

**NOTICE OF PUBLIC HEARING
TOWN OF POESTENKILL**

Notice is hereby given that the Town Board of the Town of Poestenkill will conduct a public hearing pursuant to Town Law § 184 (2) at the Poestenkill Town Hall, 38 Davis Drive in the Town of Poestenkill, County of Rensselaer at 7:00 P.M. February 21, 2019, to consider the TOWN OF POESTENKILL LOCAL LAW NO. 1 for 2019, which would add a new subdivision D to 150-20, "Signs" of the Town Code of the Town of Poestenkill to enact guidelines providing notice to the general public of all land use applications before the Town of Poestenkill Planning and Zoning Board and Zoning Board of Appeals.

At the aforesaid time and place of hearing, all interested persons will be given the opportunity to be heard concerning the proposed agreement and resolution.

DATED: February 6, 2019

By Order of the Town Board
of the Town of Poestenkill
Susan Horton, Town Clerk

Approved as to form by
John T. Casey, Esq., Town Attorney

**NOTICE OF PUBLIC HEARING
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Notice is hereby given that the Town Board of the Town of Poestenkill will conduct a public hearing pursuant to Town Law § 184 (2) at the Poestenkill Town Hall, 38 Davis Drive in the Town of Poestenkill, County of Rensselaer at 7:00 P.M. February 21, 2019, to consider the TOWN OF POESTENKILL LOCAL LAW NO. 2 for 2019, which would add a new subdivision D to section 150-19, "Parking" of the Town Code of the Town of Poestenkill to prohibit on-street parking during snow emergencies, and would enact a penalty therefor.

At the aforesaid time and place of hearing, all interested persons will be given the opportunity to be heard concerning the proposed agreement and resolution.

DATED: February 6, 2019

By Order of the Town Board
of the Town of Poestenkill
Susan Horton, Town Clerk

Approved as to form by
John T. Casey, Esq., Town Attorney

TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD MEETING
FEBRUARY 21, 2019

Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance and on a motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment.

Supervisor Jacangelo opened the Public Hearing at 7 p.m. on proposed Local law #1-2019 which enacts a sign-posting law for land use applications. The proposed Law would add a new subdivision D to 150-20, "Signs" of the Town Code to enact guidelines providing notice to the general public of all land use applications before the Planning and Zoning Boards and the Town Board. The Affidavit of Publication was available for review. S. Kalafut wanted to know if it was necessary and Supervisor Jacangelo stated it is to make the public aware of land use applications. After everyone had been given the opportunity to speak, it was decided that some language needed some tweaking and that this will be held over until next month's meeting.

The second Public Hearing of proposed local law #2-2019 which prohibits on-street parking during snow emergencies was opened at 7 p.m. This proposed Law would add a new subdivision D to section 150-19, "Parking" of the Town Code and would prohibit on-street parking during snow events and would enact a penalty, therefor. The Affidavit of Publication was available for review. J. deWaal Malefyt asked if this would be put on the website noting the times when parking would be prohibited. It was stated that this was not considered a snow emergency but rather snow rules. It was decided that this would be held over until next month's meeting too so some of the sections could be reworked/reworded.

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to accept the Town Clerk's amendment of the January 3, 2019, minutes to include the appointment of Vivian Kelly as Deputy Town Clerk and Deputy Tax Collector which was inadvertently omitted from the Organizational Meeting minutes. Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to accept the Town Clerk's minutes of January 17, 2019 as written.

Public Comment Period – T. Russell, Town Resident/Chairman, Planning Board wanted to discuss some speed limit issues that he has with some of the State and County roads and he would like the State to investigate this issue. Supervisor Jacangelo stated that he had just received his voicemail and he had put in a call to the Regional Traffic Safety Engineer to look at this matter and as soon as he responds he will let Mr. Russell know. Mr. Russell also inquired about any updates regarding the ambulance issue. Supervisor Jacangelo feels that it is getting to a point (because of cut-backs) where someone is going to have to create a solution to the ambulance issue by bringing several Towns into the fold to share the cost of the service.

Councilwoman Butler asked if any Board member had gotten any feedback about the new Firehouse sign being too bright and distracting to motorists. Supervisor Jacangelo said he would discuss it with the Firehouse representatives.

Presentations-Natural Resource Inventory-Jeff Briggs, member of CAC reported on the Natural Resource Inventory document which will be reference material for use by Town agencies, land owners and others seeking information about the Nature of Poestenkill's resources and landscapes. The CAC has formed a sub-committee of volunteers to coordinate the research and write the updated document at no cost to the tax payers. The full NRI document is expected to be available in Winter 2019-2020. The Town Board members had copies of the full presentation.

Liaison Reports:

Planning Board –The January 2nd and the February 5th Planning Board Meetings were cancelled due to the lack of agenda items.

Zoning Board – The January 8th and the February 12th ZBA meetings were cancelled due to the lack of agenda items.

Fire Company – Town Board members had copies of the January Fire Co. report.

Library –L. Lundgren gave her report on the activities at the Library and mentioned that the Spring Market Day is May 4th. Supervisor Jacangelo stated that the construction project for the Library porch decking will cost approximately \$17,000 and the project will begin once the weather improves. And his hopes are that the exterior of the Library will be painted next year.

Youth Advisory Board-Councilman Wohlleber reported on the Youth activities and stated that the summer camp information is out for the 2019 year.

CAC- Supervisor Jacangelo reported on the Hohman/Friday extension regarding the Barberville Falls and also discussed was Waste Management and the Natural Resource Inventory.

Correspondence: Memo dated January 18th from Charter Communications advising of the upcoming changes that will be taking place.

Letter dated January 18, 2019 from Kenneth Hohman and Lori Friday asking for a 60-day extension of time to perfect their appeal.

Discussion Items:

AUD for the Fiscal Year ended 12/31/2018-The Town's bookkeeper, Michelle Asquith reported that the AUD for 2018 is complete and she would like to file it next Tuesday, February 26th and would like the Town Board members to look it over prior to filing. She did state that the Water Fund Balance is down about \$19,000. Supervisor Jacangelo wanted the Board members to think about investments into the infrastructure as a municipality when next year's budget time is near.

Priority One-Phone System- Supervisor Jacangelo stated that this a simple phone system but would cost \$120 more a month. His thought is to have the Priority One Phone System representative and a Spectrum representative to attend the April Town Board meeting and then the Board can decide between the two.

Action Items:

Adopt Local Law #1-2019 for Sign Posting for Land Use Application-This is being held over until next month's meeting.

Adopt Local Law #2-2019 To Prohibit On-Street Parking During Snow Events and Enacting a Penalty-This too is being held over until next month's meeting.

Authorize the Supervisor to sign the 2019 Library Lease Agreement-Motion by Butler, seconded by Van Slyke and an oral vote of 5 ayes to authorize the Supervisor to sign the 2019 Library Lease Agreement.

