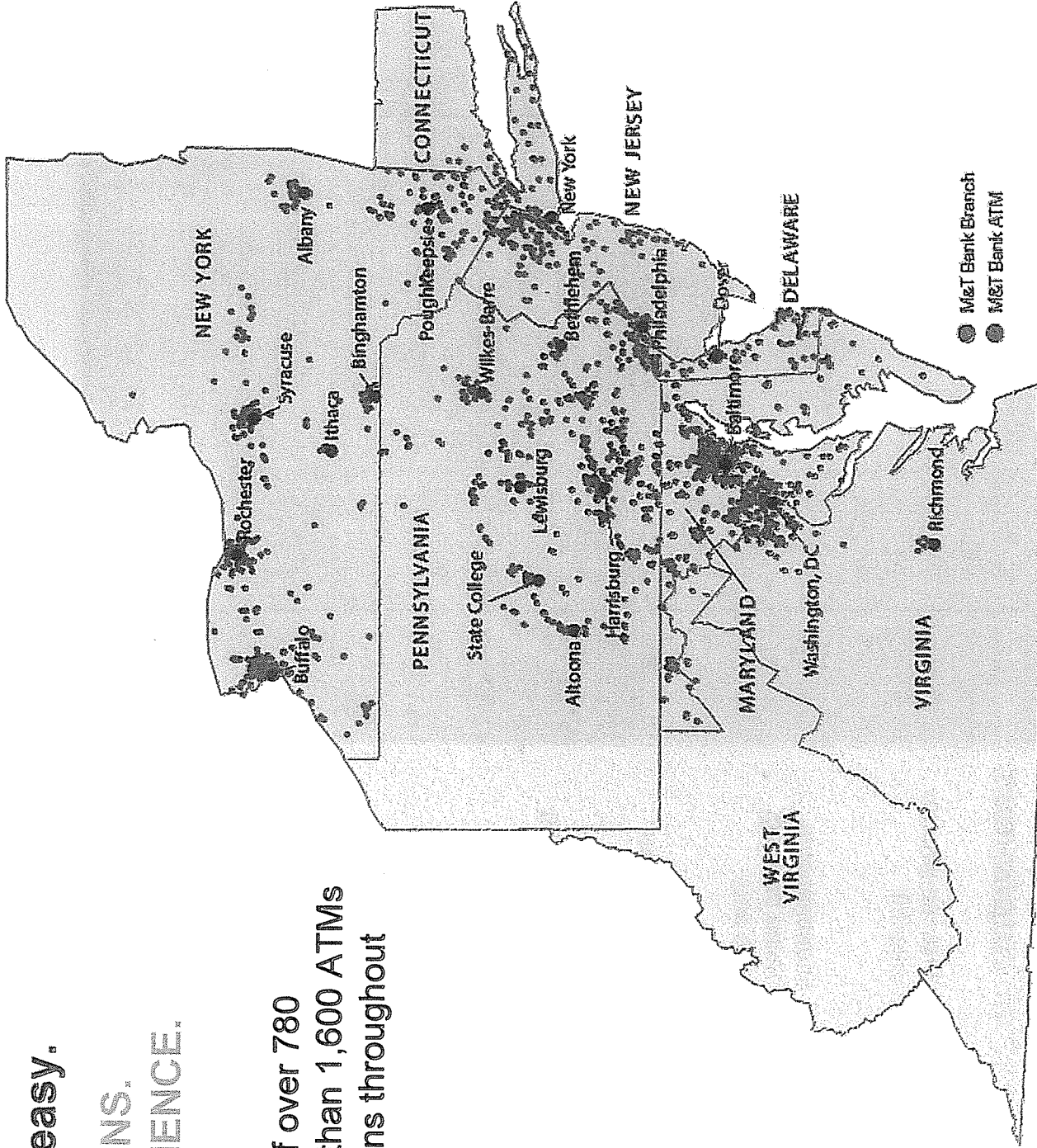


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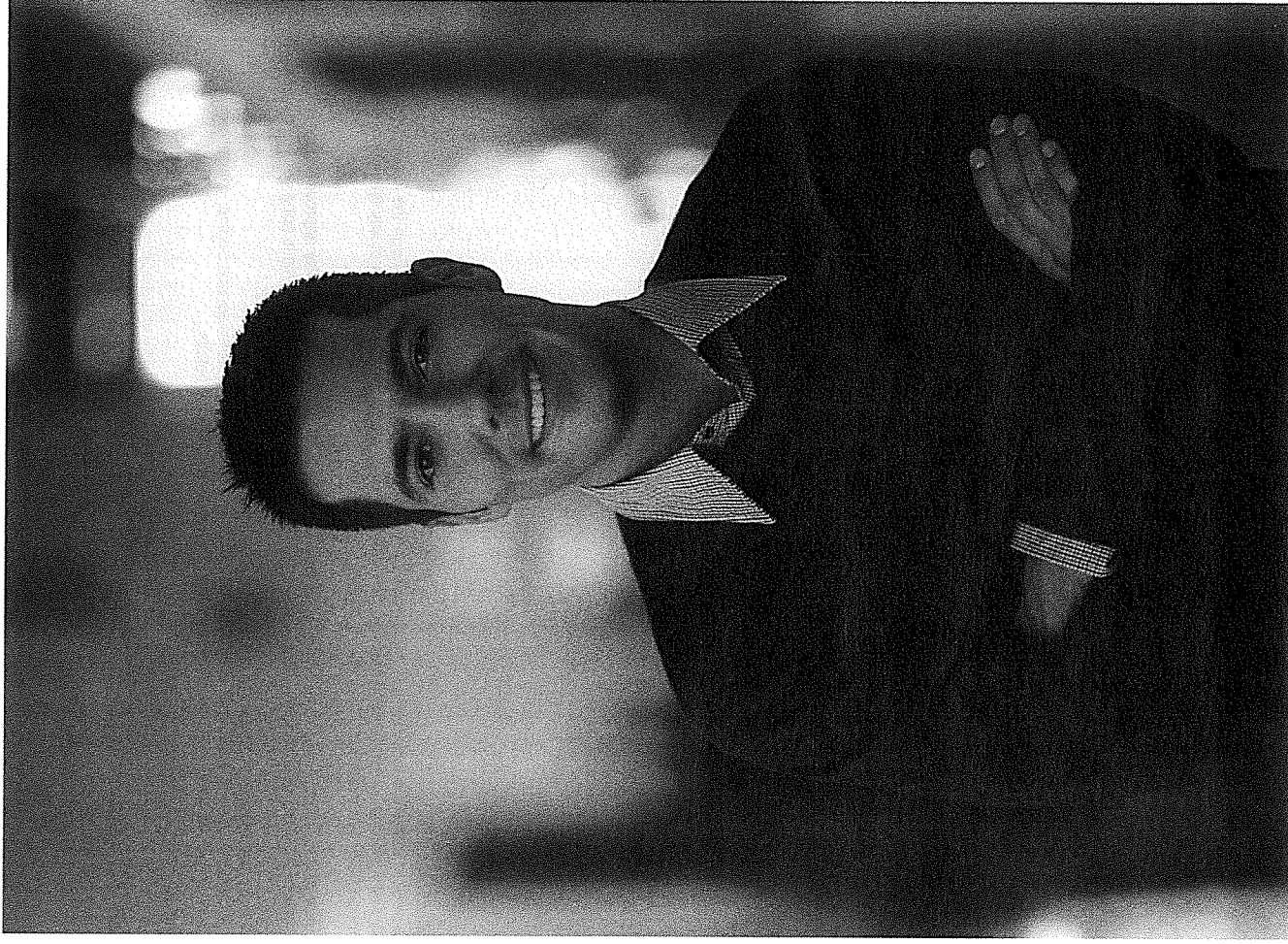
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- **Decisions you'll make filing Social Security.** Prepares you for making a Social Security filing decision that fits with your overall plan for retirement
- **A Prescription for Retirement.** How health care reform impacts your retirement assets
- **Long Term Care.** Helps people with the Activities of Daily Living as well as those with Cognitive Disorders
- **Wealth Transfer.** Do you have the money set aside that you plan on leaving your loved ones? Are you looking for tax efficient options to transfer that money?
- **Women & Wealth.** Navigating family, career, education and even caring for aging parents

