

TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD MEETING
NOVEMBER 15, 2018
Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment.

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance. Supervisor Jacangelo requested if there is no problem, he would like to take some matters out of order, the matter being the Budget Transfers. (these items are found under Action Items)

Supervisor Jacangelo opened the floor for comments. D. Heckelman, Town Resident/Planning Board member asked the Supervisor if there was any way to improve the lighting in the parking lot. He was concerned that it was very dark when leaving the Town Hall after a meeting. Supervisor Jacangelo stated he would look into this issue. L. Basle, Town resident requested time to speak during the Town Attorney's report.

Motion by Hass, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's minutes of the October 18, 2018 as amended.

Liaison Reports:

Planning Board –Town Board members had copies of the Planning Board's meeting of November 6, 2018. Supervisor Jacangelo elaborated on one of the Planning Board agenda items. Many code issues are involved with this recent purchase and what the owner would like to do with this site. Supervisor Jacangelo also stated that one of the discussions he wanted to have tonight was to provide guidance to the Planning Board so that it could issue an SUP for a "New Use" if certain elements are met which would include; general improvement of the property, no major objection to the "New Use" and that the Planning Board was able to put sufficient conditions on to protect the character of the neighborhood. Otherwise, we will have parcels that become derelict just because they can't go to a New Use. Supervisor Jacangelo stated the Board is going to work with the Town Attorney to try to craft something and send it to the Planning/Zoning Boards for comment. Afterwards, we will have a draft to put out for a Public Hearing.

*The audio of this discussion is available at the Town Clerk's Office.

Zoning Board – Town Board members had copies of the ZBA meeting of November 13, 2018. Councilman Van Slyke questioned the length of time a variance was valid for. Supervisor Jacangelo stated the period to utilize a variance is (1) year. Councilman Van Slyke was not against this, he just wanted to clarify the length of time.

Fire Company – Town Board members had copies of the Fire Co. October 2018 report.

Library – There was no representative from the Library at tonight’s meeting.

Youth Advisory Board - Councilman Wohlleber updated the Board on the activities that were happening with the Youth Board which included a Parent’s Night Out, Disney On Ice and the Board is now preparing for the 2019 Season.

CAC- There was no meeting however, Supervisor Jacangelo explained the New Natural Resource Inventory partnership with Hudson Valley Greenway and Rensselaer Land Trust. This new resource gives you much more location information.

Correspondence:

Digital Towpath E-News – Town Board Members had copies of the October 2018 E-News Newsletter.

NYS Dept. of Transportation – A letter dated November 8, 2018 outlining safety concerns on Route 66 in the Town of Poestenkill.

Discussion Items:

Contractor Responsibility for Roads Draft/Proposed Local Law - Supervisor Jacangelo stated that the general thought is that we tie the condition of the road to the building permit and that the person who takes out the permit is responsible for any damage to the road caused by any contractor working under permit. This speaks specifically to developers and contactors, but applicants for a building permit could also be an individual. So, my thought is the generic language should be “The Applicant”. This will be enforced through the Code Enforcement Officer in consultation with the Highway Superintendent and if the road is damaged and not repaired, the applicant will not receive a CO.

Supervisor Jacangelo would like to send this Proposed Local Law draft to the Planning/Zoning Boards and get their comments. At which time, these comments will be forwarded to our Town Attorney, Jack Casey who will complete a new draft for our next Town Board Meeting.

Action Items:

Appoint Dennis Bates to the Board of Assessment Review – Motion by Councilman Wohlleber, seconded by Councilwoman Butler and carried to appoint Dennis Bates to the Board of Assessment to fill the expired term held by Donna Young. This term is held for 5 years.

Resolution Accepting Quail Meadow Road –

Before accepting Quail Meadow Road, Councilman Hass requested an update from Supervisor Jacangelo on the events leading up to the Town taking over this road. Supervisor Jacangelo stated quite a bit has gone on including; inspections on property, under the “Offer of Dedication” items #1-6, Sagebrook agrees to address these conditions, the Town is holding a cash bond on the roadway, and there is an agreement for Sagebrook to undertake certain repairs if necessary, etc. Supervisor Jacangelo feels everything is in place and he had anticipated the Highway Superintendent to be at the meeting tonight because there is a document he needs to sign. However, with the unforeseen weather the Highway crew was out plowing. Technically, the Town Board cannot accept the road without the Highway Superintendent accepting the road. Supervisor Jacangelo stated if we move this Resolution it is contingent upon the Highway Superintendent signing the “Order of Town Superintendent of Highways Accepting Dedication of Quail Meadow Drive as a Town Highway”.

Contingent upon the Highway Superintendent, Toby Chadwick's execution of the Order of Acceptance and Dedication, the following Resolution is offered.

RESOLUTION #21-2018 – IN THE MATTER OF THE CONSENT OF THE TOWN BOARD OF THE TOWN OF POESTENKILL TO THE DEDICATION OF QUAIL MEADOW DRIVE AS A TOWN HIGHWAY – Resolved, that consent be and the same hereby is given to the Town Superintendent of Highways of the Town of Poestenkill to make an order laying out the lands described in said dedicated, dated the 15th day of November, 2018, for highway purposes in accordance with provisions of Section 171 of the Highway Law and other statutes applicable thereto.

MOVED BY: Councilwoman Butler
SECONDED BY: Councilman Van Slyke

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
Councilman Hass: YES
Councilman Van Slyke: YES
Councilman Wohlleber: YES
Supervisor Jacangelo: YES

*please note these Resolution #'s are out of order

Collective Bargaining Agreement –

Motion by Councilwoman Butler, seconded by Councilman Van Slyke authorizing the Town Supervisor to sign the Collective Bargaining Agreement between the Town of Poestenkill and the United Public Service Employees Union, effective January 1, 2019 – December 31, 2021.

Budget Transfers:

RESOLUTION #16-2018 – IN THE MATTER OF THE TRANSFER OF CERTAIN WATER BUDGET FUNDS - Resolved, that it is hereby authorized and directed as follows:

That the sum of \$400.00 be transferred from Water Budget fund line item 8310.14 (811 Dig Safely) to Water Budget fund line item 8320.41 (Chlorine).

MOVED BY: Councilman Hass
SECONDED BY: Councilman Van Slyke

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
Councilman Hass: YES
Councilman Van Slyke: YES
Councilman Wohlleber: YES
Supervisor Jacangelo: YES

RESOLUTION #17-2018 – IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS – Resolved, that it is hereby authorized and directed as follows:

That the sum of \$4600.00 be transferred from General Budget fund line item 11990.4 (Contingent) to General Budget fund line item 15132.4 (Highway Garage).

MOVED BY: Councilman Wohlleber
SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES

Councilman Hass: YES
 Councilman Van Slyke: YES
 Councilman Wohlleber: YES
 Supervisor Jacangelo: YES

RESOLUTION #18-2018 – IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS – Resolved, that it is hereby authorized and directed as follows:
 That the sum of \$571.65 be transferred from General Budget fund line item 11990.4 (Contingent) to General Budget fund line item 13510.4 (Dog Control).

MOVED BY: Councilman Van Slyke
 SECONDED BY: Councilman Wohlleber

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
 Councilman Hass: YES
 Councilman Van Slyke: YES
 Councilman Wohlleber: YES
 Supervisor Jacangelo: YES

RESOLUTION #19-2018 – IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS – Resolved, that it is hereby authorized and directed as follows:
 That the sum of \$2941.00 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 173101 (Youth Director Payroll); and
 That the sum of \$2018.61 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 17310.11 (Youth Summer Help); and
 That the sum of \$1000.00 be transferred from General Budget fund line item 17310.2 (Youth Equipment) to General Budget fund line item 17310.4 (Youth Programs).

MOVED BY: Councilwoman Butler
 SECONDED BY: Councilman Van Slyke

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
 Councilman Hass: YES
 Councilman Van Slyke: YES
 Councilman Wohlleber: YES
 Supervisor Jacangelo: YES

RESOLUTION #20-2018 – IN THE MATTER OF THE TRANSFER OF CERTAIN HIGHWAY BUDGET FUNDS – Resolved, that it is hereby authorized and directed as follows:
 That the sum of \$10,000 be transferred from Highway Budget fund line item 251104 (General Repair 4) to Highway Budget fund line item 251304 (Machinery 4); and
 That the sum of \$2392.38 be transferred from Highway Budget fund line item 251204 (Bridges) to Highway Budget fund line item 251122 (Improvements).

MOVED BY: Councilman Hass
 SECONDED BY: Councilman Wohlleber

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
 Councilman Hass: YES
 Councilman Van Slyke: YES

Councilman Wohlleber: YES
 Supervisor Jacangelo: YES

Reports:

Supervisor's Report- Supervisor Jacangelo reported that he was working on negotiations with the new Union contract. There will be a Shared Service meeting held on December 6th at the Schodack Facility and anyone is welcome to attend. He is also working on the street lighting project, etc.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included working on the Quail Meadow Road dedication, proposed local law and a Freedom of Information request.

Town Clerk's Report – Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to accept the Town Clerk's report of October 2018. The total amount received in the Clerk's office was \$23,199.01 and of that amount \$ 21,948.60 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept. report. Supervisor Jacangelo reported that Betsy Pinho, the new Assessor's Clerk has started her training with Lana Cassidy and is doing very well. The Highway Superintendent, Toby Chadwick informed Supervisor Jacangelo that the small dump truck is out of commission and will be until parts are found to repair it. Water Manager, Robert Brunet notified Supervisor Jacangelo that the Rensselaer County Health Dept. will be performing a Sanitary Survey on the Municipal Water System next week.

Payment of Bills:

Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to pay Warrant #21-2018 in the amount of \$29,626.97. Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #22-2018 in the amount of \$152,350.37.

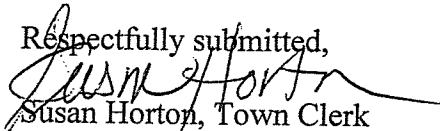
Reminders

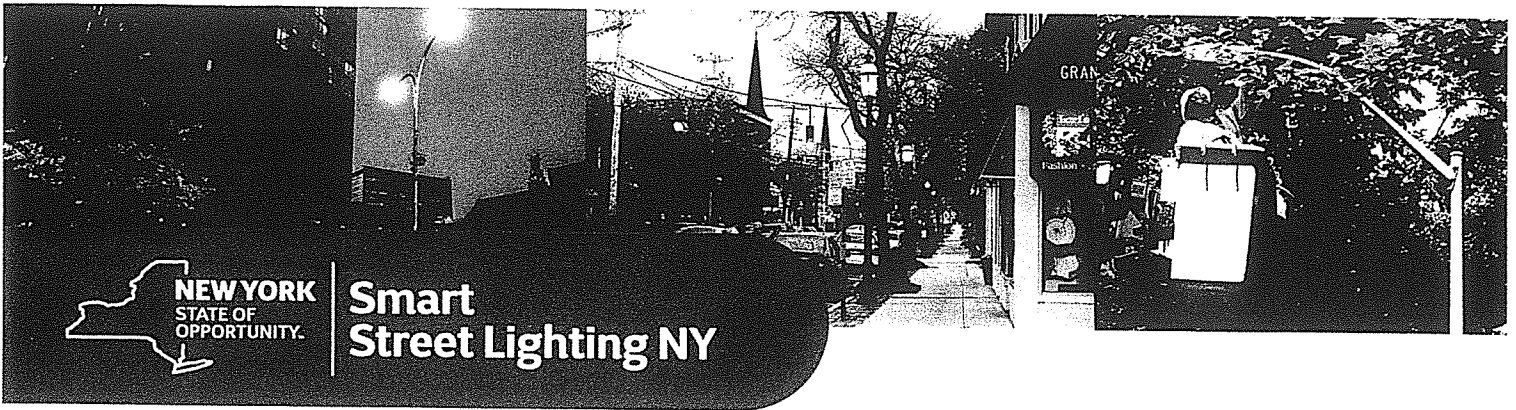
Auditing Bills 7 pm regular business to follow

December 20, 2018 – Closeout meeting will be held on December 27th at 5 p.m.