Authorize Supervisor to sign 2019 Library Service Agreement- Motion by Hass, seconded by Wohlleber and carried to authorize the Supervisor to sign the Library Service Agreement for the year 2019.

Veterans Service Agreement- Motion by Butler, seconded by Van Slyke and carried to authorize the Supervisor to sign the 2019 Sullivan-Jones Service Agreement.

Senior Service Agreement – Motion by Wohlleber, seconded by Hass and carried to authorize the Supervisor to sign the 2019 Poestenkill Senior Service Agreement.

Reports:

Supervisor's Report- Supervisor Jacangelo reported that he had attended a meeting this morning with supervisors, mayors, and County Executives to discuss opportunities of partnerships amongst the Towns in the County and to discuss the Governor's budget cuts. Next week he will be attending a shared service plan update meeting.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included the attending of the Association of Towns Meeting in NYC, completed the notice for the public hearings held tonight and prepared the proposed L.L's.

Town Clerk's Report – Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's report of January 2019. The total amount received in the Clerk's office was \$9,433.40 and of that amount \$9,281.16 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Highway Dept. report. Supervisor Jacangelo reported that the Highway crew has been putting many overtime hours due to the wintery weather. B.

Brunet had done a detailed report for Town Board members of all the issues/challenges that occurred in recent weeks. Councilman Van Slyke reported that our Water Manager, B. Brunet is very concerned of the water leaks and Supervisor Jacangelo stated that as soon as the weather breaks this will be investigated thoroughly.

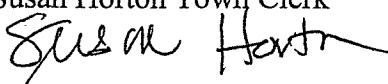
Payment of Bills:

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #3 -2019 in the amount of \$13,335.55. Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes to pay Warrant #4 -2019 in the amount of \$345,386.19.

Motion by Hass, seconded by Van Slyke, and carried to adjourn this meeting at 8:35 p.m.

Respectfully submitted,

Susan Horton Town Clerk





February 21, 2019

Re: Charter Communications – Programming Notification

Dear Municipal Official:

This letter will serve as notice that on or after March 18, 2019, Charter Communications (“Charter”), locally known as Spectrum, will launch Cheddar HD on SPP Tier 1/Silver.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions about this matter, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Egan", written over a light blue horizontal line.

Kevin Egan
Director, Government Affairs
Charter Communications

20 Century Hill Drive
Latham, NY 12110



February 28, 2019

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

This letter will serve as notice that on or around March 29, 2019, Charter Communications (“Charter”), locally known as Spectrum, will launch Cine Sony and Pasiones on the Latino View in the channel lineup serving your community.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions about this change, please feel free to contact me at 518-640-8575 or via email at kevin.egan@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Egan", written over a light blue horizontal line.

Kevin Egan
Director, Government Affairs
Charter Communications

In case you know of any creek-side owner wanting to plant trees.

From: New York State Department of Environmental Conservation [mailto:nysdec@public.govdelivery.com]
Sent: Wednesday, February 13, 2019 11:47 AM
To: VonDerHeide, Linda
Subject: Free seedlings for qualifying landowners - learn more inside!



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Forests, Plants, and Land Conservation News

DEC Announces New Trees for Tribes Initiative

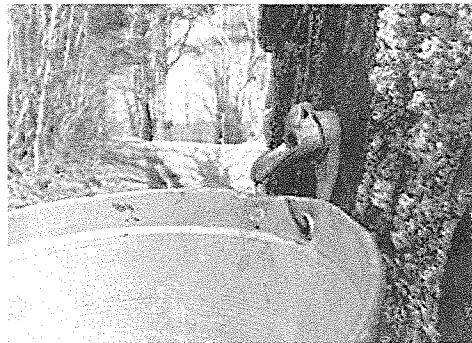
DEC has announced a new initiative from the Trees for Tribes program called **Buffer in a Bag**, which is designed to help increase riparian buffers throughout New York State. Qualifying public and private landowners may apply for a free bag of 25 tree and shrub seedlings to plant along streams, rivers or lakes to help stabilize banks, decrease erosion, protect water quality and improve wildlife habitat.



To qualify, landowners must have property that borders at least 50 feet of a stream, river or lake, and provide photos and map coordinates of the planting location. Landowners with 100 feet or more may apply for up to two bags of seedlings a year. A total of 350 bags will be available statewide for this first round of applications, and recipients will be chosen on a first-come, first-served basis. Visit [DEC's web page](#) for more information about the Buffer in a Bag application process and requirements. Applications are due by 3 p.m. on April 3, 2019.

Maple Madness Grips the Northeast

New York's maple season is kicking off now! Many DEC education centers and New York State Parks provide maple programs for all ages this time of year. Find one near you by [checking out DEC's events calendar](#) or by [searching "maple" on NYS Parks' webpage](#).



In the meantime, you can get in the spirit with these marvelous maple facts:

- It takes ~40 gallons of sap to make just 1 gallon of maple syrup.
- The sugar maple is New York's state tree.
- New York is one of the [top maple syrup producers](#) in the world. For the past several years, Vermont has held tight to the #1 spot, with New York and Maine battling it out for #2 and #3.
- Sugar maple is the most popular species used for making syrup, but red, black, or silver maples are also sometimes tapped.
- Maple syrup's not just for pancakes! Check out [recipes for using maple in every meal](#).

Spring Seedling Sale Happening Until May 9

Did you know [DEC's Saratoga Tree Nursery](#) is the oldest state tree nursery in the country? Be a part of the 100+ year tradition of conservation plantings in New York State by purchasing seedlings during the [Nursery's spring sale](#), going on now through May 9. More than 40 species of native trees and shrubs available for low costs. Several species are already low in stock, so be sure to [order by phone for the most up-to-date availability info](#).



The New York State Department of [Environmental Conservation](#) respects your right to [privacy](#) and welcomes your [feedback](#) | [Update preferences or unsubscribe](#) | [Learn more about DEC Delivers](#).

Connect with DEC:   



Planning Board

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210

Poestenkill, NY 12140

(518) 283-5100 Phone

(518) 283-7550 Fax

PLANNING BOARD AGENDA

March 5, 2019

CANCELLED

7:30 Meeting Opens – Pledge of Allegiance

Minutes of the December 4, 2018 Meeting

Public Comments

Old Business:

Organization:

Other:

Tom Russell	to attend March Meetings
Bob Dore	to attend April Meetings
Bill Daniel	to attend May meetings



Zoning Board of Appeals

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

AGENDA

Zoning Board of Appeals February 13, 2019 @ 7:30 pm

MEETING OPENS – PLEDGE OF ALLEGIANCE

Kimberly Gardner
76 Plank Road

Area Variance – Sign
126.-1-45.2

Approve Meeting Minutes of November 13, 2018

Organizational:

Other:

**Kevin McGrath
Michael Colello
Susan Kalafut**

**to attend February Meetings
to attend March Meetings
to attend April Meetings**



TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

Zoning Board of Appeals

ZONING BOARD OF APPEALS

March 12, 2019 Minutes

Attendees:

Paul Jamison, Chairman
Kevin McGrath
Tim Hoffay
Michael Colello
Susan Kalafut
Nicole Heckelman, Alternate

Chairman Jamison opened the meeting at 7:30 pm with the Pledge of Allegiance.

