

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
TOWN BOARD MEETING  
DECEMBER 19, 2019

(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Jacangelo	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Jack Casey, Town Attorney

Motion by Supervisor Jacangelo, seconded by Councilman Hass carried that the monthly bills had been audited for payment.

Supervisor Jacangelo opened the meeting with the Pledge of Allegiance and immediately opened the floor for the first of two Public Hearings. The first Public Hearing opened at 7 p.m. on the Amendment to the Franchise Agreement between the Town of Poestenkill and Spectrum. With no public comments from people in attendance and Town Board members the hearing closed at 7:05 p.m. A copy of the Amendment has been filed in the Town Clerk's office. The formal vote on the Amendment will take place during the Action Items on the agenda. The Affidavit of Publication is on file in the Town Clerk's office.

Public Hearing – Fire Protection Service Agreement - The hearing opened at 7:05 p.m. and with no comments from town residents and board members the hearing was closed. The Affidavit of Publication is on file in the Town Clerk's office.

Supervisor Jacangelo opened the floor for Public Comments. There being no comments, this portion of the meeting was closed.

Motion by Councilman Hass, seconded by Councilman Wohlleber and an oral vote of 5 ayes to accept the Town Clerk's minutes of November 21, 2019, as written.

Presentations – Poestenkill Natural Resources Inventory - CAC Member, Jeffrey Briggs presented Town Board members with the Poestenkill Natural Resources Inventory – 2019 and elaborated on the document. He stated in cooperation with local leadership, the Conservation Advisory Council (CAC) of the Town of Poestenkill updated the existing natural resources inventory (NRI) for the Town that was developed in 1998. The CAC worked with partners that provided technical and financial assistance, including NYSDEC's Hudson River Estuary Program, County of Rensselaer, and the Rensselaer Land Trust. As part of this project, the CAC created the series of 22 maps that are included in the NRI. The NRI is comprised of the maps and corresponding narrative, written by CAC volunteers, that describes local natural resources in detail. Supervisor Jacangelo thanked the CAC and all involved with this project. He stated that all the groups involved have produced to the Town a wonderful resource for the Town of Poestenkill.

This document is available to the public through the Town library and on the Town website.

Liaison Reports:

Planning Board –Town Board members had copies of the Planning Board’s meeting minutes of December 3, 2019. Chairman T. Russell reported on the meeting. A memorandum regarding 2020 Planning Board appointments was also available for review. These appointments will be taken up at the Organizational Meeting in January 2020.

Zoning Board –Town Board members had copies of the ZBA meeting minutes of December 3, 2019. Chairman P. Jamison reported on the meeting. A memorandum regarding 2020 ZBA appointments was also available for review. These appointments will be taken up at the Organizational Meeting in January 2020.

Fire Company – Town Board members had copies of the Fire Co. November report. Supervisor Jacangelo stated that the Fire Company’s Installation Dinner will be held on January 25, 2019.

Library – L. Lundgren reported on the activities at the Library and stated that the Holiday Lights Campaign is going very well. L. Lundgren wanted to thank Dominic for all his cooperation and efforts in making the Library a wonderful place and looks forward to working with the Board and our new Supervisor. Supervisor Jacangelo stated no matter what a pain the Library building is with its little idiosyncrasies, he thinks it is important to invest in the Library as it represents the “Character of our Community.”

Youth Advisory Board- Youth Director, T. Bucker updated the Board on the activities that were happening with the Youth Board.

CAC- Supervisor Jacangelo stated that members have been working on the Natural Resource Inventory.

Correspondence:

Charter Communications – Town Board members had copy of letter dated December 10, 2019 regarding some channel changes.

Letter from Court Office - Letter dated November 27, 2019 from the Poestenkill Town Court, from Judge Kronau and Judge Slavin stating pursuant to Uniform Justice Court Action Section 2019-a, it is the duty of every justice to present his/her records and docket, at least once a year, to the auditing board of the village/town, which shall examine records.

Therefore, the court’s records and docket are available to be presented for such examination.

When the audit is complete, all findings will be sent to OCA’s Internal Audit Services.

Discussion Items:

Discussion of Non-Conforming Use Proposal and Comments – Supervisor Jacangelo stated that a lengthy email was distributed by J. Grattan, Planning Board member regarding this matter. All departments had discussions regarding this proposal and at this point and time it will be held over until January 2020 in which time, the Town Board will have more time to focus on this.

Court Records were made available for review – Town Board members were notified that Court Records were available for their review on December 4, 2019.

Court Audit for calendar year 2018 – M. Asquith, Bookkeeper completed her audit of the Court records. She noted to the Court her findings and the Court is addressing those issues.

## Action Items:

Approval of 2020-2021 Fire Services Agreement - Motion by Councilman Hass, seconded by Councilman Van Slyke and an oral vote of 5 ayes authorizing Supervisor Jacangelo to sign the 2020-2021 Fire Protection Service Agreement.

