

ORGANIZATIONAL MINUTES
TOWN OF POESTENKILL
JANUARY 3, 2019
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS:

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Supervisor Jacangelo	Present

NON- VOTING MEMBERS:

Susan Horton, Town Clerk

Supervisor Jacangelo opened the 2019 Organizational Meeting at 7 p.m. with the Pledge of Allegiance and reported that there was one piece of business that had to be taken care of this evening prior to the Organizational agenda. That being said, on a motion by Councilman Hass seconded by Councilman Wohlleber and an oral vote of 5 ayes designating Jack Casey as the voting delegate of the town at the February Association of Towns meeting in NYC. Supervisor Jacangelo also wanted to mention the fact that Justin Thompson fixed the leak on the town hall roof free of charge and he wanted to thank him. A card of appreciation was signed by Town Board members to be mailed to him. Also, there is going to be a water rate increase this year and the rate will be discussed later in the meeting.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to appoint John Casey Town Attorney at an annual salary of \$30,000 to be paid monthly, for normal and usual affairs of the Town.

Motion by Wohlleber, seconded by Butler and an oral vote of 5 ayes to set the annual salary of the Town Supervisor, Dominic J. Jacangelo at \$16,000 to be paid monthly. In addition, the Town shall provide family eyeglass and dental coverage.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes to recognize the Supervisor's appointment of June Butler as Deputy Town Supervisor, and set the annual salary for said position at \$2,000 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Butler and an oral vote of 5 ayes, to set the annual salary for the four Councilmembers (David Hass, June Ross, Harold Van Slyke and Eric Wohlleber) at \$4,120 each to be paid monthly. Councilman Hass does not take a salary for his position as council member.

Motion by Butler, seconded by Wohlleber and an oral vote of 5 ayes, to recognize the Supervisor's appointment of Michelle Asquith, as Bookkeeper and Secretary to the Town Supervisor, at an hourly rate of \$26.85 for said positions, to be paid weekly.

Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to set the annual salary of the Town Clerk/Tax Collector, Susan Horton, at \$42,434.80 to be paid bi-weekly.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes, to appoint Susan Horton, Receiver of Water Charges and Clerk to the Water Manager at an annual salary of \$4,340, with a term to expire 12/31/19 and paid bi-weekly.

Motion by Supervisor Jacangelo, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Susan Horton, Registrar of Vital Statistics at \$2,679 with a term to expire 12/31/19 and paid bi-weekly.

Motion by Butler, seconded by Wohlleber and an oral vote of 5 ayes, to recognize the Town Clerk's appointment of Vivian Kelly as Deputy Registrar of Vital Statistics at no salary, term to expire 12/31/19.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to set the annual salary of the Superintendent of Highways, Toby Chadwick, at \$63,319 to be paid weekly. He is also entitled to the same benefits as described in the current highway employee agreement with monthly reports submitted to the Town Board.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to set the annual salary of the Town Justices, Thomas F. Slavin, Jr. and Gregory T. Kronau, at \$8,895.42 each, to be paid monthly with reports submitted monthly.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes to appoint Terry Houser, as Clerk to the Town Justices, at an hourly rate of \$20.46 for a maximum of 20 hours per week, to be paid monthly.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes to appoint Lynn Kane as Clerk to the Building Inspector at an hourly rate of \$17.00 to be paid bi-weekly.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes recognizing the appointment of Brian Jackson as Assessor at an annual salary of \$15,160 with a term to expire 09/30/2019.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes to appoint Brian Jackson as Data Collector and use the use of the Town vehicle with no salary.

Motion by Hass, seconded by Wohlleber and oral vote of 5 ayes to appoint Betsy Pinho, Clerk to the Assessor at an hourly rate of \$17.00 to be paid bi-weekly.

Motion by Hass, seconded by Wohlleber to appoint Paul Barringer Building Inspector/Code Enforcement Officer at an hourly rate of \$30.00 to be paid bi-weekly with monthly reports submitted.

Motion by Supervisor Jacangelo, seconded by Butler and an oral vote of 5 ayes to appoint Paul Barringer as MS4 Liaison at no salary with a term to expire 12/31/19.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Robert Brunet, Water Manager at a monthly rate of \$2,000 to be paid monthly with monthly reports to be submitted.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes to appoint Robert Brunet as the 811 Coordinator at no salary with a term to expire 12/31/19. Monthly reports are to be submitted.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes recognizing the following members of the Board of Assessment Review which are 5-year terms:

Dennis Bates	Term to expire	9/30/2023
William Weber	Term to expire	9/30/2021
Philip LaRocque	Term to expire	9/30/2020

The salary is to be paid by voucher at \$100 per member per year.

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes, to appoint Lisa Bouchard as Town Hall Custodian at an hourly rate of \$15.00 for 10 hours per week (with 2 extra hours when needed) to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Van Slyke and an oral vote of 5 ayes, to appoint Linda Sagendorf Town Historian at an annual salary of \$4,346 to be paid quarterly, with a term to expire 12/31/19. Monthly reports to be submitted to the Town Board.

Motion by Butler seconded by Hass and an oral vote of 5 ayes to appoint Tom Russell as Chairperson to the Planning Board at an annual salary of \$1,406 to be paid quarterly and to expire 12/31/19 and set the annual salary of the Planning Board Members at \$1,043.46 each to be paid quarterly. Also, to re-appoint Jeffrey Briggs as Planning Board Member to a new 7-year term to expire 12/31/2025 and to appoint Steve Valente as alternate with a term to expire 12/31/2019. Planning Board Members with their expiration dates are as follows

Jeffrey Briggs	12/31/2025
Donald Heckelman	12/31/2024
William Daniel	12/31/2023
Judy Grattan	12/31/2022
Tom Russell	12/31/2021 (as member)
Robert Dore	12/31/2020
Harvey Teal	12/31/2019
Steve Valente	12/31/2019 (alternate)

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Lynn Kane as Secretary to the Planning Board at an hourly rate of \$17.00 to be paid bi-weekly.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Robert Ryan as Planning Board Attorney at an annual salary of \$5,411.10 to be paid monthly.

