

JOHN T. CASEY  
*Attorney at Law*  
47 Second Street  
Troy, New York 12180  
*Phone 518-441-8685 fax 518-274-4383*

July 11, 2019

VIA E-MAIL TO *legals@troyrecord.com*

The Record  
270 River Street Triangle, Suite 202 B  
Troy, NY 12180

**Re: Notice of Public Hearing for Local Law No. 3 of 2019 which prohibits parking on portions of Tymeson Road**

Sirs and Madams:

As Poestenkill Town Attorney, I am transmitting to you a Notice of Public Hearing to be published in the legal notices section of The Record one (1) time before the July 18, 2019 board meeting.

Please send the billing and the affidavit of publication to:

Hon. Susan Horton, Town Clerk  
Poestenkill Town Hall  
P.O. Box 210  
Poestenkill, NY 12140

It is not necessary to send the billing and the affidavit of publication to me. Thank you for your attention to this matter.

Very truly yours,

s/ John T. Casey

JOHN T. CASEY  
*Poestenkill Town Attorney*

*cc: Town Board, Town Clerk*

**NOTICE OF PUBLIC HEARING  
TOWN OF POESTENKILL**

Notice is hereby given that the Town Board of the Town of Poestenkill will conduct a public hearing pursuant to Town Law § 184 (2) at the Poestenkill Town Hall, 38 Davis Drive in the Town of Poestenkill, County of Rensselaer at 7:00 P.M. February 21, 2019, to consider the TOWN OF POESTENKILL LOCAL LAW NO. 3 for 2019, which would add a new subdivision E to section 150-19, "Parking" of the Town Code of the Town of Poestenkill to prohibit on-street on Tymeson Road which interferes with the Town's right of way or the public highway, and would enact a penalty therefor.

At the aforesaid time and place of hearing, all interested persons will be given the opportunity to be heard concerning the proposed agreement and resolution.

DATED: July 11, 2019

By Order of the Town Board  
of the Town of Poestenkill  
Susan Horton, Town Clerk

Approved as to form by  
John T. Casey, Esq., Town Attorney

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
TOWN BOARD MEETING  
JUNE 20, 2019

Not approved at time of distribution)

ROLL CALL AS FOLLOWS

|                      |         |
|----------------------|---------|
| Councilwoman Butler  | Present |
| Councilman Hass      | Present |
| Councilman Van Slyke | Present |
| Councilman Wohlleber | Present |
| Supervisor Jacangelo | Present |

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Jack Casey, Town Attorney

Motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment.

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance and opened the floor for comments. S. Kalafut, town resident and ZBA member wanted to share her concerns over the issues that have been transpiring on Tymeson Rd. There are six children that are living in a makeshift residence that are continually playing in the road and she is concerned over their safety. All sorts of vehicles are all over the road, the property is a shamble and the children are noted to run in and out and around the vehicles and then darting into the road. Ms. Kalafut would like to see the Town make it a safer place. Supervisor Jacangelo stated that the Code Enforcement Officer has spoken with Mrs. Martin and he is aware of the condition of the property and the other various aspects of the site. She would like a speed study done and perhaps a Children at Play sign to be erected. After a lengthy discussion, it was decided that a draft local law will be prepared for the next Town Board meeting regarding the restriction of parking on the Town road. The Highway Superintendent agrees with this decision. Councilman Wohlleber feels that the real issue is the cleaning up of the property and the property has to get cleaned up for the safety of the children.

P. St. Germain, town resident wanted to “vent” about the Code Enforcement Officer and his attitude towards his contractor. S. Valente, town resident and Planning Board alternate states that he is very difficult to work with on issues. The discussion also turned to the fact that Mr. Barringer is very hard to get in touch with. Mr. St. Germain stated that he held up his porch project and was told by him to appeal to NYS. Supervisor Jacangelo stated that Mr. Barringer is a “tough guy” but he is protecting the homeowner. Councilman Wohlleber stated that there are plenty of problems with the Code Enforcement Officer those being not enough time at the workplace, reports are inadequate, not at meetings, etc. Councilman Wohlleber feels that his actions reflect on the Town Board and that he would like to see R. Brunet brought in to work with Mr. Barringer. Councilman Van Slyke feels that having Mr. Brunet working with Mr. Barringer is necessary because he is driving contractors out of our Town. Supervisor Jacangelo said that he would talk with Mr. Barringer.

Motion by Butler, seconded by Hass and an oral vote of 5 ayes to accept the Town Clerk’s minutes of the May 16, 2019, as written.

Liaison Reports:

Planning Board –Town Board members had copies of the Planning Board’s meeting of June 4, 2019 and Chairman Russell elaborated on the meeting.

Zoning Board – Town Board members had copies of the ZBA’s meeting of June 11, 2019 and Chairman Jamison elaborated.

Fire Company – Town Board members had copies of the May Fire Co. report.

Library – Ed Gresens reported on the activities at the Library. He reported the Library will be collecting alkaline (not car) batteries. He will further check with Staples which will be the dispensary of such and Supervisor Jacangelo stated that he should also check what the limit that can be collected before it is declared a “hazardous waste collection.”

Youth Advisory Board-Youth Director T. Bucker updated the Board on the activities that were happening with the Youth Board and wanted it noted that the camp is filled to compacity.

CAC- Supervisor Jacangelo stated there was a public meeting held on June 19<sup>th</sup> where the CAC shared a collection of maps and information on town resources.

Correspondence:

Memos dated May 20<sup>th</sup> and June 13<sup>th</sup> respectfully from Charter Communications regarding the channel lineup changes.

Memo dated May 22<sup>nd</sup> from R. Brunet, Water Manager regarding the water main break in Brunswick but the bottom line for Poestenkill is that it should not affect our residents. He further stated that until the repairs were completed that he intended to keep our pumps “off-line.”

Memo dated June 12<sup>th</sup> from R. Brunet regarding Troy water main break on Oakwood Ave. which would stop all water coming into Poestenkill, so our pumps were turned off at the pump station and he switched the operation so water could be supplied to our residents from our tank on Hinkle Rd. Mr. Brunet stated that he had spoken with Supervisor Jacangelo and a statement was prepared and was put on the website to keep the residents informed. His current plan is to continue to service residents from the Hinkle Rd. tank and will probably put our pumps back online Friday night or Saturday morning. He noted that Poestenkill has been “isolated” from the Troy water since the break and that our residents have been protected from any possible problems.

National Grid-Copy of a Petition of National Grid for an Amendment to Certificate of Environmental Compatibility and Public Need.

Code Enforcement Dept. Memo-P. Barna-Memo from the Planning Board/ZBA dated June 6<sup>th</sup> regarding a fee that had been paid to the Planning Board for a Site Plan and another fee that the Applicant had paid to the Zoning Board. After review of the Town Code, the Planning Board suggested the applicant would be better served by obtaining a Grading Permit to be issued by the Code Enforcement Officer. The Planning Board is requesting that the Applicant be reimbursed both of the fees that were paid to the Planning Board/ZBA.

Memo dated June 20<sup>th</sup> from Code Enforcement Officer-Mr. Barringer stated that Mr. Barna appeared before the Planning Board who issued an advisory to the CEO that a grading permit be

issued to Mr. Barna with some restrictions. However, no information regarding all jurisdictional regulation was referenced. More information is required from the property owner (1) DEC requires a wetland delineator (2) If there are plans for a building a base flood elevation has to be established (3) Type of fill must be clean fill and acceptable to Town Code (4) Rensselaer Co. Health Dept. may also have jurisdiction and FEMA regulations may also influence the decision for constructing a septic system within a FEMA floodplain and (5) A construction permit in a floodplain is required by Town Code and is more restricted and expensive than a Town approved grading permit.

#### Discussion Items:

Phone System- Supervisor Jacangelo reported that he feels the new phone system should be discussed further during the budget discussions for the 2020 budget.

Tax cap relief-Ambulance services- Supervisor Jacangelo stated there is no proposal to date but he has followed up with Sand Lake and still no progress. Councilman Van Slyke would like permission to open up a discussion once again with North Greenbush and Supervisor Jacangelo stated that as a Town Board member he has the right to do that and if he feels progress is being made to bring it back to the Board. However, right now Supervisor Jacangelo feels like we are "talking in a vacuum." Supervisor Jacangelo stated that he would send a letter of support to North Greenbush for their timely response to the several cardiac calls that our Town experienced.

#### Action Items:

Approval of Turn the Towns Teal- Motion by Wohlleber, seconded by Van Slyke and an oral vote of 5 to instruct the Town Attorney to create a resolution for the approval of Turning the Town Teal for next month's meeting.

Parking Ban-Motion by Butler, seconded by Van Slyke and an oral vote of 5 ayes to authorize the Town Attorney to prepare the necessary legislation for the banning of parking on Tymeson Rd. and to prepare the legal notice for the Public Hearing to take place at 7 p.m. on July 18<sup>th</sup>.

Speed Study-Motion by Hass, seconded by Van Slyke and an oral vote of 5 ayes directing the Supervisor to contact the State/County to do a speed study on Tymeson Rd.

Highway Exchange-Motion by Wohlleber, seconded by Butler and an oral vote of 5 ayes authorizing the signature for the agreement for a 2019 (926M) CAT loader change out of a 2018 (926M) at an approximate cost of \$5,500.

Reimbursement – Motion by Hass, seconded by Wohlleber and carried to reimburse Mr. Barna in the amount of \$110.00 for the fees that were paid to the Planning Board and the Zoning Board's for the site review/use variance at 299 NY 355.

#### Budget Transfers:

RESOLUTION #3-2019-IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS Resolved that it is here by authorized and directed as follows that the sum of \$851.92 from General Fund Budget Line Item 11990.4 (Contingent) be transferred to General Fund Budget Line Item 11320.4 (Bank Service Charge) and that the sum of \$2,077.35 be transferred to General Fund Budget Line Item 11910.4 (Insurance) from Budget Line Item 11990.4 (Contingent)

MOVED BY: Councilwoman Butler  
 SECONDED BY: Councilman Hass.

