



Town of Poestenkill
Town Board Meeting
7pm- Town Hall
January 13, 2022

Voting Members

Keith Hammond, Town Supervisor
Eric Wohlleber, Deputy Supervisor
June Butler, Councilwoman
David Hass, Councilman
Harold Van Slyke, Councilman

Non-Voting Members

Susan Horton, Town Clerk
Andy Gilchrist, Town Attorney

Pledge of Allegiance

Audit Committee- Report of the Committee

I. **Public Comment Period**

The public is invited to make brief comments and/or request information regarding matters of concern to the Town and its residents. Speakers should clearly identify themselves and at their option provide their home address. Comments should be directed to the Board and cross discussion with other members of the audience is only permitted at the recognition of the Board. A request can be made to speak on an item that is on the agenda when the item comes up for discussion/ consideration by the Board. Your cooperation and courtesy is most appreciated.

II. **Town Clerk Minutes**

- a. December 16th
- b. December 27th
- c. January 6th
- d. Revenue and Disbursement Report

III. **Presentations**

None

IV. **Correspondence**

None

V. **Liasion Reports**

- a. Planning Board
- b. Zoning Board
- c. Fire Company
- d. Library
- e. Youth Advisory Board
- f. CAC

- VI. Discussion Items
 - a. Water Rate Increase to \$5.25
 - b. Copiers at Town Hall
 - c. Postage Meter
 - d. Policy Updates and Review
 - e. Highway Contract

- VII. Action Items
 - a. Retirement- Standard Work Day for Elected and Appointed Officials
 - b. Schedule Public Hearing for Fire Contract

- VIII. Reports
 - a. Supervisor's Report
 - b. Town Attorney's Report
 - c. Town Clerk's Report
 - d. Assessor's Report
 - e. Water Manager
 - f. Building Inspector's Report
 - g. Dog Control
 - h. Highway Report

- IX. Budget Transfers
 - None

- X. Payment of Bills

- XI. Adjournment

TOWN BOARD MINUTES
TOWN OF POESTENKILL
TOWN BOARD MEETING

December 16, 2021

(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present (Arrived at 7:28)
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Supervisor Hammond opened the meeting with the Pledge of Allegiance. Motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the floor at 7 p.m. for any public comments.

C. Ortiz, town resident discussed the Marijuana regulation and taxation act (MRTA) passed earlier this year. One provision of the act permitted towns to opt out of the state issuing licenses for Marijuana dispensaries and/or on site-consumption lounges in their jurisdictions. Mr. Ortiz said that the Town has only until December 31, 2021, to opt out or Poestenkill would automatically be entered into the retail market. He said that if we opted out now that we could re-enter at a later date if we wished, but that we could not opt out later. Supervisor Hammond said that the Town Board had looked into this and decided not to opt out due to the town’s existing code requirements and by not opting out the town would benefit from the state money provided. Mr. Ortiz asked for the town to reconsider, and Supervisor Hammond said it would be reviewed at the end of the year meeting which will be held on December 30th.

Barbara Burrige, town resident, wanted to discuss the speeding traffic in town and the opposition to the PDD as it takes away from the country-like ambiance of Poestenkill, which is why she moved here. She is concerned both are “ruining her town.” Barbara is a frequent walker, and the speed is a safety concern for her. She would like the speed limits reduced. Supervisor Hammond said the town has tried in the past and the state has performed traffic studies and would not change the speed limits. She and many other residents had signed petitions against the proposed PDD and hopes that the town board will pay attention to the resident’s position.

Tom Russell, town resident, agreed with Barbara and the safety issues with the speed of vehicles in town. He also requested we get a bid to remove the tree growing in the fence and repair the fence.

With no further comments, Supervisor Hammond closed the public comment at 7:15pm.

Motion by Councilman Van Slyke seconded by Councilman Butler and carried to accept to the Town Clerk’s minutes of November 18, 2021, as written.

Presentation- There were no presentations.

Correspondence:

There was no correspondence.

Liaison Reports:

Planning Board – Tom Russell reported on the December Planning Board Meeting including updates on Cooper Hill Road and appointments to the Planning Board due to expiring terms.

Zoning Board – Paul Jamison reported on new applicant at their December meeting for a variance.

Fire Company – Town Board members had copies of the Fire Co. November 2021 report. L Basale is waiting for the updated contract. Councilman Van Slyke asked if they had responded to all calls and L. Basale was not sure of the percentage.

Library – Donna Ries reported on library happenings including programming happenings and Holiday Lights Appeal. She thanked Dave Hass for helping with the lights outside and reported on a small leak in the roof that they are getting some quotes for repair. The new library Director, Donna Riley, was also introduced.

Youth Advisory Board-Youth Director Tiffany Buker reported on the happenings of the Youth Board. She is currently planning Summer Camp for 2022.

CAC- There was no report.

Discussion Items:

There were no discussion items.

Action Items:

Approval of Laberge Group for Water District Expansion- Motion by Councilman Van Slyke, seconded by Councilwoman Butler and an oral vote of 4 ayes to use Laberge Group for the initial research and grant writing for the Water District Expansion.

Approval of Purchase of Everest RHS reversible trip straight blade plow- Motion by Councilwoman Butler, seconded by Councilman Van Slyke and an oral vote of 4 ayes to purchase the Everest RHS reversible trip straight blade plow.

Approval of Checkwise- Motion by Councilman Van Slyke, seconded by Councilwoman Butler and an oral vote of 4 ayes to use Checkwise to provide payroll services for the Town.

Approval of Wojeski and Company CPA- Motion by Councilman Van Slyke, seconded by Councilwoman Butler and an oral vote of 5 ayes to use Wojeski and Company CPA to perform accounts payable functions.

Approval of Tom Russell to Planning Board- Motion by Councilman Wohlleber, seconded by Councilman Van Slyke and an oral vote of 5 ayes to approve Tom Russell as a Planning Board member, term to expire 12/31/2028.

Approval of Vicky Springs to Planning Board- Motion by Councilman Wohlleber, seconded by Councilwoman Butler and an oral vote of 5 ayes to approve Vicky Springs as a Planning Board alternate, term to expire 12/31/2022.

Approval of County Waste contract for dumpster- Motion by Councilwoman Butler, seconded by Councilman Van Slyke and an oral vote of 5 ayes to approve a 60-month contract with County Waste.

Reports:

Supervisor's Report-Supervisor Hammond stated he had been working on the PFOA/PFOS issue and Highway Contract.

Town Attorney Report-Mr. Casey stated it was a quiet month, but he did need to go into executive session at the end regarding legal matters.

Town Clerk's Report – Motion by Councilman Hass, seconded by Councilman Van Slyke and an oral vote of 5 ayes to accept the Town Clerk's report of November 2021. The total amount received in the Clerk's office was \$ 10,992.86 and of that amount \$ 9,636.38 was remitted to the Supervisor. Town Board members had copies of this report. Town Board members had copies of the Building Inspector/Code Enforcement Officer's written report. There were also reports from the Assessor, DCO, 811 report, Water report and the Highway Dept. report.

Payment of Bills:

Motion by Councilwoman Butler seconded by Councilman Hass and an oral vote of 5 ayes to pay Warrant #24-2021 in the amount of \$48,727.75. Motion by Councilwoman Butler, seconded by Councilman Hass and an oral vote of 5 ayes to pay Warrant #25-2021 in the amount of \$2,226.10.

Public Comment Period:

Town Resident, P. Wing, asked about an update on the Hitchcock matter and wanted to ensure property rights were being protected in the negotiations.

Motion by Councilman Wohlleber, seconded by Councilwoman Butler and carried to enter into Executive Session at 7:42 p.m. to discuss a personnel issue and legal matters with no votes being taken in the Session. Motion by Councilman Wohlleber, seconded by Councilwoman Butler and carried to exit from Executive Session at 8:30 p.m. and immediately adjourn.

Respectfully submitted,

Tiffany Buker
Deputy Town Clerk

TOWN BOARD MINUTES
TOWN OF POESTENKILL
YEAR-END MEETING
December 30, 2021
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler Present
Councilman Hass Present
Councilman Van Slyke Present
Councilman Wohlleber Present
Supervisor Hammond Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk
Jack Casey, Town Attorney

Motion by Hass, seconded by Butler and carried that the monthly bills had been audited for payment. The purpose of this meeting was to pay any year-end bills and to do any budget transfers that were deemed necessary.

Supervisor Hammond opened the meeting with the Pledge of Allegiance and opened the floor for public comments at 6:30 p.m. The subject of the Marihuana Regulation and Taxation Act was discussed by Board members. This subject was continued from our last Town Board meeting on December 16th. The Town Board members each reiterated what they had said at that time, and each maintained the same position. Some of the specific items mentioned were:

- Discussions with the State Troopers indicated that they were concerned about people driving “under the influence”
- There were beneficial aspects, medical purposes such as for cancer treatment.
- The fact that it was now legal to consume.
- The fact that this was the last chance to “opt out”, that we could “opt in” in the future.
- Some see it as a “gateway” drug.

Supervisor Hammond discussed that this was basically about opening a dispensary in Town, not about whether it could be consumed which was now legal, and that this would involve the same process as opening a business. He further stated that the Town has numerous laws in place which would protect the Town. Since this was the last opportunity to “opt out” a vote was taken, and it was decided against “opting out”.

Action Items:

RESOLUTION #21-2021 – IMPLEMENTING GOVERNOR HOCHUL’S EXECUTIVE ORDER 11.1 WHICH ALLOWS THE AUTOMATIC RENEWAL OF PROPERTY TAX EXEMPTIONS FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES UPON A RESOLUTION PASSED BY THE POESTENKILL TOWN BOARD.

WHEREAS, on December 26, 2021, Governor Hochul issued Executive Order No. 11.1 making it possible for senior citizens and persons with disabilities to have their 202 property tax exemptions renewed for 2022 without filing renewal applications.

BE IT FURTHER RESOLVED, that upon adoption of this resolution by a majority vote of the Town Board of the Town of Poestenkill all such current exemptions shall be automatically renewed for 2022 and no further application or filing shall be necessary.

BE IT FURTHER RESOLVED, that the Assessor is hereby informed of this change and ordered to effectuate it.

MOVED BY: Councilman Hass
SECONDED BY: Councilman Van Slyke

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES
Councilman Hass YES
Councilman Van Slyke YES
Councilman Wohlleber YES
Supervisor Hammond YES

BUDGET TRANSFERS

Resolution #22-2021-IN THE MATTER OF THE TRANSFER OF CERTAIN WATER BUDGET FUNDS- RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$508.31 be transferred to Water Budget fund line item 8340.41 (Chlorine) from Water Budget Fund line item 8310.44 (Truck Maintenance).

That the sum of \$372.14 be transferred to Water Budget fund line item 8320.41 (Electricity) from Water Budget Fund line item 8320.42 (Lab Fees).

That the sum of \$11,037 be transferred to Water Budget fund line item 8320.4 (System Repairs) From Water Budget Fund line item 1990.4 (Contingency).

MOVED BY: Councilman Hass
SECONDED BY: Councilman Wohlleber

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES
Councilman Hass YES
Councilman Van Slyke YES
Council man Wohlleber YES
Supervisor Hammond YES

Resolution #23-2021-IN THE MATTER OF THE TRANSFER OF CERTAIN HIGHWAY BUDGET FUNDS- RESOLVED, that it is hereby authorized and directed as follows: That the sum of \$3,008.74 be transferred to Highway Budget fund line item 251424 (Snow Removal 4) from Highway Budget Fund line item 251104 (General Repairs 4). That the sum of \$4,991.62 be transferred to Highway Budget fund line item 251304 (Machinery 4) from Highway Budget Fund line item 251104 (General Repairs 4).