New Applicant:

Kimberly Gardner
126.-1-45.2

Area Variance - Sign
76 Plank Road

Mrs. Gardner explained the need to move her facial business from West Sand Lake to her home at 76 Plank Road and is requesting an area variance so as to use her existing sign. Discussion between Mr. & Mrs. Gardner and Board Members revealed dimensions of sign are less than stated in Application – Clerk Kane is asked to correct Application to reflect correct dimensions. Sign dimensions are 36” long x 26” tall, for a total of 6.5 square feet and Board is assured the sign placement will exceed the required setback. Motion is made by Member Colello to schedule a Public Hearing for April 9, 2019. Motion is seconded by Member Kalafut and was approved by a vote of five (5) ayes, zero (0) nays and zero (0) abstention.

Minutes:

The minutes of the Board meeting on November 13, 2018 were reviewed. Corrections – under Mero Public Hearing, change “rescued” to “recused” and under Old Business, 5th line, change “motion in seconded” to “motion is seconded”. A motion to accept the minutes with corrections was made by Member Colello, seconded by Member Hoffay, and was approved by a vote of five (5) ayes, zero (0) nays and zero (0) abstention.

There being no further business, a motion to adjourn the meeting was made by Member Kalafut, seconded by Member Colello and was approved by five (5) ayes, zero (0) nays and zero (0) abstentions. The meeting was adjourned at 8:20 pm.

Respectfully submitted,
Lynn E. Kane, Secretary

3:33 PM
 03/02/19
 Accrual Basis

Poestenkill Fire Company Custom Summary Report February 2019

	Feb 19
Income	
Insurance Rebate	5,378.00
Town Contract Money	208,264.71
Total Income	213,642.71
Gross Profit	213,642.71
Expense	
Building Fuel (heating)	
East Poestenkill (propane)	541.80
Main Station (Propanel)	1,483.45
Total Building Fuel (heating)	2,025.25
Building Maintance	
Cleaning Supplies	270.54
Main Station	3,504.35
Refuse	169.73
Total Building Maintance	3,944.62
Electric	
East Poestenkill	192.46
Main Station	21.02
Total Electric	213.48
Equipment	
New Equipment	610.93
Total Equipment	610.93
Fire Trucks	
Fuel	1,117.65
Repair & Maintance	241.75
Total Fire Trucks	1,359.40
Insurance	
Workman's Compensation	12,804.70
Insurance - Other	3,699.00
Total Insurance	16,503.70
Internet & Phone	104.22
Loan Payments Fire Truck	39,419.27
Medical Supplies	52.08
Memorial Donation	130.00
Physicals	240.00
Porfessional Services	785.00
Security Alarm	65.00
Solar	67.12
Telephone	
East Poestenkill	40.42
Main Station	48.83
Total Telephone	89.25
Transfer to Memorial Fund	10,000.00
Transfer to Town Checking	-10,000.00
Transfer to Vechicle Replacemen	40,000.00
Total Expense	105,609.32
Net Income	108,033.39

RESOLUTION TO ADOPT THE NEW YORK STATE SOLAR PERMIT PROCESS

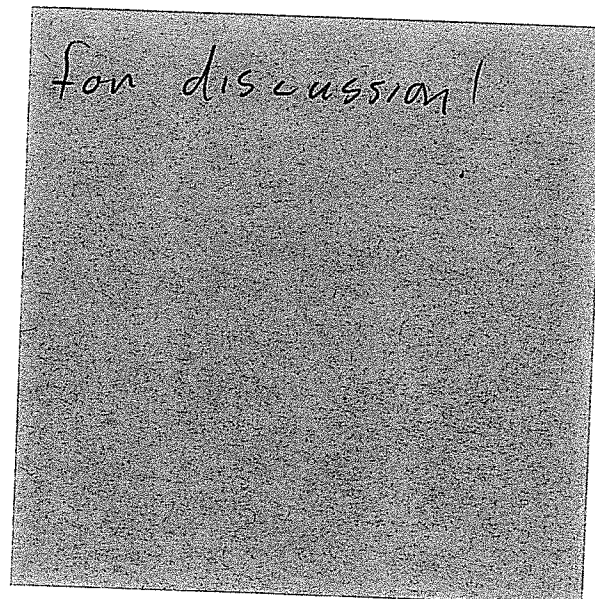
WHEREAS, the New York State Energy Research and Development Authority ("NYSERDA"), together with the New York Power Authority ("NYPA") and City University of New York ("CUNY"), developed a New York State Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes;

WHEREAS, The Town of Poestenkill adopted local law #2 of 2017 the intent of which was consistent with that goal and wants to promote the streamlining of the application process for small-scale photovoltaic system installations by adopting the New York State Unified Solar Permit application form and implementing the new procedures;

NOW THEREFORE, BE IT RESOLVED, that the Town of Poestenkill adopts the New York State Unified Solar Permit and the document titled "Understanding Solar PV Permitting and Inspecting in New York State;" and

RESOLVED, that the Town of Poestenkill Code Enforcement Officer is hereby directed to use the New York State Unified Solar Permit application form and procedures in issuance of building permits for the installation of small-scale solar photovoltaic systems; and

RESOLVED, that the fee for solar installations is set by resolution of the Town Board of the Town of Poestenkill.



PERMIT APPLICATION

NY State Unified Solar Permit

Unified solar permitting is available statewide for eligible solar photovoltaic (PV) installations. Municipal authorities that adopt the unified permit streamline their process while providing consistent and thorough review of solar PV permitting applications and installations. Upon approval of this application and supporting documentation, the authority having jurisdiction (AHJ) will issue a building and/or electrical permit for the solar PV installation described herein.

PROJECT ELIGIBILITY FOR UNIFIED PERMITTING PROCESS

By submitting this application, the applicant attests that the proposed project meets the established eligibility criteria for the unified permitting process (subject to verification by the AHJ). The proposed solar PV system installation:

- Yes No 1. Has a rated DC capacity of 25 kW or less.
- Yes No 2. Is not subject to review by an Architectural or Historical Review Board. (If review has already been issued answer YES and attach a copy)
- Yes No 3. Does not need a zoning variance or special use permit.
(If variance or permit has already been issued answer YES and attach a copy)
- Yes No 4. Is mounted on a permitted roof structure, on a legal accessory structure, or ground mounted on the applicant's property. If on a legal accessory structure, a diagram showing existing electrical connection to structure is attached.
- Yes No 5. The Solar Installation Contractor complies with all licensing and other requirements of the jurisdiction and the State.
- Yes No 6. If the structure is a sloped roof, solar panels are mounted parallel to the roof surface.