VOTED UPON AS FOLLOWS:

|                      |     |
|----------------------|-----|
| Councilwoman Butler  | YES |
| Councilman Hass      | YES |
| Councilman Van Slyke | YES |
| Councilman Wohlleber | YES |
| Supervisor Jacangelo | YES |

Reports:

Supervisor's Report- Supervisor Jacangelo reported that The Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan is being updated. One of the reasons for preparing this important document is to keep residents eligible for flood insurance and to reduce the risk of flooding. He also reported that he had gotten a complaint regarding an establishment on Snyders Corner road and that he had referred the complaint to the Rensselaer County Sheriff's Dept.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included still working on the current Article 78, and its appeal and he has been reviewing the Kronau issue on Abbott Dr.

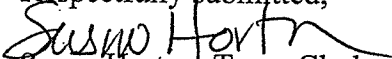
Town Clerk's Report – Motion by Hass, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's report of May 2019. The total amount received in the Clerk's office was \$5,591.44 and of that amount \$5,344.66 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept. report.

Payment of Bills:

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #11-2019 in the amount of \$142,149.35. Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #12-2019 in the amount of \$39,673.32.

Motion by Van Slyke, seconded by Wohlleber and carried to exit into Executive Session at 9:05 p.m. to discuss a personnel issue with no votes being taken. Motion by Hass, seconded by Wohlleber and carried to exit Executive Session and immediately adjourned at 9:25 p.m.

Respectfully submitted,

  
 Susan Horton, Town Clerk

From: Paul Plante

Date: Left on Town Clerk's Voicemail Monday, July 15, 2019 @ 7:20 a.m.

Paul stated that there was a powerful stench (rotten garbage) coming from the intersection of 351 and Liberty Lane and wanted it documented.

Sue Horton



## Planning Board

# TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, NY 12140  
(518) 283-5100 Phone  
(518) 283-7550 Fax

## PLANNING BOARD July 2, 2019 Minutes

### Attendees:

Tom Russell, Chairman  
Jeffrey Briggs  
William Daniel  
Harvey Teal  
Steve Valente  
Robert Dore  
Judy Grattan

### Non-Voting:

Robert Ryan, Esq.  
Don Heckelman

### Absent:

Lynn E. Kane, Clerk

Chairman Russell called the meeting to order at 7:30 pm with the Pledge of Allegiance and introduces the Members of the Board.

**Minutes:** Meeting minutes of June 4, 2019 were reviewed. Correction by Member Daniel on page 2, last sentence should read "...a four foot fence would not block noise...". Member Briggs noted the exclusion under the Barna application review that a letter from DEC to Mr. Barna indicated that there are wetlands on the property, which need to be delineated and that a joint application to FEMA/DEC is necessary prior to the Town Code Enforcement Officer issuing a permit for work on the parcel. Chairman Russell advises the Board that the Town Board has issued a refund of \$110.00 to Mr. Barna for his application fees. Motion to accept the Minutes as revised was made by Board Member Daniel, seconded by Board Member Briggs and approved by a vote of six (6) ayes; zero (0) nays and one (1) abstention by Harvey Teal.

Member Valente inquires if Mr. Barna has cleaned up his property, that it has been consistently raining. Chairman Russell states Mr. Barna has used a brush hog, has stacked up miscellaneous material neatly but the three equipment pieces are still on-site. States the weather has certainly worked against Mr. Barna.

### **Public Comment Period:**

Chairman Russell asked those in attendance if anyone has any comments they wish to share. There being no comments from the public, the public comment period was closed.



**New Applicants:**

**Luke Reiter**  
**116.00-2-2.12**

**Minor Subdivision-2 lots**  
**693 Blue Factory Road**

Erin Reiter and Kevin McGrath appear on behalf of Luke Reiter. The Applicant wishes to subdivide the land of approximately 12.12 acres into a lot (Lot 1) of 5.515 acres and a lot (Lot 2) of 6.605 acres. Chairman Russell inquires which lot will have the home. Kevin McGrath states the home is on a separate lot, with its own tax map number. The dividing line would be the stone line, is natural dividing. Member Grattan inquires where are the wetlands located and Mr. McGrath explains there are no wetlands and he has verified this fact by reviewing the DEC website. Mrs. Reiter states the septic is located right behind the house. Further stated that they bought the house with two and a half (2-1/2) acres originally and then was given opportunity to purchase remaining acres from the land owner. The Applicants will sell the house and Lot 2, while maintaining ownership of Lot 1 for potential future use..

Motion made by Member Briggs to classify this project a 2 Lot Minor Subdivision. Motion was seconded by Member Dore and approved by a vote of seven (7) ayes, zero (0) nays and zero (0) abstentions.

Motion made by Member Teal to schedule a Public Hearing for August 6, 2019. Motion was seconded by Member Daniel and approved by a vote of seven (7) ayes, zero (0) nays and zero (0) abstentions.

*Resolution: Schedule Public Hearing for August 6, 2019.*

**Kenneth Hohman**  
**126.00-3-14**

**Minor Subdivision-2 lots**  
**329 Plank Road**

Chairman Russell reads letter from Kenneth Hohman being unable to attend and designates Kevin McGrath to represent him. The Mr. & Mrs. 1Kenneth Hohman have a young child, have demanding careers and have already purchased a home in Troy. They wish to sell the existing house and 2.36 acres (Lot 2) while retaining the rest of the property (Lot 1) for the foreseeable future. The home, property and adjacent Valente property were all previously part of the Joseph McCaffrey waterworks. There was discussion of the 50' easement for waterline access and maintenance and the Board directly that the deed created from this application be noted with such so that future owners will be readily aware of this provision. There is over 200' frontage, as required by Code, available for both lots on Plank Road. Member Valente states he has no financial gain but as an abutting neighbor he will refrain from voting.

Motion Made by Member Dore to classify this project a 2 Lot Minor Subdivision. Motion was seconded by Member Teal and approved by a vote of six (6) ayes, zero (0) nays and one (1) abstention by Steve Valente as he is an abutting land owner.

Motion made by Member Teal to schedule a Public Hearing for August 6, 2019. Motion was seconded by Member Daniel and approved by a vote of six (6) ayes, zero (0) nays, and one (1) abstention by Steve Valente as he is an abutting land owner.

*Resolution: Schedule Public Hearing for August 6, 2019.*

**Robert Bayly**  
125.-1-37.1

**Minor Subdivision-2 lots**  
**Heritage Road**

Chairman Russell states he knows Mr. Bayly through the Poestenkill Business Association. Mr. Bayly's daughter is getting married in September and would like some property to build a home. After his uncle passed away, Mr. Bayly bought an extra 25 acres as shown on the survey and he is giving the approximately 2 acre lot to his daughter. Chairman Russell asks where the subdivision would start and Mr. Bayly states right at the pile of stone, there is a marker there and the line goes back 300 feet, then angles down to Heritage Road. Applicant has no intention of selling remaining 23 acres. Member Briggs notes that the wetlands have been properly documented and won't have any impact on this subdivision. A well will need to be drilled as public water is unavailable on Heritage Road.

Motion Made by Member Teal to classify this project a 2 Lot Minor Subdivision. Motion was seconded by Member Dore and approved by a vote of seven (7) ayes, zero (0) nays and zero (0) abstentions.

Motion made by Member Grattan to schedule a Public Hearing for August 6, 2019. Motion was seconded by Member Daniel and approved by a vote of seven (7) ayes, zero (0) nays and zero (0) abstentions.

*Resolution: Schedule Public Hearing for August 6, 2019.*

**Old Business:** None

**Organizational:**

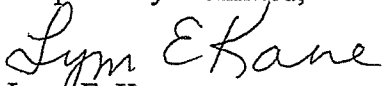
Chairman Russell recounted the Board accepted a resignation letter from Member Heckelman to leave the Planning Board. Member Grattan inquires of Town Board Members Butler and Van Slyke if the Town Board actually accepted the resignation and was advised that no action was taken. Mr. Heckelman states there is a process whereby he actually goes off the payroll and then he can be reappointed to the Planning Board. Town Board Member Butler stated the Town Board received the resignation letter and did not act on it at their June meeting. Chairman Russell will need to speak with Michelle Asquith for follow-up. Member Grattan suggests that Clerk Kane forward a memo to Town Board requesting reappointment as soon as possible. Attorney Ryan reviewed the process for the Planning Board Members and stated it was very important that all documentation – payroll, meeting minutes – accurately reflect Mr. Heckelman's removal from the Planning Board. Member Daniel recommended that Mr. Heckelman be reappointed as soon as possible.

**Executive Session:**

Member Daniel made a motion at 8:10 pm to enter Executive Session for a personnel matter, where no vote is to be taken. Member Dore seconded the motion. Member Grattan made motion at 8:20 pm to exit Executive Session. Motion was seconded by Member Daniel.

A motion to adjourn the meeting at 8:20 pm was made by Member Daniel, seconded by Member Dore and approved by a vote of seven (7) ayes, zero (0) nays, and zero (0) abstentions.

Respectfully submitted,



Lynn E. Kane,  
Planning Board Clerk



## TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210  
Poestenkill, NY 12140  
(518) 283-5100 Phone  
(518) 283-7550 Fax

### Zoning Board of Appeals

### ZONING BOARD OF APPEALS July 9, 2019 Minutes

#### Attendees:

Paul Jamison, Chairman  
Kevin McGrath  
Tim Hoffay  
Michael Colello  
Susan Kalafut  
Nicole Heckelman, Alternate

Chairman Jamison opened the meeting at 7:30 pm with the Pledge of Allegiance.

#### Public Hearing:

Christine Anderson  
125.-1-47

Area Variance – Fence  
609 Snyders Corner Rd

Public Hearing has remained open since June 11, 2019. Clerk Kane read the Public Hearing notice. Applicant Anderson reviews her request and presents additional photos of her yard. She states that the photos show the fence is nearly invisible during leaf season and that the placement of the fence is not directly across from the Van Slyke residence but rather only a small portion. Chairman Jamison asks if there are any comments from the audience in favor of this application. Neighbor Neil Anderson (and brother of Applicant) approves of her request for the fence. Neighbor Don Heckelman has visited Applicant's property, feels the extra two (2') feet of the fence will help reduce the noise and will fit in with the neighborhood. Neighbor Stacy Fazioli agrees that the traffic on the road has significantly increased, is very noisy and approves of the Applicant's request. Applicant adds that she took the additional photos to show the Board that the fence will only be partially visible to Mr. Van Slyke and that another neighbor, Robert Bayly, has signed her petition approving her request, bringing the total to 18 neighbors who have signed her letter of support. Ms. Anderson recounts the location of all the neighbors who have signed her letter of support and only Mr. Van Slyke does not support her request. She states that even Mrs. Van Slyke is in favor of the fence. Further Ms. Anderson states the same type and height of fence is located at 645 Snyders Corner Road and she feels bad that Mr. Van Slyke doesn't care for the color or composition (he wanted an open wooden fence). She can not maintain a wooden fence, tress/shrubs have in the past and will in the future die in front of the fence.