Motion by Butler, seconded by Wohlleber and an oral vote of 5 ayes, to re-appoint Paul Jamison as Chairman to the Zoning Board with a term to expire 12/31/19 at an annual salary of \$1,044, to be paid quarterly. Set the annual salary of Zoning Board Members including the Alternate Member at \$652 each to be paid quarterly. Re-appoint Nicole Heckelman as the alternate with a term to expire 12/31/2019.

Other ZBA Members and term expiration dates are:

Paul Jamison	12/31/2023 (as member)
Susan Kalafut	12/31/2022
Timothy Hoffay	12/31/2021
Kevin McGrath	12/31/2020
Michael Colello	12/31/2019
Nicole Heckelman	12/31/2019 (alternate)

Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes, to appoint Lynn Kane as Secretary to the ZBA at an hourly rate at \$17.00 to be paid bi-weekly.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 4 ayes (with 1 abstention by Councilman Van Slyke) to re-appoint Connie Van Slyke to a new 5-year term to expire 12/31/2023 and appoint John Casey with a term to expire 12/31/2019 and to re-affirm the following members of the Ethics Board and their term expirations as members:

Connie Van Slyke	12/31/2023
Jill Gresens	12/31/2022
Vacancy	12/31/2021 (Chairman)
Sue Pattenau	12/31/2020
Jack Casey	12/31/2019

There is a vacancy in the Chairman's position.

Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to designate Ryan-Biggs Associates as Engineer to the Town as an independent contractor on an as needed basis at an hourly rate to be agreed upon between the Town and Ryan-Biggs Associates Engineering.

Motion by Wohlleber, seconded by Hass and an oral vote of 5 ayes, to appoint Robert Guyer as the Dog Control Officer at an annual salary of \$7,409 to be paid monthly with complete monthly reports submitted.

Motion by Van Slyke, seconded by Wohlleber and an oral vote of 5 ayes, to appoint Tiffany Buker as Recreational Director/Camp Director at an annual salary of \$5,862/\$2,932 to be paid monthly.

Motion by Supervisor Jacangelo, seconded by Hass and an oral vote of 5 ayes, to set the mileage reimbursement at \$.58 per mile.

Motion by Butler, seconded by Wohlleber and an oral vote of 5 ayes to appoint the following to the Water Benefit Review Board. As provided by Local Law #5-2010, Municipal Water Use Law of the Town the members serve for a 3-year term. Re-appoint Keith Davis to the Review Board and Members of the Water Benefit Review Board are as follows:

Keith Davis	term to expire 12/31/2021
Tim Anatasio	term to expire 12/31/2020
Linda Emery	term to expire 12/31/2019

Such members to serve without compensation but are entitled to re-imburement of their actual and necessary expenses which shall be a charge to the Water District. They may elect from its members a person to act as Chair until 12/31 of each year.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes, to set the water rates for 2019 at \$4.80 per 1000 gallons of water, \$40 minimum on hydrant water sale and \$235 residential meter cost, \$300 on wet tap inspection fee.

Motion by Hass, second by Butler and an oral vote of 4 ayes with 1 abstention by Councilman Van Slyke recognizing the following members to the Workplace Violence Committee. The members are as follows:

- John Casey
- Sue Pattenaude
- Jill Gresens
- Connie Van Slyke
- Vacancy

Motion by Wohlleber, seconded by Butler and an oral vote of 5 ayes, designating THE RECORD as the official newspaper for the Town of Poestenkill.

Motion by Van Slyke, seconded by Hass and an oral vote of 5 ayes, designating M&T Bank, Trustco Bank, 1st Niagara, HSBC, Key Bank, Citizens, Chase, Bank of America, and Pioneer as town depositories.

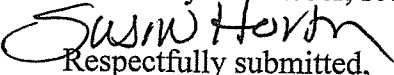
Motion by Supervisor Jacangelo, seconded by Butler and an oral vote of 5 ayes, designating the third Thursday of each month at 7:00 p.m. as the regular Town Board Meeting night immediately following the audit committee meeting and any Town Board public hearing as scheduled. Workshop/Special Meetings will be held the first Thursday of the month at 7 p.m. as needed. Or as otherwise scheduled.

Motion by Supervisor Jacangelo, seconded by Van Slyke and an oral vote of 5 ayes designating the following Town Board Committee assignments:

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| Town Emergency Plan | Councilman Wohlleber |
| ZBA | Councilmember Butler |
| Planning Board | Councilmember Van Slyke |
| Youth Advisory | Councilmember Wohlleber |
| Website | Councilmember Wohlleber |
| CAC | Supervisor Jacangelo |
| Highway | Councilmember Butler |
| Records Advisory | Town Clerk Horton |
| Water Committee | Councilmember Hass |
| National Grid | Councilmember Hass |
| Fire Company | Councilmember Hass |
| Library | Councilmember Van Slyke |
| Twin Town League | Councilmember Wohlleber |
| Street Lighting | Councilmember Butler&Hass |
| Cable | Supervisor Jacangelo and Councilmember Butler |

Motion by Butler, seconded by Hass and an oral vote of 5 ayes, designating the entire Town Board to the Audit Committee.

Motion by Wohlleber, seconded by Van Slyke and carried to adjourn this meeting at 7:30 p.m.


 Respectfully submitted,
 Susan Horton Town Clerk