MOVED BY: Councilman Wohlleber
SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler YES
Councilman Hass YES
Councilman Van Slyke YES
Councilwoman Wohlleber YES
Supervisor Hammond YES

Resolution #24-2021-IN THE MATTER OF THE TRANSFER OF CERTAIN GENERAL BUDGET FUNDS- RESOLVED, that it is hereby authorized and directed as follows:

That the sum of \$600 from 112404 (Secretarial 2), \$2,066 from 1141011 (Deputy Town Clerk), \$2,969 from 180101 (Zoning 1), \$818 from 112204 (Supervisor 4) and \$1,021.31 from 11324 (Bank Service Charge) to 112401 (Secretarial 1)

That the sum of \$550 be transferred from 110101 (Town Board 1) to 1122011 (Deputy Town Supervisor)

That the sum of \$192 from 112404 (Secretarial 4) and \$57.15 from 113151 (Accounting 1) be transferred to 113154 (Accounting 4)

That the sum of \$730.79 from 113204 (Bank Service Charge) be transferred to 113551 (Assessor 1)

That the sum of \$963.91 from 1162021 (Building Energy Improvement) be transferred to 1162021 (Buildings – Dwyer 2)

That the sum of \$2,693.09 from 119904 (Contingent 4) be transferred to 114204 (Attorney 4)

That the sum of \$1,191.46 from 119904 (Contingent 4) be transferred to 136201 (Code Enforcement 1)

That the sum of \$1,878 from 15010 (Supervisor of Highway 1) be transferred to 151322 (Highway Garage 2)

That the sum of \$389.93 from 15010 (Supervisor of Highway 1) be transferred to 151324 (Highway Garage 4)

That the sum of \$2,307.77 from 119904 (Contingent 4) be transferred to 151824 (Street Lights)

That the sum of \$1,219.20 from 119904 (Contingent 4) be transferred to 1731011 (Summer Youth Help)

That the sum of \$6,287.96 from 119904 (Contingent 4) be transferred to 173104 (Youth Programs 4)

MOVED BY: Councilman Van Slyke

SECONDED BY: Councilman Hass

VOTED UPON AS FOLLOWS:

Councilwoman Butler	YES
Councilman Hass	YES
Councilman Van Slyke	YES
Councilwoman Wohlleber	YES
Supervisor Hammond	YES

Payment of Bills:

Motion by Hass, seconded by Butler and an oral vote of 4 ayes to pay Warrant #26-2021 in the amount of \$29,019.98. Motion by Hass, seconded by Wohlleber and an oral vote of 4 ayes to pay Warrant #27-2021 in the amount of \$6,481.20.

It was noted that the Organizational Meeting will be held on January 6, 2022, at 7 p.m.

Motion by Hass, seconded by Wohlleber and an oral vote of 4 ayes to adjourn this meeting at 7:07 p.m.

Respectfully submitted,

Susan Horton, Town Clerk

SH

TO: TOWN BOARD MEMBERS/SUPERVISOR HAMMOND

FROM: Susan Horton, Town Clerk

RE: 2021 REVENUES AND DISBURSEMENTS IN THE CLERK'S OFFICE

DATE: JANUARY 12, 2022

Total Revenue for 2021 \$152,188.78

Disbursements
SUPERVISOR \$17,881.69

Water Monies for 2021 remitted
To Supervisor Hammond \$119,660.41

Total remitted to Supervisor including
Water monies \$137,542.10

NYS DEPT. OF ENCON \$13,796.18

NYS Comptroller for Bell Jar Licenses \$ 30.00

NYS Health Department for share of
Marriage Licenses \$ 427.50

NYS Department of Ag. & Markets for
Spaying/Neutering Program \$ 393.00

TOTAL DISBURSEMENTS: \$152,188.78

Susan Horton
Town Clerk

V. A



TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

Planning Board

PLANNING BOARD AGENDA

January 4, 2022 7:00 pm

MEETING WILL BE HELD AT THE FIRE HOUSE

7:00 Meeting Opens – Pledge of Allegiance

Minutes of the November 2nd, 2021 and December 9th, 2021 Meetings

Public Comments:

Old Business:

Comments/Update on Gush Cooper Hill Proposal Regarding NYSDOT E/mail

New Business:

Presentation on Poestenkill Library by Megan McClaren

Organization:

Comprehensive Plan Review & Update

Nomination & Election of Planning Board Chairperson, Vice Chairperson and Secretary for 2022.

Review of proposed 2022 Town Meetings attendance schedule

Other:

Don Heckelman to attend December Meetings

V.B



TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

Zoning Board

ZONING BOARD AGENDA

**January 11, 2022, 7:00 pm
Poestenkill Fire House**

7:00 Meeting Opens – Pledge of Allegiance

Public Hearing:

April Dennis 116 Plank Rd

Members of the public may attend and comment on the proposed action. Comments may also be submitted to the Planning Board in writing prior to December 14, 2021.

Minutes of the December 14, 2021 Meeting:

Public Comments:

Old Business:

New Business:

Organization:

- Direct Deposit: If you want direct deposit, please submit form to Tiffany
- Retirement: If you participate in NYS Retirement, a new ROA is due to Tiffany

Other:

Town Board Meetings are the 2nd Thursday of the month.



Zoning Board

TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12140
(518) 283-5100 Phone
(518) 283-7550 Fax

ZONING BOARD OF APPEALS December 14, 2021 Minutes

Attendees:

Frank Burzesi, Chairman
Nicole Heckelman
Tim Hoffay
Paul Jamison
Kevin McGrath
Susan Kalafut, Alternate

Non-Voting:

Chairman Burzesi called the meeting to order at 7:05 pm with the Pledge of Allegiance.

Minutes:

Meeting minutes of October 12, 2021 were reviewed. Motion to accept the minutes was made by Member Jamison, seconded by Member Heckelman and approved by a vote of four (4) ayes, zero (0) nays and one (1) abstain (Member McGrath).

Updates:

Discussion was held with the applicant, April Dennis, regarding the area variance she applied for on her property on 116 Plank Road, Poestenkill, NY 12140. Motion to hold a Public Hearing was made by Chairman Burzesi, seconded by Member Jamison and approved by a vote of five (5) ayes and zero (0) nays.

Motion regarding ZBA appointment terms:

- Tim Hoffay to a five (5) year term
- Susan Kalafut to a one (1) year term

Motioned by Frank Burzesi

Seconded by Kevin McGrath

5 Ayes 0 No 0 Abstain

Discussion

Discussed training requirements for all members.

A motion to adjourn the meeting at 7:40 pm was made by Member Jamison, was seconded by Member Heckelman and was approved with five (5) ayes and zero (0) nays.

Respectfully submitted,

Susan Kalafut
Alternate ZBA Member

1:23 PM
01/02/22
Accrual Basis

Poestenkill Fire Company
Custom Summary Report
December 2021

V.C

	<u>Dec 21</u>
Ordinary Income/Expense	
Expense	
Building Fuel (heating)	
East Poestenkill (propane)	418.18
Main Station (Propanel)	2,400.34
Total Building Fuel (heating)	<u>2,818.52</u>
Building Maintance	
Main Station	4,709.77
Refuse	78.20
Total Building Maintance	<u>4,787.97</u>
DeNoyer	79.95
Electric	
East Poestenkill	22.70
Total Electric	<u>22.70</u>
Equipment	
New Equipment	533.94
Repair & Maintance	3,141.34
Total Equipment	<u>3,675.28</u>
Fire Trucks	
Repair & Maintance	209.27
Total Fire Trucks	<u>209.27</u>
Internet & Phone	113.33
Medical Supplies	1,256.97
Memorial Service	137.50
Purchases	
Bar Supplies	84.47
Total Purchases	<u>84.47</u>
Security Alarm	71.00
Solar	202.57
Telephone	
East Poestenkill	43.90
Main Statlon	57.88
Total Telephone	<u>101.78</u>
UPS	14.30
Water Tax	403.36
Total Expense	<u>13,978.97</u>
Net Ordinary Income	<u>-13,978.97</u>
Net Income	<u><u>-13,978.97</u></u>

1:24 PM
 01/02/22
 Accrual Basis

Poestenkill Fire Company Custom Summary Report October through December 2021

	Oct - Dec 21
Ordinary Income/Expense	
Income	
Reembursement	194.63
Total Income	194.63
Gross Profit	194.63
Expense	
Amazon	231.48
Bank Service Charge	4.00
Building Fuel (heating)	
East Poestenkill (propane)	418.18
Main Station (Propanel)	3,116.07
Total Building Fuel (heating)	3,534.25
Building Maintance	
Main Station	6,199.77
Refuse	234.60
Total Building Maintance	6,434.37
DeNoyer	79.95
Electric	
East Poestenkill	63.57
Main Station	42.04
Total Electric	105.61
Equipment	
New Equipment	4,818.08
Repair & Maintance	8,773.99
Total Equipment	13,592.07
Fire Prevention	1,539.19
Fire Trucks	
Fuel	1,994.53
Repair & Maintance	5,923.64
Total Fire Trucks	7,918.17
Internet & Phone	339.99
Medical Supplies	5,961.61
Memorial Service	137.50
Mr. Sub	99.98
Office Supplies	
Safety Deposit Box	131.25
Office Supplies - Other	201.86
Total Office Supplies	333.11
Physicals	120.00
Purchases	
Bar Supplies	84.47
Total Purchases	84.47
Rent-u	136.12
Security Alarm	209.91
Solar	941.37
Telephone	
East Poestenkill	176.94
Main Station	234.07
Total Telephone	411.01

1:24 PM
01/02/22
Accrual Basis

Poestenkill Fire Company
Custom Summary Report
October through December 2021

	<u>Oct - Dec 21</u>
Uniforms	66.00
UPS	14.30
Water	38.90
Water Tax	<u>403.36</u>
Total Expense	<u>42,736.72</u>
Net Ordinary Income	<u>-42,542.09</u>
Net Income	<u><u>-42,542.09</u></u>

Zimbra

tbuker@poestenkilny.com

[EXTERNAL] Updated Copier Proposal - Town of Poestenkil

From : Steven Gordon <sgordon@national1927.com> Fri, Jan 07, 2022 12:25 PM
Subject : [EXTERNAL] Updated Copier Proposal - Town of Poestenkil P
To : tbuker@poestenkilny.com 📎 4 attachments

Good Afternoon Tiffany,

It was a pleasure getting to connect yesterday! Look forward to building our connection and continuing to provide the National Standard of Dedication and Service to Town of Poestenkil.

As discussed in our call, we have been notified by the manufacturer that parts and firmware updates are no longer available on your current devices. You requested some information on a like for like replacement for both.

Attached, you will find proposal for two machines. After our conversation, I reviewed your account with National and average monthly volumes. Based off of that information and my understanding of the Town's current workflow, I actually took the devices a step down in speed. They are just as robust, but the price point will come down significantly, and unless you have a stop watch clocking the prints, you will not even notice a difference.

Another alteration I made was to the smaller unit. The current model you have is a color model. The color service rates on the smaller machines are greater, which leads to a higher total cost of ownership. I chose a black and white machine for this device. You can print your color prints to the larger machine (where it is less expensive) and continue to print black and white at the smaller device. The smaller device does scan in full color, so that feature will not change despite switching to the black and white device.

The pricing comes from the New York State OMNIA contract. These are pre-negotiated prices and rates for government and educational vectors. Leads to MAJOR savings. I broke the pricing down to an outright purchase price and also a 63 month lease option. You will see the MSRP located next to your purchase price which highlights the degree of savings created using OMNIA pricing.

Take a look, if you have any questions or thoughts, feel free to let me know, I'm always available to help out.

I know you mentioned the board was meeting next week? What day were you all set to get together?