Chairman Jamison asks if anyone wishes to speak against this application. Neighbor Harold Van Slyke refutes his wife's support and stated the signatures on Ms. Anderson petition are not accurate. He could have had each of the signatories sign a letter of support for him but didn't want to do that. He stated that he was willing to compromise with a wooden fence but

that he really doesn't want any fence as he will receive the negative effects of the fence. Not only will the proposed fence be unsightly, he will be subjected to increased noise levels. He disagrees with Applicant's assertion that shrubs will die as a row of tall shrubs or trees would be enough for Ms. Anderson's needs. Mr. Van Slyke feels very strongly that the Town Code is in place to protect the residents and that the Zoning Board of Appeals should follow the Code as written. Ms. Anderson replies that there are other fences in the Town that exceed six (6') feet, a noticeable example being the concrete wall located on Main Street. Further, trees and shrubs will either die or will grow to a point where their removal would be necessary, and she can't physically or financially deal with this. The fence project is very expensive, and she has saved up for a long time to have it. Ms. Anderson also apologizes if she misunderstood Mrs. Van Slyke's comment. Mr. Van Slyke counters with comment that hedges would grow just fine. Member Hoffay asks if fence company will work with Ms. Anderson on cost of the fence. Ms. Anderson says no, that company is calling looking for payment. Members Colello reads the Code to the audience and says he is worried that if this variance is granted, it will set a precedent for other requests. He asks if she is willing to move the fence back to not need the requested variance and Ms. Anderson says no, she would lose over 1,200 square feet of her yard if she did. Member McGrath also discusses the slight slope in the front yard. Chairman Jamison says that compromises between the neighbors have been discussed without a consensus. He further notes that there are no safety issues for traffic and that the Zoning Board of Appeals could grant this variance without concern of setting a precedence. Member Kalafut suggests a perennial like English Ivy would grow well, eventually covering the fence and would help Mr. Van Slyke. Member McGrath states that the fence would not be visible due to the existing vegetation. Town Board Member June Butler suggests checking with the fence company for artificial coverages like the ivy. Chairman Jamison states Board can make the planting of covering plants be a condition of the Resolution.

Having no further comments from the Public, Member Kalafut makes a motion to close the Public Comment portion and motion was seconded by Member Colello and was approved with a vote of five (5) ayes, zero (0) nays and zero (0) abstentions. Chairman Jamison made a motion for an area variance for 609 Snyders Corner Road, to allow the construction of a six (6') foot privacy fence in front of her home, where four (4') foot is allowed per Code, with the condition of screening in front – that the Code Enforcement Officer will review and approve this condition. Motion was seconded by Member Hoffay. All voting members completed the Area Variance Findings and Decision form for this application.

After considering all of the mandatory area variance factors, **Board Member Hoffay** voted to **approve** the variance giving the following reasons for this decision:

- 1) *Whether an undesirable change would be produced in the character of the neighborhood or detrimental to nearby properties.* – No, adequate tree line and proposed fence concealment.
- 2) *Whether the benefit sought by the applicant can be achieved by a feasible alternative to the variance.* – No, sound and privacy concerns.
- 3) *Whether the requested variance is substantial.* – Yes, 33% higher.
- 4) *Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood?* – No, as proposed no adverse impact.
- 5) *Whether the alleged difficulty was self-created. This fifth argument is not in and of itself grounds for denial.* – Yes, place the fence within the 25' setback.

After considering all of the mandatory area variance factors, **Board Member Colello** voted to **approve** the variance giving the following reasons for this decision:

- 1) *Whether an undesirable change would be produced in the character of the or detrimental to nearby properties.* – No. The neighbor claims the fence will produce an undesirable view from his home when vegetation dies, with added ivy or vines, we will eliminate some brightness.
- 2) *Whether the benefit sought by the applicant can be achieved by a feasible alternative to the variance.* – No. She has tried trees several times without success, 6 foot will provide privacy.
- 3) *Whether the requested variance is substantial.* – Yes, 33% substantial for 4 ft. to 6 ft.
- 4) *Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood?* – No, with changes, no impact.
- 5) *Whether the alleged difficulty was self-created. This fifth argument is not in and of itself grounds for denial.* – Yes, 6' fence can be built if she would move it back.

After considering all of the mandatory area variance factors, **Board Member McGrath** voted to **approve** the variance giving the following reasons for this decision:

- 1) *Whether an undesirable change would be produced in the character of the neighborhood or detrimental to nearby properties.* – Yes, neighbor directly across from the fence would be adversely impacted if no mitigation is put in place.
- 2) *Whether the benefit sought by the applicant can be achieved by a feasible alternative to the variance.* – Yes, fence can be the required 4' fence or be moved back an additional 12'-15'.
- 3) *Whether the requested variance is substantial.* – Yes.
- 4) *Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood?* – No, other neighbors don't have any objections.
- 5) *Whether the alleged difficulty was self-created. This fifth argument is not in and of itself grounds for denial.* – Yes, fence is not required as proposed.

After considering all of the mandatory area variance factors, **Chairman Jamison** voted to **approve** the variance giving the following reasons for this decision:

- 1) *Whether an undesirable change would be produced in the character of the neighborhood or detrimental to nearby properties.* – No, with the addition of the condition that screening be added, there should be no change to the character of the neighborhood. There is no safety issue, and the fence is minimally visible in the summer due to the screening from the roadside trees. Added evergreen screening will eliminate the visibility issue during the winter months.
- 2) *Whether the benefit sought by the applicant can be achieved by a feasible alternative to the variance.* – Yes. There are several possible alternatives, such as moving the fence further from the property line or choosing a different type of fence to minimize visibility.
- 3) *Whether the requested variance is substantial.* – Yes, the fence is 50% high than permitted by Code.
- 4) *Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood?* – No. I would not expect any impact on the physical or environmental conditions. The issue of reflected sound was raised by a neighbor, but it is difficult to assess the validity of this concern. What seems clear is that any

negative impact on the neighbor will be slightly less than the benefit to the applicant in this regard.

- 5) *Whether the alleged difficulty was self-created. This fifth argument is not in and of itself grounds for denial.* – Yes, this is a desired, not required change, and the applicant purchased the fence without consideration of the Code requirements that apply to it.

After considering all of the mandatory area variance factors, **Member Kalafut** voted to **approve** the variance giving the following reasons for this decision:

- 1) *Whether an undesirable change would be produced in the character of the neighborhood or detrimental to nearby properties.* – No. Applicant presented a letter with a number of neighbors' support. Only one neighbor presented objections while 18 supported application.
- 2) *Whether the benefit sought by the applicant can be achieved by a feasible alternative to the variance.* – Yes. While there are alternatives, Applicant already purchased the fencing which requires the least maintenance.
- 3) *Whether the requested variance is substantial.* – Yes, it is substantial.
- 4) *Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood?* – No. The fencing is behind trees and with the conditions put forth to include cover for the fence, impact is minimal.
- 5) *Whether the alleged difficulty was self-created. This fifth argument is not in and of itself grounds for denial.* – Yes. Choice to purchase fence not realizing Code challenges.

Chairman Jamison polled the members for their responses. Variances approved by a vote of five (5) ayes, zero (0) nays and zero (0) abstentions.

*Resolution: Grant Area Variance for 6' Fence in front of house.*

**Joseph Grieco**  
125.5-4-14

**Area Variance – Square Footage**  
**12 Weatherwax Rd.**

Secretary read the Public Hearing notice. Chairman Jamison reviewed the Code and states that a SEQRA review is not necessary for an Area Variance. Further, Chairman Jamison reviews that the Planning Board sent this application as a Home Occupancy I, where the use is incidental to residing there. As the request is to use more than 1,500 sf with less than 1,000 sf for residential use, Chairman Jamison questions if the business is incidental. There is some discussion whether this application should be listed as "light industry". Town Board Member June Butler questions if it is possible to separate the work spaces into different categories, i.e. the basement as Class I and the Garage in Class II? Chairman Jamison responds no. Chairman Jamison asks if there is anyone who wishes to speak for or against this application? Neighbor Dave Anderson of 10 Weatherwax Rd. states he has no problem, that there will be no additional traffic, no environmental concerns and the residence and property look so much better than it has in the past seven years. A man in the audience questions if there are two issues, i.e. type of business and amount of space for business. Chairman Jamison explains the amount of area is the issue to be considered. Mr. Grieco

states that his business falls into the Home Occupancy I category. Neighbor Mrs. Boggs (lives directly next to garage) states there is no disruption, that the Griecos are good neighbors and that she is ok with the proposed use. Member McGrath reads the comment form the Rensselaer County Economic Development and Planning office, questioning how materials will be disposed of. Mr. Grieco explains that for fish and small game, he disposes the innards in the garbage and for bigger pieces such as deer, he gets only the head (after the butcher) and sends the head to the off-site tannery. Member Kalafut questions if there are hazardous materials and if so, what are they. Mr. Grieco says there are no hazardous materials. Mrs. Grieco addresses that some of the space designated for the business is actually common area, such as the office and storage of household items in both the garage and basement. Member Hoffay recounts his recent visit to the site and says the business site is very understated, looks just like other houses in the neighborhood, that Mr. Grieco is only using the basement and garage and has need for separate areas for separate tasks. There are no negative comments made from the audience.

Chairman Jamison requests that Mr. Grieco give the Board an itemized list of tasks (thorough description) of his business, with a list of all chemicals (MSDS to be provided) and Applicant is to more thoroughly calculate actual square footage needed, for review at the August 13, 2019 meeting of the Zoning Board of Appeals and suggests the Public Hearing be held open until that date. Fellow Board Members all agree.

*Resolution: Public Hearing is held open until August 13, 2019*

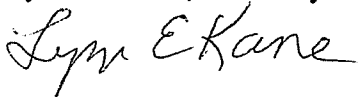
**Minutes:**

The minutes of the Board meeting on June 11, 2019 were reviewed. A motion to accept the minutes was made by Member Kalafut, seconded by Member McGrath and approved by a vote of five (5) ayes, zero (0) nays and zero (0) abstention.