For solar PV systems not meeting these eligibility criteria, the applicant is not eligible for the Unified Solar Permit and must submit conventional permit applications. Permit applications may be downloaded here: [BUILDING DEPARTMENT WEBSITE] or obtained in person at [BUILDING DEPARTMENT ADDRESS] during business hours [INDICATE BUSINESS HOURS].

SUBMITTAL INSTRUCTIONS

For projects meeting the eligibility criteria, this application and the following attachments will constitute the Unified Solar Permitting package.

- This application form, with all fields completed and bearing relevant signatures.
- Permitting fee of \$[ENTER FEE HERE], payable by [ENTER VALID PAYMENT METHODS, If checks are allowed INCLUDING WHO CHECKS SHOULD BE MADE PAYABLE TO]
- Required Construction Documents for the solar PV system type being installed, including required attachments.

Completed permit applications can be submitted electronically to [EMAIL ADDRESS] or in person at [BUILDING DEPARTMENT ADDRESS] during business hours [INDICATE BUSINESS HOURS].

APPLICATION REVIEW TIMELINE

Permit determinations will be issued within [TIMELINE] calendar days upon receipt of complete and accurate applications. The municipality will provide feedback within [TIMELINE] calendar days of receiving incomplete or inaccurate applications.

FOR FURTHER INFORMATION

Questions about this permitting process may be directed to [MUNICIPAL CONTACT INFORMATION].

PROPERTY OWNER

Property Owner's First Name Last Name Title

Property Address

City State Zip

Section Block Lot Number

EXISTING USE

- Single Family 2-4 Family Commercial Other

PROVIDE THE TOTAL SYSTEM CAPACITY RATING (SUM OF ALL PANELS)

Solar PV System: _____ kW DC

SELECT SYSTEM CONFIGURATION

Make sure your selection matches the Construction Documents included with this application.

- Supply side connection with microinverters Load side connection with DC optimizers
- Supply side connection with DC optimizers Load side connection with microinverters
- Supply side connection with string inverter Load side connection with string inverter

SOLAR INSTALLATION CONTRACTOR

Contractor Business Name

Contractor Business Address City State Zip

Contractor Contact Name Phone Number

Contractor License Number(s) Contractor Email

Electrician Business Name

Electrician Business Address City State Zip

Electrician Contact Name Phone Number

Electrician License Number(s) Electrician Email

Please sign below to affirm that all answers are correct and that you have met all the conditions and requirements to submit a unified solar permit.

Property Owner's Signature Date

Solar Installation Company Representative Signature Date

SUBMITTAL REQUIREMENTS SOLAR PV 25KW OR LESS (ATTACHMENTS)

NY State Unified Solar Permit

This information bulletin is published to guide applicants through the unified solar PV permitting process for solar photovoltaic (PV) projects 25 kW in size or smaller. This bulletin provides information about submittal requirements for plan review, required fees, and inspections.

Note: Language in [ALL CAPS] below indicates where local jurisdictions need to provide information specific to the jurisdiction. Language in italics indicates explanatory notes from the authors of this document that may be deleted from the distributed version.

PERMITS AND APPROVALS REQUIRED

The following permits are required to install a solar PV system with a nameplate DC power output of 25 kW or less:

a) Unified Solar Permit

b) [LIST TYPE OF PERMIT(S) REQUIRED BY THE LOCAL JURISDICTION, i.e., ELECTRICAL OR BUILDING PERMIT]. Planning review [IS/IS NOT] required for solar PV installations of this size.

Fire Department approval [IS/IS NOT] required for solar PV installations of this size.

SUBMITTAL REQUIREMENTS

In order to submit a complete permit application for a new solar PV system, the applicant must include:

a) Completed Standard Permit Application form which includes confirmed eligibility for the Unified Solar Permitting process. This permit application form can be downloaded at [WEBSITE ADDRESS].

b) Construction Documents, with listed attachments [SAMPLES ARE AVAILABLE IN Understanding Solar PV Permitting and Inspecting in New York State AT WEBSITE ADDRESS]. Construction Documents must be stamped and signed by a New York State Registered Architect or New York State Licensed Professional Engineer.

[MUNICIPALITY NAME], through adopting the Unified Solar Permitting process, requires contractors to provide construction documents, such as the examples included in the Understanding Solar PV Permitting and Inspecting in New York State document. Should the applicant wish to submit Construction Documents in another format, ensure that the submittal includes the following information:

- Manufacturer/model number/quantity of solar PV modules and inverter(s).
- String configuration for solar PV array, clearly indicating the number of modules in series and strings in parallel (if applicable).
- Combiner boxes: Manufacturer, model number, NEMA rating.
- From array to the point of interconnection with existing (or new) electrical distribution equipment: identification of all raceways (conduit, boxes, fittings, etc.), conductors and cable assemblies, including size and type of raceways, conductors, and cable assemblies.
- Sizing and location of the EGC (equipment grounding conductor).
- Sizing and location of GEC (grounding electrode conductor, if applicable).
- Disconnecting means of both AC and DC including indication of voltage, ampere, and NEMA rating.
- Interconnection type/location (supply side or load side connection)
- For supply side connections only, indication that breaker or disconnect meets or exceeds available utility fault current rating kAIC (amps interrupting capacity in thousands).
- Ratings of service entrance conductors (size insulation type AL or CU), proposed service disconnect, and overcurrent protection device for new supply side connected solar PV system (reference NEC 230.82, 230.70).
- Rapid shutdown device location/method and relevant labeling.

c) (For Roof Mounted Systems) A roof plan showing roof layout, solar PV panels and the following fire safety items: approximate location of roof access point, location of code-compliant access pathways, code exemptions, solar PV system fire classification, and the locations of all required labels and markings.

d) Provide construction drawings with the following information:

- The type of roof covering and the number of roof coverings installed.
- Type of roof framing, size of members, and spacing.
- Weight of panels, support locations, and method of attachment.
- Framing plan and details for any work necessary to strengthen the existing roof structure.
- Site-specific structural calculations.

e) Where an approved racking system is used, provide documentation showing manufacturer of the racking system, maximum allowable weight the system can support, attachment method to roof or ground, and product evaluation information or structural design for the rack.

PLAN REVIEW

Permit applications can be submitted to [DEPARTMENT NAME] in person at [ADDRESS] and [IF APPLICABLE] electronically through: [WEBSITE/EMAIL/FAX].