Motion by Hass, seconded by Wohlleber and carried to adjourn this meeting at 8:40 p.m.

Respectfully submitted,


 Susan Horton, Town Clerk



Switch on Smart Savings With Help From NYPA

The New York Power Authority's (NYPA) Smart Street Lighting NY offers communities across New York State a clear and easy path to convert existing streetlight systems to energy efficient LED lighting. LED technology lasts longer, provides better quality light, and lowers costs for energy and maintenance.

Smart Street Lighting NY has an ambitious goal of converting at least 500,000 street lights across the state to LED technology by 2025. This will lower energy use, save taxpayer dollars, reduce greenhouse gas emissions and improve community safety.

Key Benefits

Savings – LED technology uses less than half the energy of older fixtures. Converting to LED saves money on monthly utility bills and reduces maintenance costs.

Independence – Municipal ownership of street lighting systems offers communities more control over lighting levels and design.

Smart City Technology – Smart features can provide accurate lighting information, outage detection and remote management.

NYPA is the Smart Choice



Simple

- Single point of contact helps coordinate the installation
- All design, material, installation, equipment and services follow New York State regulations
- Guidance on ongoing maintenance options



Cost Effective

- Bulk discount on material pricing
- Competitive financing and low rates for qualified communities
- Financing can include the purchase of street lighting system from the utility



Trusted Advisor

- Open book pricing and a transparent process
- Assistance in evaluating the costs and benefits of Smart City Technology
- Our experience with street light conversions and NYS regulations ensures your community has a knowledgeable long-term partner

To Register:

To learn more about partnering with NYPA to switch your municipality to LED street lighting, and registering for more information, visit www.nypa.gov/LED #SmartStreetLightingNY

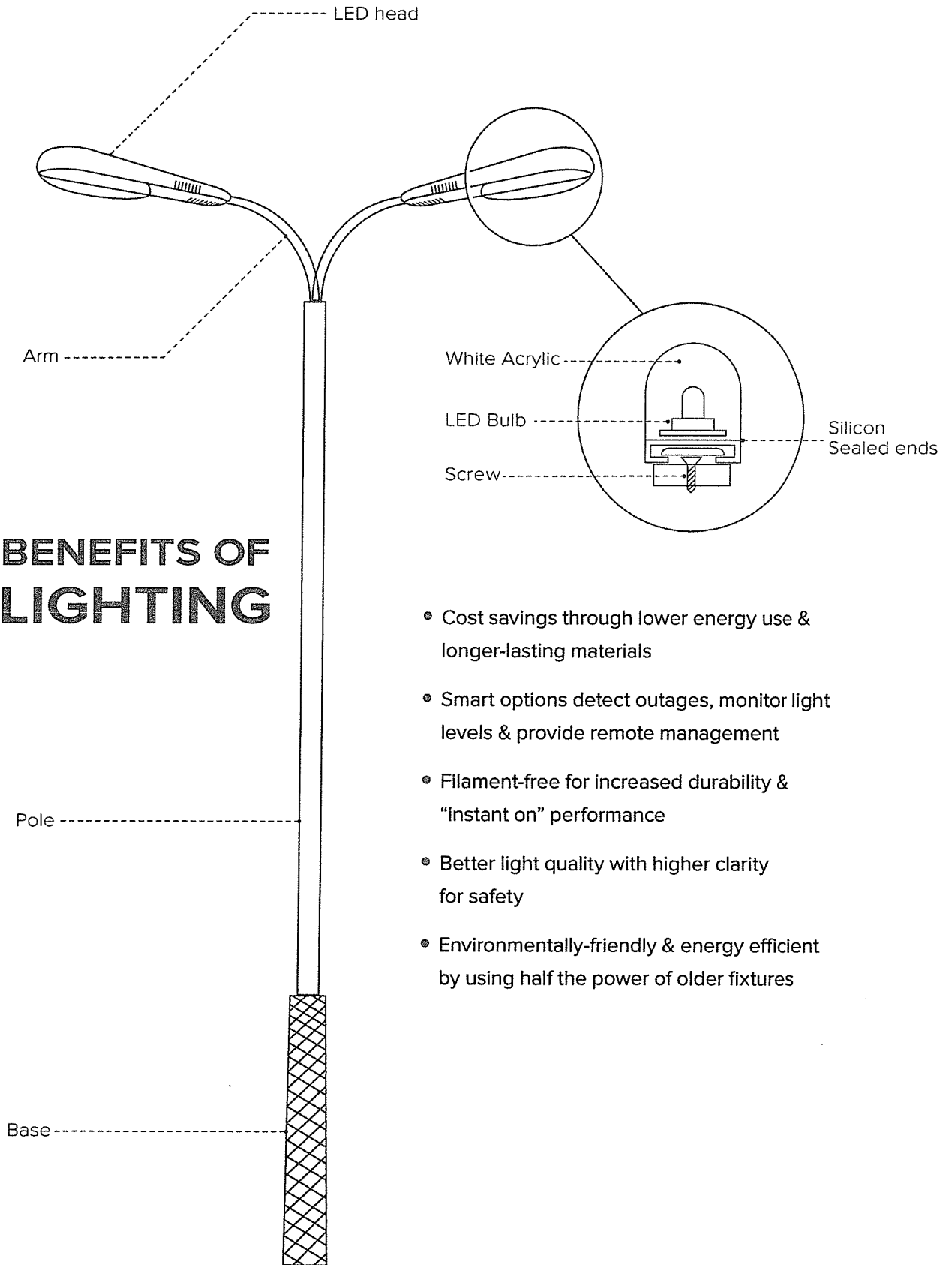


Scan for details

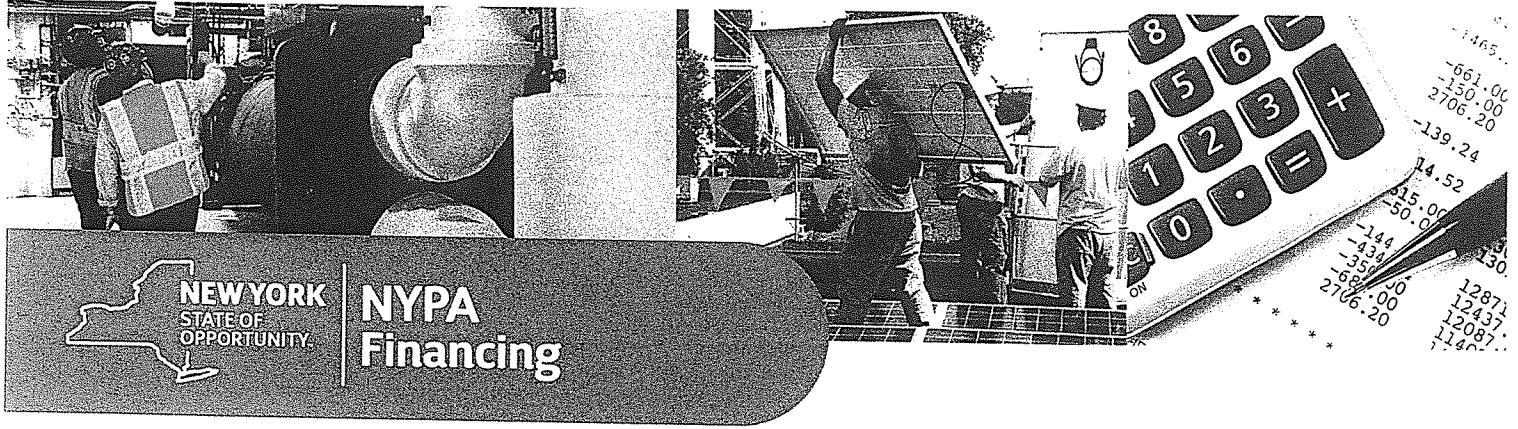
Smart Street Lighting NY supports New York State's Reforming the Energy Vision to build a clean, more resilient, and affordable energy system for all New Yorkers. #REV4NY

Additional Information: nypa.gov | NYPAEnergySolutions@nypa.gov

BENEFITS OF LED LIGHTING



- Cost savings through lower energy use & longer-lasting materials
- Smart options detect outages, monitor light levels & provide remote management
- Filament-free for increased durability & “instant on” performance
- Better light quality with higher clarity for safety
- Environmentally-friendly & energy efficient by using half the power of older fixtures



NYPA Financing

The New York Power Authority (NYPA) is an expert in the energy industry, a trusted energy advisor and an astute business partner knowledgeable on the unique financial needs faced by government entities.

What is NYPA Financing?

NYPA provides low-cost financing for energy efficiency and other energy projects for municipalities, public school districts and other government entities in New York, including those on the state, county and local levels. This allows you to focus on the important work of managing day-to-day operations and implementing successful energy projects with NYPA.

NYPA Financing can be used for a broad range of energy projects:

- Energy efficiency retrofits
- Solar photovoltaic installations
- Generators
- Combined heat and power
- Microgrids
- LED lighting upgrades
- And many other energy-related applications

NYPA's competitive lending rates makes it easier to manage your capital investment budgets. No upfront capital outlay required in most instances.

Eligibility

NYPA Financing is available to all government entities in New York (*subject to credit approval*), whether or not they are a NYPA customer.

The energy projects must be able to estimate energy savings results or meet other agreed-upon criteria.

In some cases, additional security pledges may be required.

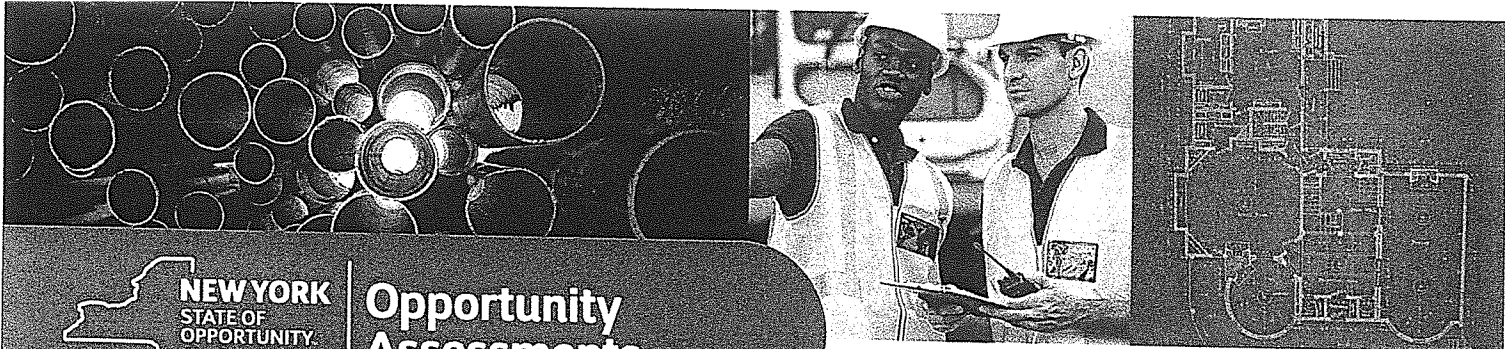
For NYPA Managed & Implemented Projects

NYPA provides financing and comprehensive project management, including audits, feasibility studies, design, construction and completion. All project costs are included in the low-cost financing.