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2 Use of these features and services requires internet and/or data access through a computer or mobile device. Subject to availability and the same limitations as any service available through the internet, M&T Bank is not responsible for matters that are outside of its reasonable control that might impact availability and functionality. M&T Bank reserves the right to suspend service for any reason at any time. Your mobile carrier's text messaging and data charges may apply. Fees may apply for optional services provided through M&T Online Banking.
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5 Offers subject to credit approval and are for new accounts only. Offers available only if a new personal checking account is opened in connection with the M&T @ Work program. Unless otherwise specified, all advertised offers and terms and conditions of accounts and services are subject to change at any time without notice. After an account is opened or service begins, it is subject to its features, conditions, and terms, which are subject to change at any time in accordance with applicable laws and agreements. Please contact an M&T representative for full details.



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- M&T Alerts, including low balance alerts†
- 24-hour Automated Telephone Banking Service

Plus, enjoy these benefits:

- Exclude Relationship Savings Mandatory use after standard checks‡
- No M&T fee for first order of standard checks‡
- \$500 Perqage™ using your discount*
- Discounted rates on selected loan products†



ACCOUNT FEATURES	STANDARD CHECKING	PROFESSIONAL CHECKING	BUSINESS CHECKING	STUDENT CHECKING
M&T Debit Card with Custom Card Option	✓	✓	✓	✓
M&T Debit & Mobile Banking	✓	✓	✓	✓
M&T Bank Alerts†	✓	✓	✓	✓
No Fees for Other Bank ATM's	✓	✓	✓	✓
Related to Other Bank ATM's	✓	✓	✓	✓
Check Benefits	✓	✓	✓	✓
Interest on M&T Checking Accounts	✓	✓	✓	✓
Interest-Saving Checking Account	✓	✓	✓	✓
Relationship Savings Account with no monthly maintenance charges	✓	✓	✓	✓
Overdrawed Personal Loan Rules	✓	✓	✓	✓
Special Deposit Interest Rules	✓	✓	✓	✓
MyChoice Money/Market with no monthly maintenance charges	✓	✓	✓	✓
Real-time Payments	✓	✓	✓	✓
No Fee for Overdraft Protection Transfer	✓	✓	✓	✓
Safe Deposit Box Discount**	✓	✓	✓	✓
No M&T Fee for Recurring Foreign and Domestic Wire Transfers	✓	✓	✓	✓

ACCOUNT REQUIREMENTS	STANDARD CHECKING	PROFESSIONAL CHECKING	BUSINESS CHECKING	STUDENT CHECKING
Minimum monthly maintenance charge	None	None	\$25 monthly maintenance charge	None
Minimum opening deposit	\$100	\$1,000	\$25,000	\$100
Minimum monthly deposits	None	None	None	None
Overdraft protection	Available	Available	Available	Available
Foreign wire transfer	Available	Available	Available	Available
Domestic wire transfer	Available	Available	Available	Available
Real-time payments	Available	Available	Available	Available
Safe deposit box discount	Available	Available	Available	Available
Overdrawed personal loan rules	Available	Available	Available	Available
Special deposit interest rules	Available	Available	Available	Available
MyChoice Money/Market	Available	Available	Available	Available