FEES

[PROVIDE CLEAR FEE SCHEDULE]

INSPECTIONS

Once all permits to construct the solar PV installation have been issued and the system has been installed, it must be inspected before final approval is granted for the solar PV system. On-site inspections can be scheduled by contacting [DEPARTMENT] by telephone at [PHONE NUMBER] or electronically at [WEBSITE OR EMAIL ADDRESS]. Inspection requests received within business hours are typically scheduled for the next business day. If next business day is not available, inspection should happen within a five-day window. [IF MUNICIPALITY ACCEPTS THIRD PARTY INSPECTIONS, INDICATE THIS AND PROVIDE A LIST OF APPROVED INSPECTORS].

In order to receive final approval, the following inspections are required:

Delete Rough/Final inspection descriptions if not applicable in your jurisdiction

[ROUGH INSPECTION, IF REQUIRED] During a rough inspection, the applicant must demonstrate that the work in progress complies with relevant codes and standards. The purpose of the rough inspection is to allow the inspector to view aspects of the system that may be concealed once the system is complete, such as:

- Wiring concealed by new construction.
- Portions of the system that are contained in trenches or foundations that will be buried upon completion of the system.

It is the responsibility of the applicant to notify [ENTER CONTACT INFORMATION] before the components are buried or concealed and to provide safe access (including necessary climbing and fall arrest equipment) to the inspector. The inspector will attempt, if possible, to accommodate requests for rough inspections in a timely manner.

[FINAL INSPECTION] The applicant must contact [INSERT CONTACT INFORMATION] when ready for a final inspection. During this inspection, the inspector will review the complete installation to ensure compliance with codes and standards, as well as confirming that the installation matches the records included with the permit application. The applicant must have ready, at the time of inspection, the following materials and make them available to the inspector:

- Copies of as-built drawings and equipment specifications, if different than the materials provided with the application.
- Photographs of key hard to access equipment, including:
 - Example of array attachment point and flashing/sealing methods used.
 - Opened rooftop enclosures, combiners, and junction boxes.
 - Bonding point with premises grounding electrode system.
 - Supply side connection tap method/device.
 - Module and microinverter/DC optimizer nameplates.
 - Microinverter/DC optimizer attachment.

[MUNICIPALITY NAME] has adopted a standardized inspection checklist, which can be found in the Understanding Solar PV Permitting and Inspecting in New York State document, found here: <https://www.nyserda.ny.gov/-/media/NYSun/files/Understanding-Solar-PV-Permitting-Inspecting.pdf>

The inspection checklist provides an overview of common points of inspection that the applicant should be prepared to show compliance. If not available, common checks include the following:

- Number of solar PV modules and model number match plans and specification sheets number match plans and specification sheets.
- Array conductors and components are installed in a neat and workman-like manner.
- Solar PV array is properly grounded.
- Electrical boxes and connections are suitable for environment.
- Array is fastened and sealed according to attachment detail.
- Conductor's ratings and sizes match plans.
- Appropriate signs are properly constructed, installed and displayed, including the following:
 - Sign identifying PV power source system attributes at DC disconnect.
 - Sign identifying AC point of connection.
 - Rapid shutdown device meets applicable requirements of NEC 690.12.
- Equipment ratings are consistent with application and installed signs on the installation, including the following:
 - Inverter has a rating as high as max voltage on PV power source sign.
 - DC-side overcurrent circuit protection devices (OCPDs) are DC rated at least as high as max voltage on sign.
 - Inverter is rated for the site AC voltage supplied and shown on the AC point of connection sign.
 - OCPD connected to the AC output of the inverter is rated at least 125% of maximum current on sign and is no larger than the maximum OCPD on the inverter listing label.
 - Sum of the main OCPD and the inverter OCPD is rated for not more than 120% of the buss bar rating.

UNIFIED SOLAR PERMITTING RESOURCES

The jurisdiction has adopted the following documents from the New York Unified Solar Permit process: Delete any documents not adopted by the jurisdiction.

- Standard Application <https://www.nyserda.ny.gov/-/media/NYSun/files/Unified-Residential-SolarPV-Permitting-application.docx>
- Understanding Solar PV Permitting and Inspecting in New York State document, which includes sample construction documents, inspection checklist, design review checklist, and labelling guide <https://www.nyserda.ny.gov/-/media/NYSun/files/Understanding-Solar-PV-Permitting-Inspecting.pdf>

DEPARTMENTAL CONTACT INFORMATION DEPARTMENTAL CONTACT INFORMATION

For additional information regarding this permit process, please consult our departmental website at [WEBSITE] or contact [DIVISION NAME] at [PHONE NUMBER].

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 21st day of March, 2019.

LOCAL LAW NO. 1 OF 2019

TO ENACT A TOWN OF POESTENKILL SIGN-POSTING LAW FOR LAND USE APPLICATIONS

WHEREAS, the Town Board of the Town of Poestenkill seeks to enact guidelines to provide notice to the general public of all land use applications brought before both the Town of Poestenkill Planning and Zoning Board and the Town of Poestenkill Town Board;

NOW, BE IT THEREFORE RESOLVED, that Local Law 1 of 2019 shall be denominated the “TOWN OF POESTENKILL SIGN-POSTING LAW FOR LAND USE APPLICATIONS”; and be it further

RESOLVED, that section 150-20, “Signs” of the Town Code of the Town of Poestenkill be and hereby is amended by adding a new subdivision D to read as follows:

Section 1. Title.

This chapter shall be cited and may be hereafter referred to as the “Town of Poestenkill Sign Posting Law for Land Use Applications.”

Section 2. Legislative authority, intent and purpose.

Every application for the creation, expansion or change of a permitted land use requires that a public hearing be conducted to afford to potentially impacted residents and property owners the opportunity to be heard and to express their support, opposition and/or concerns regarding the proposed action. However, the mandated publishing of a legal notice in the designated newspaper of the town is by itself often insufficient to accomplish this objective. Accordingly, it is the intent and purpose of this local law to direct that additional public notice of any such pending land use application be given by posting directly upon the affected premises a sign setting forth in a clear and concise manner the nature and purpose of the proposed application.

Section 3. Sign requirements and posting instructions for land use applicants.

Any applicant for an area or use variance, subdivision approval, site plan approval, re-zoning or other land use or activity for which municipal approval by the Town of Poestenkill is required shall comply with the following requirements for the posting of a sign notifying the public of the nature and purpose of the pending application.