Our Value Proposition

- Competitive, low interest rates
- NYPA will secure financing for your business needs
- Can be used with other financing programs and incentives, or as a separate loan
- Available to all government entities in New York State
- Eligible for energy efficiency projects managed and implemented by NYPA





Opportunity Assessments

Assessments to Drive Energy Efficiency

Developing and executing a successful energy efficiency plan requires a customized approach that carefully determines what building data to gather, as well as how to analyze that data to achieve meaningful results. To help customers achieve their energy efficiency objectives, the New York Power Authority (NYPA) offers a spectrum of professionally managed opportunity assessments. Our assessments are methodically designed to identify how a facility's energy system performs, how this performance can be optimized, and the proposed measures needed to realize cost benefits.






Our Value Proposition

Serving as a trusted and impartial marketplace advisor, NYPA's opportunity assessments include:

- Analysis of cost and historic utility use (including electric, oil, gas, and steam).
- Development of Energy Utilization Index (EUI) for each selected site.
- Facility survey conducted by a certified engineer.
- Identification and cost savings analysis for energy savings measures.
- Determination of greenhouse gas reductions that can be achieved through the implementation of recommended energy measures.
- Inventory of potential capital improvements that warrant future implementation.
- Recommended changes to operation and maintenance procedures that provide energy reduction benefits.

Assessment Services

NYPA works with our customers to identify assessment opportunities that match their facility needs. Customers can select between one or more services.

SERVICES	DESCRIPTION
 Virtual Audits	Virtual Audits provide integral benchmarking data, enabling customers to decide where to focus their efforts in an efficient and effective manner.
 Technology Assessments	Technology Assessments focus on evaluation of a specific technology relevant to a customer's facility. These assessments help customers determine how cutting-edge technology can help achieve energy efficiency results.
 Feasibility Studies	Feasibility Studies combine cost estimates with the technical components of a Technology Assessment, enabling customers to determine the viability of moving forward on an energy efficiency project.
 ASHRAE Audits (Level I-III)	ASHRAE helps to standardize the auditing process. There are three levels: Level I offers a basic walk-through analysis, Level II goes more in-depth, and Level III provides an investment-grade analysis.
 Energy Master Plans	An all-encompassing audit, Energy Master Plans evaluate all energy opportunities in a detailed manner. The plans developed become a road map for a long-term capital improvement program.

Additional Information: nypa.gov | EnergySolutions@nypa.gov

A Program of the New York State



December 5, 2018

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications (“Charter”), locally known as Spectrum, is making its customers aware that **effective on or after January 4, 2019**, Star India located on Spectrum Channel(s) 1550, 1552 and 1553, will cease providing programming to Spectrum. Star India is carried as a subscription service for customers.

If you have any questions or concerns, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Egan".

Kevin Egan
Director, Government Affairs
Charter Communications

RENSSELAER COUNTY DEPARTMENT of HEALTH

Steven F. McLaughlin
County Executive



Mary Fran Wachunas
Public Health Director

December 4, 2018

Mr. Dominic Jacangelo
Supervisor, Town of Poestenkill
PO Box 210
38 Davis Road
Poestenkill, NY 12140

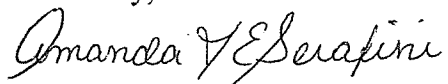
RE: Poestenkill Water District #1 inspection

On November 21, 2018 I conducted on-site public water supply inspection of Water District #1. I would first like to thank Mr. Brunet for taking the time to review the system with me. The purpose of the inspection was to insure compliance with the New York State Sanitary Code Subpart 5-1 Public Water Systems and to assist water system owners/operators with identifying areas of future need. Overall, the system is in excellent condition with all previous violations addressed.

1. During the inspection the sampling schedule was reviewed. The samples taken today do not count towards monitoring. Please note the nitrate sample has been provided to me at the time of the inspection and will be checked to ensure it has been entered in the appropriate program for compliance.
2. The system basic data form was reviewed and a couple of errors were discovered including the number of service connections and the number of people the water system roughly serves. Both corrections will be corrected in the appropriate programs for compliance.
3. During the previous inspection it was noted there were trees and vines which had grown between the fence and the water tank on Hinkle Road. While performing this inspection it was noted that all trees and vines that could compromise the stability of the tank footing have been removed as well as those that were intertwined into the surrounding fence.
4. Also during the previous inspection it was discovered there was no chlorine residual anywhere in the distribution system or at the entry point. While performing this inspection during the interview with Mr. Brunet it was noted this problem has been mostly corrected. There is chlorine residual in the system and Mr. Brunet has stated there has consistently been chlorine in the system on a daily basis (as does the operation reports that have been submitted to this office) but he also has stated that there have been concerns with the chlorine injector point becoming clogged and needing to be repaired so that chlorine will be able to be put into the distribution system as designed. This office would recommend that the system be reviewed to assess if changes to the chlorine feed system are necessary or appropriate.

Please feel free to contact me if there are any questions regarding this report at (518)-270-2676 or aserafini@renesco.com. My office hours are M-F from 9:00 am to 5:00 pm.

Sincerely,

A handwritten signature in cursive script that reads "Amanda Serafini".

Amanda Serafini
Public Health Sanitarian

Cc: File

Robert Brunet, responsible Water Operator in Charge

Richard Elder, Environmental Health Director

Water System Field Compliance Report: A Review of Compliance with Subpart 5-1 of the New York State Sanitary Code

Public Water System Name <u>Staten Island Water</u>	Street Address <u>342 Deane Road</u>
Town, Village, or City <u>Staten Island</u>	County <u>Suffolk</u>

PWS ID Number: **N** **Y** **4** **1** **0** **0** **3** **3** **3**

PWS Type: C NC NTNC NP
 Source Type: Surface Ground GWUDI

Date of Service: 11 / 21 / 18
M M / D D / Y Y

Begin Time: : : :
H H : M M : H H : M M

End Time: : : :
H H : M M : H H : M M

Disinfection Waiver Issued? Yes No 4-Log Virus Treatment? Yes No

Field Visit Type: Pre-operational Complaint Incident Illness Reinspection Sanitary Survey Inspection

Part 5 Subsection	Summary Description of Sanitary Code Requirement	SDWIS	Status
5-1.12(a)	Appropriate actions are taken in response to deteriorating source water quality or diminished effectiveness of treatment with potential for MCL violation.	SA	VIOLATION
5-1.22(a)	Obtain health department approval prior to the construction or modification of a water system.	SB	VIOLATION
5-1.23(a)	Obtain health department approval prior to use of an emergency water supply or alteration of a treatment process necessary to protect public health.	SD	VIOLATION
5-1.27	Maintain minimum distribution system pressure of 20 psi at ground level.	SH	VIOLATION
5-1.30	Bypass of any stage of treatment.	SJ	VIOLATION
5-1.30	Disinfection of a groundwater source, surface water source or groundwater source influenced by surface water.	ND 41	VIOLATION
5-1.30(b)	Filtration of surface source and groundwater influenced by surface water unless avoidance criteria is met.	42	VIOLATION
5-1.30(b)(2)	Free chlorine residual disinfection concentration in the water entering the distribution system must be at least 0.2 mg/l and may not be less than the minimum concentration for compliance for more than four hours. Systems using other chemical disinfectants shall maintain residual disinfection levels entering the distribution system comparable to requirements for systems using chlorination.	41	VIOLATION
5-1.30(g)	Maintain free chlorine residual at representative points in the distribution system.	NR	VIOLATION
5-1.31	Protect the water distribution system from the creation of cross connections of sufficient hazard to adversely affect the health of water consumers.	SJ	VIOLATION
5-1.71(a)	Exercise due care and diligence in the maintenance and supervision of all sources of the public water to prevent so far as possible, their pollution and depletion.	SN	VIOLATION
5-1.71(b)	Exercise due care and diligence in the operation and maintenance of a water treatment plant and distribution system.	SO	VIOLATION

Have all outstanding violations been resolved? Yes No

Explain _____

Part 5 Subsection	Deficiency	Summary Description of Sanitary Code Requirement	SDWIS	Status
5-1.23(c)	M	Conspicuous posting of Sanitary Code Section 5-1.23, "Reporting Emergencies."	SF	VIOLATION
5-1.29	S M	Finished (treated) water used for priming pumps.		VIOLATION
5-1.30	S M	Redundant disinfection equipment provided.	ND	VIOLATION
5-1.30 (e)	S	Complies with disinfection waiver provision.	ND	VIOLATION
5-1.31(a)(3)	S M	Cross connection control program is implemented by supplier of water, including records of all device testing.	SJ	VIOLATION
5-1.72(c)	S M	Complete daily records of operation of a water system.	09 10	VIOLATION
5-1.72(d)	S M	Maintain records (e.g., sample results, reports, filter backwash recycle flow information).	09	VIOLATION
5-1.72(b)	S	System is in compliance with Subpart 5-4. The correct number and level of operator(s) are available during plant operation. System has designated operators of appropriate grade level in responsible charge.	SQ SY 12	VIOLATION
5-1.73	S M	Provide or have available test kit.		VIOLATION
App.5-A 3.2.1	S M	Developed well sources sufficient to meet maximum day demand with the largest well out of service.		VIOLATION
App.5-A 6.1	S	Pumps are accessible for maintenance and 3 feet above the 100 year flood plain.		VIOLATION
App.5-A.70.3	S M	Water tanks, hatches, roofing, and access ways are watertight, vermin proof, and secure.		VIOLATION
App.5-A.70.7	S M	Tank overflow terminates 12"-24" above grade with proper screen on outlet.		VIOLATION
App.5-B.2(d)	S M	Finished grade of well is mounded to divert surface water.		VIOLATION
App.5-B.5(g)	S	Vented, water tight, vermin proof sanitary seal well cap.	SO	VIOLATION
App.5-D.3(b)	S M	Well casing in good condition and more than 18" above grade.		VIOLATION

Chlorine Residual 1.24 mg/l Sample Collection Time 10:00 : :
 Point of Collection Deane Road

Chlorine Residual _____ mg/l Sample Collection Time _____ : _____ : _____
 Point of Collection _____

Comments: Sample in violation today - sample was not taken until 10:00 AM. The violation was corrected.