Thank you,

Steven Gordon
Senior Account Manager

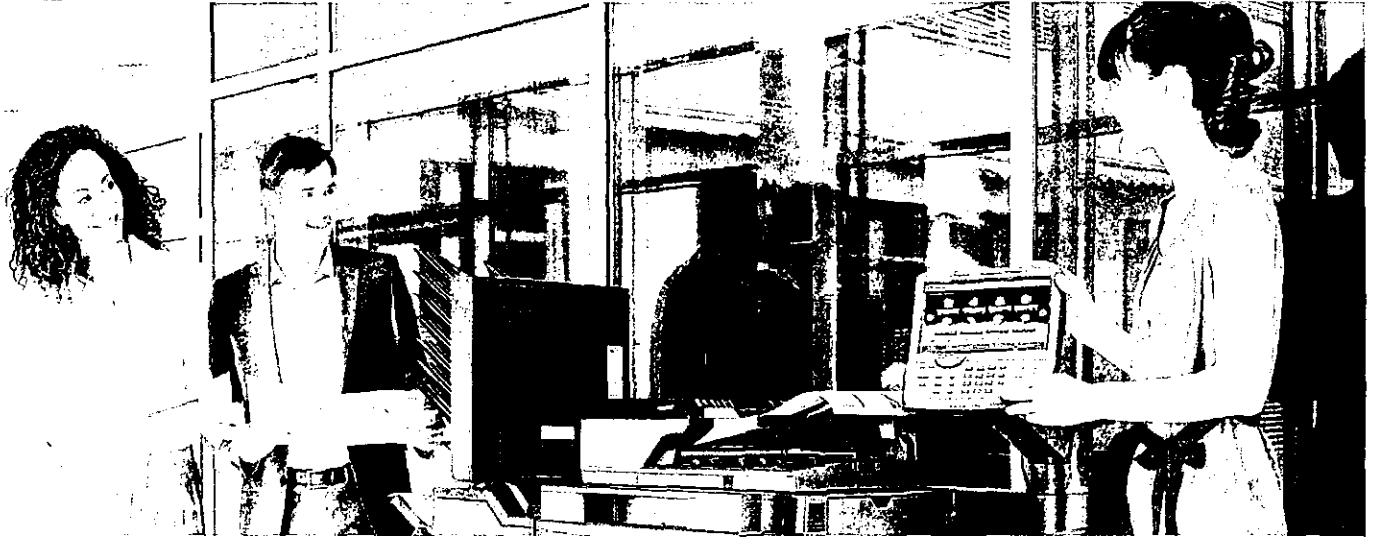


Business Technologies

15 Corporate Circle - Albany, NY 12203

(518) 724-6455

KYOCERA Proposal



A Document Solution for

Town of Poestenkill

January 7, 2022



Document Solutions

Presented by:

Steven Gordon

Senior Account Manager

(518) 243-8834

sgordon@national1927.com

www.national1927.com



MISSION STATEMENT

NATIONAL is an experienced group of professionals committed to the needs of our customers since 1927.

- We provide world-class business technology to improve our clients' productivity.
- We are driven to be the most knowledgeable and best prepared to serve our clients' needs.
- We respond to our clients' service needs with a sense of urgency.
- We hold ourselves to the highest standards of honesty and integrity.
- We are committed to the success of our community.



www.national1927.com

HISTORY

Opening for business in 1927, The Camera Exchange is where our history began, providing photo and camera supplies to the public. After a name change to State Photo and a move uptown, the business continued to grow and began supplying a wider range of products.

In 1952 NATIONAL began selling and servicing the Kodak Verifax photocopier. This was our first entry into the business equipment market; an entrance that would lead to the opening of the NATIONAL Business Equipment division.

As business technology continued to improve, our customers asked us to provide more world-class equipment and services. In 1995 our products transitioned from analog to digital. It was important for our team to support our customers with business connectivity support. Connecting digital business equipment to our customers IT network lead us to create a new support service through NATIONAL IT Services.

In 2017, NATIONAL celebrates its 90th year and operations today have expanded to include more products and services than ever before. It is for that reason, a final change in name was settled on: NATIONAL Business Technologies.

Through the years of selling photocopiers, we have seen many changes and advancements in office technology. One thing that has not changed, however is the superior service that customers can expect from NATIONAL. From the moment the doors opened in 1927, the customer has always been our highest priority.



1927



1952



1992

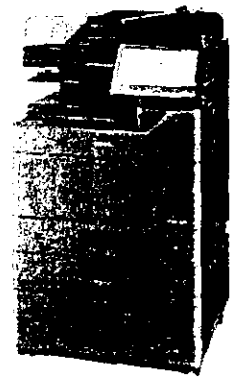


2016

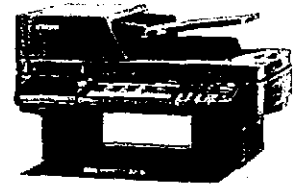
To: Town of Poestenkill
Attn: Tiffany Buker
From: Steven Gordon - Senior Account Manager
Date: 1/7/2022

Quote Valid for 30 Days

Qty	Make/Model	Description
1	TASKalfa 3554ci	<p>Output: Color Multifunctional Printer Configuration: Print/Copy/Scan/Optional Fax Print/Copy Speed: Color and Black – Letter: 35 ppm, Legal: 21 ppm, Ledger: 17 ppm, 12" x 18": 17ppm (print only) Paper Size: Tray 1 – 5.5" x 8.5" – 8.5" x 14" (statement to legal); Tray 2 – 5.5" x 8.5" – 12" x 18", Custom Size MPT: 5.5" x 8.5" – 12" x 18" (multiple sheets); Up to 12" x 48" Banner (single sheet) Paper Source: Standard Paper Sources: Dual 500 Sheet Trays, 150 Sheet MPT, Auto Selection/Switching Document Processor: 320 Sheet DSDP with Multi-Feed Sensor Warm-Up Time: 18 Seconds or Less (power on) First Copy Out Time: Copy – 5.3 seconds or less Black; 7.0 seconds or less Color / Print: 5.9 seconds or less Black, 7.7 seconds or less Color Display: 10.1" Color Touch Screen Control Panel Print Resolution: Up to 4800 x 1200 dpi Memory: 4 GB RAM/32 GB SSD/ 320GB HDD Standard, 1 TB HDD (option) Dimensions: 23.7" W x 26.1" D x 31.1" H Accessories: 1,000 Sheet Finisher, Punch Unit, Attachment Kit for Punch Unit, Copier Cabinet Stand</p>



Qty	Make/Model	Description
1	ECOSYS M3645idn	<ul style="list-style-type: none"> • Output: B&W Multifunctional Printer • Configuration: Print/Copy/Scan/Fax <ul style="list-style-type: none"> • Print/Copy Speed: 47ppm • Paper Size: 5.5" x 8.5" à 8.5" x 14" <ul style="list-style-type: none"> • Paper Capacity: 2,600 Sheets • Paper Source: Single 500 Sheet Drawer; 100 Sheet Multipurpose Tray • Document Processor: 75 Sheet Reverse Automatic <ul style="list-style-type: none"> • Warm-Up Time: 21 Seconds or Less • First Copy Out Time: 7 Seconds or Less • Display: 7" Color Touch Screen Control Panel <ul style="list-style-type: none"> • Resolution: 1,200 x 1,200 dpi • Memory: 1GB Standard • Optional Accessories: 500 Sheet Paper Feed Cassette, SSD Memory Storage Device, Stand <p style="text-align: center;">Includes:</p> <ul style="list-style-type: none"> • 500 Sheet Paper Feed Cassette, SD Card Memory for Storage, 32GB



Purchase Price: \$6,616.97 MSRP (\$16,451.00)

Lease Options: 63 Months @ \$124.40

OMNIA Contract # PM68141

GOLDAlliance

Covers all parts, labor, travel and supplies except paper and staples.

TASKalfa 3554ci - Color Copy Charge is \$0.0490 / Mono Base Monthly - \$21.25 includes 2500 copies

Excess Mono Copy Charge - \$0.0085

ECOSYS M3645idn - Mono Base Monthly - \$12.25 includes 1,250 copies

Excess Mono Copy Charge - \$0.0098



TASKalfa 3554ci

Color MFP

Includes Delivery and Installation. Lease Rates are available, contact your National Account Manager.

Model	Description	OMNIA Price
TASKalfa 3554ci	35/35 PPM A3 Color MFP	3,087.00
Accessories		
DP-7150	140 Sheet Reversing Automatic Document Processor	693.00
DP-7160	320 Sheet DSDP with Multi-Feed sensor	967.00
DP-7170	320 Sheet DSDP with Multi-Feed + staple detection	1,201.00
DF-7100	500 Sheet Internal Finisher	628.25
DF-7120	1,000 Sheet Finisher	693.06
DF-7140	4,000 Sheet Finisher (65 Sheet Staple)	1,219.00
DF-7150	4,000 Sheet Finisher (100 Sheet Staple)	2,164.00
AK-7110	Attachment Kit for DF-7120 / DF-7110	72.01
PF-7140	Dual 500 Sheet Paper Trays	628.00
PF-7150	Dual 1,500 Sheet Paper Trays - Letter	674.00
PF-7120	3,000 Sheet Side Large Capacity Tray - Letter	637.71
Stand	Copier Cabinet Stand	161.00
Stabilizer Kit	Stabilizer Feet for Copier Cabinet Stand	51.00
PH-7100	Hole Punch Unit for DF-7100	301.53
PH-7A	Hole Punch Unit for DF-7110/7120	301.53
BF-730	Booklet and Tri Folding Unit for DF-7110	675.06
BF-9100	Booklet & Tri Folding Unit for DF-7130	767.32
MT-730(B)	7 Bin Mailbox for DF-7110	450.04
JS-7100	Job Separator	92.26
JS-7110	Inner Shift Tray	184.00
IS-7100	Insertor Unit (for the 60/70 ppm systems only)	1,893.00
ZF-7100	Z-Fold Unit (for the 60/70 ppm systems only)	5,020.00
AK-7120	Attachment Kit for the ZF-7100	89.00
Fax System 12	Fax Board	519.80
Internet FAX Kit (A)	Internet Fax Kit [requires Fax System 12]	150.00
Data Security Kit 10	Enhancement option that helps provide the encryption function for IPsec, one of the certification requirements for HCD-PP and FIPS 140-2 for communication	243.00
Banner Guide(A)	MPT Guide attachment to assist the feeding of banner paper	201.49
Scan Extension Kit(A)	Searchable PDF Kit	389.98
Keyboard Holder 10	Keyboard Tray Kit	73.45
UG-33	Upgrade Kit for Thin Print Support	90.99
UG-34	Optional Printer Emulation	363.98
IB-37	Wireless LAN/Interface (2.4GHz/5GHz multi-band)	109.00
HD-16	Large Capacity HDD (1TB)	991.00
IB-50	Gigabit EtherNet Board for Dual NIC	226.84
IB-51	Wireless LAN NIC (Does not work with NetGard)	306.13
DT-730(B)	Original Hard Copy Holder	20.25
NK-7130	Numeric Keypad	59.41
Platen Cover Type E	Platen Cover	52.65
Surge Protector-MX (15A)	15 Amp Surge Protector	97.49

EFI FIERY Controller information on page 88.

OPEN MARKET MAINTENANCE - Service & Supplies*

Color copy charge is \$0.0490
Black & White Base Monthly - 21.25 includes 2,500 copies
Excess Black & White Copy Charge - \$0.0085
*Includes all parts, drum, labor and all consumable items except staples and paper.



ECOSYS M3645idn

Monochrome MFP

Includes Delivery and Installation. Lease Rates are available, contact your National Account Manager.

Model	Description	OMNIA Price
ECOSYS M3645idn	47ppm A4 Monochrome MFP 4 in 1 model (Copy, Print, Fax, Color Scan)	1,152.00
Accessories		
PF-3110	500 sheets optional paper feed cassette	112.05
PT-320	Face-up Rear Output Tray, 250 Sheets	19.50
Stand	Copier Stand	166.00
PF-3110	500 Sheet Optional Paper Feed Cassette	126.50
CA-3100	Caster Kit 3100	124.50
IB-50	Gigabit EtherNet Board for Dual NIC	226.84
IB-51	Wireless LAN NIC (Does not work with Netgard)	306.13
IB-36	Wireless LAN NIC (Approx. 98 ft Range & Wi-Fi Direct)	64.35
HD-6	SSD Memory Device (32 GB)	218.39
HD-7	SSD Memory Device (128 GB)	311.98
UG-33	Upgrade Kit for Thin Print Support	90.99
SD-144-1GB(DDR3)	Printer Memory (1GB)	103.34
SD-144-2GB(DDR3)	Printer DIMM Memory (2GB)	142.99
PCL Barcode		
Flash 3.0 (Type D)	Barcode Flash	246.34
Data Security (E)	Data Security (Common Criteria/NIAP certified Hard Drive Encryption/Overwrite Kit)	376.98
Card Reader Holder 10	Card Reader Attachment	31.85
SDHC Card-16G	SD Card Memory for Storage, 16Gb	22.75
SDHC Card-32G	SD Card Memory for Storage, 32Gb	56.87
Scan Extension Kit(A)	Searchable PDF Kit	389.98
Surge Protector-MX (15A)	15 Amp Surge Protector	97.49

OPEN MARKET MAINTENANCE - Service & Supplies*

Black & White Base Monthly - 12.25 includes 1,250 copies
 Excess Black & White Copy Charge - \$0.0098
 *Includes all parts, drum, labor and all consumable items except staples and paper.