- A. An appropriate sign or signs must be posted on the site no later than seven (7) days prior to the assigned initial public hearing date to notify the public as to the identity of the applicant, the relief sought and the improvements and/or use proposed by the applicant.
- B. All signs shall meet the following requirements:
 - (1) The sign may be obtained by the applicant from the Town of Poestenkill or the applicant may create their own sign which sign shall be at least twenty-four inches (24") wide and twenty-four inches (24") high.
 - (2) The notice on said sign shall be legible, and shall read as follows:

PUBLIC NOTICE

An application has been made for a (type of application e.g. area variance, subdivision, etc.) at this location by (Name, address).

A PUBLIC HEARING BEFORE THE POESTENKILL _____
BOARD HAS BEEN SCHEDULED FOR ____ PM ON THE _____ DAY
OF _____, 20____ AT 38 DAVIS DRIVE, POESTENKILL,
NEW YORK

FOR FURTHER INFORMATION, VISIT
WWW.TOWNOFPOESTENKILL.NY.ORG
OR CONTACT THE TOWN HALL AT (518) 283-5100.

- (3) The sign shall be placed in a location plainly visible from a public road upon which the property fronts and shall be maintained until such time as the public hearing is concluded.
- (4) The sign shall be placed no more than five feet (5') back from the property line.
- (5) The sign shall not be placed in the Town's Highway Right-of-Way.
- (6) The base of the sign shall not be placed more than five feet (5') above ground nor lower than one foot (1') above ground.
- (7) If the subject premises has no road frontage and/or if there exist other circumstances which prevent placement as hereinabove provided, then the sign shall be located in such location as may be established by and in the sole discretion of the Town Code Enforcement Officer so as to optimize the visibility of said sign to the public.

- C. In the event of any continuation of the initial public hearing, the applicant is required to place each new public hearing date on the sign. All signs must be removed within forty-eight (48) hours after the appropriate board makes a determination on the application.
- D. The sign and notice affixed thereto must remain in place throughout the duration of the application.
- E. Any sign required by this local law shall be exempt from the sign permit fee otherwise required by the Town Code.
- F. The Town Board may by resolution and for cause amend the sign requirements as outlined in paragraphs A through E in relation to size, location and language.

Section 4. Severability.

If any section or provision of this local law should hereafter be determined by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such determination shall not affect the validity of this local law as a whole or of any part of this local law other than the section or provision so declared to be unconstitutional or invalid.

Section 5. Effective date and applicability.

This local law shall take effect immediately upon adoption by the Town Board of the Town of Poestenkill and filing with the department of state of the State of New York.

MOVED BY: _____

Prepared and approved as to form by:
John T. Casey, Town Attorney

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman David Hass: _____

Councilman Harold Van Slyke: _____

Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 21st day of March, 2019.

LOCAL LAW NO. 2 OF 2019

TO PROHIBIT ON-STREET PARKING DURING SNOW EVENTS AND ENACTING A PENALTY THEREFOR

WHEREAS, the Town Board of the Town of Poestenkill seeks to keep the streets of the Town clear of vehicles during snow events so as to allow for expedient removal of snow;

NOW, BE IT THEREFORE RESOLVED, that Local Law 2 of 2019 shall be denominated the "TOWN OF POESTENKILL SEASONAL PARKING PROHIBITION LAW"; and be it further

RESOLVED, that section 210-5, "Seasonal Parking Restrictions" of the Town Code of the Town of Poestenkill be and hereby is amended by adding a new subdivision C to read as follows:

Section 1. Seasonal Parking prohibition. No person shall park a vehicle or trailer or place and any object on a town highway from October 1 until April 1 in such a way that it interferes with winter road maintenance including but not limited to salting, sanding or plowing of any town road.

Section 2. Ticketing. In addition to any police or peace officer authorized to issue violations under the vehicle and traffic law, the highway superintendent is hereby authorized to issue parking tickets to such offenders.

Section 3. Effective date and applicability. This local law shall take effect immediately upon adoption by the Town Board of the Town of Poestenkill and filing with the department of state of the State of New York.

MOVED BY: _____

Prepared and approved as to form by:
John T. Casey, Town Attorney

SECONDED BY: _____

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: _____

Councilman Harold Van Slyke: _____

Councilman David Hass: _____

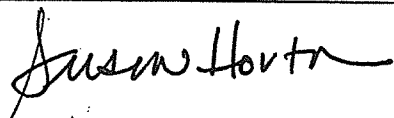
Councilman Eric Wohlleber: _____

Supervisor Dominic Jacangelo: _____

TOWN CLERK'S MONTHLY REPORT
Town of Poestenkill, New York
February 2019

TO THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

Conservation Fees to the Town:	\$ 1.38
	\$
Marriage License @ \$ 7.50 each	
Marriage Certificate @ \$10.00 each	\$
Marriage Transcript @ \$10.00 each	\$
A1255 Total Town Clerk Fees	\$ 1.38
Peddler's Permit	\$
A1289 Registrar	\$ 150.00
A2655 Minor Sales - Copies (certified copy) -	\$ 10.00
A2530 Games of Chance (Bell Jar)	\$
A2544 Local Fee for dogs (17)	\$ 146.00
A2115 Planning Board Fees Zoning Board Fees	\$ 40.00
A2555 Building Permits	\$ 285.00
A2501 Junkyard License	
A2268 Impoundment fees	\$
A2720 Water Meter Fee - 1001 Water Benefit Charge -	
A2240 Misc. Water Charges -	\$
A2710 Water Permit Fee	\$
1001 Water billing - \$2,018.77	
Total Water Charges	\$2018.77
REVENUE TO SUPERVISOR	\$2651.15
Amount paid to State Comptroller for Games Chance License	\$
Amount paid to DEC for Conservation Licenses	\$ 23.62
Amount paid to AG. And Markets for fee for unsprayed/unneutered Dog program	\$ 38.00
Amount paid to State Health Dept. for Marriage Licenses	\$ 0
TOTAL DISBURSED	\$ 61.62
March 9, 2019 Dominic Jacangelo, Supervisor	
TOTAL AMOUNT RECEIVED BY CLERK	\$2712.77
State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton, being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during February Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 9th day of March 2019.	





OFFICE OF THE
ASSESSOR

Town of Poestenkill

38 Davis Drive | P.O. Box 210

Poestenkill, NY 12140

518.283.5100 (Phone)

518.283.7550 (Fax)

TO: POESTENKILL TOWN BOARD

FROM: BRIAN M. JACKSON/ ASSESSOR
ASSESSOR'S REPORT FOR FEBRUARY 2019

Most of the renewal exemption applications have been received. Phone calls were made to the residents during the 2nd and 3rd weeks of February. We have received all but three renewal applications. A third attempt to contact these residents was made by the Assessor's Clerk. The applications are processed as they come into the office and will be posted on the RPS system for the Tentative Roll.

New Construction documents completed by the Building Department and sent to our office will also be processed, data entered on the RPS system, and then valued for the Tentative Roll.

We continue to receive from the County any new changes (splits, merges and subdivisions parcels) so those can be valued and added to the Roll too.