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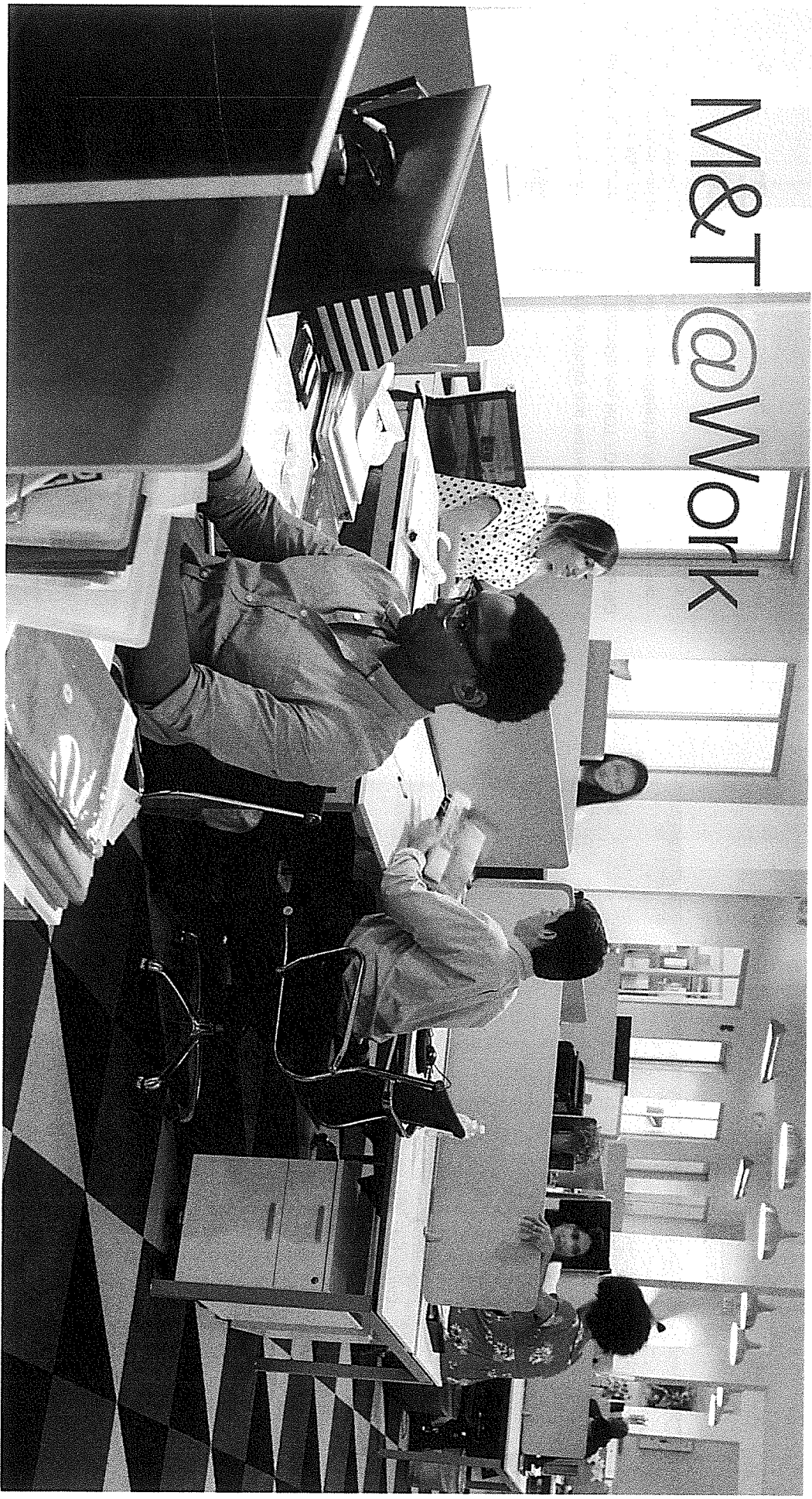


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Planning Board

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

PLANNING BOARD AGENDA

March 6, 2018

7:30 Meeting Opens – Pledge of Allegiance

Public Hearing:

<u>Victoria Spring</u>	<u>SUP – Home Occupation</u>
126.-3-8.11	93 Blue Factory Road

Minutes of the February 6, 2018 Meeting

Public Comments

New Business:

<u>Rocco Testo</u>	<u>4-Lot Major Subdivision</u>
136.-9-1.4	285 Algonquin Beach Road

Old Business:

<u>Kevin W. Kronau, Sr.</u>	<u>Special Use Permit Extension</u>
125.08-1-4.111	NY 351, Poestenkill

<u>43 Mall LTD</u>	<u>Change to Lochvue Subdivision Plat</u>
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<u>Waste Management</u>	<u>Discussion of Issues</u>
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Other:

Jeff Briggs	to attend March Meetings
Bob Dore	to attend April Meetings
Bill Daniel	to attend May Meetings



Planning Board

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

PLANNING BOARD February 6, 2018 Minutes

Attendees:

Tom Russell, Chairman
Jeffrey Briggs
William Daniel
Robert Dore
Judy Grattan
Don Heckelman
Harvey Teal
Steve Valente, Alternate

Non-Voting:

Robert Ryan, Esq.
Lynn Kane, Clerk

Chairman Russell called the meeting to order at 7:30 pm with the Pledge of Allegiance. Chairman Russell introduced all Members of the Board to the public.

Minutes

The minutes of the Board meeting on January 2, 2018 were reviewed. Correction to spelling of Engineer Tom Feld to Tom Field. A motion is made by to approve the minutes with correction by Board Member Daniel, seconded by Board Member Teal and approved by a vote of (7) ayes, zero (0) nays, and zero (0) abstention.

Public Comment Period

There being no comments from the public, the public comment period was closed.

New Applicants:

Victoria Spring
126.-3-8.11

Special Use Permit-Home Occupation
93 Blue Factory Hill Road

Applicant Spring advised the Board that she and her family moved into home March of 2017. Their electrical business has two employees (off-site workers) beside her and husband. The office area is existing from a previous plumbing business. She is looking to move office out of home. Spring stated there are very limited material deliveries (mostly direct to job site), no sales from building, there is no current sign or need for bathroom or running water. Per Member Grattan, Applicant only allowed 500 s.f. for office area, Applicant Spring is looking for 425 s.f. Chairman Russell thanked the Applicants for bringing business to Poestenkill.

Resolution: Schedule Public Hearing for March 6, 2018.

Rocco Testo

136.0-9-1.4

Minor Subdivision

Algonquin Beach Road

Applicant Testo proposes a 4-lot minor subdivision with a cul-de-sac. Diameter of cul-de-sac would be 75’ radius, would sell building lots and look to Town to take over the cul-de-sac as a Town Road. Mr. Testo reviews site plan and answers Members’ questions about exact location. Member Grattan advises that with the Town to take over the road, makes the project a major subdivision, increases fee from \$200 to \$500 per lot and will require 2 Public Hearings – Preliminary and Final. If more than 1 acre is disturbed by road, it will need SWPPP – Storm Water Pollution Protection Plan. Highway Superintendent and Fire Chief will need to review. There is discussion of Lots 3 and 4 having the needed lot width, there may be a need to appear before the Zoning Board of Appeals for variance. Applicant Testo to have Engineer measure lot widths and advise – if there is need for ZBA. Member Briggs questions the need to address potential wetland issues (needing a permit) as he observed standing water and ice during his visit to the site earlier in the day and that it may be difficult to properly address given it’s Winter. Need to provide SEQR for project. Motion made by Member Grattan to classify project as a 4-lot major subdivision, seconded by Member Daniel and approved by a vote of (7) ayes, zero (0) nays, and zero (0) abstention.