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Proposal for: **Town of Poestenkill**

1 -SHARP MX-3551/Color

NYS OGS IT Umbrella Contract #PP68232

Features:

Multi-Function Copy/Scan/Print

35 pages per minute black & white and Color

100 sheet document feeder

2- 550 sheet adjustable Drawers up to 12x18

100 Sheet by-pass

1000 Sheet Finisher/Stapling

Purchase:\$5,964

Lease :Only 60 month lease: \$113.60

Service : *Includes all toner, all parts, all labor, and all travel time. All you pay for is paper and staples.*

\$.0490 per print/copy color

\$0.007 per print/copy black and white

You only pay for what you make, we do not make you

Pay for copies up front.

SHARP

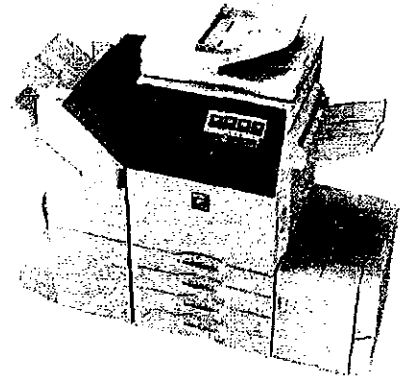


MX-2651 MX-3051 MX-3551 MX-4051

ESSENTIALS SERIES COLOR DOCUMENT SYSTEMS

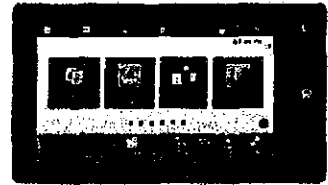
Designed for the technology-driven workplace.

The Sharp MX-2651, MX-3051, MX-3551, and MX-4051 Essentials Series color document systems are built using the latest technology available to deliver the performance, features and reliability needed in today's busy workplace environments. These new MFPs are also easy to use and offer enhanced productivity, all to provide customers with a seamless, intuitive experience, and the confidence in knowing their jobs will come out right the first time, every time. The new Color Essentials Series also offers leading-edge security features to help businesses protect their data and personal information.

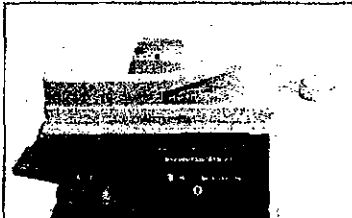


Key Features

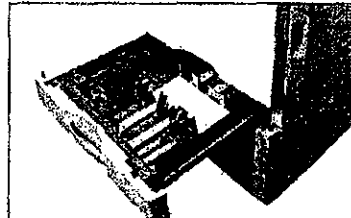
- **Ease of Use** – Award-winning touchscreen display offers a user-friendly graphical interface with simplified Easy Modes, integrated user guides and quick access to network services. With Sharp's new **MFP Voice** feature available for these models, you can interact with the machine with the power of natural language.
- **Productive Features** – Standard full multifunction capability out-of-box, including copying, network printing and color network scanning, combines with Sharp's Color Consistency System for long-lasting high-quality output page after page.
- **Workplace Friendly** – Integrates seamlessly with today's complex network environments, and supports popular cloud services and mobile technologies. And with Sharp's new **Application Portal** administrators can add new apps or update existing apps right from the MFP.



Award-winning 10.1" (diagonally measured) customizable touchscreen display.



MX-4051 shown with available Sharp MFP Voice feature with Alexa.



Feeds up to 50 envelopes from the standard paper tray.¹



Sharp's imageSEND™ feature provides one-touch distribution to email, cloud applications and more.

A feature-rich multifunction document system that is also cost-effective.

- Standard 100-sheet reversing single-pass document feeder scans documents at speeds up to 80 images per minute (ipm).
- Flexible paper handling supports media up to 110 lb. cover (300 gsm) and feeds up to 12" x 18" through the paper trays, allowing users to print on a wide variety of media, including envelopes through the standard paper tray and bypass tray.
- Sharp's new **MFP Voice** feature enables users to control the device with simple verbal commands. Experience a hands-free, voice-first interaction with **Amazon Alexa**, available for these Essentials Series models.
- Network-ready **PCL® 6** and available **Adobe® PostScript® 3™** printing systems ensure your documents print with the clarity and formatting you expect.
- With the available **OCR Expansion Kit**, you can easily **convert documents** to popular **Microsoft®** file formats as well as a variety of **PDF** formats. You can also add options to **Direct Print** these same file types from thumb drives, cloud applications and more.²
- Award-winning 10.1" (diagonally measured) customizable touchscreen display with a clean design enables easy access to features and functions when setting up jobs.
- Pantone Licensing on these models offers unprecedented levels of color fidelity to the **PANTONE MATCHING SYSTEM®**.
- Access popular cloud services, such as **Microsoft® OneDrive™** for Business, **SharePoint®** Online, **Google Drive™**, **Dropbox** and more with Sharp's available **Cloud Connect** feature. And with Sharp's new **Application Portal** administrators can add or update apps right from the MFP.
- **Leading-edge security features** provide enhanced protection. An **End-of-Lease** feature can erase all data and personal information at time of trade-in.

¹ See specifications for a list of supported envelopes.

² This function is available via **Qualcomm® DirectOffice™** technology.

MX-2651/3051/3551/4051 SPECIFICATIONS

Main Specifications

MX-2651/3051/3551/4051

Base Models include multifunction controller, 100-sheet RSFP and PCL 6 printing system, network scanning, auto duplexing, 1 x 550-sheet paper drawer, 100-sheet bypass tray, black and color developer is included.

Color Multi-Function Digital Document System
10.1" (diagonally measured) color dot matrix high-resolution touch panel (tft) display, 1,024 x 600 dots (W-SVGA)

Copy, print, network print, network scan, document filing and fax
Dry electrostatic transfer/Dual component developer/Magnetics brush development/OPC drums/Belt fusing/white LED exposure sheets and bound documents

Originals
Max. Original Size: 11" x 17"
Min. 5 1/2" x 8 1/4", Max. 12" x 16"

Output Size
26/30/35/40 ppm Mono/Color (8 1/2" x 11")

Copy Speed
Max. 9,999 copies

Multiple Copy
Max. 99 copies

First Copy Time (in Seconds)²
RSFP: Mono 7.6, Color 9.7

Warm Up Time
33 seconds (from main power switch on), 20 seconds (from Power button on)

Magnification
25% to 400% in 1% increments (with RSFP 25%-200%)

Original Feed
100-sheet RSFP with original size detection.

Scan Speed
Copy: Up to 80 ipm (Mono/53 ipm Color)

Scan: Up to 40 ipm (Mono/Color)

Original Sizes
5 1/2" x 8 1/4", 8 1/2" x 11", 8 1/2" x 11" R, 8 1/4" x 14", 11" x 17"

Paper Capacity
Standard: 650 Sheets/Maximum: 6,300 Sheets

Paper Feed System
Standard: (1) paper drawer 560 sheets (letter/legal/edges/blank size) or up to 50 envelopes (max. height: 26 mm), 100-sheet (or 20 envelopes) bypass tray.
Optional: Single, double, or triple paper drawers (650, 1,100, or 1,650 sheets), optional tandem paper drawer 2,100 sheets (letter) + (1) 550-sheet paper drawer (letter/legal/edges/statement size).

Paper Weights and Type
Paper drawer: 18 lb. bond to 110 lb. cover.
Drawer 1: 20-24 lb. bond or Monarch/Com-9 envelopes.
Split Tandem Drawers: 18 lb. bond to 28 lb. bond or plain, pre-printed, recycled, pre-punched, letterhead and color paper. Bypass tray: 18-28 lb. bond (plain paper), 13-19 lb. bond (thin paper), 28 lb. bond-110 lb. cover (heavy paper), tab paper (letter) and Monarch/Com-10 envelopes. Also label, gloss, pre-printed, recycled, pre-punched, letterhead and color paper or OHP film.

Duplexing
Standard automatic duplex copying and printing

CPU Interface
Up to 1.4 GHz multi-processor design
10/100/1000 Base-T Ethernet, USB 2.0; 2 host ports (front & rear), 1 available device port (rear), opt. wireless 802.11 b/g/n

Memory
Standard 5 GB copy/print (shared)

Hard Disk Drive
500 GB

Copy Resolution
Scan: 600 x 600 dpi (Mono/Color)
Output: Up to 600 x 600 dpi

Color Modes
Auto Color Selection (ACS), Full Color Mode, Monochrome (B/W)

Expanded Content Modes
Automatic, Text, Text/Photo, Text/Printed-Photo, Printed-Photo, Photo, Map, Pale-Color Document Settings; Auto or 9 step manual

Half-tone Copy Features
256 gradations/2 levels (monochrome)
Scan-Once Print-Many, electronic sorting, offset-stacking, Auto Color Selection (ACS), Auto Paper Selection (APS), Auto Magnification Selection (AMS), Auto Tray Switching (ATS), black-white reversal, blank page skip, book copy, book divide, card shot, center erase, centering, cover pages, dust page copy, edge areas, image add, image preview, insert pages, job build, job programs, margin shift, mirror image, mixed size original, multi-page enlargement, original count, pamphlet style, proof copy, repeat layout, reserve copy, mirrored copy, stamp creation, stamp image, suppress background, tab copy, tab-paper insertion, tandem copy, toner save mode, transparency inserts, watermark, 2-in-1 / 4-in-1 / 8-in-1 multi-sheet

Account Control
Up to 1,000 users. Supports user-number authentication via local LDAP, and Active Directory for copy, print, scan and document management

Main Specifications (continued)

Output Tray Capacity
Center Exit Tray (Main): 268 sheets (face down)
Job Separator (Upper Tray): 100 sheets (face down)
Right Side Exit Tray: 180 sheets (face down)

Cloud Supported Services (Optional)
Google Drive, Box, OneDrive for Business, SharePoint Online, Dropbox, Office 365, Gmail

Network Protocols
TCP/IP (IPv4, IPv6, P/Sec), HTTP/HTTPS, IPP/IPP-SSL, FTP/FTPS, SFTP/S, SMTP/SMTP-SSL, POP3/POP3-SSL, LDAP/LDAP-SSL, 802.1x for Windows and Unix.

Network and Data Security
Includes IP/MAC address filtering, protocol filtering, port control, user authentication (local LDAP/Active Directory), TLS Encryption, Kerberos support

Firmware Management
Flash ROM with local (USB), network update capability and firmware update 1 to N with SRDM (Sharp Remote Device Manager)

Device Setup Service/Functions
Web-based management with user/admin level login
Remote Front Panel, remote access to service logs and clock settings

Accessibility Features
Free stop warning front panel, adjustment of key touch sound and speed, concave tray, document feeder free stop, job programs, remote front panel, universal gap for paper trays, and disable screen timeout

Environmental Standards
International Energy Star Program Ver. 2.0, European RoHS, Blue Angel (RAL-UZ205)

Power Source
110-127 V AC, 60 Hz, 15 A Receptacle

Power Consumption
1.8 kW or less

Weight
Approx. 173 lbs.

Dimensions
Approx. 24" (w) x 26" (d) 33" (h)

Network Printing System
PCL Standard PCL 6, optional Adobe PostScript 3
600 x 600 dpi

Resolution
28/30/35/40 pages per minute (8 1/2" x 11")

Print Speed
Windows 7, Windows 8.1, Windows 10, Windows Server® 2008, Windows Server 2012, Windows Server 2016, Windows PPD, Mac OS X™ (including 10.6 to 10.14), all Mac PPD, UNIX®, Linux®, Universal Print (requires Microsoft connector)

Print Drivers
Android printing framework (Sharp Print Service Plugin), Sharpdesk® Mobile

Print Features
Auto configuration, serverless print release, chapter inserts, confidential print, continuous printing, custom image registration, document control, document filing, duplex printing, electronic sorting, form overlay, hidden pattern print, image rotation, job bypass print, job retention, layout print, margin shift, multiple pamphlet, network tandem print, N-up printing, offset stacking, page interleaves, pamphlet style, poster print, proof print, print and send, tab paper print, tab printing, transparency inserts, tray status, user authentication single sign-on, watermarks, zoom print

File Types
TIF, JPEG, PCL, PNF, TXT, and PNG. Optional: PDF, Compact PDF, Encrypted PDF, PS, DOCX, XLSX and PPTX. Methods: FTP, SMB, Web page, Email and USB memory. PDF file formats support the Adobe Embedded Print Engine

Residual Fonts
60 outline fonts (PCL), 129 fonts (P/S) (Post)

Interfaces
RJ-45 Ethernet 10/100/1000 Base-T, USB 2.0, Wireless

Operating Systems and Environments
Windows 7, Windows 8, Windows 10, Windows Server 2008, Windows Server 2012, Windows Server 2016, Chrome®, Mac OS X 10.6-10.14, Unix®, Linux®, Citrix®, and SAP device types¹

Printing Protocols
LPR, IPP, IPPS, Raw TCP (port 9100), FTP, POP3, POP3S, HTTP, HTTPS, and LPR and LPD for Unix

Network Scanning System
Scan Modes: Standard: Color, monochrome, grayscale
Max. Original Size: 11" x 17"
Optical Resolution: 600 dpi
Output Modes: 600 dpi, 400 dpi, 300 dpi, 200 dpi, 150 dpi, 100 dpi
Image: Monochrome Scanning: Uncompressed, G3 (MH), G4 (M/AMMR)
Color/Grayscale: JPEG (High, middle, low)
Internet Fax mode: M/AMMR (optional)¹

Network Scanning System (continued)

Image Formats
Monochrome: TIF, PDF, PDF/A, Encrypted PDF, and XPS
Color/Grayscale: TIF, JPEG, PDF, PDF/A, Compact PDF, Encrypted PDF, and XPS.