Completed by: Michelle Babin, RPH Date: 11 / 21 / 18
 Received by: Robert L. ... Date: 11 / 21 / 18

Status Codes: 1. No violation observed 2. All or parts of an item in violation 3. Item was not reviewed 4. Item not applicable 5. Item(s) corrected during inspection
 Deficiency Codes: S: Significant Deficiency M: Minor Deficiency R: Recommendation

Water System Field Compliance Report: A Review of Compliance with Subpart 5-1 of the New York State Sanitary Code

NEW YORK STATE DEPARTMENT OF HEALTH
Bureau of Water Supply Protection

Public Water System Name <i>West Hill Water</i>	Street Address <i>34 West Hill Road</i>
Town, Village, or City <i>West Hill</i>	County <i>Putnam</i>

PWS ID Number: **N Y 4 1 0 0 3 3 8** PWS Type: C NC NTNC NP
 Source Type: Surface Ground GWUDI Date of Service: 11 / 01 / 14

Begin Time: : : End Time: : : Disinfection Waiver Issued? Yes No 4-Log Virus Treatment? Yes No

Field Visit Type: Pre-operational Complaint Incident Illness Reinspection Sanitary Survey Inspection

Part 5 Subsection	Summary Description of Sanitary Code Requirement	SDWIS	Status
5-1.12(a)	Appropriate actions are taken in response to deteriorating source water quality or diminished effectiveness of treatment with potential for MCL violation.	SA	1
5-1.22(a)	Obtain health department approval prior to the construction or modification of a water system.	SB	1
5-1.23(a)	Obtain health department approval prior to use of an emergency water supply or alteration of a treatment process necessary to protect public health.	SD	1
5-1.27	Maintain minimum distribution system pressure of 20 psi at ground level.	SH	1
5-1.30	Bypass of any stage of treatment.	SJ	1
5-1.30	Disinfection of a groundwater source, surface water source or groundwater source influenced by surface water.	ND 41	1
5-1.30(b)	Filtration of surface source and groundwater influenced by surface water unless avoidance criteria is met.	42	1
5-1.30(b)(2)	Free chlorine residual disinfection concentration in the water entering the distribution system must be at least 0.2 mg/l and may not be less than the minimum concentration for compliance for more than four hours. Systems using other chemical disinfectants shall maintain residual disinfection levels entering the distribution system comparable to requirements for systems using chlorination.	41	1
5-1.30(g)	Maintain free chlorine residual at representative points in the distribution system.	NR	1
5-1.31	Protect the water distribution system from the creation of cross connections of sufficient hazard to adversely affect the health of water consumers.	SJ	1
5-1.71(a)	Exercise due care and diligence in the maintenance and supervision of all sources of the public water to prevent so far as possible, their pollution and depletion.	SN	1
5-1.71(b)	Exercise due care and diligence in the operation and maintenance of a water treatment plant and distribution system.	SO	1

Have all outstanding violations been resolved? Yes No
 Explain: _____

Part 5 Subsection	Deficiency	Summary Description of Sanitary Code Requirement	SDWIS	Status
5-1.23(c)	M	Conspicuous posting of Sanitary Code Section 5-1.23, "Reporting Emergencies."	SF	1
5-1.29	S M	Finished (treated) water used for priming pumps.		1
5-1.30	S M	Redundant disinfection equipment provided.	ND	1
5-1.30 (e)	S	Complies with disinfection waiver provision.	ND	1
5-1.31(a)(3)	S M	Cross connection control program is implemented by supplier of water, including records of all device testing.	SJ	1
5-1.72(c)	S M	Complete daily records of operation of a water system.	09 10	1
5-1.72(d)	S M	Maintain records (e.g., sample results, reports, filter backwash recycle flow information).	09	1
5-1.72(b)	S	System is in compliance with Subpart 5-4. The correct number and level of operator(s) are available during plant operation. System has designated operators of appropriate grade level in responsible charge.	SQ SY 12	1
5-1.73	S M	Provide or have available test kit.		1
App.5-A 3.2.1	S M	Developed well sources sufficient to meet maximum day demand with the largest well out of service.		1
App.5-A 6.1	S	Pumps are accessible for maintenance and 3 feet above the 100 year flood plain.		1
App.5-A.7.0.3	S M	Water tanks, hatches, roofing, and access ways are watertight, vermin proof, and secure.		1
App.5-A.7.0.7	S M	Tank overflow terminates 12"-24" above grade with proper screen on outlet.		1
App.5-B.2(d)	S M	Finished grade of well is mounded to divert surface water.		1
App.5-B.5(g)	S	Vented, water tight, vermin proof sanitary seal well cap.	SO	1
App.5-D.3(b)	S M	Well casing in good condition and more than 18" above grade.		1

Chlorine Residual: 1.14 mg/l Sample Collection Time: 11:00
 Point of Collection: West Hill Water

Chlorine Residual: _____ mg/l Sample Collection Time: _____
 Point of Collection: _____

Comments: *Compliance with all requirements - no violations observed. All deficiencies noted during inspection have been corrected.*

Completed by: Thomas Bralini Ph.D. Date: 11 / 20 / 14
 Received by: Robert K. ... Date: 11 / 21 / 14

Status Codes: 1. No violation observed 2. All or parts of an item in violation 3. Item not reviewed 4. Item not applicable 5. Item(s) corrected during inspection
 Deficiency Codes: S: Significant Deficiency M: Minor Deficiency R: Recommendation

Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan Update



Planning Timeline

- The initial hazard mitigation plan was adopted in 2011
- Regular updates are required by FEMA
- The first plan update process began in October 2018 and is targeted for completion in 2019

Natural hazards are a part of life throughout Rensselaer County. All of these hazard events have the potential to cause property loss, economic hardship, environmental degradation, and threats to public health and safety including loss of life. An important part of emergency management involves **hazard mitigation**

planning aimed at minimizing these impacts and improving resiliency. The Plan describes the hazard risks that can occur, identifies vulnerable community assets, and presents mitigation strategies comprised of actions and projects that will be implemented to reduce key hazard risks.

Natural hazard events cannot be prevented from occurring. However, by implementing the hazard mitigation projects identified in the Plan, we can reduce vulnerabilities, risks, and future damage. Over time, our hazards will result in fewer disasters.

Purpose and Need for the Plan

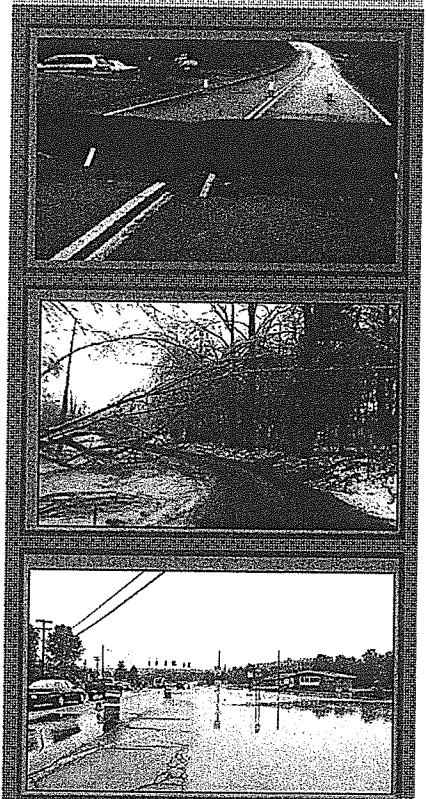
The **Multi-Jurisdictional Natural Hazard Mitigation Plan for Rensselaer County** was adopted in 2011 to meet the requirements of the Disaster Mitigation Act of 2000 (or "DMA 2000"). The Plan allows for potential future Federal Emergency Management Agency (FEMA) funding opportunities for participating jurisdictions to implement hazard mitigation projects. Its development was led by the County, and planning costs were offset by a FEMA planning grant. The County opted to use what FEMA calls a "multi-jurisdictional" approach as a form of municipal shared service, meaning that instead of just being a plan for the County government, every municipality participated as an equal partner. As such, the plan includes information

for each municipality that has been adopted at the local level. The Plan also includes a capability assessment, risk assessment, mitigation strategies, and utilization and maintenance guide. To remain in compliance with DMA 2000, and maintain eligibility to apply for FEMA mitigation project funding, the plan must be updated regularly. The County has once again obtained FEMA grant funding for this first plan update. Representatives from each municipality and various stakeholder groups within the County, as well as the public, will have opportunities to attend meetings and provide feedback throughout the plan update process.

For More Information

For questions or other feedback, or to find out how you can become involved, please contact Jay Wilson, Director, and Rensselaer County Bureau of Public Safety at 518-266-7676 or at Jwilson@renesco.com.

Information is also available on our web site at: <http://www.renesco.com/departments/public-safety/hazard-mitigation-planning/>





Planning Board

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210

Poestenkill, NY 12140

(518) 283-5100 Phone

(518) 283-7550 Fax

PLANNING BOARD AGENDA

December 4, 2018

7:30 Meeting Opens – Pledge of Allegiance

Public Hearings:

Kevin Fahrenkopf
126.00-1-3

2 Lot Minor Subdivision
86 Hinkle Road

Minutes of the November 7, 2018 Meeting

Public Comments

Old Business:

Organization:

Other:

Bill Daniel

Judy Grattan

Jeff Briggs

to attend December Meetings

to attend January Meetings

to attend February Meetings



Planning Board

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38 Davis Drive / P.O. Box 210
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**PLANNING BOARD
December 4, 2018 Minutes**

Attendees:

Tom Russell, Chairman
Jeffrey Briggs
William Daniel
Steve Valente
Robert Dore
Harvey Teal
Don Heckelman

Non-Voting:

Robert Ryan, Esq.

Absent:

Judy Grattan
Lynn E. Kane

Chairman Russell called the meeting to order at 7:30 pm with the Pledge of Allegiance and introduces the Members of the Board.

Public Hearing:

Kevin Fahrenkopf
126.00-1-3

2 Lot Minor Subdivision
86 Hinkle Road

Mr. Fahrenkopf's father Edward appears on behalf of Kevin Fahrenkopf. Chairman Russell reviews the plans to subdivide property located at 86 Hinkle Road, using the existing road as the divider. Board reviews the Rensselaer County Department of Health notice regarding the site lacking appropriate separation between the well and septic. Mr. Fahrenkopf says that Kevin Fahrenkopf had spoken to Richard Elder at RC DOH to advise him of current hook-up to public water. Submitted site plan is lacking this information. Chairman Russell reads the Public Notice into record.

SEQRA Hearing: The SEQRA portion of the public hearing began with Chairman Russell reading the Environmental Assessment Form (EAF) into record and the Board responded to all questions. A motion made by Member Teal that the proposed action will have no significant environmental impact and therefore a negative declaration should be issued. Member Briggs seconded the motion and it was approved by a vote of seven (7) ayes, zero (0) nays, and zero (0) abstentions. Chairman Russell asked for comments in favor or in opposition of this portion of the application, none given. Chairman Russell states the proposed action will not result in any significant adverse environmental impacts and closes this Hearing. Chairman Russell states site plan will need to be revised to show the existing connection to public water.

Minor Subdivision Hearing: Given the negative declaration, the final public hearing on the approval portion of the application was conducted after the SEQRA Hearing, Chairman Russell asked for comments in favor or in opposition of the final portion of the application, none given. Chair closes the public hearing with “There being no further comments, the public hearing is closed.” Member Briggs makes “motion to approve the proposed 2 lot minor subdivision for the property at 86 Hinkle Road, Poestenkill, NY be approved, motion seconded by Member Daniel and it was approved by a vote of seven (7) ayes, zero (0) nays, and zero (0) abstentions.

Resolution: 2 lot Minor Subdivision Approved

Returning Applicants:

<u>Ronald Levesque</u>	<u>Lot Line Adjustment</u>
124.8-3-4	1 Saddle Hill Road
<u>Ronald Levesque</u>	<u>Special Use Permit</u>
124.8-3-5	1539 Spring Avenue Ext.

Applicant not in attendance this evening’s meeting. Chairman Russell states there have been many discussions in recent weeks regarding the requested Lot Line Adjustment at 1539 Spring Ave. Chairman Russell asks Attorney Robert Ryan for his input. Attorney Ryan states are two (2) issues at present – the Lot Line Adjustment before the Planning Board and the Use Variance that would be needed from the Zoning Board of Appeals. Further, the Planning Board does not have the authority to address the use of the property unless the Code was changed. The Applicant’s desired use is prohibited at this time. Member Briggs advises the Board of the existence of NYS Department of Conservation wetlands west of this property, that would need to be delineated, with possible mitigation options available prior to building any structure and should the Applicant get through all the other processes, the issue of wetlands would then need to be addressed. Member Valente questions that the Application to add approximately one (1) acre to the former Talbot property and why this request is deemed more than a minor request.