Resolution: Application incomplete, must file for a major subdivision

Kate & Ryan Ratigan

125.7-4-5

Special Use Permit

7 Roland Drive

Applicants Kate & Ryan Ratigan introduced themselves and their two young daughters and explained they are interested in raising 5-6 chickens (no rooster) for eggs and as a family project. Member Grattan advised that they would first need to apply for area variance from ZBA due to the following: 1.) size of parcel (currently .44 acres), 2.) need for 50’ from lot line, 3.) need for 200’ from neighbor and 4.) need for 100’ from their residence. After variance issued, return to Planning Board for Special Use Permit. There was discussion of wanting to start with baby chicks this Spring (April) and the length of time to proceed through the process. Mr. & Mrs. Ratigan said they would consider how they wish to proceed and advise PB Clerk. PB Alternate Steve Valente again disagreed with this extensive process in order for residents to have a couple of chickens for eggs and asked if the Town Board had addressed the Planning Board’s concerns regarding this issue. Town Board Member Harold Van Slyke stated the Town Board had not approved any change to the current regulations. Much discussion among the Members and Clerk was asked to follow up with the Town Board on this AND the proposed “Green Space” memo sent previously.

Resolution: Applicants to consider process and advise if will be proceeding.

Old Business:

Kevin W. Kronau, Sr.

125.08-1-4.111

Special Use Permit Extension

NY 351, Poestenkill

Applicant Kronau was not present. Copy of DEC Permit has not been received by this office. The current project extension expires at the next Planning Board meeting, March 6, 2018.

43 Mall LTD

Change to Lochvue Subdivision Plat

Applicant is not present and has withdrawn his application for change. Discussion among Board Members as to why and how project will move forward.

Waste Management

No new information to share. Member Grattan stated the doors have yet to be fixed.

A motion to adjourn the meeting was made by Board Member Grattan, seconded by Board Member Heckelman and approved by a vote of seven (7) ayes, zero (0) nays, and zero (0) abstentions.

Respectfully submitted,

Lynn E. Kane,
Planning Board Clerk



**TOWN OF POESTENKILL PLANNING BOARD
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Planning Board of the Town of Poestenkill will hold public hearings for the SEQRA (State Environmental Quality Review Act) portion of the application and pursuant to Section 150-38 of the Land Use Code of the Town of Poestenkill. The hearings are on the application of Victoria Spring, 93 Blue Factory Road, Averill Park, New York 12018 for a Type II Special Use Permit to utilize existing structure on property as office space. Said parcel is comprised of a lot totaling approximately 8.87 acres owned by Victoria Spring and is located at 93 Blue Factory Road, Averill Park, New York 12018. The first hearing will provide the public an opportunity to comment on the application with respect to its anticipated impact on the environment in accordance with the State Environmental Quality Review Act. In the event that a negative declaration is declared by the Planning Board subsequent to the first hearing, a second hearing required pursuant to Chapter 150 of the Town Law will be held to provide the public an opportunity to comment on the application with respect to the land use requirements of the Town. In the event a negative declaration is not declared by the Planning Board, the commencement of the public hearing required pursuant to Chapter 150 of the Town Law with respect to land use requirements will be tabled until such time as the Planning Board makes a final determination with respect to SEQRA. In such an event, the public will be notified of the new date and time for the public hearing.

SAID HEARINGS will take place on Tuesday, March 6, 2018, at the Poestenkill Town Hall starting at approximately 7:30 pm at which time all interested parties will be given an opportunity to be heard.

By Order of the Planning Board,

Lynn E. Kane, Planning Board Clerk



Zoning Board of Appeals

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

AGENDA

Zoning Board of Appeals
March 13, 2018 @ 7:30 pm

Cancelled

MEETING OPENS – PLEDGE OF ALLEGIANCE

Minutes of January 9, 2018

Other:

Susan Kalafut	to attend April Meetings
Paul Jamison	to attend May Meetings
Kevin McGrath	to attend June Meetings

Poestenkill Fire Company
Custom Summary Report
 February 2018

	Feb 18
Income	
Reembursement	34.75
Town Contract Money	202,198.00
Transfer from Memorial Fund	15,000.00
Total Income	217,232.75
Gross Profit	217,232.75
Expense	
Awards	1,559.62
Building Fuel (heating)	
East Poestenkill (propane)	730.95
Main Station (Propanel)	2,542.92
Total Building Fuel (heating)	3,273.87
Building Maintance	
Main Station	784.63
Refuse	145.07
Total Building Maintance	929.70
Electric	
East Poestenkill	213.43
Main Station	21.02
Total Electric	234.45
Equipment	
New Equipment	1,572.77
Repair & Maintance	2,217.66
Total Equipment	3,790.43
Fire Trucks	
Fuel	428.94
Repair & Maintance	509.23
Total Fire Trucks	938.17
Internet and Phone	103.91
Loan Payments Fire Truck	39,419.27
Office Supplies	831.57
Physicals	120.00
Security Alarm	65.00
Solar	74.04
Sponsorship	250.00
Telephone	
East Poestenkill	40.68
Main Station	53.31
Total Telephone	93.99
Transfer to Memorial Fund	15,000.00
Transfer to Vechicle Replacemen	40,000.00
Total Expense	106,684.02
Net Income	110,548.73

WHEREAS, the Poestenkill Conservation Advisory Council ("CAC") has requested that the Town Board authorize the CAC to apply for a Natural Resources Inventory ("NRI") technical assistance opportunity from the New York State Department of Environmental Conservation ("NYSDEC") Hudson River Estuary Program, and

WHEREAS, an NRI contains information about a town's natural resources – groundwater, streams, mineral resources, wetlands, farmland, habitats, plants, and wildlife – that can inform land use planning and decision-making and serve as an education tool, and

WHEREAS, the NYSDEC Hudson River Estuary Program will provide guidance and facilitation on the steps to create a basic NRI, facilitate data acquisition and management, and supervise a GIS intern to create a series of resource maps at no cost to the Town, and

WHEREAS, members of the CAC have committed to volunteer for the project and will be responsible for public outreach, local research, map review, and writing the NRI report,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of Poestenkill does hereby agree to participate in the application for the NRI technical assistance opportunity and authorizes the CAC on behalf of the Town to work with NYSDEC to help [create/update] a Natural Resources Inventory.