Internet Fax: TIF-FX, TIF-F, and TIF-S

Scan Destinations
Email, Desktop, FTP, Folder (SMB), USB, Internet fax (optional), Super G3 fax (optional)

One-touch Destinations
Up to 2,000 (combined scan destinations)

8 group Destinations
Up to 500

Programs
48 (combined)

Max. Jobs
Up to 100

Enhanced Email Integration Software¹
Standard Gmail connector, standard Exchange connector

Optional Equipment
BeLux Copier Cabinet Base (with front door)
MX-6040D Stand/1 x 660-sheet Paper Drawer
MX-DE25H Stand/2 x 550-sheet Paper Drawers
MX-DE27H Stand/3 x 550-sheet Paper Drawers
MX-DE27N Stand/1 x 550 + 2,100-sheet Split Tandem Paper Drawers
MX-DE28N Low Stand/1 x 550-sheet Paper Drawer
MX-DE29N 3,000-sheet Large Capacity Cassette (letter, requires MX-DE25H/26H/27N/28N)
MX-CL17N Long Paper Feeding Tray
MX-FN27N 60-sheet Staple Inserter/Finisher
MX-FN29 1K Stacking 50-sheet Staple Finisher
MX-FN29S 1K Stacking 50-sheet Staple/Saddle Stitch Finisher
MX-FN31 3K Stacking 65-sheet Staple/Saddle Stitch Finisher
MX-RB25N Paper Pass Unit (required for MX-FN28/29/30/31)
MX-FN14B 3-Hole Punch Unit (requires MX-FN27N)
MX-FN15B 3-Hole Punch Unit (requires MX-FN28/29)
MX-FN16B 3-Hole Punch Unit (requires MX-FN30/31)
MX-SCX1 Staple Cartridge for MX-FN27N
MX-SC2 Saddle-stitch Staple Cartridge for MX-FN29
MX-SC11 Staple Cartridge for MX-FN30/31
MX-SC12 Saddle-stitch Staple Cartridge for MX-FN31
MX-TR19N Right Side Exit Tray
MX-TR20 Job Separator Tray
MX-TU16 Center Exit Tray
Utility Table
MX-EB18 Wireless LAN
MX-EB19 Compact PDF Kit
MX-EB20L OCR Expansion Kit
MX-FX15 Fax Expansion Kit
MX-FX11 Internet Fax Kit
MX-FF16 Bar Code Font Kit
MX-PK13L Adobe PostScript 3 Expansion Kit
MX-FU10L Direct Print Expansion Kit
AR-SU1 Stamp Unit (requires AR-SV1 Stamp Cartridge)
AR-SV1 Stamp Cartridge
MX-AMX1L Application Integration Module
MX-AMX2L Application Communication Module
MX-AMX3L External Accounting Module
MX-FR21L Data Security Kit
MX-DVDFSV Generic Vendor Interface Kit

Supplies
MX-61NBA Black Toner Cartridge
MX-61NTCA Cyan Toner Cartridge
MX-61NTMA Magenta Toner Cartridge
MX-61NTYA Yellow Toner Cartridge
MX-61NDBA Black Developer
MX-61NDBA Cyan/Magenta/White Developer
MX-60RBSA Drum

¹ Some features require optional equipment. See your local dealer.
² May vary depending on product configuration, machine settings and operating and/or environmental conditions.



Qualcomm DirectOffice



SHARP

SHARP ELECTRONICS CORPORATION
100 Paragon Drive, Montvale, NJ 07645
1-800-BE-SHARP • www.sharpeusa.com

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Product Comparison



Office Supplies & Furniture
Promotional Products
K-12 School Supplies

17 Wood Road
Suite 700
Round Lake, NY 12151
Phone: 518-877-9500 Fax:
518-877-3800 www.ecinteractive.com/5401
Sue (sue@sbcomputers-office.com)

No Servicing agreement




	 HEWT3US5A Color LaserJet Enterprise Flow MFP M776dn, Copy/ Print/ Scan	 HEW7PS95A LaserJet Enterprise Flow MFP M634h Multifunction Laser Printer, Copy/ Print/ Scan	 HEW7PS97A LaserJet Enterprise MFP M635h Multifunction Laser Printer, Copy/ Print/ Scan
Sell Price:	\$6,377.00 / Each	\$3,434.95 / Each	\$3,318.08 / Each
Category:	Copier/Fax/Multifunction Machines	Copier/Fax/Multifunction Machines	Copier/Fax/Multifunction Machines
Global Product Type:	Multifunction - Printer, Copier, Scanner	Multifunction - Printer, Copier, Scanner	Multifunction - Printer, Copier, Scanner
Machine Functions:	Copy,Print,Scan	Copy,Print,Scan	Copy,Print,Scan
Printer Type:	Laser	Laser	Laser
Wireless Printing:	No	No	No
Connector/Port/Interface:	Ethernet,Hardware Integration Pocket,USB	Ethernet,Hardware Integration Pocket,USB	Ethernet,Hardware Integration Pocket,USB
Auto Document Feed/Sheets:	200	150	150
Auto Duplexing Functions:	Yes	Yes	Yes
Maximum Print Speed (Black):	45 ppm	80 ppm	100 ppm
Maximum Print Speed (Color):	45 ppm	---	---
Network Ready:	Yes	Yes	Yes
Print Resolution (Color) (Width x Height):	1200 x 1200 dpi	---	---
B&W or Color Output:	Color	B&W	B&W
Print Resolution (Black) (Width x Height):	1200 x 1200 dpi	1200 x 1200 dpi	1200 x 1200 dpi
Copying Speed (Black):	45 ppm	55 ppm	65 ppm
Copying Speed (Color):	45 ppm	---	---
Accepts Paper Size:	#10 Envelopes,#9 Envelopes,3" x 5",4" x 6",5" x 7",5" x 8",Executive,Legal,Letter,Monarch Envelopes,Oficio,Statement	3" x 5",4" x 6",5" x 7",5" x 8", Envelopes: #9, #10, Monarch, Executive,Legal,Letter,Oficio (8.5 x 13),Statement	3" x 5",4" x 6",5" x 7",5" x 8", Envelopes: #9, #10, Monarch, Executive,Legal,Letter,Oficio (8.5 x 13),Statement

Product Comparison



Office Supplies & Furniture
Promotional Products
K-12 School Supplies

17 Wood Road
Suite 700
Round Lake, NY 12151
Phone: 518-877-9500 Fax:
518-877-3800 www.ecinteractive.com/5401
Sue (sue@sbcomputers-office.com)




	 HEWT3U55A Color LaserJet Enterprise Flow MFP M776dn, Copy/ Print/ Scan	 HEW7PS95A LaserJet Enterprise Flow MFP M634h Multifunction Laser Printer, Copy/ Print/ Scan	 HEW7PS97A LaserJet Enterprise MFP M635h Multifunction Laser Printer, Copy/ Print/ Scan
Sell Price:	\$6,377.00 / Each	\$3,434.95 / Each	\$3,318.08 / Each
Paper Input:	650	100 Sheet Multipurpose Tray,550 Sheet Input Tray	100 Sheet Multipurpose Tray,550 Sheet Input Tray
Grayscale Halftones:	---	256	256
Color Depth:	24 b	---	---
Maximum Copy Size (W x H):	11.7 x 17	---	---
Maximum Copies:	9,999	9,999	9,999
Reduction/Enlargement Range [Max]:	400%	400%	400%
Reduction/Enlargement Range [Min]:	25%	25%	25%
Operating System Compatibility:	Mobile OS: iOS,Android,Apple® macOS High Sierra v10.13,Apple® macOS Mojave v10.14,Mac: Apple® macOS Catalina v10.15,Windows® 7, 8, 8.1, 10	Android™,iOS®,Mac® OS X 10.13-10.15,Windows® 7, 8.1, 10	Android™,iOS®,Mac® OS X 10.13-10.15,Windows® 7, 8.1, 10
Maximum Paper Size:	11.7 x 34	8.5 x 14	8.5 x 14
Dual Access Capability:	---	Yes	Yes
LCD Display:	Yes	Yes	Yes
LCD Display Format:	8" Color LCD with Touchscreen	8" Color Graphics Display with Touchscreen	8" Color Graphics Display with Touchscreen
Maximum Memory:	3 GB	4 GB	4 GB
Monthly Duty Cycle (Pages):	200,000	300,000	300,000
Power Consumption:	900 W Peak	740 W Peak	740 W Peak
Power Requirements:	AC 110 V-127 V, 50 Hz/60 Hz	AC 100 V-127 V, 50 Hz/60 Hz	AC 100 V-127 V, 50 Hz/60 Hz
Processor:	1.2 GHz	1.2 GHz	1.2 GHz

Product Comparison



Office Supplies & Furniture
Promotional Products
K-12 School Supplies

17 Wood Road
Suite 700
Round Lake, NY 12151
Phone: 518-877-9500 Fax:
518-877-3800 www.ecinteractive.com/5401
Sue (sue@sbcomputers-office.com)




	 HEWT3U55A Color LaserJet Enterprise Flow MFP M776dn, Copy/ Print/ Scan	 HEW7PS95A LaserJet Enterprise Flow MFP M634h Multifunction Laser Printer, Copy/ Print/ Scan	 HEW7PS97A LaserJet Enterprise MFP M635h Multifunction Laser Printer, Copy/ Print/ Scan
Sell Price:	\$6,377.00 / Each	\$3,434.95 / Each	\$3,318.08 / Each
Secure Print Function:	Yes	Yes	Yes
Memory Card Compatibility:	No	---	---
Standard Memory:	3 GB	1.5 GB	1.5 GB
First Page Out:	6.5 s	11.6 s	8 s
Telephone Features:	---	No	No
Duplex Printing:	---	Automatic	Automatic
Borderless Printing:	---	No	No
Individual Ink Cartridges:	Yes	---	---
Model Name/Number:	Color LaserJet Enterprise MFP M776dn	LaserJet Enterprise Flow MFP M634h	LaserJet Enterprise MFP M635h
Network Capable:	Yes	Yes	Yes
Network Types:	10/100/1000Base-T Ethernet	10/100/1000Base-T Ethernet	10/100/1000Base-T Ethernet
Paper Input Capacity (Sheets):	650	650	650
PC Free Printing:	Yes	Yes	Yes
Scan Resolution (Width x Height):	600 x 600 dpi	600 x 600 dpi	600 x 600 dpi
Depth:	26.1"	22"	22"
Height:	27.95"	25.2"	25.2"
Weight:	156.3 lbs	73.2 lbs	73.2 lbs
Width:	36.26"	20.15"	20.15"

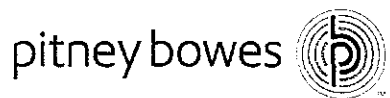
Product Comparison



Office Supplies & Furniture
Promotional Products
K-12 School Supplies

17 Wood Road
Suite 700
Round Lake, NY 12151
Phone: 518-877-9500 Fax:
518-877-3800 www.ecinteractive.com/5401
Sue (sue@sbcomputers-office.com)

	 HEWT3U55A Color LaserJet Enterprise Flow MFP M776dn, Copy/ Print/ Scan	 HEW7PS95A LaserJet Enterprise Flow MFP M634h Multifunction Laser Printer, Copy/ Print/ Scan	 HEW7P597A LaserJet Enterprise MFP M635h Multifunction Laser Printer, Copy/ Print/ Scan
Sell Price:	\$6,377.00 / Each	\$3,434.95 / Each	\$3,318.08 / Each
Package Includes:	HP Black, Cyan, Magenta and Yellow Original LaserJet Toner Cartridges,(4) HP Original LaserJet Imaging Drums,Getting Started Guide,Power Cord	HP Black Original LaserJet Toner Cartridge,Documentation,Power Cord	HP Black Original LaserJet Toner Cartridge,Documentation,Power Cord
Compliance Standards:	Energy Star Rated	Energy Star Rated	Energy Star Rated
Pre-Consumer Recycled Content Percent:	0%	0%	0%
Post-Consumer Recycled Content Percent:	0%	0%	0%
Total Recycled Content Percent:	0%	0%	0%
Special Features:	Color LaserJet Enterprise Flow MFP M776dn	---	---



01-11-2022

V1.0

Mailing Solution Proposal
For



38 Davis Drive
Poestenkill, NY 12140

Robert Posson, Major Account Manager, State of New York & State of Vermont
Pitney Bowes, U.S. Mailing Solutions
Direct: 518.210.9245 Fax: 203.460.9059 | www.pb.com
robert.posson@pb.com

Every connection is a new opportunity™



100 years



Discover the best postage meter for your business
from Pitney Bowes

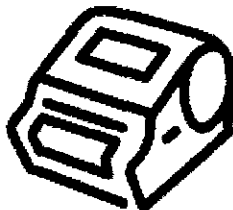


Simple to use

Easily navigate menus and select options with the device's color touchscreen display.