Board Members discuss various issues related to the property. Attorney Ryan states the Applicant acquired the 1539 Spring Ave. Ext. parcel at a Rensselaer County tax foreclosure sale and the issue at hand is that the Applicant’s personal property is part of a previously approved major subdivision that required the undeveloped land be given to a homeowners association or a nature conservancy, of which he is neither and that the Applicant is looking for the Planning Board to approve Lot Line Adjustment by taking some of this property to attach to the other parcel when it’s supposed to be owned by homeowners association or nature conservatory. Attorney Ryan states that acquiring the parcel at a tax foreclosure does not invalidate the provisions, easements, covenants, etc. and are all still applicable and a title report would have shown these items. Member Heckelman states that there were others interested in bidding for the property and didn’t because they were told there were restrictions that wouldn’t allow any development of that property, then the question is that if

we as a Board approve the application, are we liable to the other prospective bidders who could say "... We wanted to buy the property and were told could not develop it and now you are allowing someone to develop it." Attorney Ryan states there is nothing on the plans indicating development can not happen and a legal nuance would be to create a homeowners association and the homeowners association that could then modify the provisions. Chairman Russell asks if there are any other comments from the Board Members, there are none. Chairman Russell questions whether the Planning Board could/should refer the Applicant to the Zoning Board of Appeals for a Use Variance, as an Advisory or should we table the matter. Attorney Ryan states that since the requested use of the property is not currently permit by the Code, yes, Applicant can be referred to ZBA. Chairman Russell makes a motion to refer the Applicant to the ZBA for a Use Variance, there is no second. Member Valente requests discussion.

Discussion regarding prior commercial use does not mean that future commercial use would be "grandfathered in". ZBA Chairman Paul Jamison joins the discussion and states any Use Variance would be difficult to obtain due to very stringent provisions of law, not personal feelings of the ZBA Members. Member Briggs questions Supervisor Jacangelo's thoughts/intentions of comments he made at recent Town Board meeting and Chairman Jamison states that Supervisor Jacangelo would want the Planning Board to be able to approve such changes in commercial uses provided certain elements could be met. Member Briggs recounted the comment as "...that if parcels can't have new use, they could become derelict...". All agree changing of the Code would take some time, that the Town Board always has the ability to change the zoning, to have some flexible zoning. Town Board Members Butler and Van Slyke join the discussion to provide additional details, state that the Town Attorney was to draft something for distribution to the Planning and Zoning Boards and they haven't received said draft yet. Board Members agree to table the referral to ZBA pending information on the wetlands, etc.

Resolution – Request remains open at this time, tabled.

Public Comment Period:

There being no comments from the public, the public comment period was closed.

Minutes: Meeting minutes of November 7, 2018 were reviewed. Corrections – under Levesque – 7th line should be "personal property", not "person property". Attorney Ryan stated that a title report would reveal the conditions on the property, not that Zelenke attorney Gilchrist be contacted. Motion to accept the Minutes with corrections was made by Board Member Daniel, seconded by Board Member Dore and approved by a vote of seven (7) ayes; zero (0) nays and zero (0) abstentions.

Old Business:

Chairman Russell reports the following:

- 1) He hasn't heard anything negative regarding Waste Management.
- 2) There is talk of possible solar farm on the Dzembo land, approximately 20 acres, would be behind property by Flint Drive, would run line up to Garfield Road for connection.

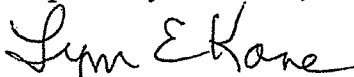
- 3) Also, there is a possible 17 acres on Rt. 355, west side of DSI and across from Shuhart home, possible development this Spring.
- 4) Lochvue has potential problem with road work.
- 5) Quail Meadows Drive has been accepted by the Town and is taking care of it. Project Owner Kronau remains responsible for condition and/or any repairs for three (3) years from final acceptance next Spring, when final coat of asphalt is put on.
- 6) There was some discussion among attendees regarding cable and cell phone coverage up on mountain and the significant expense to individual homeowners to receive better service from towers.

Organizational:

Alternate Valente apologizes for not attending last meeting but announces there is a new baby in his home, many congratulations given. Chairman Russell confirms with Alternate Valente that he wishes to stay on as Alternate, answer is yes!

A motion to adjourn the meeting at 8:35 pm was made by Chairman Russell, seconded by Board Member Dore and approved by a vote of seven (7) ayes, zero (0) nays, and zero (0) abstentions.

Respectfully submitted,



Lynn E. Kane,
Planning Board Clerk



Zoning Board of Appeals

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

AGENDA

**Zoning Board of Appeals
December 11, 2018 @ 7:30 pm**

MEETING OPENS – PLEDGE OF ALLEGIANCE

CANCELLED

Organizational:

Other:

**Susan Kalafut
Paul Jamison
Kevin McGrath**

**to attend December Meetings
to attend January Meeting
to attend February Meetings**

6:59 PM
12/02/18
Accrual Basis

Poestenkill Fire Company
Custom Summary Report
November 2018

	<u>Nov 18</u>
Expense	
Building Fuel (heating)	
East Poestenkill (propane)	115.08
Main Station (Propanel)	592.68
Total Building Fuel (heating)	<u>707.76</u>
Building Maintance	
Main Station	650.00
Refuse	169.73
Total Building Maintance	<u>819.73</u>
Electric	
East Poestenkill	129.69
Main Station	21.02
Total Electric	<u>150.71</u>
Equipment	
New Equipment	6,453.45
Repair & Maintance	426.66
Total Equipment	<u>6,880.11</u>
Fire Trucks	
Fuel	858.73
Repair & Maintance	717.85
Total Fire Trucks	<u>1,576.58</u>
Internet & Phone	103.88
Medical Supplies	707.69
Office Supplies	
Safety Deposit Box	131.25
Office Supplies - Other	67.18
Total Office Supplies	<u>198.43</u>
Physicals	140.00
Porfessional Services	750.00
Security Alarm	65.50
Solar	268.35
Telephone	
East Poestenkill	40.62
Main Station	52.91
Total Telephone	<u>93.53</u>
Total Expense	<u>12,462.27</u>
Net Income	<u><u>-12,462.27</u></u>

Parking Local Law 2018

Parking Prohibited

It is prohibited to leave any vehicle parked, standing, unattended or abandoned on any public street, Town road or highway within the Town of Poestenkill from October 1st – April 1st.

It is prohibited to leave any vehicle parked, standing, unattended or abandoned on any public street, town road or highway within the Town during a snowstorm or after a precipitation of snow of 2.5 inches or more and continuing to such time as the snow is plowed and removed from the streets by the Poestenkill Highway Department.

When any vehicle is parked, standing, left unattended or abandoned on any public street or highway within the Town during a snowstorm or after a precipitation of snow of 2.5 inches or more and continuing to such time as the snow is plowed and removed from the streets by the Poestenkill Highway Department, said vehicle may be towed at owners expense and fined by authority of the Highway Superintendent and the Rensselaer County Police Department.

Michelle Asquith

From: Terry Houser <thouser@nycourts.gov>
Sent: Wednesday, December 19, 2018 6:03 PM
To: Michelle Asquith; waterpoest@nycap.rr.com; 'Lana Cassidy'; 'Lynn Kane'; 'Paul Barringer'; 'tcpoest@nycap.rr.com'; thpoest@nycap.rr.com; tchadwick@poestenkilny.com; Jack Casey; gkronau@poestenkilny.com; 'thomas slavin'; strawdawg302@gmail.com; 'Supervisor'; 'Betsy Pinho'; brian.jackson@rensselaer.ny.gov; 'Tiffany Buker'
Subject: RE: end year

Michelle/Sue:

Can you inform the board members that our financial books will be open for viewing on Thursday at 12/27 at 6:00 p.m? Sue, can you make sure that this appears in the minutes? Thank you.

From: Michelle Asquith <secpoest@nycap.rr.com>
Sent: Thursday, December 13, 2018 10:19 AM
To: waterpoest@nycap.rr.com; 'Lana Cassidy' <bdpoest@nycap.rr.com>; 'Lynn Kane' <pzclerk@poestenkilny.com>; 'Paul Barringer' <pbarringer@poestenkilny.com>; Terry Houser <thouser@nycourts.gov>; 'tcpoest@nycap.rr.com' <tcpoest@nycap.rr.com>; thpoest@nycap.rr.com; tchadwick@poestenkilny.com; Jack Casey <jackcaseyj@aol.com>; gkronau@poestenkilny.com; 'thomas slavin' <tslavin18@ymail.com>; strawdawg302@gmail.com; 'Supervisor' <suppoest@nycap.rr.com>; 'Betsy Pinho' <pinho.betsy@gmail.com>; brian.jackson@rensselaer.ny.gov; 'Tiffany Buker' <buker.tiffany@gmail.com>
Subject: end year

Hello Everyone,

Our Close out meeting is scheduled for December 27, 2018. Please submit All voucher for payment by December 19, 2018 for the 2018 end year billing.

Thanks everyone,

Michelle

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on December 20, 2018.

RESOLUTION NO. 23 OF THE YEAR 2018:

**A RESOLUTION ADVISING THE
RENSSELAER COUNTY LEGISLATURE OF
MUNICIPAL PARTICIPATION IN THE
FIRST UPDATE OF THE RENSSELAER
COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

WHEREAS, the current Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan approved by the Federal Emergency Management Agency (FEMA) includes Town of Poestenkill, through which the municipality is eligible for potential pre- and post-hazard mitigation planning and mitigation funding; and

WHEREAS, in order to continue to reduce hazard risks, strengthen community resiliency, and remain eligible for potential FEMA mitigation project funding, the Town of Poestenkill hereby commits to participating in the development of the first update of the Rensselaer County Hazard Mitigation Plan;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Town of Poestenkill agrees to participate in the update of the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan.

2. The following two municipal representatives are hereby authorized to serve on the Rensselaer County Multi-Jurisdictional Hazard Mitigation Planning (HMP) Core Planning Group, actively participate as requested throughout the process, and lead a municipal Jurisdictional Assessment Team tasked with carrying out local participation requirements: Supervisor Dominic Jacangelo, Representative, and Highway Superintendent Toby Chadwick, Alternate;

3. At the end of the project, when FEMA deems the updated plan approvable, the Town of Poestenkill will, as required, consider and pass a resolution formally adopting the final updated Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan. This resolution will be provided immediately to the Rensselaer County Bureau of Public Safety for submittal to FEMA, who requires the resolution on file; and

BE IT FURTHER RESOLVED that a signed copy of this Resolution will be provided to both the Rensselaer County Legislature and the Rensselaer County Bureau of Public Safety.

MOVED BY: Eric Wohlleber

Prepared and approved as to form

SECONDED BY: Harold Van Slyke

by John T. Casey, Town Attorney

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: Yes _____

Councilman David Hass: Yes _____

Councilman Harold Van Slyke: Yes _____

Councilman Eric Wohlleber: Yes _____

Supervisor Dominic Jacangelo: Yes _____

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on December 20, 2018.

RESOLUTION NO. 22 OF THE YEAR 2018:

IN THE MATTER OF THE TOWN BOARD OF THE TOWN OF POESTENKILL ACKNOWLEDGING THE CONDUCT AND COMPLETION OF AN AUDIT OF THE TOWN JUSTICE COURT FINANCIAL RECORDS FOR THE CALENDAR YEAR 2017 AND AUTHORIZING THE TRANSMITTAL THEREOF TO THE NEW YORK STATE OFFICE OF COURT ADMINISTRATION (OCA)

WHEREAS, New York State towns and villages are required to conduct an annual audit and review of the justice court records of the municipality as such records are presented by the local court justices in accordance with §2019-a of the Uniform Justice Court Act; and

WHEREAS, as evidenced by her written report dated and submitted to the Poestenkill Town Board on December 20, 2018, on September 4, 2018 Poestenkill bookkeeper Michelle Asquith on behalf of the Poestenkill Town Board conducted such an audit of the Poestenkill Town Justice Court financial records for the calendar year 2017; and

WHEREAS, said audit report has been received and the findings contained therein have been reviewed by the Poestenkill Town Board and, while certain minor discrepancies were noted in the report, no major issues have been found to exist;

NOW, LET IT THEREFORE BE RESOLVED, that the Town Board of the Town of Poestenkill hereby approves and adopts said audit report for the calendar year 2017; and it is further

RESOLVED, that a copy of said audit report for the calendar year 2017 be submitted to the New York State Office of Court Administration (OCA) for review by OCA's Office of Internal Affairs for recurring findings and other matters that might identify problems requiring further audit or remedial actions, with the results of such review to be integrated into the applicable risk assessment process.

