

TOWN BOARD MINUTES
TOWN OF POESTENKILL
December 8, 2022
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Andrew Gilchrist, Attorney

Motion by Butler, seconded by Van Slyke, and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the meeting with the Pledge of Allegiance and the floor was opened for public comment at 7:00 p.m. There were no public comments at this time.

Motion by Hass, seconded by Butler and an oral vote of 4 ayes (VanSlyke abstained) to accept the Town Clerk’s minutes of the November 10, 2022, as written.

Correspondence -

Charter Communications - Memo’s dated November 18, 2022, and November 30, 2022, regarding upcoming program changes to Spectrum customers.

National Grid – Letter dated November 28, 2022, informing residents of Upcoming Utility Pole Maintenance.

Liaison Reports:

Planning Board – Town Board members had copies of the Planning Board’s meeting of November 1, 2022, in their packets. S. Valente, Board member reported on the agenda items. Steven informed the Board several residents voiced their concerns and support for the Rensselaer Plateau Alliance

Zoning Board – P. Jamison informed the Board that there was no meeting this month.

Fire Company – Town Board members had copies of the Fire Co. November 2022, in their packets. D. Basle reported on the number of calls the Fire Company received for the month of November.

Library – M. McLaren spoke on the recent activities at the library which included the Holiday Lights fundraiser, which was held on Sunday, December 4th and was very successful. She informed the Board that there is a Toys for Tots drop off box at the library which can be utilized. Also, there will be a “Snowplow” event held at the library for the children. Our Highway Superintendent, DJ Goyer will show the children how a Snowplow works.

Youth Advisory Board – T. Buker, Youth Director informed the Board that there will be a bus from Yankee Trails going to see the Magical Express. Tiffany is already working on Summer Camp for next year.

CAC – no meeting

Discussion Items:

Records Room - A Webex meeting is schedule for Wednesday, December 21st at 2 p.m. S. Horton, Town Clerk and Harold Van Slyke, Councilman will meet with Michael Martin, Records Advisory Officer with the NYS Archives, and report back to the Town Board.

Budget Codes – T. Buker reported that presently many of the Town’s codes do not match the New York State Accounting and Reporting Manual which all Town’s should be following. Therefore, as of January 2023, T. Buker will be following the NYS Accounting and Reporting guidelines.

Roof at Town Hall - Supervisor Hammond discussed the need to address the old and troubled roof at Town Hall. He specifically mentioned the leaks experienced during rainy periods and said that he would ask several roofing companies to inspect the roof and present their recommendations. S. Valente asked if the job would be put out for bid. Supervisor Hammond said that it would and that he thought the money might come from covid monies available.

Action Items:

Shuhart PDD – Declare Lead Agency –

RESOLUTION #31-2022 – RESOLUTION DECLARING SEQRA LEAD AGENCY FOR THE SHUHART PLANNED DEVELOPMENT DISTRICT (WIND DRIFT MEADOWS SENIOR HOUSING). Now, Therefore, Be it Resolved by the Town Board of the Town of Poestenkill in regular session duly convened as follows:

The Town Board of the Town of Poestenkill hereby designates itself as lead agency pursuant to the State Environmental Quality Review Act with respect to the Shuhart Planned Development District application.

MOVED BY: Councilman Wohlleber

SECONDED BY: Councilwoman Butler

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES

Councilman Hass: YES

Councilman Van Slyke: YES

Councilman Wohlleber: YES

Supervisor Hammond: YES

RFP for Website – Councilman Wohlleber informed the Board members that there were 7 proposals received for review for the website. He stated he had reviewed them and there are two proposals that really stand out to him. He will forward the proposals to the Board members for their review.

Approve Training Hours for Deputy Town Clerk –

Motion by Butler, seconded by Hass and carried to approve the training hours for the new Deputy Town Clerk, Lindsey Goyer. The Board approved 20 hours a week for the next four weeks of training.