Constituent relations continue to be good during this period.

Respectfully submitted,

Brian M. Jackson
Assessor
Town of Poestenkill

cc: Susan Horton, Town Clerk

Town of Poestenkill
Office of the Water Department
P.O. Box 210
Poestenkill, NY 12140

Memorandum

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Robert Brunet / Water Manager

Date: March 12, 2019

RE: Monthly Activities (Feb-Mar)

Monthly Activities – (Feb-Mar)

811 Report: All Dig Safe daily requests were received and responded to appropriately.

Water Report:

From an overall viewpoint--- everything is going well, except unaccounted for water, and normal maintenance is being performed as required. Additionally, we have been investing a significant effort on updating and maintaining our water facilities. We have recovered nicely from the numerous problems which we encountered last month. Also, we have upgraded our efforts at leak locating, beginning with fire hydrant leakage; our analysis indicates that we are not satisfactorily accounting for our total water pumped and this problem has gradually been increasing. We have used the New York Leak Detection Services in the past and have been very pleased with their results. We again use them on February 27th and 28th and have received their report. We know that they found one leak on the customer side of the curbstop on Route 351, estimated to be leaking 5,000 gallons per day; this leak has since been fixed, at the homeowners expense. Additionally, they detected one hydrant which was leaking an estimated 500 gallons per day; this has been fixed. We are still losing a significant amount of water and will require more action to identify and solve all of our problems; we will periodically discuss results as we progress. This effort is our prime focus of attention and I fear will take considerable time and dedication to fix the problems.

Performed required NYSDOH functions for our system; for example take daily (7 days per week) water data at pump house, add chlorine as required, and test water sample at Town Hall. This information is then entered into the NYSDOH 360 REPORT on a daily basis.

Replaced broken fitting and copper tubing in the line from the LMI pumps in the chemical room to the main 6" high pressure injector apparatus in the main pump room.

On Saturday, 2/9/2019 Town Hall received a call notifying that a plow had broken a street valve box at the intersection of Skyview Drive and Spring Avenue Ext. and that pieces were strewn near the intersection. We immediately responded and identified the problem. We repaired the valve box and patched the road with all-weather patch and cleaned the debris from the roadway.

Began Street Valve "Exercise Program" to prioritize and exercise the critical street valves in our system.

Continued with the hydrant leak testing program to determine cause of lost water; nothing found yet.

The "low" meter unit at the underground meter pit on Spring Avenue Extension and Creek Road became defective, likely the result of the recent Brunswick fire hydrant incident last month. We are working with Bill Bradley (Brunswick Water Manager) to fix the problem.

Rebuilt flow head of LMI Metering Pump #1.

On Saturday, February 16, 2019 we performed the monthly maintenance functions on the large emergency generator located at the pump station; some of these functions involved running the generator for a period of time and checking the output voltages for accuracy. Also performed the monthly operational test on the 5 KW generator used for field emergency issues.

Working on the Quail Meadows and the Lochvue subdivision issues, mostly involving water service connection to new residences.

Prepared and Submitted required NYSDOH Monthly 360 Report (for February) and Bender Labs reports to the RCDOH. All Bender Lab results for the month of February were satisfactory. As required by the RCDOH this month (for February) we performed the tests for Coliform (required monthly) and Nitrate (required annually) and presented these test samples to Bender Labs for analysis. The Bender Labs results were returned and both were satisfactory. Also took the required two samples (required quarterly) at the Fire Department and the Town Hall for Trihalomethanes (THM) and Halocetic Acid and submitted them to Bender Labs for testing.

Inspected 1 new water installation.

1 new meter was installed and inspected.

Handled appropriate customer billing issues.

Worked on various Town Undertakings (ie: Lochvue and Quail Meadow, for example)

Completed updating the NYSDOH required **Vulnerability Study** and the **Cyber-Security Studies**, and submitted them to the RCDOH.

Began gathering 2018 testing results for the upcoming NYS Health Dept. required **Annual Water Quality Report**.

Completed the **Water Supply Emergency Response Plan for Poestenkill Water Supply** and submitted it to the Rensselaer County Dept. of Health.

Working with Chris Prittle, the Tigerflow Design Engineer in Texas who designed our Pump House installation, on ways to enhance our operation and minimize potential service interruptions.

Worked with other groups on special studies such as Subdivision Issues-Water District requirements and Drainage District establishment requirements (Town Laws 111-DRAINAGE DISTRICTS, 195-SUBDIVISION OF LAND and 220-WATER), ISO and Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan Update, Flood Plain Management, etc.

EMERGENCY SHUTDOWN OF THE TWO MAIN PUMPS: On Wednesday, February 6, 2019, the two main pumps at the pump house stopped working and I was notified of the problem and also received a phone alert on my cellphone via a call to my cell from the ACU (automatic calling unit), which calls me if there is a problem at the pump station. Total power at the pump station had to be turned off until the cause of the problem was identified, and corrective action was taken. Troubleshooting identified the problem as a defective solenoid which operates the bypass valve which controls the water flow in the 6" main piping within the pump station. Service was restored by manually operating the bypass valve and a temporary fix was accomplished on Saturday, Feb 9th; the permanent fix requires ordering a new solenoid unit or rebuilding the existing solenoid unit. We, of course, will follow up on this and report its' completion.

Replaced two copper lines in the main pump house room, which began to leak, with new copper lines.

QUAIL MEADOW SUBDIVISION-PHASE 2: Working with Kronau Construction on the design, installation, and acceptance testing and inspections of the water system for Phase 2. Met with Ron Brock (Kronau Construction) to establish and discuss specific installation and testing standards required for the Phase 2 water installation at Quail Meadows, both the water mains and the curbstop installations to individual homes. The Town has already received \$2,000 from Kronau for these services on Phase 2 and. Kronau is beginning the work for Phase 2 in the week beginning February 25th.



TOWN OF POESTENKILL

38 Davis Drive, P.O. 210
Poestenkill, NY 12140

March 14, 2019

To: Dominic Jacangelo
Town Board members

From: Paul Barringer – Code Enforcement Officer/MS 4 Official

Re: February 2019 work activities

My work hours for the month totaled 45 1/2. Fees collected through this office totaled \$354.16.