*For discussion &
possible action*

Dom

To Whom It May Concern:

The Poestenkill Town Board enthusiastically supports the [Name] Conservation Advisory Council's (CAC) application for technical assistance from the NYSDEC Hudson River Estuary Program to help [create/update] a Natural Resources Inventory (NRI).

Information about the Town's natural resources – groundwater, streams, mineral resources, wetlands, farmland, habitats, plants, and wildlife – can inform land use planning and decision-making and serve as an education tool.

The NRI will be prepared by members of the CAC under the guidance of the NYSDEC Hudson River Estuary Program, which will help facilitate data acquisition and management and supervise a GIS intern to create a series of resource maps at no cost to the Town. [Some information about the CAC's qualifications to oversee the project].

Thank you for considering the Town of Poestenkill's application to support this worthy project.

Sincerely,

For discussion &
possible ACTION!

Dom

To Whom It May Concern:

The Poestenkill Town Board enthusiastically supports the [Name] Conservation Advisory Council's (CAC) application for technical assistance from the NYSDEC Hudson River Estuary Program to help [create/update] a Natural Resources Inventory (NRI).

Information about the Town's natural resources – groundwater, streams, mineral resources, wetlands, farmland, habitats, plants, and wildlife – can inform land use planning and decision-making and serve as an education tool.

The NRI will be prepared by members of the CAC under the guidance of the NYSDEC Hudson River Estuary Program, which will help facilitate data acquisition and management and supervise a GIS intern to create a series of resource maps at no cost to the Town. The following three member of the Poestenkill CAC have agreed to participate in updating the Poestenkill NRI:

- **Jim de Waal Malefyt** graduated with a B.A. in Environmental Science and Biology (Grand Valley State College, 1972) and M.S. in Biology (Michigan Tech. Univ., 1974). He worked as an Ecologist for EnviroSphere Co. (1974-77) preparing environmental impact reports for power plants and electric and gas transmission facilities. In 1977 he joined the NYS Dept. of Public Service as Aquatic and Terrestrial Ecologist and served as Utility Environmental Analyst and Supervisor until 2016.

He has also served on the Town of Poestenkill CAC since the 1990s and worked on the first Natural Resource Report for the town's Comprehensive Plan. He is also an avid "birder" and member of the Hudson Mohawk Bird Club, Rensselaer Land Trust, and founding member of the Rensselaer Plateau Alliance. He also contributes bird, wildlife, and plant observations to citizen science projects such as eBird and iNaturalist.

- **Marcia Hopple** served on the Poestenkill Town Master Plan Committee and has served more recently as a representative of the CAC on an open space committee with members from all the Town boards. She also serves on an ad hoc committee of interested residents including neighboring land owners to advise the Town Board on the opportunity to accept ownership of Barberville Falls Preserve from The Nature Conservancy. She leads a fall hiking class each year through the HVCC Creative Retirement community education program. She is frequently outdoors in the natural resources of Rensselaer County.

-

- **Jeffrey Briggs** serves on the Poestenkill Planning Board and CAC. He graduated with a B.S. in Zoology (University of Denver, 1965), an M.A. (1968) in Ecology and Ph.D. in Ecology (Oregon State University, 1970). Dr. Briggs has over 40 years of experience in environmental consulting, ecological research, and academia. He has managed and provided technical support for ecological/biological aspects of solid and hazardous waste engineering projects throughout the U.S. and Pacific Rim. These include human health risk assessments; ecological risk assessments; wetlands assessments, delineations, mitigation design, and mitigation monitoring; stream and upland habitat restoration design and monitoring; ecological assessments; flora and fauna surveys; and endangered species assessments..

Thank you for considering the Town of Poestenkill's application to support this worthy project.

Sincerely,

WHEREAS, the Poestenkill Conservation Advisory Council ("CAC") has requested that the Town Board authorize the CAC to apply for a Natural Resources Inventory ("NRI") technical assistance opportunity from the New York State Department of Environmental Conservation ("NYSDEC") Hudson River Estuary Program, and

WHEREAS, an NRI contains information about a town's natural resources – groundwater, streams, mineral resources, wetlands, farmland, habitats, plants, and wildlife – that can inform land use planning and decision-making and serve as an education tool, and

WHEREAS, the NYSDEC Hudson River Estuary Program will provide guidance and facilitation on the steps to create a basic NRI, facilitate data acquisition and management, and supervise a GIS intern to create a series of resource maps at no cost to the Town, and

WHEREAS, members of the CAC have committed to volunteer for the project and will be responsible for public outreach, local research, map review, and writing the NRI report,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of Poestenkill does hereby agree to participate in the application for the NRI technical assistance opportunity and authorizes the CAC on behalf of the Town to work with NYSDEC to help [create/update] a Natural Resources Inventory.

March 20, 2018

To: Poestenkill Town Board

From: Poestenkill Planning Board

Topic: Suggested changes to the Town Code to reduce/lessen the cost borne by applicants desiring to have chickens on their respective property.

First proposal: A reduction in fees for all Type 1 Special Use Permits contained in Section #128-4 Schedule of Fees to \$5.00 from the current amount.

Second proposal: A change in the language of the procedure to use regular mail to notify abutters instead of certified mail.

Section #150-42 B Language to be changed is hi-lighted:

By requiring the Clerk of the Planning Board to provide notice of the Public Hearing and data regarding the substance of the application to owners of all property adjacent and/or opposite that held by the applicant of the land involved in such application. Notice shall be provided by regular mail at least five calendar days prior to the hearing for all Type 1 Special Use Permits. Notice for all other Special Use Permit Types shall be provided by certified mail at least five calendar days prior to the hearing, with compliance with this notification procedure certified by the Clerk.

Planning Board Attorney Bob Ryan is reviewing the current newspaper notice looking to abbreviate it where possible to reduce that cost to Type 1 Special Use Permit Applicants.

Thank you for your time and consideration of this initial change request. I will be at the March Town Board Meeting to answer any questions you may have on this topic. The Planning Board is NOT attempting to create a S.U.P. Type 1 category strictly for chickens.

Respectfully,

Tom Russell.