RESOLUTION#15-2019 – IN THE MATTER OF THE TOWN BOARD OF THE TOWN OF POESTENKILL, NEW YORK, IN GRATEFUL RECOGNITION OF THE SERVICES OF DOMINIC JACANGELO, SUPERVISOR

MOVED BY: Councilman Hass

SECONDED BY: Councilwoman Butler

## VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke YES

Councilman Wohlleber YES

RESOLUTION #16-2019 – IN THE MATTER OF THE TOWN BOARD OF THE TOWN OF POESTENKILL ACCEPTING THE 2019 NATURAL RESOURCE INVENTORY (NRI) FOR THE TOWN OF POESTENKILL

MOVED BY: Councilwoman Butler

SECONDED BY: Councilman Wohlleber

## VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke YES

Councilman Wohlleber YES

Supervisor Jacangelo YES

RESOLUTION #17-2019 – IN THE MATTER OF THE TOWN BOARD OF THE TOWN OF POESTENKILL ACKNOWLEDGING THE CONDUCT AND COMPLETION OF AN AUDIT OF THE TOWN JUSTICE COURT FINANCIAL RECORDS FOR THE CALENDAR YEAR 2018 AND AUTHORIZING THE TRANSMITTAL THEREOF TO THE NEW YORK STATE OFFICE OF COURT ADMINISTRATION (OCA) – Resolved, that a copy of said audit report for the calendar year 2018 be submitted to the New York State Office of Court Administration (OCA) for review by OCA's Office of Internal Affairs for recurring findings and other matters that might identify problems requiring further audit or remedial actions, with the results of such review to be integrated into the applicable risk assessment process.

MOVED BY: Councilman Wohlleber

SECONDED BY: Councilman Van Slyke

## VOTED UPON AS FOLLOWS:

Councilwoman Butler YES

Councilman Hass YES

Councilman Van Slyke YES

Councilman Wohlleber YES

Supervisor Jacangelo YES

Reports:

Supervisor's Report- Parting words from Supervisor Dominic Jacangelo –

Supervisor Jacangelo addressed Town residence and Town Board members with a heartfelt “farewell” speech. Supervisor Jacangelo has served the Town since January 1, 2010. He first thanked his wife and family. He spoke of his tenure as Supervisor and what he and the Board have accomplished together. Supervisor Jacangelo spoke highly of his Assistant, Michelle Asquith. He stated that Michelle is a very dedicated, responsible and professional and an asset to our Town. He also stated that he will miss hearing from so many hard working, respectable residents who truly care about what happens in this town. The Town Board and the Town residents of Poestenkill thank you Dominic for your many years of service.

A full copy of Supervisor Jacangelo's speech is on file in the Town Clerk's office.

Town Attorney's Report – Mr. Casey reported on the matters that he worked on since the last Town Board meeting which included (2) Public Hearing notices – Spectrum Contract/Fire Protection Agreement. He also worked on Lochvue inquiries regarding dedication of the road, three Resolutions, which includes the audit of the Justice Court.

Town Clerk's Report – Motion by Van Slyke, seconded by Butler and an oral vote of 5 ayes to accept the Town Clerk's report of November 2019. The total amount received in the Clerk's office was \$4,497.05 and of that amount \$3,449.77 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, Creekside Shelter, 811 report, Water report and the Highway Dept. report. Supervisor Jacangelo stated that R. Brunet, was still chasing leaks. He also thanked the Highway Superintendent and his crew for a job well done with the recent snowstorm.

Budget Transfers –

RESOLUTION #18-2019 – IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS, Resolved, that it is hereby authorized and directed as follows:  
That the sum of \$89.32 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 136204 (Code Enforcement 4); and

That the sum of \$64.00 be transferred from General Budget fund line item 119904 (Contingent) to General Budget fund line item 1110.4 (Justice).

MOVED BY: Councilwoman Butler

SECONDED BY: Councilman Wohlleber

VOTED UPON AS FOLLOWS:

Councilwoman Butler	YES
Councilman Hass	YES
Councilman Van Slyke	YES
Councilman Wohlleber	YES
Supervisor Jacangelo	YES

RESOLUTION #19-2019 – IN THE MATTER OF THE TRANSFER OF CERTAIN WATER BUDGET FUNDS 2019, Resolved, that it is hereby authorized and directed as follows:  
That the sum of \$1,853.80 be transferred from Water Budget fund line item 8310.4 (Administration Contractual) to Water Budget fund line item 8320.4 (System Repair).

That the sum of \$30,000.00 be transferred from Water Budget fund line item 1990.4 (Contingent) to Water Budget fund line item 8320.43 (Purchase of Water).

MOVED BY: Councilman Wohlleber

SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler	YES
Councilman Hass	YES
Councilman Van Slyke	YES
Councilman Wohlleber	YES
Supervisor Jacangelo	YES

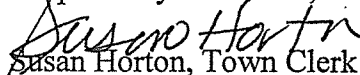
\*As a reminder, December 27, 2019 at 1:00 p.m. will be the Town Board Close-out meeting.

Payment of Bills:

Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #23-2019 in the amount of \$67,226.60. Motion by Hass, seconded by Wohlleber and an oral vote of 5 ayes to pay Warrant #24-2019 in the amount of \$58,914.39.

Motion by Van Slyke, seconded by Wohlleber and carried to enter Executive Session at 8:00 p.m. to discuss a construction project with no votes being taken. Motion by Van Slyke, seconded by Wohlleber and carried to exit Executive Session at 8:15 p.m. and to immediately adjourn this meeting.

Respectfully submitted,

  
Susan Horton, Town Clerk