**Old Business: None**

There being no further business, a motion to adjourn the meeting was made by Member Colello, seconded by Member Hoffay and approved by five (5) ayes, zero (0) nays and zero (0) abstentions. The meeting was adjourned at 9:05 pm.

Respectfully submitted,  
Lynn E. Kane, Secretary





**Poestenkill Fire Company**  
**Custom Summary Report**  
 June 2019

|                                      | Jun 19     |
|--------------------------------------|------------|
| <b>Income</b>                        |            |
| Town Contract Money                  | 107,104.27 |
| <b>Total Income</b>                  | 107,104.27 |
| <b>Gross Profit</b>                  | 107,104.27 |
| <b>Expense</b>                       |            |
| <b>Building Fuel (heating)</b>       |            |
| Main Station (Propanel)              | 382.65     |
| <b>Total Building Fuel (heating)</b> | 382.65     |
| <b>Building Maintance</b>            |            |
| East Poestenkill                     | 2,600.00   |
| Main Station                         | 1,237.98   |
| Refuse                               | 169.73     |
| <b>Total Building Maintance</b>      | 4,007.71   |
| <b>Electric</b>                      |            |
| East Poestenkill                     | 22.70      |
| Main Station                         | 21.02      |
| <b>Total Electric</b>                | 43.72      |
| <b>Equipment</b>                     |            |
| New Equipment                        | 540.61     |
| Repair & Maintance                   | 142.76     |
| <b>Total Equipment</b>               | 683.37     |
| Insurance                            | 112.00     |
| Internet & Phone                     | 223.10     |
| Medical Supplies                     | 498.68     |
| Memorial Day                         | 95.00      |
| Physicals                            | 120.00     |
| Reimbursement                        | 114.64     |
| Security Alarm                       | 130.00     |
| Solar                                | 260.37     |
| <b>Telephone</b>                     |            |
| East Poestenkill                     | 41.34      |
| Main Station                         | 50.30      |
| <b>Total Telephone</b>               | 91.64      |
| Training                             | 188.28     |
| TRAnSfer to Equipment Replaceme      | 15,000.00  |
| Transfer to Memorial Fund            | 10,000.00  |
| Transfer to Vechicle Replacemen      | 40,000.00  |
| Water                                | 24.05      |
| Web Site                             | 246.83     |
| <b>Total Expense</b>                 | 72,222.04  |
| <b>Net Income</b>                    | 34,882.23  |

6:44 PM  
 06/30/19  
 Accrual Basis

## Poestenkill Fire Company Custom Summary Report April through June 2019

|                                      | Apr - Jun 19 |
|--------------------------------------|--------------|
| <b>Income</b>                        |              |
| Insurance Check                      | 2,218.88     |
| National Grid Solar Rebate           | 1,802.41     |
| Town Contract Money                  | 107,104.27   |
| <b>Total Income</b>                  | 111,125.56   |
| <b>Gross Profit</b>                  | 111,125.56   |
| <b>Expense</b>                       |              |
| <b>Building Fuel (heating)</b>       |              |
| East Poestenkill (propane)           | 277.51       |
| Main Station (Propanel)              | 1,862.17     |
| <b>Total Building Fuel (heating)</b> | 2,139.68     |
| <b>Building Maintance</b>            |              |
| East Poestenkill                     | 2,617.77     |
| Main Station                         | 1,237.98     |
| Refuse                               | 509.19       |
| <b>Total Building Maintance</b>      | 4,364.94     |
| <b>Electric</b>                      |              |
| East Poestenkill                     | 193.65       |
| Main Station                         | 63.06        |
| <b>Total Electric</b>                | 256.71       |
| <b>Equipment</b>                     |              |
| New Equipment                        | 4,638.14     |
| Repair & Maintance                   | 142.76       |
| <b>Total Equipment</b>               | 4,780.90     |
| <b>Fire Trucks</b>                   |              |
| Fuel                                 | 996.08       |
| Repair & Maintance                   | 214.83       |
| <b>Total Fire Trucks</b>             | 1,210.91     |
| <b>Insurance</b>                     |              |
| Auto                                 | 6,470.00     |
| Buildings                            | 13,324.34    |
| Insurance - Other                    | 112.00       |
| <b>Total Insurance</b>               | 19,906.34    |
| Internet & Phone                     | 334.62       |
| Medical Supplies                     | 549.92       |
| Memorial Day                         | 95.00        |
| Physicals                            | 770.00       |
| Porfessional Services                | 4,907.50     |
| Reimbursement                        | 114.64       |
| Security Alarm                       | 195.00       |
| Solar                                | 789.31       |
| Sponsorship                          | 250.00       |
| <b>Telephone</b>                     |              |
| East Poestenkill                     | 123.05       |
| Main Station                         | 150.98       |
| <b>Total Telephone</b>               | 274.03       |
| Training                             | 188.28       |
| TRAnSfer to Equipment Replaceme      | 15,000.00    |
| Transfer to Memorial Fund            | 10,000.00    |
| Transfer to Vechicle Replacemen      | 40,000.00    |
| Water                                | 24.05        |
| Web Site                             | 246.83       |
| <b>Total Expense</b>                 | 106,398.66   |
| <b>Net Income</b>                    | 4,726.90     |

June 11, 2019

Donald D Heckelman  
40 Heckelman Lane  
Poestenkill, NY 12140

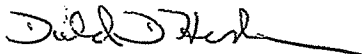
Thomas Russell  
Planning Board Chairman  
Town of Poestenkill

Dear Tom,

This letter will serve as my temporary resignation from the Poestenkill Planning Board effective 6/11/19. As we discussed in order for me to transfer my membership benefits in the New York State and Local Retirement System over to the New York State Teachers Retirement System I must temporarily resign from the Planning Board. This transfer of membership is necessary in order for me to retire from Hudson Valley Community College and receive my full benefits from both state retirement systems. Per NYS regulations I must resign for one day. I would hope to have the support of the Planning Board in reinstating me to the board as soon as is feasible as I am only resigning to satisfy the retirement system. I spoke with Dominic about this situation and he felt that the Town Board would be able to reinstate me at their next meeting if that works in concert with the Planning Board.

Thanks for your help on this matter

Donald D Heckelman



cc: Lynn Kane, Planning and Zoning Board Clerk

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 18<sup>th</sup> day of July, 2019.

**LOCAL LAW NO. 3 OF 2019**

---

**TO ENACT PARKING RESTRICTIONS ON TYMESON ROAD**

---

*WHEREAS*, the Town Board of the Town of Poestenkill has taken notice of traffic conditions on Tymeson Road that are dangerous to residents' health and safety; and

*WHEREAS*, the Town Board has investigated such conditions and determined that a parking regulation will ameliorate and hopefully eliminated such conditions as they pose dangers to residents, particularly children on that road;

**NOW, BE IT THEREFORE RESOLVED**, that Local Law 4 of 2019 shall be denominated the "TYMESON ROAD PARKING PROHIBITION LAW OF THE TOWN OF POESTENKILL": and be it further

**RESOLVED**, that once duly passed this Local Law shall be transmitted to the New York State Department of State for filing.

---

**SECTION 1. TITLE**

This chapter shall be cited and may be hereafter referred to as the "Tymeson Road Parking Prohibition Law of the Town of Poestenkill."

**SECTION 2. LEGISLATIVE AUTHORITY, INTENT AND PURPOSE**

Pursuant to the authority conferred by Vehicle and Traffic Law § 1660(a)(18) and Town Law § 130(7)(a), a town board may prohibit, restrict or limit the stopping, standing or parking of vehicles on town roads. It is the intent and purpose of this local law to enhance the safe use of Tymeson Road in the Town of Poestenkill and to facilitate the safe and unobstructed passage of vehicles and equipment as well as the safety of children along the road by prohibiting the parking of vehicles at any time in the Town's right of way on Tymeson Road.

**SECTION 3. PARKING PROHIBITED**

It shall be unlawful to park any vehicle on either side of Tymeson Road along its full length from its beginning at Bermas and Swankey Roads to its southern terminus.

**SECTION 4. PENALTIES FOR OFFENSES**

In addition to any penalty contained in any other provision of law, any violation of this local law shall render the owner of the unlawfully parked vehicle subject to a fine not to exceed Fifty Dollars (\$50.00). In addition, the vehicle may be towed to a facility authorized by the Town of

Poestenkill, and the vehicle owner shall be liable for any and all town and storage charges thereby incurred.

**SECTION 5.**

This local law shall become effective immediately upon its adoption by the Poestenkill Town Board and subsequent filing with the New York State Department of State.

---

MOVED BY: \_\_\_\_\_

Prepared and approved as to form by:  
John T. Casey, Town Attorney

SECONDED BY: \_\_\_\_\_

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: \_\_\_\_\_

Councilman David Hass: \_\_\_\_\_

Councilman Harold Van Slyke: \_\_\_\_\_

Councilman Eric Wohlleber: \_\_\_\_\_

Supervisor Dominic Jacangelo: \_\_\_\_\_

---

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on the 18<sup>th</sup> day of July, 2019.

RESOLUTION NO. \_\_\_ OF 2019

---

**DECLARING THE MONTH OF SEPTEMBER “OVARIAN CANCER AWARENESS MONTH” AND ANNOUNCING A “TURN THE TOWN TEAL” CAMPAIGN IN THE TOWN OF POESTENKILL TO RAISE AWARENESS ABOUT OVARIAN CANCER AND ITS SYMPTOMS**

---

*WHEREAS*, September has been designated as National Ovarian Cancer Awareness month; and

*WHEREAS*, “Turn the Town Teal” is a national campaign to create awareness of Ovarian Cancer and its symptoms in which volunteers tie teal-colored ribbons throughout the town, at local stores, places of business and worship, in their neighborhoods and at their residences, and also distribute symptom cards and brochures about the disease; and

*WHEREAS*, Ovarian Cancer is called the “subtle disease” because its symptoms are vague and difficult to diagnose and often mimic other disorders; and

*WHEREAS*, no early detection test exists for Ovarian Cancer which is the leading cause of gynecological cancer deaths in the United States, and one out of seventy women is diagnosed with the disease; and

*WHEREAS*, increased public awareness of this disease, its risk factors and its subtle symptoms saves women’s lives as if detected in its early stages, since survival from Ovarian Cancer is between 90-95%;

*NOW BE IT THEREFORE RESOLVED* that the Town Board declares September 2019 “Ovarian Cancer Awareness Month” in the Town of Poestenkill and supports the “Turn the Town Teal” awareness campaign; and

*BE IT FURTHER RESOLVED* that teal ribbons may and shall be displayed from all the Town of Poestenkill’s public buildings during the month of September.