Reports:

Supervisor's Report- Supervisor Hammond reported that it was a very busy month. He has been working with the County to resolve the Kennel issue that several Town's have encountered. The Town currently used Hudson Mohawk Animal Shelter for their Kennel when needed. However, the Town of Poestenkill and several other Town's received word that the Kennel is not renewing their contract. Therefore, the Town is searching for a new Kennel option. Supervisor Hammond stated that one option would be to renovate a building located on the Waste Management property on Route 351 and 66. He will report back to the Board with his findings. He also reported on the new basketball court located at the Twin Town Little League. He stated that Chip Kronau and Browe Paving have completed their work and asked DJ Goyer, Highway Superintendent to reach out to the School District so the work can be completed.

Town Attorney's Report – A. Gilchrist, Town Attorney reported he has been working Supervisor Hammond on the current Kennel issue. He has also been working with the Highway Superintendent on CDL training and has been working with T. Church, Building Inspector/Code Enforcement Officer on an issue on Dennis Road. Along with his routine matters and that it has been a very busy month.

Town Clerk's Report – Motion by Hass, seconded by Van Slyke and an oral vote of 4 ayes to accept the Town Clerk's report of November 2022. The total amount received in the Clerk's office was \$7,017.40 and of that amount \$5,675.33 was remitted to the Supervisor. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept.

Water Manager's Report- R. Brunet, Water Manager, reported that everything has been going quite well this period with all objectives either met or exceeded in each of his areas of responsibility. He highlighted several positive accomplishments this period.

1 – All the Town's water testing for the Municipal Water system for 2022 were completed with excellent results. The THM annual results were 66.93 compared to the 80 MCL (Maximum Contamination Level), and the annual Haloacetic Acid results were 31.6 compared to a 60 MCL. During all of 2022 the Coloform and E-Coli results were all negative. He said that this performance was the best in several years.

2 – He said that we had just received last six months' water consumption billing from Troy and Brunswick, and despite many new residents connected and using more water, the total consumption was less than the past bill and saved the Town about \$8,000 due to the success of our leak locating efforts.

3 – Bob described the procedure used to replace defective residents' meter antennas. He said that we are saving the residents significant costs since we are getting the replacement antenna free (normally \$100 each) and we are installing them in the residents' homes free, thereby saving them the cost of hiring a plumber.

Transfers and Amendments – Budget Transfers/Amendments

RESOLUTION #32-2022 - Be It Resolved the following transfers are made to the 2022 Budget:

From	To	Amount
DA-5142.1 Snow	DA-5110.1 General Repairs	\$61,815.99
DA-5130.2 Machinery	DA-5130.4 Machinery	7,466.04
A-1990.4 Contingent	A-1910.4 Insurance	409.00
A-1990.4 Contingent	A-5182.4 Street Lights	3,047.17
W-1990.4 Contingent	W-8340.41 Chlorine	217.98
W-1990.4 Contingent	W-8320.41 Electricity	679.73

MOVED BY: Councilwoman Butler
SECONDED BY: Councilman Wohlleber

VOTED UPON AS FOLLOWS:

Councilwoman Butler: YES
Councilman Hass: YES
Councilman Van Slyke: YES
Councilman Wohlleber: YES
Supervisor Hammond: YES

Payment of Bills:

Motion by Hass, seconded by Butler and an oral vote of 4 ayes to pay Warrant #23-2022 in the amount of \$36,563.73. Motion by Hass, seconded by Butler and an oral vote of 4 ayes to pay Warrant #24-2022 in the amount of \$68,494.03.

Motion by Councilman Hass, seconded by Councilman Van Slyke and carried to enter into Executive Session at 7:50 p.m. to discuss a personnel issue with no votes taken. Motion by Councilman Wohlleber and seconded by Councilman Van Slyke to exit Executive Session at 8:40 p.m. and immediately adjourn this meeting.

Public Comment:

Storz Connectors for Hydrants – L. Basle stated that the Town had promised to purchase Storz connectors for those hydrants not equipped and asked about the status. B. Brunet, Water Manager, said that all new hydrants installed in new subdivisions would have the connectors paid by the contractor and that there are approximately 125 existing hydrants needing the connectors, with an estimated cost of about \$17,000. D. Hass, Councilman supported the issue and Bob Brunet said that he would look into the costs.

Respectfully submitted,

Susan Horton, Town Clerk