Activities included:

- Additional complaint received from a neighbor concerning illegal dumping of trees, shrubs, possible construction debris, etc. on adjacent property where the truck traffic imperils the safety of the neighbors' children. Investigated and found a large pile of debris. Consulted with DEC and will continue the investigation when the weather breaks (recent snowfall prevented an immediate investigation). Sent a Cease and Desist letter to the property owner (dated 3/18/2018). Will provide follow up information. **Update: DEC indicated they will be investigating and I will be invited to their inspection of the premises. At this time, DEC has not notified me when the inspection will take place. Update: DEC investigation found materials not permitted under their legislation and found an abundance of tires, possibly exceeding their allowable threshold without a permit in place. Further investigation by DEC and possible fines. At the time of this report, DEC has not informed the building department of any formal action. Code enforcement had issued a cease and desist order for the questionable dumping. The dumping continued, and it was formally posted. The site is a salvage yard and the permit to operate has not been renewed at this time pending the full investigation and the determination by DEC the operations do not violate their regulations. Remains the same- will be updated next month's report. No change from the August report. Still waiting for DEC report and action. No change from the September report except to report that DEC has contacted me stating there is some activity to be expected but no date given. No change from last report. Status still the same for this report; awaiting DEC report. Additional update: The area of the collection of the debris, both acceptable and unacceptable materials, has been bulldozed over and buried as well as left uncovered. The area of soil disturbance potentially is greater than 1 acre, a violation of MS4 regulations.**

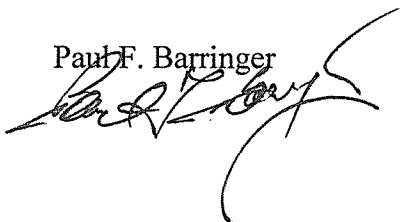
Waiting for the weather to break to confirm. In addition, a conversation for an update with DEC Materials Division indicated they are still in the investigation stage for the operation possibly violating a previous consent order.

- Reviewing a complaint of a non-conforming use operation in a residential neighborhood. The town attorney, zoning and planning boards are involved in the review. Met with the owner of the property to review operations and inspect for possible code violations. One reported violation was found to be unfounded for non-registered motor vehicles. Condition of the property will be reviewed after the review is completed by the zoning/planning boards. **Update: Files have been researched and in the process of review. Met with owners of the property and business on 12/27/18. Owner maintains that the operation is “grandfathered” that would allow present use/occupancy. Research completed does not support owner’s belief of existing variance for operation. Business owner stated he is actively seeking approval in adjacent town to relocate the business. Discussed with Mr. Basle progress thus far. Will update next month for action taken.**
- Reviewing town ordinance related to above and sending letters to known violators reminding them of the ordinance with the goal of voluntary compliance. One eviction letter was sent to a homeowner related to the above and the occupation of the rental unit that has not received a certificate of occupancy for the building permit that had expired. There is also evidence of a change of use of the structure located within the hamlet. **Update: at the time of this report, no response has been received from the violators except one. Will follow through by next month’s meeting.**
- Reviewing existing files on ongoing building permits with the long-term intent of closing out files. Conducting field inspections as necessary to close out the permits. With the assistance of Lynn Kane, permits have been reviewed, phone calls and/or letters have been made/sent with a small degree of success. Three Certificates of Occupancy have been issued closing out building permits.
- There are 7 existing open building permits for new house construction. Three of the houses are long term projects with extensions. Two houses appear to be listed for sale and no further work is expected at this time; one work permit will be suspended when the permit expiration date is met. **(One house received its Certificate of Occupancy and the sale was completed.)** There is one open building permits for an addition and 1 pole barn (permit extended 9/18) that are under review for compliance awaiting required documentation to close out the building permit. Onsite inspections have taken place for compliance to the building code.
- One letter for a building that was constructed without appropriate permits was delivered by Rensselaer County Sherriff’s Dept. to the homeowner in attempt to bring the homeowner in compliance with New York State and Town of Poestenkill Code Regulations and laws. Still open. Court date is being pursued to bring the owner in compliance. The owner came into the

office to discuss a resolution. It was agreed to allow the owner some time to the results of the discussion and to come to a decision. The end time for the resolution was not discussed but it was agreed that the owner will accept correspondence from this office. Update: Still open. Owner met with me to receive a building permit application and schedule a review of the premise prior to approving the building permit. The owner has not yet scheduled the review. An appearance ticket for a court date was issued to the owners for 11/19/18. Court appearance was rescheduled for 11/26/2018 and the owner agreed to provide the stamped building plans, open the premises for inspection and review for the Code Enforcement Official, and pay for the building permit. Stamped plans were received and the homeowner is going to submit the application with fee. At this time, the homeowner has not submitted a completed application with the appropriate fee. The homeowner is questioning the building permit fee and has had a discussion with the town assessor to determine the property tax impact. Reminder phone calls have been made. By the time of the next monthly report, the matter will be discussed with the town attorney, if no application and fee has been received. The town attorney was informed and his assistance was requested. No further update.

- Work related to MS4 has been suspended at Quail Meadows due to the winter. No ongoing work at this time at Lochvue. No formal reports have been received. No additional updates for MS4.
- Fielded a number of phone calls inquiring about building code compliance for future projects from town residents.
- Letters have been mailed to the owners of the multi-family residences to schedule the required inspections as indicated in NYS Uniform Building Fire Code not to exceed 36 months. **Fire inspections have been completed for all multi-family residences except one. Only minor violations have been noted to this date. Status same. Last remaining multi-family residence to be inspected had their inspection scheduled for next month.**
- The annual operating permit as required by the NYS Building and Fire Code was renewed by Waste Management.
- One business had been contacted to schedule an inspection as required by the NYS Building and Fire Code and waiting for a response from the contact person.
- Working on compliance with FEMA Floodplain Management requirements. Applied to attend FEMA training session for National Flood Insurance Program to be held at the Department of Homeland Security State Preparedness Training Center in Oriskany, NY. Update and report to be provided next month.

Paul F. Barringer



Michelle Asquith

From: Bob Guyer <straydawg302@gmail.com>
Sent: Wednesday, March 13, 2019 7:01 AM
To: Michelle Asquith
Subject: Re: Monthly Report

Animal Control Calls February

Total calls - 12

Dog running at large - 4

Wildlife

Raccoon - 1

Deer-1

Barking dogs - 2

Dog out in cold weather - 4

Bob Guyer
Animal Control Officer

Sent via the Samsung Galaxy S8 Active, an AT&T 5G Evolution smartphone

----- Original message -----

From: Michelle Asquith <secpoest@nycap.rr.com>
Date: 3/12/19 1:51 PM (GMT-05:00)
To: 'Bob Guyer' <straydawg302@gmail.com>
Subject: Monthly Report

Hello,

Can I get your monthly report.

Thanks

Michelle



Town of Poestenkill
Office of the Highway Superintendent
P.O. Box 210
Poestenkill, NY 12140
(518) 283-4144

To: Town supervisor- Dominic Jacangelo
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- Toby Chadwick

Date: March 13, 2019

RE: Highway Activities
February 13,2019-March 13,2019

1. Crew been out plowing and sanding.
2. Crew been out picking up brush
3. Crew been working on equipment
4. Crew been out patching holes
5. Crew been hauling winter sand