TOWN CLERK'S MONTHLY REPORT
Town of Poestenkill, New York
February 2018

TO THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

Conservation Fees to the Town:	\$ 6.90
Marriage License 1 @ \$ 7.50 each	\$ 7.50
Marriage Certificate 1 @ \$10.00 each	\$ 10.00
Marriage Transcript @ \$10.00 each	\$
A1255 Total Town Clerk Fees	\$ 24.40
Impoundment Fees	\$
A1289 Registrar	\$
A2655 Minor Sales - Copies (certified copy) -	\$
A2530 Games of Chance (Bell Jar)	\$
A2544 Local Fee for dogs	\$ 196.00
A2115 Planning Board Fees	\$ 25.00
A2555 Building Permits	\$ 90.00
A2501 Junkyard License	
A2268 Impoundment fees from Creekside Kennel	\$
A2720 Water Meter Fee \$ 235.00 1001 Water Benefit Charge -	
A2240 Misc. Water Charges - \$	\$
A2710 Water Permit Fee \$ 40.00	\$
1001 Water billing \$3,294.49	
Total Water Charges	\$3,569.49
REVENUE TO SUPERVISOR	\$3,904.89
Amount paid to State Comptroller for Games Chance License	\$
Amount paid to DEC for Conservation Licenses	\$ 118.10
Amount paid to AG. And Markets for fee for unsprayed/unneutered Dog program	\$ 44.00
Amount paid to State Health Dept. for Marriage Licenses	\$ 22.50
TOTAL DISBURSED	\$ 184.60
March 5, 2018 Dominic Jacangelo, Supervisor	
TOTAL AMOUNT RECEIVED BY CLERK	\$ 4,089.49
State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton, being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during February only such Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 5th day of March 2018.	

Susan Horton



OFFICE OF THE
ASSESSOR

Town of Poestenkill

38 Davis Drive | P.O. Box 210
Poestenkill, NY 12140
518.283.5100 (Phone)
518.283.7550 (Fax)

TO: POESTENKILL TOWN BOARD

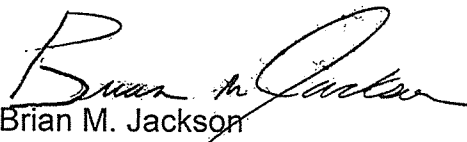
FROM: BRIAN M. JACKSON/ ASSESSOR
ASSESSOR'S REPORT FOR FEBRUARY 2018

Most of the renewal applications have been received and only a few were left the last week to call. The result was that all but two submitted their applications by the end of February. The applications are processed as they come into the office and now they will be posted on the rps system for the tentative roll. New construction that has been completed by the building department and sent to our office will be processed as well, data entered on the rps system and then valued for the tentative roll.

We continue to receive from the county any new changes (splits, merges and subdivision parcels) so those can be valued and added to the roll too.

Constituent relations are good for this period.

Respectfully submitted,


Brian M. Jackson
Assessor
Town of Poestenkill

cc: Town Board
Susan Horton, Town Clerk

Town of Poestenkill
Office of the Water Superintendent
P.O. Box 210
Poestenkill, NY 12140
Memorandum

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Forest Crawford/ Water Manager

Date: March 11, 2018

RE: Monthly Activities

Monthly Water Report (January/February)

Due to a dip in the residual chlorine I found a partially clogged chlorine addition line. This was caught and resolved quickly avoiding any risk to health (no boil order).

Apartment building on main street reported very low water pressure again. Upon checking operation of the main valve again the pressure returned to normal. It was not cold enough to suspect Ice crystals this time. I am worked with the landlord to troubleshoot and resolve the reoccurring issue.

Three 811 Dig Safe requests were received.

Due to a momentary power outage/surge caused by the snow storm on Friday, March 2nd the water system pump faulted out and shut down. When the system was reset the pump ran at full speed for approximately 12 hours causing iron sediment to get stirred up in the water pipes. Iron sediment of this nature is normal in water systems. This caused a slight brown/yellow discoloration in the water. Numerous fire hydrants around town were flushed to help clear the system up however, it took several days for the system get flushed completely out. At no time was there any risk to public health.

Continued training with Bob Brunet.



TOWN OF POESTENKILL

38 Davis Drive, P.O. 210

Poestenkill, NY 12140

March 13, 2018

To: Dominic Jacangelo

From: Paul Barringer – Code Enforcement Officer/MS 4 Official

Re: February 2018 work activities

My work hours for the month totaled 15 ½ office hours and 4 continuing education training hours. Fees collected through this office totaled \$997.09. In addition, \$1000 was received for the drainage district in Lochvue new construction permit. Two hours were for attendance at the bi-monthly MS4 meeting held at the Rensselaer County office building.

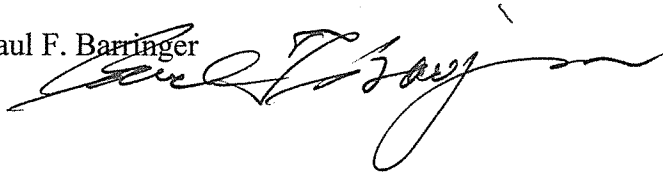
Activities included:

- Fielded a number of complaints concerning non-conforming property issues with various degrees of resolution.
- One complaint received concerned the amount of dust created by the mining operation by Fane on Snyders Corner Rd. A letter was forwarded to both Fane and DEC. As of today no response has been received. **Update:** no response from either DEC or the property owner, however, a silt fence was observed and a follow up phone call to the resident indicated there is a reduction of the dust noticed.
- Investigated one neighbor – neighbor complaint and found that one resident has been illegally dumping affecting the complainant's property. The illegal dumping may also violate MS4 regulations and DEC regulations. Research is ongoing. Update. The fill may be in violation of DEC regulations and further research is necessary. The results are definitely in violation of Town Code and the resident will be notified. Still pending.
- Investigated a second neighbor – neighbor complaint about illegal construction and illegal fence. Investigating.
- Reviewing existing files on ongoing building permits with the long term intent of closing out files. Conducting field inspections as necessary. Certificates of Compliance and Certificates of Occupancy have been issued where applicable. One Certificate of Occupancy issued for a major addition to a structure on Snake Hill Rd. Issued a Temporary Certificate of Occupancy for a house undergoing major renovations on Tymeson Rd. Expected full compliance date is March 1. **Update:** a Certificate of Occupancy inspection occurred and found the house fully in compliance. Waiting for the homeowner to pay for the inspection.