MOVED BY: Hass

MOVED BY: Hass

SECONDED BY: Wohlleber

Prepared and approved as to form by:
John T. Casey, Town Attorney

2017

Town of Poestenkill

Court Audit

Index

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On September 4, 2018, I Michelle Asquith performed an audit of the Town's Justices accounts. The Justice Office maintains a duplicate system of records. One is maintained on computer and a hand system with a cash receipt book and hand prepared duplicate receipts. The court clerk, Terry House provided us with all 2017 duplicate receipts, copies of monthly reports from the computer for both justices to the New York State Justice court system, and bank statements.

The audit consisted of tracing from the duplicate receipts to the manually maintained cash receipt book and then to the monthly report for Justice Slavin for the months of February, June, and September 2017 and for Justice Kronau the months of February, June and September 2017. There were few clerical errors. We also traced from the cash receipt book to the bank statements.

An accountability report for the month of December for Justice Kronau was developed that indicated Gregory Kronau had overage of \$77.00. An accountability report for the month of December for Justice Slavin was developed that indicated Thomas Slavin had an overage of \$20.00

Submitted on December 20, 2018 by Michelle Asquith

Audit Program

During the Month of September 2018 Michelle Asquith performed the following audit procedures on the books of Theresa Houser, the Town of Poestenkill Court Clerk.

1. Traced all duplicate receipts to the cash receipt book and monthly reports for the following months.
Justice Slavin February, June, and September
Justice Kronau February, June, and September
2. Footed monthly reports for the months and traced to the cash receipt book.
3. Traced from the cash receipt book to the bank statement.
4. Prepared accountability statements for both Justices.

Audit Exceptions

- * There were monies collected for fines for Judge Kronau that was deposited into Judge Slavin bank account.
- * There was a missing cash receipt from the computerized monthly Justice report.
- * There was overpayment of fines with no record of refunded monies.
- * Deposit and cash receipt book receipts deposits did not coincide.

Accountability for Judge Kronau

Cash Book Balance as of 12/31/2016	1068.00
Bail for Pending Cases	<u>1375.00</u>
Total Cash Book Balances	2443.00

Bank Reconciliation at December 31,2016

Bank balance at end of month	2556.32
add-Cash on Hand Deposited	<u>928.00</u>
bank deposit adjustment	3484.32
entry correction	-22.00
Adjusted Bank Balances*	3462.32

Cash Book balance	As of	01/31/2017	
Total Due	CFO or	State	Comptroller
Bail For	Pending	cases	
Total Cash	Book	Balance	
			906.00
			1375.00
			2281.00
Bank Reconciliation	At	Jan.31,2017	
Bank Balance at	End	Month	
Add Cash on hand	Deposit	02/01/2017	
Subtotal			2391.32
			2149.00
Outstanding Checks			4540.32
			-926.00
Subtotal			3614.32
Startup deposit			50.00
Service fee			-50.00
			25.00
			-25.00
Total Accountable For*			<u>3539.32</u>
Cash overage			77.00

*These amounts should agree

Accountability for Judge Slavin

Cash Book Balance as of 12/31/2016	418.00
Bail for Pending Cases	<u>0.00</u>
Total Cash Book Balances	418.00

Bank Reconciliation at December 31,2016	
Bank balance at end of month	333.00
add-Cash on Hand Deposited	<u>508.00</u>
bank deposit adjustment	841.00
entry correction	0.00
Adjusted Bank Balances*	841.00

Cash Book balance	As of	01/31/2017	
Total Due	CFO or	State	508.00
Bail For	Pending	cases	0.00
Total Cash	Book	Balance	508.00
Bank Reconciliation	At	Jan.31,2017	
Bank Balance at	End	Month	403.00
Add Cash on hand	Deposit	02/01/2017	1016.00
Subtotal			1419.00
Outstanding	Checks		-508.000
Subtotal			911.00
Startup deposit			50.00 -50.00
Total accountable for*			<u>861.00</u>
Cash overage			20.00

*These amounts should agree

Audit Recommendations

1. I recommend separate tills for Judges so as not to comingle monies for judge before they are deposit.
2. To have the court have a second person verify deposit. The second person should verify deposit to monies taken in according to the cash receipt book.
3. I would like to do a shadow session with the court clerk.



RYAN BIGGS
CLARK DAVIS
ENGINEERING & SURVEYING

December 17, 2018

Dominic Jacangelo, Supervisor
Town of Poestenkill
P.O. Box 210
Poestenkill, NY 12140

**Re: 2019 Proposal for Engineering Services related to the Landfill Consent Order
Location – Town of Poestenkill
Ryan Biggs | Clark Davis Project Number 10603-6**

Dear Mr. Jacangelo:

We are pleased to offer this proposal for civil engineering services in regard to the March 1994 Consent Order with New York State Department of Environmental Conservation (NYSDEC). This Consent Order requires groundwater sampling and analysis of monitoring wells and residential wells in the vicinity of the Poestenkill Landfill.

Groundwater sampling and analysis will be performed by Adirondack Environmental Services, Inc. (AES) under a separate contract with the Town.

Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C. (Ryan Biggs | Clark Davis) and Town of Poestenkill (Client) agree as set forth below.

A. PROJECT UNDERSTANDING

1. The project scope includes review and coordination of water sampling and providing the required reporting to NYSDEC as detailed in the Consent Order.

B. SCOPE OF SERVICES

The scope of services provided by Ryan Biggs | Clark Davis will be as follows:

1. Coordinate contracts between the Town of Poestenkill and Adirondack Environmental Services (AES) for testing performed during 2019.

2. Review laboratory reports from AES for each round of sampling in 2019, prepare a summary report of the results and transmit to the Town, NYSDEC, NYSDOH and affected homeowners. Records of all reports will be kept on file by Ryan Biggs | Clark Davis Engineering & Surveying, P.C.
3. Provide other related assistance, as needed, including answering questions or responding to requests by the Town, NYSDEC or NYSDOH.

The following services are not included in Ryan Biggs | Clark Davis' proposed fee. If requested, Ryan Biggs | Clark Davis can be retained to provide additional scope items as noted in the Additional Services section of the Terms and Conditions.

1. Conduct a Level B Utility Location (Underground utility location).
2. Provide Geotechnical testing and engineering services.
3. Design Retaining walls, Stairs or other site structures.
4. Develop an Estimate of Probable Cost.
5. Prepare and Submit a Stormwater Pollution Prevention Plan – not anticipated based on proposed disturbance.
6. Prepare SEQR applications.
7. Prepare applications for Environmental Permits.
8. Prepare full bid package and front-end documents.
9. Attend public review meetings or hearings.
10. Attend pre-bid and pre-construction meetings.
11. Attend job construction meetings.
12. Perform contract administration.
13. Provide Construction Phase services in excess of listed scope.

C. COMPENSATION FOR PROFESSIONAL SERVICES

Ryan Biggs | Clark Davis will perform the listed services for an hourly, not to exceed fee of \$1,500 plus the reimbursable expenses listed in D below.

D. COMPENSATION FOR EXPENSES

Reimbursable expenses incurred by Ryan Biggs | Clark Davis for the project are in addition to the fee and shall include the following: reproductions, printing, duplicating, binding, postage, shipping, and courier services; travel mileage and transportation fares to locations more than 25 miles from our office; meals and lodging; premiums for special insurance requirements requested by the Client; survey information; equipment rental; and material testing and analysis.

1. Reimbursable expenses will be billed monthly for the actual cost of expenditures plus a 10 percent administrative fee.

E. TERMS AND CONDITIONS

1. Billing and Payment

- a. Invoices will be sent monthly.
- b. Payment shall be mailed to:
Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C., 257 Ushers Road, Clifton Park, New York 12065.
- c. Client will pay Ryan Biggs | Clark Davis the full amount of each invoice within 10 days of receiving payment from their client on invoices which include fees for work performed by Ryan Biggs | Clark Davis.
- d. After 90 days, interest charges will be added to unpaid accounts at a monthly rate of 1 percent of the unpaid balance and accrued monthly until account is paid in full.

2. Standard Hourly Rates

- a. Ryan Biggs | Clark Davis' current rates are as follows:

<u>Personnel</u>	<u>Hourly Rates</u>
Principal	\$225
Principal Associate	200
Senior Associate	175
Associate	160
Senior Engineer	140
Chief Surveyor	135
Professional/Restoration Engineer	120
Design Engineer II	110
Design Engineer I/Technician	100
Senior CADD	90
CADD	80
Non-Technical	55

- b. After 6 months, the hourly rates may increase at the discretion of Ryan Biggs | Clark Davis and may increase annually thereafter.

3. Additional Services

- a. Services not indicated or which are subsequently requested, either verbally or in writing, will be considered additional services. The fee will be based upon either a mutually agreed fixed fee or an hourly basis at rates in effect at the time the services are performed, plus reimbursable expenses as previously defined.

4. Client's Responsibilities

Client shall make available to Ryan Biggs | Clark Davis all records and data pertinent to the project and will give all reasonable assistance to Ryan Biggs | Clark Davis in obtaining such additional information as may be required. Client shall provide access to and make all provisions for Ryan Biggs | Clark Davis to enter upon public and private lands as required by Ryan Biggs | Clark Davis to perform such work as surveys and observations in the development of the project.

5. Documents

- a. All documents produced by Ryan Biggs | Clark Davis under this agreement shall remain the property of Ryan Biggs | Clark Davis and may not be used by this Client or provided by this Client to any third party for any other endeavor without the written consent of Ryan Biggs | Clark Davis.
- b. Ryan Biggs | Clark Davis reserves the right to rescind the documents for failure of the Client to make payment under the terms of this agreement.

6. Allocation of Risk

Professional Standards

The only obligation of Ryan Biggs | Clark Davis and its employees is to meet normal professional standards in performing its obligations under this agreement. Apart from such obligation there is no representation, warranty, guarantee, or other obligation of Ryan Biggs | Clark Davis or its employees arising out of this proposal, its acceptance, the provisions of services, or the relationship between the parties in respect to any of them. The cumulative liability of Ryan Biggs | Clark Davis and its employees for all types of damages incurred or suffered as a result of any breach of such obligation, howsoever arising, (including negligence) shall be limited in the aggregate to \$50,000 or fee received, whichever is larger.

Indemnification

- a. The Client agrees to indemnify and hold harmless Ryan Biggs | Clark Davis and its employees (**and Subconsultants**) from and against any and all damages, losses, liabilities or costs, including reasonable attorneys' fees, and defense costs arising out of or resulting from the performance of the services, provided and to the extent that all such damages, losses, liabilities or costs are caused by the negligent act or omission of the Client.

General Liability

- a. The limit of liability for General Liability insurance is \$1,000,000 per occurrence, \$2,000,000 aggregate.

- b. Ryan Biggs | Clark Davis shall file with the Client, certificates evidencing the required insurance and naming the Client as an additional insured with respect to the Client's project name and number for claims against the Client, provided and to the extent that all such claims are caused by Ryan Biggs | Clark Davis.