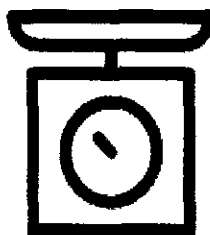
Rate changes and savings

Automatically pay the correct amount and save 5¢ on First-Class® postage and up to 40%* off Priority Mail®.*



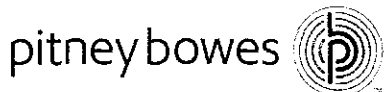
Compact design

Save space with a modern, compact design that fits into any small business, even a home office.



Digital scale

Accurately weigh large flats and envelopes up to 5 pounds with the integrated, digital scale.

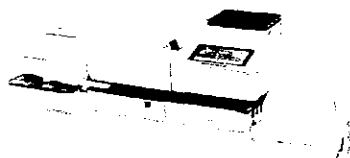


State of New York



NYS Contract# PC67337
Award # 22941-E
Group# 22812

Option #1: **SendPRO C500 Automatic Mailing System -
With 5lb. Scale - USPS Processing
Automatic Feeding & Sealing Feature**



NYS Contract Purchase Price	\$ 3,085.50
Postage Meter Rental	\$ 33.00 Per Month
1 st Year Maintenance	- Included -
Maintenance After 1 st Year	\$ 301.50 Per Year

Option #2: **SendPRO C Semi- Automatic Mailing System -
With 5lb. Scale - USPS Processing
Manual Feed- one at a time & Sealing Feature**



NYS Contract Purchase Price	\$ 1,268.10
Postage Meter Rental	\$ 22.00 Per Month
1 st Year Maintenance	- Included -
Maintenance After 1 st Year	\$ 21.00 Per Year

Associated Supply Costs on NYS Contract- should order at point of Sale:

SL798-0	RED POSTAL INK CARTRIDGE – 1 PER BOX UP TO 1,500 IMPRESSIONS (NO ENVELOPE AD)	
	List Price \$59.99 - 16.50%	\$50.09 Per Cartridge
620-9	POSTAGE TAPE SHEETS- 150 DOUBLE SHEETS- 300 LABELS PER BOX	
	List Price \$59.99 - 16.50%	\$50.09 Per Box



The proposed solutions include delivery, installation, and operator training.

Like all of our products and services, we stand behind them with our Pitney Bowes Customer Satisfaction Guarantee.

This quotation is effective until: **January 31, 2022**



Customer Satisfaction Guarantee

Pitney Bowes Sending Technology Solutions is committed to providing our customers with the finest products backed by the highest quality care and service. As long as you continually maintain coverage with a Pitney Bowes Service Level Agreement for hardware and a software maintenance agreement for software after warranty, Pitney Bowes promises to provide you the following:

Guaranteed product performance

For all new and remanufactured Pitney Bowes branded products provided by Pitney Bowes in the U.S., we guarantee performance to our specifications for the initial term of the lease or three years if purchased. If, during that period, the product does not perform to our specifications, and we cannot repair it, we will replace it with a comparable product. If during the first ninety days after installation the replacement product does not perform as specified, you will be entitled to a refund of payments made to us for the replacement product. If the original or replacement product fails to perform due to the use of a non-Pitney Bowes consumable supply or unapproved software/hardware modification, this guarantee will not apply.

Guaranteed nationwide service

Our nationwide service force will respond to service and preventative maintenance requests as part of your maintenance agreement for hardware. If we find that we cannot return your Pitney Bowes branded equipment to a satisfactory operating condition within a reasonable time, where appropriate, we will provide you with a loaner at no additional cost.

Help line support

For customers with products that are supported through our Diagnostics Center, toll-free telephone technical assistance is available Monday through Friday, 8:00am until 8:00pm ET exclusive of holidays.

Rate change protection

With our ability to accommodate a wide range of carriers, we are your rate data source. Also, should you select any of our plans that include software rate protection, we guarantee that you will not be charged for unexpected rate changes within the scope of your plan.

Operator productivity and training excellence

For all products that we install, our skilled professionals will effectively deliver the agreed upon installation and training services.

Purchase Power® service

The Pitney Bowes Bank, Inc. provides postage advances to all qualified customers in good standing. You will not have to pay for postage in advance. You can mail now and pay later when you get your bill.

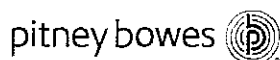
At Pitney Bowes, we are committed to maintaining long-term partnerships with our customers. If our sales and service support team has been unable to satisfy you, I would like to hear from you. Please call my office at 800 622 2296.

We won't be satisfied until you are satisfied.

Harris Warsaw

Harris Warsaw
Senior Vice President Global Sales, Global Sending Technology Solutions

For more information, visit us online: pitneybowes.com



United States
3001 Summer Street
Stamford, CT 06926-0700

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20SENDTECH06138_US



Sales and Service
25 Kraft Avenue
Albany, NY 12205
(518) 452-2600 ext.14
Fax (518) 452-2603
rmanzer@metrobusma.com

V1.C

**TOWN OF POESTENKILL
DIGITAL MAIL MACHINE PROPOSAL
1/10/2022**

EQUIPMENT:

- QUADIENT IX-5 AUTO-FEED MAIL MACHINE (NEW)
- 5 LB. INTERFACED SCALE
- IX-5 DIGITAL "IMI" COMPLIANT POSTAGE METER
- ENVELOPE SEALER

KEY FEATURES:

- VIEW MAIL DATA ONLINE VIA MYQUADIENT
- AUTO DATE ADVANCE – ELIMINATES MANUAL DATE CHANGES
- USPS RATE WIZARD-HELPS SELECT RATE WHEN UNCERTAIN WHICH RATE TO USE
- PROGRAMMABLE JOB SHORTCUTS
- LOW POSTAGE WARNING
- MULTI- TAPE DISPENSER
- OPERATING SPEED UP TO 110 LETTERS PER MINUTE
- LOW INK ALERT IN MACHINE AND E-MAIL
- 100 ACCOUNT DEPARTMENTAL ACCOUNTING
- PRINT TEXT MESSAGES' OR CUSTOM AD MESSAGES
- NeoFUNDS CREDIT LINE FOR POSTAGE INCLUDED

63 MONTH PRICE PROTECTION PROGRAM
\$150.00 COST PER MONTH*WITH 5LB INTERFACED SCALE**

*****INCLUDES**

- PARTS AND LABOR WARRANTY FOR TERM
- POSTAGE METER WITH UNLIMITED POSTAGE RESETS
- UNLIMITED SCALE RATE CHANGES
- DELIVERY AND SET UP
- COMPLETE KEY OPERATOR TRAINING

SUPPLIES:

- INKJET CARTRIDGE – 15,000 IMPRESSIONS - \$145.00
- POSTAGE TAPES - 1,000 COUNT-\$31.00
(2 IMPRESSIONS PER TAPE)

-just larger packages or heavier envelopes

stamp cost - 53¢

At a regularly scheduled meeting of the Town Board of the Town of Poestenkill held at the Poestenkill Town Hall on the 12th day of March, 1987 at 8:00 p.m.

**IN THE MATTER
OF**

**ADOPTION OF A WRITTEN INVESTMENT POLICY
OF THE TOWN OF POESTENKILL**

WHEREAS, the New York State Comptroller and the New York State Department of Audit and Control have advised that every local governmental unit should have in effect a written investment policy approved by the governing board of said municipality; and

WHEREAS, there is currently no such formal written policy in effect in the Town of Poestenkill; now let it therefore be

RESOLVED, that the objectives of the Investment Policy of the Town of Poestenkill are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return; and it is further

RESOLVED, that in accordance with this policy, the Town Supervisor, as the Town's chief fiscal officer, is hereby authorized to invest all funds including proceeds of obligations and reserve funds in:

Certificates of Deposit issued by a bank or trust company authorized to do business in New York State;

Time Deposit Accounts in a bank or trust company authorized to do

business in New York State;

Obligations of New York State;

Obligations of the United States Government;

Repurchase Agreements involving the purchase and sale of direct obligations of the United States; and it is further

RESOLVED that all funds except Reserve Funds may be invested in:

Obligations of agencies of the federal government if principal and interest is guaranteed by the United States.

With the approval of the State Comptroller, in Revenue Anticipation Notes or Tax Anticipation Notes of other local governments; and it is further

RESOLVED that only reserve funds may be invested in obligations of the Town of Poestenkill; and it is further

RESOLVED that all other Town of Poestenkill officials receiving money in their official capacity must deposit such funds in negotiable order of withdrawal (N.O.W.) accounts; and it is further

RESOLVED that all investments made pursuant to this investment policy shall comply with the following conditions:

1. COLLATERAL.

- a. Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation (FDIC) or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States, or obligations of New York State local

governments. Collateral shall be delivered to the Town of Poestenkill or a Custodial Bank with which the Town of Poestenkill has entered into a Custodial Agreement. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than weekly, and market value shall mean the bid or closing price as quoted in the Wall Street Journal or as quoted by another recognized pricing service.

- b. Securities purchased through a repurchase agreement shall be valued to market at least weekly.
- c. Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United States Government.

2. DELIVERY OF SECURITIES.

- a. Repurchase Agreements. Every Repurchase Agreement shall provide for payment to the seller only upon the seller's delivery of obligations of the United States to the Custodial Bank designated by the Town of Poestenkill, or in the case of a book-entry transaction, when the obligations of the United States are credited to the Custodian's Federal Reserve Bank account. The seller shall not be entitled to substitute securities. Repurchase agreements shall be for periods of 30 days or less. The Custodial Bank shall confirm all transactions in writing to insure that the Town of Poestenkill's ownership of the securities is properly reflected on the records of the Custodial Bank.
- b. Payment shall be made by or on behalf of the Town of Poestenkill for obligations of New York State, obligations the principal and interest of which are guaranteed by the United States, United States

Obligations, certificates of deposit, and other purchased securities upon the delivery thereof to the Custodial Bank, or in the case of a book-entry transaction, when the purchased securities are credited to the Custodial Bank's Federal Reserve System account. All transactions shall be confirmed in writing.

3. WRITTEN CONTRACTS.

Written contracts are required for repurchase agreements, certificates of deposit, and custodial undertakings. With respect to the purchase of obligations of U.S., New York State, or other governmental entities, etc. in which monies may be invested, the interests of the Town of Poestenkill will be adequately protected by conditioning payment on the physical delivery of purchased securities to the Town of Poestenkill or Custodian, or in the case of book-entry transactions, on the crediting of purchased securities to the Custodian's Federal Reserve System account. All purchases will be confirmed in writing to the Town of Poestenkill.