- Field inspections included a site inspection for footings for a new house under construction at Lochvue and a SWPPP inspection at the same site. **Update:** Certificate of Occupancy issued for the Bayberry Rd. addition issued. House at #4 Lochvue is estimated to be 75% completed.
- Presently there are 6 open building permits for new house construction in various stages of completion. There are 3 long time open building permits for new house construction that have had their permits extended. There are 2 open building permits for additions and 1 pole barn. The new house under construction on Snake Hill Rd. has received a Temporary Certificate of Occupancy with an anticipated completion date before January 1, 2018. **Still open.** Four existing building permits in addition to the above originally issued for new house construction and/or significant modifications have been extended. Onsite inspections have taken place for compliance to the building code. The remaining permits are for long standing projects in various stages of completion.
- One letter for a building that was constructed without appropriate permits was delivered by Rensselaer County Sherriff's Dept. to the homeowner in attempt to bring the homeowner in compliance with New York State and Town of Poestenkill Code Regulations and laws. Still open. Court date is being pursued to bring the owner in compliance. Owner has attempted to contact this office without any resolution at the time of this report. **The owner came into the office to discuss a resolution. It was agreed to allow the owner some time to the results of the discussion and to come to a decision. The end time for the resolution was not discussed but it was agreed that the owner will accept correspondence from this office.** **Update:** Still open. Owner has not communicated with office at the time of this report.
- Conducted field inspections for compliance to SWPPP and MS4 requirements at Lochvue. Reviewed weekly reports from Ingalls Engineering for same. The engineering firm has been notified that the identified deficiencies and the maintenance work for SWPPP compliance needs to be addressed by the developer. A meeting was held with Ingalls Engineering, Tom Fields, Supervisor Jacangelo, and EWI to address issues with the purpose of resolving ongoing SWPPP/MS4 issues. Deficiencies that could be corrected before the change in weather were corrected. Plan submitted to correct the remaining deficiencies weather permitting. Maintenance of the collection ponds and SWPPP compliance will remain with the developer until the subdivision is completed. **Still open.**
- Fielded a number of phone calls inquiring about building code compliance for future projects from town residents.
- Attended the bi-monthly MS4 meeting held at Rensselaer County Office building. Anticipating a change in DEC requirements for MS4 still waiting for the draft.
- Provided information to Attorney Casey for a non-conforming occupancy related to both NYS Codes and Town of Poestenkill Codes to bring the property owner into court.

- A building permit was issued for the cell tower company to replace older satellites with updated equipment.
- Mail requests for property updates were issued to the requesting title companies.

Paul F. Barringer

A handwritten signature in black ink, appearing to read "Paul F. Barringer", written in a cursive style.

Poestenkill Dog Control

February 2018

14th Lost dog

22nd Email and phone from kennel owner

23rd Town clerk has info on dog licenses

23rd Contacted dog owner about licenses

23rd Clerk has info on dog licenses that were expired

27th Complaint about smell coming from property

27th Information about abandoned property



Town of Poestenkill
Office of the Highway Superintendent
P.O. Box 210
Poestenkill, NY 12140
(518) 283-4144

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- Toby Chadwick

Date: March 15, 2018

RE: Highway Activities
February 13, 2018-March 15, 2018

1. Crew been pick up brush
2. Crew been patching holes
3. Crew been plowing and sanding 3 snow storms!!!!



Southworth-Milton, Inc.
www.miltoncat.com

27FEB2018

TOWN OF POESTENKILL

TOBY:

The following quotation is per agreed trade in program from 2017. The price stated reflects the price difference from 2017 to 2018. The replacement loader will be the same configuration as the 2017 loader with broom controls, beacon, and, Carwell. Some of the difference is last year we included converting the town's broom to fit new style coupler.

2018 926M net sell price: \$138,757.52

2017 926M net sell price: \$136524.55

Trade difference: \$ 2,232.97 plus \$15.00 per hour for hours used

Thank you for the business and please do not hesitate to call if you have any questions,

Russ Pugh

Michelle Asquith

From: Dominic Jacangelo <djacangelo@poestenkilny.com>
Sent: Tuesday, March 20, 2018 2:24 PM
To: 'Eric Wohlleber'; jbutler@poestenkilny.com; 'June Ross'; 'Harold Van Slyke'; dh@hassmfg.com
Cc: 'Michelle Asquith'; 'tcpoest@nycap.rr.com'
Subject: Denis Road Landfill
Attachments: RYAN BIGGS RE LANDFILL.pdf

Please note the attached document which includes an agreement with Ryan Biggs and a letter from DEC regarding the Denis Road long ago close landfill.

I would appreciate the Boards approval to sign the agreement. I do not want DEC or their contractor to be running around the landfill without professional supervision.

It will be added to the agenda.



RYAN BIGGS
CLARK DAVIS
ENGINEERING & SURVEYING

March 20, 2018

Dominic Jacangelo, Supervisor
Town of Poestenkill
P.O. Box 210
Poestenkill, NY 12140

Re: Dennis Road Landfill – DEC Investigation
Location – Town of Poestenkill
Ryan Biggs | Clark Davis Project Number (also put number in footer)

Dear Mr. Jacangelo:

We are pleased to offer this proposal for civil engineering services in connection with The DEC investigation at the Dennis Road Landfill. We understand that The DEC will be conducting an investigation per their letter dated March 6, 2018, and our work would include providing information in relation to town water monitoring as well as a presence during their onsite investigation.

Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C. (Ryan Biggs | Clark Davis) and (Town of Poestenkill) (Client) agree as set forth below.

A. PROJECT UNDERSTANDING

1. The project has a budget of \$800.
2. The project scope includes providing information requested by the DEC (or their subcontractors) regarding water and well monitoring in the area of the Dennis Road Landfill. Ryan Biggs | Clark Davis will coordinate and be present during the DEC's onsite investigation referred to in their letter dated March 6, 2018.
3. Record drawings may be required.

B. SCOPE OF SERVICES

The scope of services provided by Ryan Biggs | Clark Davis will be as follows:

Investigation Phase

- 1. Review existing monitoring well location mapping and testing results.

Regulatory

- 1. Submit requested information to The DEC associated with water monitoring in the area of the Dennis Road Landfill.
- 2. Coordinate and attend on-site investigation with The DEC (or their subcontractors).

C. COMPENSATION FOR PROFESSIONAL SERVICES

Ryan Biggs | Clark Davis will perform the listed services for an hourly fee not to exceed \$800 plus the reimbursable expenses listed in D below.