---

MOVED BY: \_\_\_\_\_

Prepared and approved as to form by:  
John T. Casey, Town Attorney

SECONDED BY: \_\_\_\_\_

VOTED UPON AS FOLLOWS:

Councilwoman June Butler: \_\_\_\_\_

Councilman David Hass: \_\_\_\_\_

Councilman Harold Van Slyke: \_\_\_\_\_

Councilman Eric Wohlleber: \_\_\_\_\_

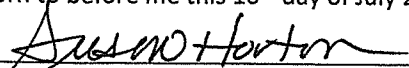
Supervisor Dominic Jacangelo: \_\_\_\_\_

**TOWN CLERK'S MONTHLY REPORT**

Town of Poestenkill, New York

JUNE 2019

To THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

|  |  |                    |
|--|--|--------------------|
|  | Conservation Fees to the Town:   | \$ 15.73           |
|  | Marriage License @ \$ 7.50   | \$                 |
|  | Marriage Certificate @ \$ 10.00  | \$                 |
| A1255  | Total Town Clerk Fees  | \$ 15.73           |
|  | Peddler's Permit   | \$                 |
| A1289  | Registrar  | \$ 130.00          |
| A2655  | Minor Sales – Copies (certified copy) –                                  | \$                 |
| A2530  | Games of Chance (Bell Jar)   | \$ 184.00          |
| A2544  | Local Fee for Dogs   | \$                 |
| A2115  | Planning Board Fees - \$ 50.00                      ZBA Fees - \$529.13  | \$ 579.13          |
| A2555  | Building Permits   | \$ 986.00          |
| A2501  | Junkyard License   | \$                 |
| A2268  | Impoundment fees   | \$ 49.00           |
| A2720  | Water Meter Fee - \$470                      Water Benefit Charge - \$   |                    |
| A2240  | Misc. Water Charges - \$40   | \$                 |
| A2706  | Summer Camp (CREDIT CARD)  | \$ 3665.43         |
| A2710  | Water Permit Fee - \$120   | \$                 |
| 1001   | Water Billing - \$4516.32  | \$                 |
|  | <b>TOTAL WATER CHARGES</b>   | <b>\$ 5146.32</b>  |
|  | <b>REVENUE TO SUPERVISOR</b>   | <b>\$10,755.18</b> |
|  | Amount paid to State Comptroller for Games of Chance License             | \$                 |
|  | Amount paid to DEC for Conservation Licenses                             | \$ 269.27          |
|  | Amount paid to AG & Markets for fee for unsprayed/unneutered Dog program | \$ 62.00           |
|  | Amount paid to State Health Dept. for Marriage Licenses                  | \$                 |
|  | <b>TOTAL DISBURSED</b>   | <b>\$ 331.27</b>   |
|  | <b>July 10, 2019</b>   | <b>\$</b>          |
|  | <b>Dominic Jacangelo, Town Supervisor</b>                                |                    |
|  | <b>TOTAL AMOUNT RECEIVED BY CLERK</b>                                    | <b>\$11,086.88</b> |
| State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during June<br>Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 10 <sup>th</sup> day of July 2019. |  |                    |
|   |  |                    |





# Town of Poestenkill

38 Davis Drive / P.O. Box 210  
Poestenkill, NY 12140  
518.283.5100 (Phone)  
518.283.7550 (Fax)

OFFICE OF THE  
ASSESSOR

TO: POESTENKILL TOWN BOARD

FROM: BRIAN M. JACKSON/ ASSESSOR  
ASSESSOR'S REPORT FOR JUNE 2019

The 2019 final assessment roll will be filed on July 1, 2019 and will be listed on the Town website. The final legal notice will also be published on July 1<sup>st</sup>. All of the changes and corrections made by the Board of Assessment Review have been added to the final roll, which becomes the basis that all taxes are created from beginning in September with the school tax bill.

We have seen a larger than average growth to our roll based on many new homes being finished prior to taxable status date of March 1<sup>st</sup>. Sales continue to be received and new folders are created to add potential value for next year.

Currently, relations between the Building department and the Assessor's Office have been very efficient thanks to the work of Betsy Pinho.

Constituent relations continue to be good during this period.

Respectfully submitted,

Brian M. Jackson  
Assessor  
Town of Poestenkill

cc: Town Board  
Susan Horton, Town Clerk

Town of Poestenkill  
Office of the Water Department  
P.O. Box 210  
Poestenkill, NY 12140

Memorandum

To: Town supervisor- Dominic Jacangelo  
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Robert Brunet, P.E. / Water Manager *RYB*

Date: July 8, 2019

RE: Monthly Activities (June-July)

Monthly Activities – (June-July)

**811 Report:**

All 811 Dig Safe daily requests were received and responded to appropriately. Now that the weather is more moderate the volume of requests has increased, to approximately 5 to 6 locate and markout requests per week. For your information, I have attached two sample 811 tickets recently received and the associated plat for this section of our water system. On each of these tickets I receive, I call the Field Contact, discuss what he is planning to do. I provide the details of our system, mark out the pipe locations when appropriate, and exchange telephone numbers with him and ask to be kept informed if he changes the schedule. I then follow up (visit the work location) when the job is progressing to insure that no problems occur.

**Water Report:**

From an overall viewpoint--- everything is going well, except unaccounted for water. Normal maintenance is being performed as required. Additionally, we have been investing a significant effort on updating and maintaining our water facilities. We have upgraded our efforts at leak locating, beginning with fire hydrant leakage. Our next step is to focus on possible "trouble sectorization" and on our curbstops, with the belief that the leakages are on the residents' side of the curbstops, between the curbstops and the meters, an area of the system which is not monitored. If the leakages are found here, the repair is the responsibility of the homeowner, but it is up to us to identify the leaking facility. Incidentally, we have not ruled out possible water theft as contributing to our lost water.

I have contacted the NYRWA (New York Water Association) to enlist their aid in this lost water problem. They helped us once before, at no cost to the Town, and we were pleased with their help. I will keep you advised of progress.

We will periodically discuss results as we progress. This effort is our prime focus of attention in the Water Department and I fear will take considerable time and dedication to locate and fix the problems.

I received a number of calls for information regarding the Troy water main break and our status. On each call I explained in detail what we had and are doing; the residents were very pleased and complemented our work; one resident even stated ----**“Bob, that was a very detailed explanation and I appreciate it. Thank you”**. The Troy water main break was discussed numerous times on TV and in the Albany Times Union, and we posted our status on the Poestenkill Website. Other points on this are included later in this report in the memorandum to Dom.

I verified and approved our six month payment to Troy for water used from 12/3/18 to 5/7/19. This is approximately 8% more water than used during the same period last year; some of the increased amount is due to usage by new resident “hookups” and, I believe, some is due to our unaccounted-for water.

On Saturday, 6/15/19, filled a swimming pool at 337 Snyders Corner Road, thereby saving the homeowners significant dollars and also making money for the Town.

On Saturday, 6/22 we cut the grass and weeds around the pump house and also the weeds around the tank on Hinkle Road.

On Saturday, 6/15/19, we repaired a fluorescent fixture at Town Hall, requiring a new ballast for the high efficiency bulbs.

On Saturday, 6/29, we repaired a defective street valve box at Lochvue, saving the Town approximately \$800.

Replaced the cracked collar for the check valve feeding the high pressure chemical input line to the main output pipe at the pump station.

At the homeowners request we located the buried curbstop at 75 Weatherwax Road so that the contractor could perform his work.

Helped one homeowner determine that her leaky toilet was the cause of her recent high water bill; she acknowledged that she knew that she had a leaky toilet and was appreciative of the help and that she would pay the bill and also have her toilet fixed.

Performed required NYSDOH functions for our system; for example, take daily (7 days per week) water data at pump house, add chlorine as required, and test water

sample at Town Hall. This information is then entered into the NYSDOH 360 REPORT on a daily basis.

Received the 1<sup>st</sup> and 2<sup>nd</sup> quarter THM and Haloacetic test results from Bender Labs which were all satisfactory; I took the NYSDOH required 3<sup>rd</sup> quarter THM and Haloacetic samples, both at the Firehouse and at Town Hall on July 1<sup>st</sup> and delivered these water samples to Bender Labs for analysis..

I took the quarterly resident usage readings on June 15<sup>th</sup> for billing purposes. Sue Horton has prepared and sent out the water bills to our residents. This process was the best that we ever had, in my experience, largely due to the improved data and the fixing of the computer problem; Sue Horton did a great job and my “thanks” to Sue.

We are continuing, now that the weather is better, to wire brush and paint some of our facilities to keep them in good condition.

As discussed at the Town Board meeting on May 16,2019 Mr. Scott Bidwell – 8 Deer Creek Road, has been concerned about the quality of his well due to possible contamination from his septic system. We provided Scott with a water test kit and delivered his water sample to Bender Labs (St. Peters) in Albany for testing. I told Scott that I will follow up on this and would be in touch with him as soon as I get the test results back from the lab. I am delighted to report that Bender Labs told me that their report would be sent out to Scott, but that the water is good; I informed Scott of this good news. Furthermore, Scott requested that I review his property plats and that I visit his home to look at the situation and offer a possible solution; I complied with his request and met Scott on Wednesday, June 5<sup>th</sup> and on two other occasions and provided my recommendations to fix the problem (I explained to Scott that this was not a “Town” recommendation, only a thought process on my part due to my past experience as a Professional Engineer in fixing similar problems). Scott very much appreciated our efforts and he said that after discussing the recommendations with another engineer friend of his that he will follow up on some of the specific items and will keep us informed; he said that the situation is ok now, but that by implementing the suggestions that he believes that he will be ok in the spring. Scott was pleased with the outcome.

On Saturday, June 29<sup>th</sup> We picked up 20 gallons 12.5% sodium hypochlorite from Agway for daily use at pump station.