It is therefore, the policy of the Town of Poestenkill to require written contracts as follows:

- a. Written contracts shall be required for all Repurchase Agreements. Only credit-worthy banks and primary reporting dealers shall be qualified to enter into a Repurchase Agreement with the Town of Poestenkill. The written contract shall provide that only obligations of the United States may be purchased, and the Town of Poestenkill shall make payment upon delivery of the securities or appropriate book-entry of the purchased securities. No specific repurchase agreement shall be entered into unless a master repurchase agreement has been executed between the Town of Poestenkill and the trading partners. While the term of the master repurchase agreement may be for a reasonable length of time, a specific repurchase agreement shall not exceed thirty (30) days.

b. Written contracts shall be required for the purchase of all certificates of deposit.

c. A written contract shall be required with the Custodial Bank.

4. DESIGNATION OF CUSTODIAL BANK.

Custodial Bank. The Union National Bank chartered by the State of New York is designated to act as Custodial Bank of the Town of Poestenkill investments. However, securities may not be purchased through a Repurchase Agreement with the Custodial Bank.

5. FINANCIAL STRENGTH OF INSTITUTIONS.

All trading partners must be credit-worthy. Their financial statements must be reviewed at least annually by the Town Supervisor to determine satisfactory financial strength or the Town Supervisor may use credit rating agencies to determine credit worthiness of trading partners. Concentration of investments in financial institutions should be avoided. The general rule is not to place more than \$500,000.00 in overnight investments with any one institution.

Investments in time deposits and certificates of deposit are to be made with banks or trust companies. Their annual reports must be reviewed by the Town Supervisor to determine satisfactory financial strength.

When purchasing eligible securities the seller shall be required to deliver the securities to our Custodial Bank.

Repurchase agreements shall be entered into only with banks or trust companies or registered and primary reporting dealers in government securities. Sound credit judgments must be made with respect to trading partners in repurchase agreements. It is not assumed that inclusion on a list of the Federal Reserve is automatically adequate evidence of credit

worthiness.

Repurchase agreements should not be entered into with undercapitalized trading firms.

A margin of 5% or higher of the market value of purchased securities in repurchase agreements must be maintained.

6. OPERATIONS, AUDIT, AND REPORTING.

The Town Supervisor, as chief fiscal officer, or the deputy chief fiscal officer shall authorize the purchase and sale of all securities and execute contracts for Repurchase Agreements and certificates of deposit on behalf of the Town of Poestenkill. Oral directions concerning the purchase or sale of securities shall be confirmed in writing. The Town of Poestenkill shall pay for purchased securities upon the delivery or book-entry thereof.

The Town of Poestenkill will encourage the purchase and sale of securities and certificates of deposit through a competitive or negotiated process involving telephone solicitation of at least three bids for each transaction; and it is further

RESOLVED, that this investment policy shall take effect immediately and that a copy of same shall be posted by the Town Clerk on the sign board maintained by her for said purpose.

MOVED BY: Fisher

SECONDED BY: Kaskoun

VOTED UPON AS FOLLOWS:

Supervisor Amadon: Yes

Councilman Ferra: Absent

Councilman Fisher: Yes

Councilman Kaskoun: Yes

Councilwoman Pare: Absent

PATRICK J. TOMASELLI
THE KEENAN BUILDING
258 BROADWAY
SUITE 301
TROY, NEW YORK 12180
(518) 274-5813

TOWN OF POESTENKILL EMPLOYEE BENEFIT POLICY

All employees of the Town of Poestenkill, as defined below, are employed "at will" and either party, the employee or the town, may terminate the employment relationship at any time and for any reason. The fact that some employees are paid on the basis of an annual salary calculation does not alter this relationship and no promise of continued employment is made by the town by that annual salary calculation.

A. Definitions

Standard Workweek	40 hours.
Employee	a person employed by the town in an administrative position other than; elected officials, persons appointed to positions as "officials", and those covered by the Highway Dept. labor agreement.
Full-time Employee	one who is scheduled to work at least 35 hours per week.
Part-time Employee	one who is scheduled to work less than 35 hours per week.
Retired Employee	one who leaves the employ of the town (other than by involuntary termination) after attaining age 55 and having at least 10 years of service.

B. Health Insurance Coverage (does not include dental)

Health Insurance coverage for the employees only (not including dependents) is available through the town on the basis of the following rules for full-time, part-time, and retired employees. The coverage may continue until the employee attains age 65 when all health insurance coverage ceases. The employee may decline coverage when initially offered but subsequent enrollment will be subject to the insurer's eligibility rules. The pay of employees declining coverage will not be supplemented by the amount of the foregone premium.

Eligibility – Full-time Employees

Coverage is provided by the town at no cost to the employee.

Eligibility – Part-time Employees

Coverage, for the employee is provided by the town on the following basis: Employees scheduled to work 30 but less than 35 hours per week will have 85% of the monthly premium paid by the town. Employees scheduled to work 25 but less than 35 hours per week will have 67% of the monthly premium paid by the town. Coverage for the employee will continue provided the employee pays the remaining portion of the monthly premium.

Employees scheduled to work less than 25 hours per week and those part-time employees who do not have a regular schedule of work hours may participate in the town's group health care insurance by paying the entire monthly premium themselves.

Eligibility – Retired Employees

A full-time or part-time employee who retires after 10 or more years of service and who participated in the town's health insurance coverage may continue coverage by paying the entire monthly premium.

C. Holidays

The town observes 12 holidays annually:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
President's Day	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Black Friday (Day after Thanksgiving)
Independence Day	Christmas Day

Town hall will also be closed on these days. Full and part-time employees paid on an annual salary basis may take those days off, if scheduled to work, with no loss in pay.

Part-time employees paid on an hourly basis are not paid holiday pay.

D. Vacation

A full-time employee paid on an annual salary basis may take vacation without loss in pay in accordance with the following schedule:

After the completion of one year of service	one week vacation
After the completion of two years of service	two weeks vacation
After the completion of five years of service	three weeks vacation
After the completion of ten years of service	four weeks vacation
After the completion of twenty years of service	five weeks vacation

A part-time employee paid on an annual salary basis whose regular schedule is at least 25 hours per week may take vacation without loss in pay in accordance with the foregoing schedule. A week of vacation for a part-time employee shall be determined based on the employee's regular schedule compared to a full-time schedule as follows:

Regular schedule 25 hours but less than 30 hours-one week equals three days
Regular schedule 30 hours but less than 35 hours-one week equals four days

Part-time employees scheduled to work less than 25 hours per week, part-time employees who do not have a regular schedule of work hours and part-time employees paid on an hourly basis are not eligible for vacation.

E. Personal and Sick Leave

Full-time employees paid on an annual salary basis may take time off from scheduled work with no loss in pay for legitimate personal reasons up to two days per year.

Full-time employees paid on an annual salary basis may take time off from scheduled work or for illness or injury to the employee or a member of the employee's immediate family up to seven days per year.

Except in an emergency, prior approval of the Town Supervisor must be obtained for personal and/or sick leave. Individual abuse of this privilege will result in denial of further approval. Unused personal and/or sick leave may not be carried over into the next calendar year.

Part-time employees are not eligible for paid personal or sick leave.

F. Overtime

Any employee, not exempt from the FLSA, who works more than 40 hours in one week will be paid for those hours in excess of 40 at a rate one and one-half times his/her regular rate. "Regular rate", for employees paid on an annual salary basis will be determined by dividing the annual salary by 52 times the number of hours per week the employee is regularly scheduled to work.

G. Temporary Non-occupational Disability

Coverage is not provided under the state Disability Benefits Law.

H. Workers' Compensation

Statutory benefits for occupational illness or injury are provided under the state Workers' Compensation Law.

I. Retirement

Full-time employees and part-time employees may participate in the New York State and Local Employees' Retirement System.

J. Life Insurance

No group life insurance program is provided to town employees.

K. Other Benefits

Other benefits which now, or in the future, may apply to Highway Department employees covered by the collective bargaining agreement do not apply to employees covered by this policy.

Note Re: Current employees and retirees.

The foregoing policy applies to all employees hired on or after the effective date of the policy and to employees who retire on or after the effective date. An existing active employee who currently enjoys other benefits will not have those benefits abridged as long as the employee remains actively employed. Upon termination or retirement the terms of this policy will apply. A currently retired employee may continue the benefit coverage he or she now has as long as the existing rules applicable to that situation are met.

Adopted by Poestenkill Town Board March 8, 2001. Effective March 8, 2001.

At a duly convened meeting of the Town Board of the Town of Poestenkill in the County of Rensselaer conducted at the Poestenkill Town Hall at 7:00 P.M. on February 17, 2011.

RESOLUTION #5 - 2011

IN THE MATTER OF THE ADOPTION OF A REVISED POLICY FOR THE PROCUREMENT OF GOODS AND SERVICES BY THE TOWN OF POESTENKILL

WHEREAS, Section 104-b of the General Municipal Law (GML) prescribes that goods and services which are not required by law to be procured by towns or any districts therein pursuant to competitive bidding must nonetheless be procured in a manner so as to assure the prudent and economical use of public moneys in the best interests of the taxpayers of the town or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption; and

WHEREAS, in furtherance of such objectives, GML §104-b requires every town to adopt internal policies and procedures governing all procurement of contracts for goods and services not subject to the bidding requirements of GML §103 or any other applicable law; and

WHEREAS, the last such procurement policy adopted by the Town of Poestenkill was by Resolution No. 3 of the Year 1998 and is now more than twelve years old; and

WHEREAS, the monetary thresholds prescribed by GML §103 for requiring competitive bidding for contracts for public work and for purchase contracts have both increased significantly since the adoption of the aforesaid Resolution No. 3 of the Year 1998 which incorporated the then-effective threshold amounts; and

WHEREAS, subdivision 4 of GML §104-b specifically provides, among other things, that the governing board of a town shall annually review its procurement policies and procedures and consistent therewith the Town Board of the Town of Poestenkill has determined that it is appropriate at this time to update its policy and procedures and to have same reflect the current bidding thresholds prescribed by GML §103;

NOW, LET IT THEREFORE BE

RESOLVED, that the Town of Poestenkill (the Town) do hereby adopt the following guidelines as and for its procurement policy and procedures:

Guideline 1. Procedure for determining whether a procurement of goods and services is subject to competitive bidding and documenting any determination that competitive bidding is not required. Every prospective purchase of goods or services shall be subject to competitive bidding if the value of the purchase exceeds the monetary thresholds of GML §103. Every Town officer, board, department head or other person acting as purchasing authority (hereafter Purchaser) shall estimate the cumulative amount of goods and services needed by the Town in the 12-month period commencing on the first day of the applicable annual period. That estimate shall include a canvassing of the purchase history to determine the likely value of the commodity to be purchased. The information thus gathered and the conclusions therefrom shall be documented in a report or other documentation supporting the purchase activity.

Guideline 2. Alternative procurement methods. Except for procurements made pursuant to General Municipal Law §103 or §104, State Finance Law §175-b, Correction Law §186, or the specific policies and procedures hereby adopted, alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of this General Municipal Law §104-b.

Guideline 3. When each alternative procurement method shall be utilized.

- (a) All contracts for (1) purchases of supplies or equipment which will exceed \$20,000 for the applicable annual period or (2) services (i.e., public works contracts) in excess of \$35,000 for the applicable annual period shall be formally bid pursuant to GML §103.
- (b) All estimated purchases of goods, supplies or equipment for the applicable annual period of an amount:
 - (1) Equal to or less than \$20,000 but greater than \$10,000 shall require a written request for a proposal (RFP) and responding written quotations from no fewer than three (3) vendors.
 - (2) Equal to or less than \$10,000 but greater than \$5,000 shall require a verbal request for the goods and responsive verbal quotations from no fewer than two (2) vendors.
 - (3) Equal to or less than \$5,000 shall be left to the discretion of the Purchaser.
- (c) All estimated purchases of services (i.e., public works contracts) for the applicable annual period of an amount:
 - (1) Equal to or less than \$35,000 but greater than \$20,000 shall require a written request for a proposal (RFP) and responding written quotations from no fewer than three (3) contractors.
 - (2) Equal to or less than \$20,000 but greater than \$10,000 shall require a written request for a proposal (RFP) and responding written quotations from no fewer than two (2) contractors.
 - (3) Equal to or less than \$10,000 but greater than \$5,000 shall require a verbal request for such services or work and responsive verbal quotations from no fewer than two (2) contractors.
 - (4) Equal to or less than \$5,000 shall be left to the discretion of the Purchaser.
- (d) The Town Board reserves the right to lower the maximum dollar amounts specified in subdivisions (b) and (c) of **Guideline 3** but must provide written justification for any such deviation, taking into account such factors as how such method furthers the purposes of GML §104-b and the Town's procurement policy hereby adopted, the cost-effectiveness of the method to be used, and any extenuating circumstances such as time constraints, availability, service concerns and the like.
- (e) Any written RFP shall describe the desired goods and services and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written and/or verbal quotes have been requested and the written and/or verbal quotations received.
- (f) Written quotations as set forth in and pursuant to **Guideline 3** may be transmitted by the proposer by personal delivery or by mail, but in any case be received by the Town by the date and time specified in the RFP.