7. Taxes

All taxes or fees on services applicable to this contract enacted by local, state, or federal government subsequent to the date of this contract and based on gross receipts or revenues will be added to amounts due under this contract, in accordance with any such fees or taxes.

8. Termination of Services

This agreement can be terminated by either party upon receipt of a 30-day written notice. Ryan Biggs | Clark Davis will be paid in full for all services and reimbursements provided up to the date of termination.

9. Agreement Form and Period

- a. The scope and fee indicated are predicated upon execution of this proposal in this form including all terms and conditions. Alternative forms of contract or revision proposed by the Client will require reevaluation of the scope and fee by Ryan Biggs | Clark Davis.

- b. This proposal is valid for a period of 60 days from the date on the first page.

10. Contract Disputes

If a dispute arises out of or related to this contract or breach thereof, and if the said dispute cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation using the Mediation Rules of the American Arbitration Association before seeking settlement in a judicial forum.

11. Third-Party Exclusion

This agreement does not create any right or benefits for parties other than Ryan Biggs | Clark Davis and the Client.

Thank you for considering us for this project. We look forward to working with you.

Your signature in the space provided indicates your understanding and acceptance of the provisions set forth herein. Please return (1) one signed copy of this proposal to:
Ryan Biggs | Clark Davis Engineering & Surveying, D.P.C.
257 Ushers Road, Clifton Park, New York 12065
by mail or contracts@ryanbiggs.com by e-mail.

Agreed to by:
RYAN BIGGS | CLARK DAVIS
ENGINEERING & SURVEYING, D.P.C.



Authorized Signature

Sarah Killeen, Design Engineer

Print Name & Title

12/17/2019

Date

CLIENT:

Authorized Signature

Print Name & Title

Date

Client Project No. or Purchase Order No.

TOWN CLERK'S MONTHLY REPORT
Town of Poestenkill, New York
November 2018

TO THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

Conservation Fees to the Town:		\$ 63.32
Marriage License	1 @ \$ 7.50 each	\$ 7.50
Marriage Certificate	1 @ \$10.00 each	\$ 10.00
Marriage Transcript	@ \$10.00 each	\$
A1255 Total Town Clerk Fees		\$ 80.82
Peddler's Permit		\$
A1289 Registrar		\$ 50.00
A2655 Minor Sales - Copies (certified copy) -		\$
A2530 Games of Chance (Bell Jar)		\$
A2544 Local Fee for dogs () dogs -		\$
A2115 Planning Board Fees	Planning - \$144.73 ZBA - \$81.05	\$ 225.78
A2555 Building Permits		\$ 275.00
A2501 Junkyard License		
A2268 Impoundment fees		\$
A2720 Water Meter Fee	1001 Water Benefit Charge -	
A2240 Misc. Water Charges - \$2000.00 (Sagebrook inspection)	2160	\$
A2710 Water Permit Fee	\$40.00	
1001 Water billing	\$ 1495.20	\$
Total Water Charges		\$ 3535.20
REVENUE TO SUPERVISOR		\$ 4166.80
Amount paid to State Comptroller for Games Chance License		\$
Amount paid to DEC for Conservation Licenses		\$ 1085.68
Amount paid to AG. And Markets for fee for unsprayed/unneutered Dog program		\$ 2.00
Amount paid to State Health Dept. for Marriage Licenses		\$ 22.50
		0
TOTAL DISBURSED		\$ 1110.18
December 5, 2018 Dominic Jacangelo, Supervisor		
TOTAL AMOUNT RECEIVED BY CLERK		\$5,276.98
State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton, being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during November Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 5th day of December 2018.		

Susan Horton



OFFICE OF THE
ASSESSOR

Town of Poestenkill

38 Davis Drive | P.O. Box 210
Poestenkill, NY 12140
518.283.5100 (Phone)
518.283.7550 (Fax)

TO: POESTENKILL TOWN BOARD

FROM: BRIAN M. JACKSON/ ASSESSOR
ASSESSOR'S REPORT FOR NOVEMBER 2018

We started to receive some new and renewal exemption applications for Enhanced STAR, Aged, Agriculture, Disability, and Clergy. As required by the State, we have sent the respective IVP (Income Verification Program) forms directly to them for processing. All other forms continue to be processed and maintained here.

We continue to receive deeds and split/merger information from the county. Folders for all new construction are ready to be reviewed and valued for the 2019 tentative roll.

Training for Betsy continues throughout November.

Constituent relations continue to be good during this period.


Respectfully submitted,

Brian M. Jackson
Assessor
Town of Poestenkill

cc: Town Board
Susan Horton, Town Clerk

Town of Poestenkill
Office of the Water Manager
P.O. Box 210
Poestenkill, NY 12140
Memorandum

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Robert Brunet, P.E. / Water Manager 

Date: December 5, 2018

RE: Monthly Activities – (Nov-Dec)

Monthly Water And 811 Reports (October-November)

Daily 811 Report – Daily Dig Safe daily requests were received and responded to appropriately.

Water Report - From an overall water system viewpoint--- everything is going well and normal maintenance is being performed as required. Additionally, we have been investing a significant effort on updating and maintaining our water facilities.

Responded to emergency callout (Nov. 9th) at Sico and Main and met with National Grid to locate our facilities so that they could replace pole broken by auto while driver was avoiding a deer.

Met with Tom Russell , Planning Committee Chairman, (Nov. 12th) to review requirements before approval of a fundamental plan for a subdivision. Provided copies of Town Laws and Resolutions affecting approval of Subdivisions. (ie; Drainage District- Resolution No. 18 of 2014, MUNICIPAL WATER USE LAW OF THE TOWN OF POESTENKILL (Local Law AAA of the year 2010), Town Code Chapter 220. WATER, Drainage District- Resolution No. 17 of 2014 (Quail Meadow), Drainage District-Resolution No. 18 of 2013, Resolution No. 19 of 2013, Local Law No.2 of the year 2015 – AMENDING THE MUNICIPAL WATER USE LAW OF THE TOWN OF POESTENKILL, Town Of Poestenkill CHAPTER 195, Article IV – Subdivision Of Land, DOCUMENTS TO BE SUBMITTED

Met with Paul Barringer, Code Enforcement Officer (Nov. 13th), to review requirements before approval of a fundamental plan for a subdivision. Provided copies of Town Laws and Resolutions affecting approval of Subdivisions. (ie; Drainage District- Resolution No. 18 of 2014, MUNICIPAL WATER USE LAW OF THE TOWN OF POESTENKILL (Local Law AAA of the year 2010), Town Code Chapter 220. WATER, Drainage District- Resolution No. 17

of 2014 (Quail Meadow), Drainage District-Resolution No. 18 of 2013, Resolution No. 19 of 2013, Local Law No.2 of the year 2015 – AMENDING THE MUNICIPAL WATER USE LAW OF THE TOWN OF POESTENKILL, Town Of Poestenkill CHAPTER 195, Article IV – Subdivision Of Land, DOCUMENTS TO BE SUBMITTED

Repaired heater unit at the pump house chemical room (defective relay switch).

As discussed in last months' report we billed Quail Meadows \$2,000 for my P.E. services (Engineering approval and site inspections for Phase 2 of the Quail Meadow Subdivision for water inspections). The Town received the check for \$2,000 from Quail Meadows for this service on November 13th. As mentioned previously, this approach is a “win-win” in that the contractor saves money and the Town receives the revenue.

Working on the Quail Meadows and the Lochvue subdivision issues and water hookup issues.

Took the RCDOH and NYSDOH required water test samples and brought samples to Bender Labs (Albany) for Coloform and Escherichia Coli tests as well as Nitrate and THM (trihalomethane) and Acedic Acid testing. The test results already received were “Satisfactory” and the pending test results are expected to be “Satisfactory”.

On November 21st. performed a required “Sanitary Survey” of our entire operation and our facilities with Amanda Serafini, the RCDOH representative who handles our water operations. The review was very specific and went well. We were complimented on our focus on maintenance efforts.

Began updating the NYS required VULNERABILITY STUDY and the EMERGENCY RESPONSE STUDIES.

Prepared and Submitted required NYSDOH MONTHLY 360 Report and Bender Labs reports to the RCDOH.

Performed routine maintenance work at Pump Station, including repair on the pumphouse lights.

Began significant pump station maintenance efforts (wire brushing, scraping, etc.) to paint rusted and corroded facilities.

With the upcoming colder weather, we have reduced the daily amount of sodium hypochlorite (chlorine) treatment at the pump station. Colder weather reduces the attenuation of chlorine distribution and by doing this we maintain a healthy chlorine residual reading while at the same time not giving the water the taste of a “swimming pool”. Additionally, this reduces the cost of our purchase of the chemical during the winter months.

Inspected 2 new water installations.

2 new meters were installed and the homes were hooked up to the municipal water system.

Completed hydrant flushing activities (except emergency situations) for this year; this will resume in the Spring.

As reported last month several deficiencies required attention, including the repair of a broken "street valve box" on the Lochvue site. Discussed with Mark Petrone (Oct. 15th) and he agreed to having it replaced at his expense. This work was completed. I also told him that he also would have to install "Storz" connectors on all the hydrants in the development--- This work was also completed.

I Submitted an Invoice for \$2,000 to Quail Meadows for Engineering Inspection and Approval of the Phase 2 water system installation, as well as my approval of the physical inspection of the pipe installations to insure that required standards are met. As a Licensed Professional Engineer in New York State I am able to save the owner the costs of hiring an outside P.E. and also bring additional revenues into the Town. This meets the requirements of the RCDOH and is the same procedure which we employed at Lochvue (\$5,000). I met with the property owner for Quail Meadow and he is pleased to pay this bill, as he did for the Phase one of the project (also \$2,000 --total \$4,000 for both phases) since it saves him the higher cost of hiring a P.E.

Insured that Benefit Unit charges were properly updated on the new homes in the water district.

Handled several customer complaints.

Performed final meter reading and billed owner and completed paperwork updates 2 for residents.

Worked on various Town Undertakings (Lochvue @ Quail Meadow, and other pending Subdivisions for example).

Followed procedures to bill and update records for 2 sellers and buyers of homes.

I Met with Eric Reeding, P.E., LEED AP (BERGMANN ARCHITECTS, ENGINEERS, AND PLANNERS), (Nov 27th). Eric is the Professional Engineer who is handling the engineering aspects for the proposed Major Subdivision near the DSI location on Rt. 355. On this 17 acre plot they are proposing to build 13 residential homes. I discussed with him the town requirements regarding the municipal water hookup, and provided to him copies of the various appropriate resolutions and laws, including the Drainage District requirement. He will be in contact with the appropriate town individuals to proceed with their undertaking.

Repaired two street valve boxes, one at Lochvue and one at Quail Meadow.



TOWN OF POESTENKILL

38 Davis Drive, P.O. 210
Poestenkill, NY 12140

December 13, 2018

To: Dominic Jacangelo
Town Board members

From: Paul Barringer – Code Enforcement Officer/MS 4 Official

Re: November 2018 work activities

My work hours for the month totaled 40 1/2. Fees collected through this office totaled \$820.