On 6/26 a water customer (from Rosena Drive) came in to discuss the water system and how the Troy water break affected him. We spent a considerable amount of time going (45 minutes) over our daily and monthly testing, including Bender Lab results. I gave him (George) copies of our 630 Report, the Bender Lab test results from the 6/2/2019 sample, and the memorandum of our actions regarding the Troy break. When he left the office, he was very appreciative of the time we took to inform him of our operation and results; he was convinced of the safe quality of our water. I should add that the reason he came into the office was that, after seeing the TV coverage on the Troy

water break, both he and his wife were contemplating returning to their well because they thought that our water was unsafe! George was very satisfied when he left.

Performed work on our "Street Valve Exercise Program" to prioritize and exercise the critical street valves in our system.

Performed work on our "Hydrant Maintenance Program" (exercising, lubricating, flushing, etc.).

We performed the monthly maintenance functions on the large emergency generator located at the pump station; some of these functions involved running the generator for a period of time and checking the output voltages for accuracy. Also performed the monthly operational test on the 5 KW generator used for field emergency issues.

Working on the Quail Meadows and the Lochvue subdivision issues, mostly involving water service connection to new residences. The Quail Meadows Phase 2 Subdivision water installation will be discussed later in this report.

Prepared and Submitted required NYSDOH Monthly 360 Report and Bender Labs reports to the RCDOH. All Bender Lab results for the month were satisfactory.

Inspected 3 new water system installations at several times during the installation process and performed the final inspection when the water meters were installed.

Working with RCDOH to review and update strategic documents for the Town of Poestenkill concerning Municipal Water Operations.

Issued 4 new permits for connection to the Municipal Water System.

Filled a pool for the resident at 337 Snyders Corner Road.

Handled appropriate customer billing issues; all were positively resolved and the residents paid their outstanding bills.

Sue Horton worked with Mike Noble and with the Mueller people to solve a long standing software issue in the Mueller software system which has impeded our ability to properly read the quarterly meter data for billing purposes; my congratulations to Sue on a fine job!

Worked on various Town Undertakings (ie: various subdivision issues, for example)

Worked with other groups on special studies such as **Subdivision Issues-Water District requirements and Drainage District establishment requirements (Town**

**Laws 111-DRAINAGE DISTRICTS, 195-SUBDIVISION OF LAND and 220-WATER),  
These Town Laws are very important and should be adhered to!**

**QUAIL MEADOW SUBDIVISION-PHASE 2:** Responded to 811 Dig Safely New York message received regarding beginning of work to install water lines. We are working with Kronau Construction on the design, installation, and acceptance testing and inspections of the water system for Phase 2. Met with Ron Brock (Kronau Construction) to establish and discuss specific installation and testing standards required for the Phase 2 water installation at Quail Meadows, both the water mains and the curbstop installations to individual homes. The Town has already received \$2,000 from Kronau for the services we provide on Phase 2. This work will last approximately 6 months. The process involves first constructing the main pipe, pressure testing it, perform chlorination for disinfecting it, having Bender Labs test the pipe twice for safety purposes, and then installing the line from the main pipe to the curbstops for individual homes. The present status is that the main pipe has been fully tested and inspected for pressure, has been chlorinated, and has also passed the Bender Labs testing; the service lines are presently being installed and four are now completed. I will keep you informed of progress.

**TROY WATER MAIN BREAK MEMORANDUM**

To: Town supervisor- Dominic Jacangelo  
From: Robert Brunet, P.E. / Water Manager  
Date: June 15, 2019  
RE: TROY WATER MAIN BREAK - - ( **6/15/19, 7 AM UPDATE**)

Hello Dominic,

The following problem summary is for your information - - no action on your part is required.

**IMPORTANT EMERGENCY SITUATION:** At 2:25 PM today (Wednesday 6-12-2019), I received a call from Bill Bradley (Brunswick Water Manager) and at 2:35 PM a call from Chris Wieland (Troy Water Superintendent) stating that there was a water main break on Oakwood Avenue in Troy which would stop all water coming into Poestenkill, thereby necessitate our turning off our pumps at the pump station and switching our operation so that our customers would be supplied water from our tank on Hinkle Road. I manually turned both pumps off at 2:45 PM. Gravity will handle our situation and we will necessarily perform the proper hydrant flushing prior to turning our pumps back on. After discussing the situation with Chris, I anticipate that we will be able to revert to our normal operation on tomorrow night or on Friday. The water main break affects our operation, but should be transparent to our customers.

I will be staying on top of this situation until “all is well” and will keep you informed of the status by adding pertinent updates to this memo.

**UPDATE – THURSDAY 6/13/19 7 AM:** Last night at 9:45 PM I spoke with Chris Wieland again and he informed me that the Troy water main break had been fixed and that Troy would be turning their pumps back on before midnight. I told Chris that I was going to leave my pumps off for a day or two to let the Troy and Brunswick systems “settle down”; we would continue to use water from the Hinkle Road tank. Dom and I discussed the situation and prepared a statement which Dom put on our website to keep the residents informed. My current game plan is to continue serving our customers from the Hinkle Road tank and will probably put our pumps back on line Friday night or Saturday morning. It is noteworthy that Poestenkill has been “isolated” from the Troy water since the break and that our residents have been protected from any possible problems. I will obviously continue to closely track our system performance and will update this memo as appropriate.

In my opinion, one deficiency with the public notifications by the RCDOH (On television and in the Albany Times Union) was that the RCDOH released a boil water alert for Troy, Brunswick and Poestenkill **without notifying us first**; had they notified us they would have understood that Poestenkill would not be taking in any Troy water until well past the alert and that we are taking other measures to protect our residents; we could have notified our residents and it would have alleviated some of the concerns they had.

**UPDATE – FRIDAY 6/14/19 7 AM:** Throughout yesterday and during last night we stayed very attuned to the entire situation and this morning the backpressure from the tank is continuing to supply our residents with safe potable water. We also visually verified our tank level Thursday night and the tank was still over half full. The Troy system is back to full operation now and they will be testing their water later today. My plans are still to leave our pumps off until tomorrow (Saturday) morning and to then flush and test the water coming into Poestenkill and to then resume our normal pump operations.

At the request of the RCDOH, Troy dispatched an employee at 11 AM today who sampled the water at Town Hall and will report the results to me tomorrow. I am confident that the result will be satisfactory. Troy is performing this test at their expense.

**UPDATE – SATURDAY 6/15/19 7 AM:** We have turned our pumps back on and have flushed and also tested our water this morning and all is good. The incoming and back pressure at the pump station are each good. We will be refilling the Hinkle Road tank and we will continually monitor it to insure that all is ok.

811 SAMPLE # 1

Forest Crawford

From: sadasupport@ufpo.org  
Sent: Thursday, May 23, 2019 2:36 PM  
To: waterpoest@nycap.rr.com  
Subject: Message from Dig Safely New York, Inc. (DSNY)

Importance: High

\*\*\*\*PRIORITY\*\*\*\*

DIG REQUEST from DSNY for: TWN POESTENKILL Taken: 05/23/2019 14:25  
To: TWN POESTENKILL PRIMARY Transmitted: 05/23/2019 14:36 00001

Ticket: 05239-120-074-00 Type: Priority Previous Ticket:

State: NY County: RENSSELAER Place: POESTENKILL /T  
Addr: From: 36 To: Name: MAIN ST  
Cross: From: To: Name:  
Offset:

Locate: LOCATE APPROX. 50'-75 FT OFF THE STREET BTWN THE HOUSE AND THE FACTORY  
: NEXT STORE

NearSt: RT 351 AND RT 355  
Means of Excavation: EXCAVATOR Blasting: N  
Site marked with white: N  
Boring/Directional Drilling: N  
Within 25ft of Edge of Road: N