D. COMPENSATION FOR EXPENSES

Reimbursable expenses incurred by Ryan Biggs | Clark Davis for the project are in addition to the fee and shall include the following: reproductions, printing, duplicating, binding, postage, shipping, and courier services; travel mileage and transportation fares; meals and lodging; premiums for special insurance requirements requested by the Client; survey information; equipment rental; and material testing and analysis.

- 1. Reimbursable expenses will be billed monthly for the actual cost of expenditures plus a 10 percent administrative fee.

E. TERMS AND CONDITIONS

1. Billing and Payment

- a. Invoices will be sent monthly.
- b. Payment shall be mailed to:
Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C., 257 Ushers Road, Clifton Park, New York 12065.
- c. Client will pay Ryan Biggs | Clark Davis the full amount of each invoice within 10 days of receiving payment from their client on invoices which include fees for work performed by Ryan Biggs | Clark Davis.

2. Standard Hourly Rates

- a. Ryan Biggs | Clark Davis' current rates are as follows:

<u>Personnel</u>	<u>Hourly Rates</u>
Principal	\$225
Principal Associate	200

Senior Associate	175
Associate	160
Senior Engineer	140
Chief Surveyor	130
Professional Engineer	120
Design Engineer/Technician	100
Senior CADD	90
CADD	80
Non-Technical	55

- b. After 6 months, the hourly rates may increase at the discretion of Ryan Biggs | Clark Davis and may increase annually thereafter.

3. Allocation of Risk

Professional Standards

The only obligation of Ryan Biggs | Clark Davis and its employees is to meet normal professional standards in performing its obligations under this agreement. Apart from such obligation there is no representation, warranty, guarantee, or other obligation of Ryan Biggs | Clark Davis or its employees arising out of this proposal, its acceptance, the provisions of services, or the relationship between the parties in respect to any of them. The cumulative liability of Ryan Biggs | Clark Davis and its employees for all types of damages incurred or suffered as a result of any breach of such obligation, howsoever arising, (including negligence) shall be limited in the aggregate to \$50,000 or fee received, whichever is larger.

If a required item or component of the project is omitted from Ryan Biggs | Clark Davis' Contract Documents by Ryan Biggs | Clark Davis error, Ryan Biggs | Clark Davis shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project. In no event will Ryan Biggs | Clark Davis be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

Indemnification

- a. The Client agrees to indemnify and hold harmless Ryan Biggs | Clark Davis and its employees (**and Subconsultants**) from and against any and all damages, losses, liabilities or costs, including reasonable attorneys' fees, and defense costs arising out of or resulting from the performance of the services, provided and to the extent that all such damages, losses, liabilities or costs are caused by the negligent act or omission of the Client.
- b. Ryan Biggs | Clark Davis agrees to indemnify and hold Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, but only to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Consultant is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

- c. Ryan Biggs | Clark Davis will require a matching indemnification from any Subconsultant/Subcontractor retained for this project.

General Liability

- a. The limit of liability for General Liability insurance is \$1,000,000 per occurrence, \$2,000,000 aggregate.

4. Taxes

All taxes or fees on services applicable to this contract enacted by local, state, or federal government subsequent to the date of this contract and based on gross receipts or revenues will be added to amounts due under this contract, in accordance with any such fees or taxes.

5. Termination of Services

- a. This agreement can be terminated by either party upon receipt of a 30-day written notice. Ryan Biggs | Clark Davis will be paid in full for all services and reimbursements provided up to the date of termination.

6. Agreement Form and Period

- a. The scope and fee indicated are predicated upon execution of this proposal in this form including all terms and conditions. Alternative forms of contract or revision proposed by the Client will require reevaluation of the scope and fee by Ryan Biggs | Clark Davis.
- b. This proposal is valid for a period of 60 days from the date on the first page.

7. Contract Disputes

If a dispute arises out of or related to this contract or breach thereof, and if the said dispute cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation using the Mediation Rules of the American Arbitration Association before seeking settlement in a judicial forum.

8. Third-Party Exclusion

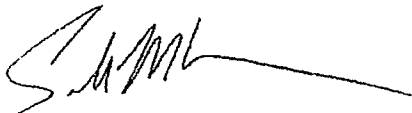
This agreement does not create any right or benefits for parties other than Ryan Biggs | Clark Davis and the Client.

Thank you for considering us for this project. We look forward to working with you.

Your signature in the space provided indicates your understanding and acceptance of the provisions set forth herein. Please return (1) one signed copy of this proposal to:
Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C.
257 Ushers Road, Clifton Park, New York 12065
by mail or contracts@ryanbiggs.com by e-mail.

Agreed to by:
RYAN BIGGS | CLARK DAVIS
ENGINEERING & SURVEYING, D.P.C.

CLIENT:



Authorized Signature

Authorized Signature

Sarah M. Killeen

Print Name & Title

Print Name & Title

3/20/2018

Date

Date

Client Project No. or Purchase Order No.

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Office of Environmental Quality, Region 4
1130 North Westcott Road, Schenectady, NY 12306-2014
P: (518) 357-2045 | F: (518) 357-2398
www.dec.ny.gov

March 6, 2018

RECEIVED
MAR 12 2018
TOWN CLERK

Town of Poestenkill
38 Davis Road
Poestenkill, NY 12140

Re: Poestenkill SLF (T)

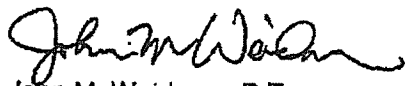
Dear Town of Poestenkill:

The Clean Water Infrastructure of 2017 (Article 27 Title 12 of the Environmental Conservation Law) requires the New York State Department of Environmental Conservation (DEC) to investigate certain inactive solid waste landfills to determine if those sites are contaminating a source of drinking water. The initial step in this process is to verify the location of old disposal areas, and inspect the conditions at those sites.

Based on our research, we believe that an old landfill is located on property you currently own at Dennis Road (Tax ID #136.-1-12). I am requesting that you allow DEC staff, or our contractor, O'Brien & Gere Engineers, Inc. (OBG), to inspect this parcel. During this inspection, DEC or OBG personnel will walk the property, take photographs, confirm GPS coordinates and document site conditions. You will be notified in advance of the inspection so that you may accompany the inspector(s), if you so desire.

Upon receipt of this letter, please respond by contacting Elizabeth Salvagno at (315) 956-6310 or Elizabeth.Salvagno@obg.com. Thank you in advance for your cooperation.

Sincerely,



John M. Weidman, P.E.
Division of Materials Management