Activities included:

- Fielded a number of complaints concerning non-conforming property issues with various degrees of resolution.
- Issued 1 new building permit for a new single family residence on Plank Rd. Issued 4 new permits for repairs and alterations, and updates to the cell tower by one of the cell providers having equipment on the cell tower.
- Additional complaint received from a neighbor concerning illegal dumping of trees, shrubs, possible construction debris, etc. on adjacent property where the truck traffic imperils the safety of the neighbors' children. Investigated and found a large pile of debris. Consulted with DEC and will continue the investigation when the weather breaks (recent snowfall prevented an immediate investigation). Sent a Cease and Desist letter to the property owner (dated 3/18/2018). Will provide follow up information. **Update: DEC indicated they will be investigating and I will be invited to their inspection of the premises. At this time, DEC has not notified me when the inspection will take place. Update: DEC investigation found materials not permitted under their legislation and found an abundance of tires, possibly exceeding their allowable threshold without a permit in place. Further investigation by DEC and possible fines. At the time of this report, DEC has not informed the building department of any formal action. Code enforcement had issued a cease and desist order for the questionable dumping. The dumping continued, and it was formally posted. The site is a salvage yard and the permit to operate has not been renewed at this time pending the full investigation and the determination by DEC the operations do not violate their regulations. Remains the same- will be updated next month's report. No change from the August report. Still waiting for DEC report and action. No change from the September report except to report that DEC has contacted me stating there is**

some activity to be expected but no date given. No change from last report.

- Reviewing a complaint of a non-conforming use operation in a residential neighborhood. The town attorney, zoning and planning boards are involved in the review. Met with the owner of the property to review operations and inspect for possible code violations. One reported violation was found to be unfounded for non-registered motor vehicles. Condition of the property will be reviewed after the review is completed by the zoning/planning boards. **Update: Files have been researched and in the process of review. The noise violation complaint appears to have been resolved. Matter of non-conforming use has been referred to Zoning/Planning. Status remains the same. No changes occurred in the month of November. At the time of this report, a meeting has been scheduled with the owners of the property where the commercial operation is ongoing.**
- Reviewing existing files on ongoing building permits with the long-term intent of closing out files. Conducting field inspections as necessary to close out the permits.
- There are 7 existing open building permits for new house construction. Three of the houses are long term projects with extensions. One house appears to be listed for sale and no further work is expected at this time; the work permit will be suspended when the permit expiration date is met. There are 2 open building permits for additions and 1 pole barn (permit extended 9/18) that are under review for compliance awaiting required documentation to close out the building permit. Four existing building permits in addition to the above originally issued for new house construction and/or significant modifications have been extended. Onsite inspections have taken place for compliance to the building code.
- One letter for a building that was constructed without appropriate permits was delivered by Rensselaer County Sheriff's Dept. to the homeowner in attempt to bring the homeowner in compliance with New York State and Town of Poestenkill Code Regulations and laws. Still open. Court date is being pursued to bring the owner in compliance. The owner came into the office to discuss a resolution. It was agreed to allow the owner some time to the results of the discussion and to come to a decision. The end time for the resolution was not discussed but it was agreed that the owner will accept correspondence from this office. **Update: Still open. Owner met with me to receive a building permit application and schedule a review of the premise prior to approving the building permit. The owner has not yet scheduled the review. An appearance ticket for a court date was issued to the owners for 11/19/18. Court appearance was rescheduled for 11/26/2018 and the owner agreed to provide the stamped building plans, open the premises for inspection and review for the Code Enforcement Official, and pay for the building permit. Update next month.**

- Conducted field inspections for compliance to SWPPP and MS4 requirements at Lochvue and Quail Meadows. Reviewed weekly reports from Ingalls Engineering for Lochvue. The engineering firm for Lochvue has been notified that the identified deficiencies and the maintenance work for SWPPP compliance needs to be addressed by the developer. Quail Meadows SWPP inspections have resumed due to the construction. Maintenance of the collection ponds and SWPPP compliance will remain with the developer until the Lochvue subdivision is completed. Still open. Both sites may be looking at winter stabilization and shutdown if no work is ongoing.
- Fielded a number of phone calls inquiring about building code compliance for future projects from town residents.
- Letters have been mailed to the owners of the multi-family residences to schedule the required inspections as indicated in NYS Uniform Building Fire Code not to exceed 36 months. **Five fire inspections for multi family housing were conducted. Only minor violations noted. Remaining units have not responded to the request and will be contacted again. Additional letters have been sent and only one response. Ongoing. Status same. Additional inspections have taken place.**
- One fire call required a response for the multi-family residence, Pineview Apartments on Rte. 66. Due to a scheduled vacation, Mike Wager, Town of Sand Lake Code Enforcement Officer responded in my absence. Numerous violations were found by CEO Wager and the apartments in one building were vacated until smoke detectors were installed in the apartments. A full inspection of the premises was scheduled for a November date. Inspection took place for compliance to issues identified by Mike Wager and at the same time, a full fire inspection of the premises was completed resulting in numerous violations. The owner was notified that compliance was expected within 30 days at which time a re-inspection will occur.
- A second fire call requiring a response by Mike Wager occurred for an electrical issue. Corrections were made and inspected by Mike Wager.

Paul F. Barringer



Michelle Asquith

From: Bob Guyer <straydawg302@gmail.com>
Sent: Thursday, December 13, 2018 10:43 AM
To: secpoest@nycap.rr.com
Subject: NOVEMBER - Animal control calls

Animal control calls

Robert Guyer

38 Snyders Corner Rd

Wynantskill, NY 12198

Animal Control calls

Dogs running at large - 1

Doa pickups - 6 wildlife

Ordinance questions - 1

Deer Auto - 1

Robert Guyer

Sent via the Samsung Galaxy S8 Active, an AT&T 4G LTE smartphone



Town of Poestenkill
Office of the Highway Superintendent
P.O. Box 210
Poestenkill, NY 12140
(518) 283-4144

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- Toby Chadwick

Date: December 13, 2018

RE: Highway Activities
November 9, 2018- December 12, 2018

1. Crew been sanding & plowing road
2. Crew been out chipping brush
3. Crew been out replacing culverts
4. Crew been out patching holes
5. Crew been working in shop



Linda Sagendorf

Local Government Historian

Town of Poestenkill, NY 12140

PH. (518) – 244-3078

thpoest@nycap.rr.com

TO: Poestenkill Town Board Members

DATE: December 2018

RE: End- of-Year Report

As the Local Government Historian for the Town of Poestenkill, it is my pleasure to report to you some of the activities I have been involved with during 2018.

* I continue to acquire death notices of residents and people who have family ties to Poestenkill. These are laminated and filed so they become another Genealogical source for the community.

* People visit, phone, or e-mail with requests for genealogical information..

* I am in the office every Monday from Fall through Spring. I do work from home, especially in the summer. I check in during the summer months and am available by appointment.

* I continue to write a quarterly newsletter called *The Poest Script* for the Poestenkill Historical Society.

* I am a member of several professional organizations.

* As a member of the Rensselaer County Historians, we meet 3 times a year and share information.

* I have attended conferences sponsored by the Association of Public Historians for the State of New York.

* I continue to acquire speakers for our monthly Historical Society meetings. We try to arrange for a variety of topics that will interest local people.

* I have done research for several residents on such topics as: the Civil War, local schools, cemeteries, the local Boy Scout Troup, etc.

* I continue to collect artifacts associated with Poestenkill. I am in the process of cataloging our collection so visitors know what we have.

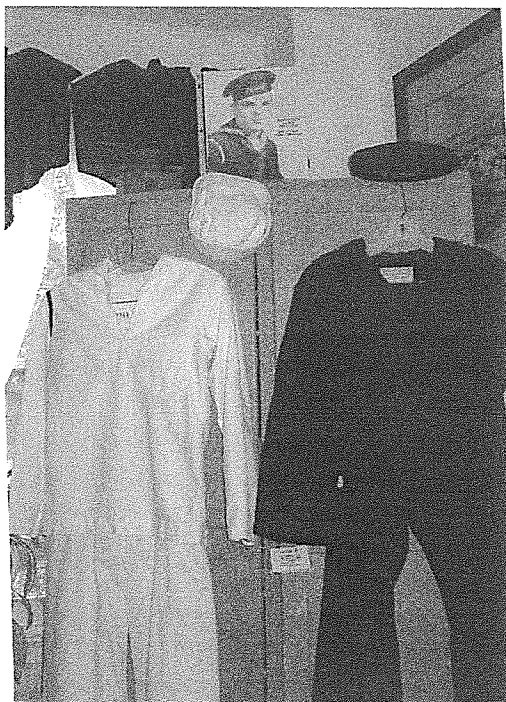
* I have set up a different exhibit every 2 to 3 months.

* I put together a 2018 calendar as a fund raiser for the Society but not many sold.

* I oversee the Board of Trustees for the Historical Society and chair our monthly meeting.

If you have any questions, please do not hesitate getting in touch. I feel strongly that our history is a large, vital part of our Town and our archives need to be expanded

I continue to appreciate the support of the Town to encourage history and preservation in Poestenkill and to support its Historian who is beginning her 20th year serving in this capacity.



At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 20th day of December 2018.

RESOLUTION NO. 24 OF 2018

IN THE MATTER OF THE TRANSFER OF CERTAIN WATER BUDGET FUNDS 2018

WHEREAS, the Town bookkeeper has advised that it has become necessary to effect certain Water Budget fund transfers to properly fund certain Town expenses;

NOW, LET IT THEREFORE BE

RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$600.00 be transferred from Water Budget fund line item 8310.14 (811 Dig Safely) to Water Budget fund line item 8310.4 (Administration Contractual).

MOVED BY: _____

Prepared and approved as to form by:
Michelle Asquith

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman David Hass: _____

Councilman Harold Van Slyke: _____

Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 20th day of December 2018.

RESOLUTION NO. 26 OF 2018

**IN THE MATTER OF THE TRANSFER OF CERTAIN
GENERAL BUDGET FUNDS**

WHEREAS, the Town bookkeeper has advised that it has become necessary to effect certain General Budget fund transfers to properly fund certain Town expenses;

NOW, LET IT THEREFORE BE

RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$134.08 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 18160.41 (Land fill); and

That the sum of \$1986.38 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 11355.1(Assessor Personnel).

That the sum of \$15.71 be transferred from General Budget fund line item 11620.4 (Building) to General Budget fund line item 11620.41(Building-Dwyer).

MOVED BY: _____

Prepared and approved as to form by:
Michelle Asquith

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman David Hass: _____

Councilman Harold Van Slyke: _____

Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 20th day of December 2018.

RESOLUTION NO. 25 OF 2018

IN THE MATTER OF THE TRANSFER OF CERTAIN WATER BUDGET FUNDS 2018

WHEREAS, the Town bookkeeper has advised that it has become necessary to effect certain Water Budget fund transfers to properly fund certain Town expenses;

NOW, LET IT THEREFORE BE

RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$1673.37 be transferred from Water Budget fund line item 8310.2 (Billing Equipment) to Water Budget fund line item 8320.4 (System Repair).

MOVED BY: _____

Prepared and approved as to form by:
Michelle Asquith

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman David Hass: _____

Councilman Harold Van Slyke: _____

Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 15th day of November 2018.

RESOLUTION NO. 27 OF 2018

**IN THE MATTER OF THE TRANSFER OF CERTAIN
HIGHWAY BUDGET FUNDS**

WHEREAS, the Town bookkeeper has advised that it has become necessary to effect certain General Budget fund transfers to properly fund certain Town expenses;

NOW, LET IT THEREFORE BE

RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$2884.00 be transferred from Highway Budget fund line item 251104 (General Repair 4) to Highway Budget fund line item 251304 (Machinery 4); and

That the sum of \$9409.00 be transferred from Highway Budget fund line item 251104 (General Repair 4) to Highway Budget fund line item 251424 (Snow Removal).

MOVED BY: _____

Prepared and approved as to form by:
Michelle Asquith

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman David Hass: _____

Councilman Harold Van Slyke: _____

Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____