Cont 2  
RPN 6

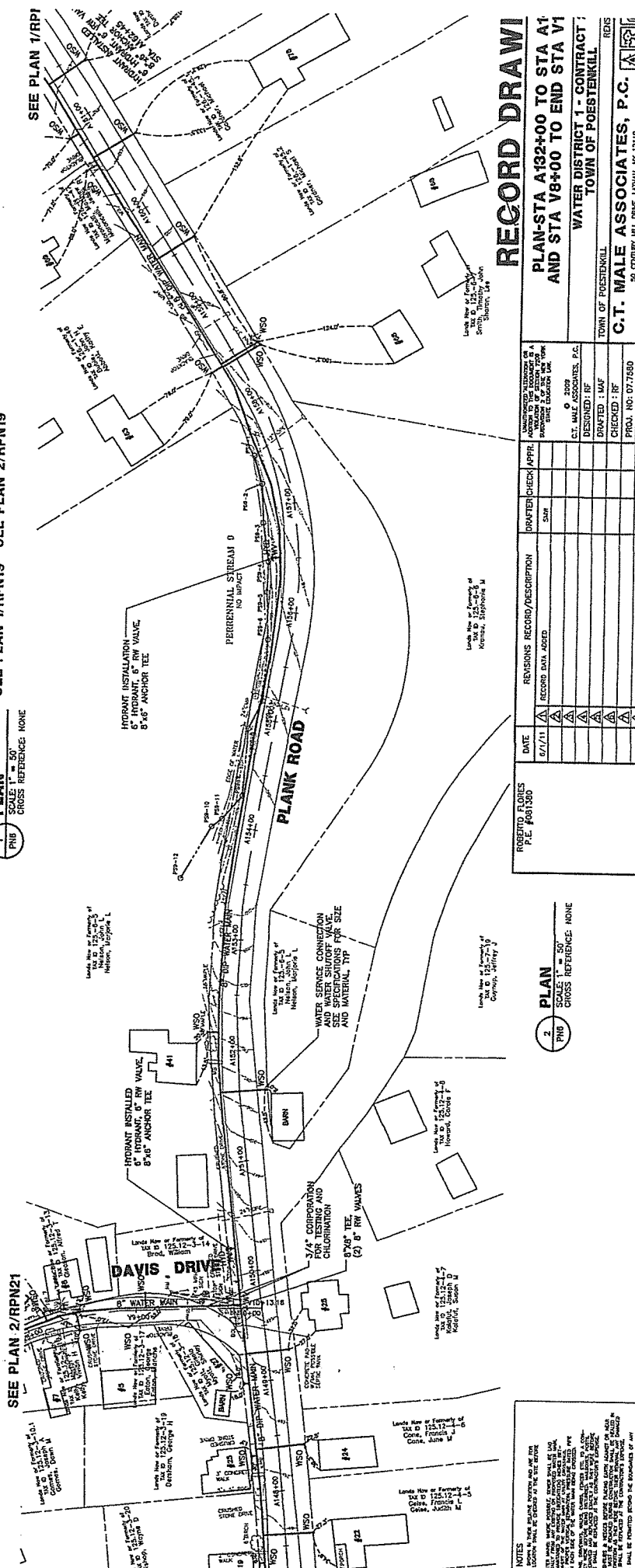
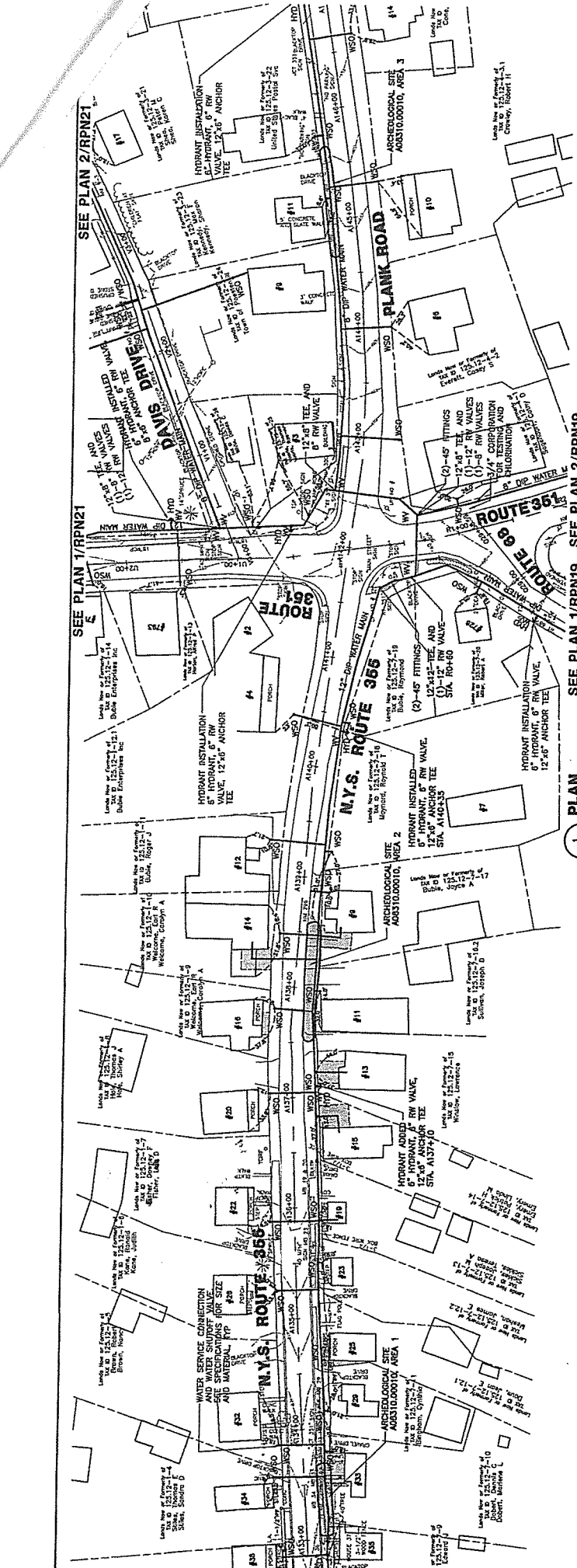
Work Type: INSTALL BARRIER  
Duration: 2 DAYS  
Depth of excavation: 28 INCHES  
Site dimensions:  
Start Date and Time: 05/23/2019 14:29  
Must Start By: 06/07/2019

Contact Name: REAL JULIEN  
Company:  
Addr1: 36 MAIN ST Addr2:  
City: POESTENKILL State: NY Zip: 12140  
Phone: 518-283-3957 Fax:  
Email: CHESTERGOODS@GMAIL.COM  
Field Contact: REAL

Working for: SELF

Comments: PRIORITY, CREW IS ON SITE  
:  
: CALLER NOTIFIED OF NYS 2 DAY REQUIREMENT AND RECITED  
: DISCLAIMER URGING CALLER TO COMPLY WITH CODE RULE 753  
:





**RECORD DRAWING**  
 PLAN-STA A192+00 TO STA A1  
 AND STA V8+00 TO END STA V1  
 WATER DISTRICT 1 - CONTRACT 1  
 TOWN OF POESTENKILL  
 TOWN OF POESTENKILL  
 C.T. MALE ASSOCIATES, P.C.  
 50 COUNTRY HILL DRIVE, LAMONA, NY 13110

| DATE  | REVISIONS RECORD/DESCRIPTION | DRAWN/CHECK | APPROV. |
|-------|------------------------------|-------------|---------|
| 07/11 | RECORD DATA ADDED            | SMW         |         |

ROBERTO FLORES  
 P.E. #081300

ST. MALE ASSOCIATES, P.C.  
 DESIGNED: JMF  
 CHECKED: JMF  
 PROJ. NO: 07-7680

**PLAN 1**  
 SCALE: 1" = 50'  
 CROSS REFERENCE NONE

**PLAN 2**  
 SCALE: 1" = 50'  
 CROSS REFERENCE NONE

NOTES:  
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, 1995 EDITION, WITH THE LATEST REVISIONS.  
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.  
 3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND UTILITIES AT ALL TIMES.  
 4. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE TOWN ENGINEER.  
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.  
 6. ALL DIMENSIONS SHALL BE GIVEN UNLESS OTHERWISE SPECIFIED.  
 7. THE CONTRACTOR SHALL MAINTAIN ADEQUATE RECORDS OF ALL WORK DONE AND SUBMIT THEM TO THE TOWN ENGINEER UPON COMPLETION OF THE PROJECT.

811 SAMPLE # 2

Forest Crawford

From: sadasupport@ufpo.org  
Sent: Thursday, June 20, 2019 6:03 PM  
To: waterpoest@nycap.rr.com  
Subject: Message from Dig Safely New York, Inc. (DSNY)

\*\*\*\*REGULAR\*\*\*\*

DIG REQUEST from DSNY for: TWN POESTENKILL Taken: 06/20/2019 17:58  
To: TWN POESTENKILL PRIMARY Transmitted: 06/20/2019 18:03 00001

Ticket: 06209-542-350-00 Type: Regular Previous Ticket:

State: NY County: RENSSELAER Place: POESTENKILL /T  
Addr: From: 8 To: Name: LOCHVUE DR  
Cross: From: To: Name:  
Offset:

Locate: ENTIRE PROPERTY  
NearSt: SPRING AVE  
Means of Excavation: VIBRATORY PLOW Blasting: N  
Site marked with white: N  
Boring/Directional Drilling: N  
Within 25ft of Edge of Road: U

Work Type: INSTALL SPRINKLER SYSTEM  
Duration:  
Depth of excavation:  
Site dimensions:  
Start Date and Time: 06/25/2019 07:00  
Must Start By: 07/10/2019

Contact Name: ANNE NAPOLITANO  
Company: AJ LAWN SPRINKLER INC  
Addr1: 1173 NEW LOUDON RD Addr2:  
City: COHOES State: NY Zip: 12047  
Phone: 518-785-1192 Fax:  
Email: INFO@AJLAWNSPRINKLER.COM  
Field Contact: JESS  
Alt Phone: 518-785-1192 Alt Phone: 518-779-5230  
Working for:

6/21 9:12 AM  
Spoke to office  
said MAX 12" + told  
them of location of  
curbstop pipe.

Comments: Lookup Type: MANUAL

Members: NAT GRID / EAST / ELECTR NAT GRID / EAST / GAS  
: NYSEG / MECHANICVIL ELEC TWCBL-ALBANY  
: TWN POESTENKILL

Lot 4

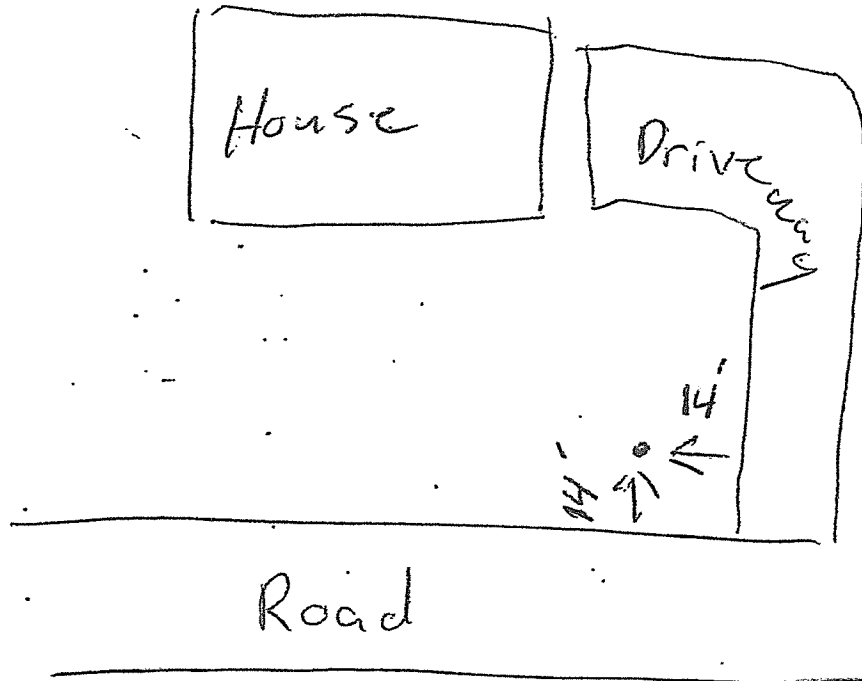
DOCUMENTATION OF FINAL WATER INSTALLATION TEST, CURB STOP  
LOCATION AND METER INSTALLATION

DATE 9/24/18 ADDRESS 8 NAME Dana Malinowski

PHONE # 551-221-2096 MISC. \_\_\_\_\_

METER SERIAL # \_\_\_\_\_ PERMIT # 4674

LOCATION OF CURB STOP (SKETCH BELOW)



SPECIAL NOTES:



**TOWN OF POESTENKILL**  
38 Davis Drive, P.O. 210  
Poestenkill, NY 12140

July 10, 2019

To: Dominic Jacangelo  
Town Board members

From: Paul Barringer – Code Enforcement Officer/MS 4 Official

Re: June 2019 work activities

My work hours for the month totaled 65 3/4. Fees collected through this office totaled \$756. Fees included 1 fence permit, 3 addition permits, 1 demolition permit, 1 garage permit, 2 mail requests for title search companies, 1 siding replacement, and 2 renewals of existing permits.

Activities included:

- Additional complaint received from a neighbor concerning illegal dumping of trees, shrubs, possible construction debris, etc. on adjacent property where the truck traffic imperils the safety of the neighbors' children. Investigated and found a large pile of debris. Consulted with DEC and will continue the investigation when the weather breaks ( recent snowfall prevented an immediate investigation). Sent a Cease and Desist letter to the property owner (dated 3/18/2018). Will provide follow up information. **Update: DEC indicated they will be investigating and I will be invited to their inspection of the premises. At this time, DEC has not notified me when the inspection will take place. Update: DEC investigation found materials not permitted under their legislation and found an abundance of tires, possibly exceeding their allowable threshold without a permit in place. Further investigation by DEC and possible fines. At the time of this report, DEC has not informed the building department of any formal action. Code enforcement had issued a cease and desist order for the questionable dumping. The dumping continued, and it was formally posted. The site is a salvage yard and the permit to operate has not been renewed at this time pending the full investigation and the determination by DEC the operations do not violate their regulations. Remains the same- will be updated next month's report. No change from the August report. Still waiting for DEC report and action. No change from the September. report except to report that DEC has contacted me stating there is some activity to be expected but no date given. No**

change from last report. Status still the same for this report; awaiting DEC report. Additional update: The area of the collection of the debris, both acceptable and unacceptable materials, has been bulldozed over and buried as well as left uncovered. The area of soil disturbance potentially is greater than 1 acre, a violation of MS4 regulations. Waiting for the weather to break to confirm. In addition, a conversation for an update with DEC Materials Division indicated they are still in the investigation stage for the operation possibly violating a previous consent order. Status update: The owner called inquiring about the status of his junk yard permit. I informed him that he must be in compliance to DEC regulations and town regulations prior to the issuance of the permit and a full review of his operation is required. Mr. Cooper maintains the junk yard is a separate parcel and therefore a separate operation and shouldn't be impacted by the potential dumping violations. Further review of the file related to his claim shall take place prior to the lifting of the CEASE AND DESIST ORDER. UPDATE: A review thus far does not support owner's claim that the junk yard operates as a separate parcel. Still reviewing operation with DEC assistance. UPDATE: DEC phoned and attempted to schedule their review of the operation with my assistance. Tentative appointment but Mr. Cooper failed to confirm the appointment and DEC will be researching their legal options for access to the premises. Mr. Cooper came into the office and became confrontational with Lynn Kane and threatened legal action due to the withholding of the annual junkyard permit due to non-compliance to Town regulations and DEC regulations.

- Reviewing town ordinance related to above and sending letters to known violators reminding them of the ordinance with the goal of voluntary compliance. One eviction letter was sent to a homeowner related to the above and the occupation of the rental unit that has not received a certificate of occupancy for the building permit that had expired. There is also evidence of a change of use of the structure located within the hamlet. Update: at the time of this report, no response has been received from the violators except one. Will follow through by next month's meeting. At this time, the owner has not responded to the letter and formal proceedings will begin with the posting of the property and citation issued.  
STATUS UPDATE: No correspondence have been received from either property owner. Next stage is scheduling court appearances.  
STATUS UPDATE: Owner appeared in Town Court where an agreement was reached for compliance. The apartment was vacated as ordered due to the absence of a Certificate of Occupancy. The owner requested a compliance date of 6/20.
- Investigated two complaints where an excessive number of unregistered motor vehicles are stored on the premises in violation of the NYS Uniform Building and Fire Code. One location has reportedly been

allowing vehicles to be stripped of parts. In addition, the location may have illegally occupied a 2<sup>nd</sup> floor room over the garage. I met with this owner who stated he will be removing the vehicles within 60 days and will arrange for an inspection of the premises for compliance. I spoke with the owner of the other location and he initially indicated he will not be complying with the code. Further updates to follow. **UPDATE: Some vehicles have been removed but one new vehicle was placed on the property. Follow up inspection will come during July with report to follow.**

- Reviewing existing files on ongoing building permits with the long-term intent of closing out files. Conducting field inspections as necessary to close out the permits. With the assistance of Lynn Kane, permits have been reviewed, phone calls and/or letters have been made/sent with a small degree of success. Seventeen building permits were closed during the month of May; six received a Certificate of Occupancy and nine received Certificate of Compliance. Two additional permits were closed due to inactivity, change of ownership of the property, and other various reasons.
- There are 6 existing open building permits for new house construction. Three of the houses are long term projects with extensions. One house is listed for sale and no further work is expected at this time; one work permit will be suspended when the permit expiration date is met. There is one open building permits for an addition and 1 pole barn (permit extended 9/18) that are under review for compliance awaiting required documentation to close out the building permit. Onsite inspections have taken place for compliance to the building code.
- **MS4:** Soil disturbance was observed at Quail Meadows; weekly reports have not resumed. Developer was notified via phone. Developer was reminded he was not in compliance with his SWPPP due to lack of inspections. He responded that he had hired a new inspector but the inspector has not communicated with this office. No disturbance noted at Lochvue however weekly reports have resumed and deficiencies have been noted each week without any corrections from the developer. A letter was sent to the owners of the above developments about compliance to the SWPPP plans on file. No building permits will be allowed on sites where deficiencies have been identified and have gone uncorrected. Each developer provided the required MS4 contractor training certificate. Lochvue developer has expressed his wishes to have his inspections go to monthly instead of weekly due to the lack of activity. This office notified the inspector and the developer that as long as deficiencies are present, weekly inspections are required. Some progress for compliance noted but the developer's inspector has still identified deficiencies.
- As FEMA Floodplain manager, there has been an increased review of projects to determine if compliance to FEMA regulations is required. Once such location has been identified as a potential FEMA floodplain

and DEC designated wetland. Requirements for permits are increased due to regulations. In addition, construction equipment is being stored on the premises in a zoned residential area. The property owner has been given documents to be completed for his operation and to be in compliance to DEC, Army Corps of Engineers, and FEMA regulations as well as town regulations. The owner had not responded for this report. A separate updated report will be provided for the meeting. **Summary of the report: Due to the property location, there is the potential for the project to violate DEC and FEMA regulations. In addition, the owner mentioned in his application to the Planning Board a future project that may require further review of the soil that owner wishes to bring in for fill. As of this report, no delineation document of the wetland has been received by this office.**

- Fielded a number of phone calls inquiring about building code compliance for future projects from town residents.
- One business had been contacted to schedule an inspection as required by the NYS Building and Fire Code and waiting for a response from the contact person. No change in status. A fire inspection of the Candyland was scheduled for the first week of July. Report to appear in July report.
- A visit was made to 20 Tymeson Rd. for a check on compliance to Property Maintenance issues initially made in October 2018. Found the premises were in condition than the initial visit. A letter of violation was issued with compliance expected in 30 days of receipt of the letter. If all of the terms of the letter are not met, a court date will be scheduled.
- An inspection of 11 Main St. was conducted for compliance to Property Maintenance violations to comply with a court ordered stipulation. Most were corrected however a building permit is being withheld for a CONEX on the property until the owner applies to the Zoning Board/Planning Board for permission to store commercial equipment in a zoned residential neighborhood.
- Attended CEU update for code enforcement officials. Topics included constructing in a floodplain and deck building compliance to the building codes.

Paul F. Barringer

A handwritten signature in black ink, appearing to read "Paul F. Barringer", with a long horizontal flourish extending to the right.

## Michelle Asquith

---

**From:** Bob Guyer <straydawg302@gmail.com>  
**Sent:** Wednesday, July 03, 2019 9:25 PM  
**To:** Michelle Asquith  
**Subject:** Re: Monthly Report

Animal Control calls  
June 2019

Total calls - 26

Dogs running at large - 13  
Wildlife Concerns 9  
Ordinance complaints - 5

No dogs transported to shelter

Bob Guyer  
Animal Control Officer

On Wed, Jul 3, 2019, 6:12 PM Michelle Asquith <[secpoest@nycap.rr.com](mailto:secpoest@nycap.rr.com)> wrote:

Hello,

Can I get your monthly report for the July Board meeting.

Thank you.





Town of Poestenkill  
Office of the Highway Superintendent  
P.O. Box 210  
Poestenkill, NY 12140  
(518) 283-4144

To: Town supervisor- Dominic Jacangelo  
Town Board Members Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- Toby Chadwick

Date: July 11, 2019

RE: Highway Activities  
June 13, 2019-July 11,2019

1. Crew been patching dirt roads and pave roads with Sand Lake Town
2. Crew been picking up brush and bags of leaves
3. Crew been screening gravel and winter sand
4. Crew been working on equipment in shop
5. Crew been cutting grass on the side of the roads
6. Crew been ditching and cutting side of the roads

To: Town Board

Subject: Budget Report

Attached are Profit and loss report for your review.

#### Water

The total income budget for 2019 \$368,000.00 we have taken in \$305,910.72 which is over 80% of the Towns income budget.

We budget for Contractual expense \$397,090.00 we spent \$76,959.34 as of July 11, 2019. Which seem low that because two major bills are not due until November December. The bond payment and the next water transportation bill.

#### General

The total income budget for 2019 \$701,280.80 we have taken in \$446,543.86 which is over 60% of the income budget for this fiscal year. Which looks good heading into the 3<sup>rd</sup> quarter. We have received first quarter sales tax in amount of \$96,046.41 and 1<sup>st</sup> quarter Mortgage tax in amount of \$62,991.77. A caution is that town has been budgeting more in contractual expense than income we are taking in. On the positive side we have increase our income this year. The town has spent \$309,353.10 in contractual expense which is a little less than 50%. So right now, we are doing well.

#### Highway

The total income budget for 2019 \$912,350.00 we taken in \$814,741.15 which is over 89% of towns income budget.

We budget for Contractual expense \$1,218,350.00 we spent \$347,102.55 which is a little less the 30 percent of the budget. Looking good but have not hit winter months and overtime yet. Note the highway budget reflects \$306,000.00 more in contractual expense then we have income coming in for the highway.

The Town is doing great in not spending unnecessarily and increasing income but must align contractual expense and income more closely.