- (g) The amount of any verbal quotation as set forth in and required by subdivisions (b) and (c) of this **Guideline 3** shall be confirmed in writing by the proposer by personal delivery, mailing or facsimile as may be specified in the Purchaser's verbal request.
- (h) The particulars of any proposal for goods or services shall be set forth in the contract awarded to the successful proposer pursuant to **Guideline 4**.
- (i) All information gathered in complying with the procedures of this **Guideline 3** shall be preserved and filed with the documentation supporting any subsequent purchase of goods or public works contract.

Guideline 4. Awarding of contracts. The individual or entity submitting the lowest responsive and responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bid is not deemed responsive and/or a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 5. Due diligence in obtaining proposals and/or quotations. A good faith effort shall be made by the Purchaser to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser will document the efforts and due diligence made to obtain such proposals. In no event shall the Purchaser's inability to obtain the proposals or quotations be a bar to the procurement.

Guideline 6. Exemptions from competitive bidding or specified alternative procurement method requirements. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another governmental agency;
- (g) Goods purchased at auction;
- (h) Procurements made through County contracts pursuant to General Municipal Law §103(3);
- (i) Procurements made through State contracts pursuant to GML §104;
- (j) Purchases made in compliance with subdivisions 3, 4, 5 or 6 of General Municipal Law §103;
- (k) Any other category of procurement specifically exempted by state or Federal law.

Guideline 7. Prior approval requirements. All purchases from the Sewer Fund and/or the Water Fund in excess of \$1,000 and from the Highway Fund in excess of \$500 shall require prior approval of the Town Board. Routine supply purchases from the Highway Fund in excess of \$100 may be approved by the Highway Superintendent.

Guideline 8. Annual policy review. This policy shall be reviewed from time to time by the Town Board and shall be so reviewed for periodic review in the threshold amounts and/or other applicable provisions set forth in the statute applicable to this policy. As part of any such review, comments and suggestions shall be solicited from officers of the Town or district that may be helpful to the enactment of the policies and procedures, and from the public.

Guideline 9. Identification of purchasing agents. Upon adoption of this Resolution or as soon thereafter as is reasonably practicable, the Town Board shall identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated at least biennially.

Guideline 10. Effect of unintentional non-compliance with procurement procedures. The unintentional failure to fully comply with the provisions of GML §104-b or the procurement policy hereby adopted shall not be grounds to void any action taken by the Town or any district or any officer or employee thereof or give rise to a cause of action against the Town or any district or any officer or employee thereof.

MOVED BY: Bayly

Prepared and approved as to form by:
Patrick J. Tomaselli, Esq., Town Attorney

SECONDED BY: Slavin

VOTED UPON AS FOLLOWS:

Councilman Bayly:	YES
Councilwoman Bentley:	YES
Councilwoman Cropsey:	ABSENT
Councilman Slavin:	YES
Supervisor Jacangelo:	YES

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

□ □ □ □ □

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the _____ / _____ hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer) (Location Code)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Susan Horton			Town Clerk	1/1/2022-12/31/2024			<input type="checkbox"/>	bi weekly	<input type="checkbox"/>
David Goyer			Highway Superintendent	1/1/2022-12/31/2024			<input type="checkbox"/>	weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Robert Brunet			Water Manager	1/1/2021-12/31/2022			<input type="checkbox"/>	monthly	<input type="checkbox"/>
Betsy Pinho			Assessor				<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Tiffany Buker			Youth Director	1/1/2021-12/31/2022	7		<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>

I, _____, secretary/clerk of the governing board of the _____, of the State of New York,

(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20____,

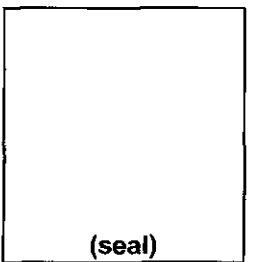
(Name of Employer)

 (Signature of Secretary or Clerk)

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the: _____

(Name of Secretary or Clerk) (Date)

- Employer's website at: _____
- Official sign board at: _____
- Main entrance Secretary or Clerk's office at: _____



VII. A

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Please type or print clearly
 in blue or black ink

Employer Location Code

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Eric Wohlbeber							<input type="checkbox"/>		<input type="checkbox"/>
Gregory Kronau							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Susan Kalafut							<input type="checkbox"/>		<input type="checkbox"/>
Frank Burzesi							<input type="checkbox"/>		<input type="checkbox"/>
Kevin McGrath							<input type="checkbox"/>		<input type="checkbox"/>
Michele Wait							<input type="checkbox"/>		<input type="checkbox"/>
Tiffany Buker							<input type="checkbox"/>		<input type="checkbox"/>
Robert Guyer							<input type="checkbox"/>		<input type="checkbox"/>
Robert Young							<input type="checkbox"/>		<input type="checkbox"/>
Steven Valente							<input type="checkbox"/>		<input type="checkbox"/>
Therese Houser							<input type="checkbox"/>		<input type="checkbox"/>





Please type or print clearly
in blue or black ink

Employer Location Code

□ □ □ □ □

Received Date

[Empty box for Received Date]

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Thomas Russell							<input type="checkbox"/>		<input type="checkbox"/>
Tracy Church							<input type="checkbox"/>		<input type="checkbox"/>
Victoria Spring							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>



KeyCite Yellow Flag - Negative Treatment
Proposed Legislation

McKinney's Consolidated Laws of New York Annotated
Town Law (Refs & Annos)
Chapter 62. Of the Consolidated Laws (Refs & Annos)
Article 11. Fire, Fire Alarm and Fire Protection Districts (Refs & Annos)

McKinney's Town Law § 184

§ 184. Fire protection districts

Effective: January 1, 2018
Currentness

1. Whenever the town board shall have established or extended a fire protection district pursuant to the provisions of this article, the town board shall provide for the furnishing of fire protection within the district and for that purpose may (a) contract with any city, village, fire district or incorporated fire company maintaining adequate and suitable apparatus and appliances for the furnishing of fire protection in such district or (b) may acquire by gift or purchase such apparatus and appliances for use in such district and may contract with any city, village, fire district or incorporated fire company for operation, maintenance, and repair of the same and for the furnishing of fire protection in such district, or both. The contract may also provide for the furnishing of (1) emergency service in case of accidents, calamities or other emergencies in connection with which the services of firefighters would be required and (2) general ambulance service subject, however, to the provisions of section two hundred nine-b of the general municipal law. In the event that the fire department or fire company furnishing fire protection within the district pursuant to contract does not maintain and operate an ambulance then a separate contract may be made for the furnishing within the district of emergency ambulance service or general ambulance service, or both, with any city, village or fire district the fire department of which, or with an incorporated fire company having its headquarters outside the district which, maintains and operates an ambulance subject, however, in the case of general ambulance service, to the provisions of section two hundred nine-b of the general municipal law, or with an ambulance service, certified or registered pursuant to article thirty of the public health law, which is not organized under the provisions of section two hundred nine-b of the general municipal law. Any such contract with any such ambulance service permitted herein shall be subject to the provisions of this section.

1-a. (a) Except as provided in paragraph (b) of this subdivision, prior to commencing the negotiation process for such contract with an incorporated fire company, the incorporated fire company shall file with the town board a statement itemizing the estimated costs of the incorporated fire company attributable to the provision of services under the prospective contract. The estimated costs attributable to the provision of services under the prospective contract itemized in the statement shall include, at a minimum, those, if any, for: supplies; materials; operation, maintenance and repair of equipment and apparatus; insurance; training; protective clothing, gear and other personnel costs; building rental, maintenance and operation; and a specified proportionate share of capital costs. If the fire company is required to prepare any of the following documents, copies shall be included with the statement:

(1) the fire company's most recent annual report of directors pursuant to section five hundred nineteen of the not-for-profit corporation law;

(2) the fire company's most recent verified certificate pursuant to subdivision (f) of section fourteen hundred two of the not-for-profit corporation law;

(3) the fire company's most recent internal revenue service form 990; and

(4) the fire company's most recent annual report pursuant to section thirty-a of the general municipal law.

(b) The provisions of paragraph (a) of this subdivision shall not apply to the renewal of a contract when the contract is deemed renewed in accordance with subdivision four of this section. Upon good cause shown, the town board may, by resolution, waive in whole or in part the requirement that the fire company file the statement, and copies of documents, required by paragraph (a) of this subdivision.

2. The contract shall not be entered into until a public hearing has been held by the town board. Notice of the hearing shall be published at least once in at least one newspaper having general circulation in the district. The notice shall specify the time when and place where the hearing will be held, and describe in general terms the proposed contract. The first publication shall be at least ten days prior to the day specified for the hearing. Before any contract to furnish general ambulance service by an ambulance service is entered into pursuant to this section, and before any public hearing is conducted as herein provided, the consent of such ambulance service to furnish general ambulance service¹ shall be obtained. Such consent shall be evidenced by a copy of a resolution certified by the secretary of a voluntary ambulance service or the chief executive officer of a professional ambulance service.

3. Except as provided in subdivision four of this section, the term of the contract shall be for a definite period of time, but in no event shall the term exceed five years. The contract year or years in all such contracts entered into after the year nineteen hundred sixty shall terminate on December thirty-first.

4. Instead of being for a definite term as provided in subdivision three, the contract may be for an original term of one calendar year or less and provide that it shall be deemed renewed on the same basis each year thereafter for a further term of one full calendar year without any further public hearing unless one of the contracting parties shall notify the other in writing on or before the twentieth day of August that it elects to terminate the contract on December thirty-first in that year. The term of any such contract, including renewals, shall not exceed five years, but the contract may provide that there shall be less than four such renewals. If the city, village or fire district, fire department or fire company which is to furnish the service under such a contract is not a fully paid department or company, the city, village or fire district governing board, upon the request of the department or company, shall terminate the contract as provided in this subdivision. Any such contract may provide that in the month of July of each year in which such a renewal could occur the town clerk of the town in which the fire protection district or the major portion thereof is located shall notify the secretary of the fire department, fire company or ambulance service which is to furnish the service under the contract that the contract shall be deemed renewed on the same basis for a further full term of one calendar year unless one of the contracting parties shall notify the other in writing on or before the twentieth day of August that it elects to terminate the contract on December thirty-first in such year.

5. The contract shall specify a definite sum to be paid each year for all of the services to be rendered thereunder.

6. The amount which is to be paid each year pursuant to any contract entered into pursuant to the provisions of this section, together with all other expenses necessarily incurred or occasioned by reason of the establishment or extension of the fire protection district, shall be assessed and levied upon the taxable property in the district and collected in the same manner, at the same time and by the same officers as town taxes are assessed, levied and collected and, when collected, the amount thereof shall be paid to the supervisor of the town. The supervisor shall pay to the city, village, fire district, incorporated fire company or ambulance service furnishing such service the amount to be paid each year for the service in one sum or in installments as the contract may provide.

7. If a fire protection district shall be situated partly in each of two or more towns any action which would be taken by the town board in the case of a district situated in only one town shall be taken by the town boards of the several towns acting jointly by a majority vote of the members of each of such town boards, and the notice of public hearing required by this section shall be given by the town clerks of the several towns acting jointly.

8. By mutual consent of the contracting parties, and after a public hearing held pursuant to notice in the manner aforesaid, any such contract heretofore or hereafter executed may be (1) amended, (2) terminated, or (3) terminated and a new contract may be entered into in lieu thereof, if the town board, after such hearing, shall determine, by resolution, that it is in the public interest so to do. Such notice shall state in general terms the reason why any existing contract is to be amended or terminated, and if a new contract is to be entered into the notice shall also describe the new contract in general terms.

9. The term "fire protection," as used in this section, includes inspections of buildings and properties in the fire protection district for the purposes specified in and as authorized by sections eight hundred seven-a and eight hundred seven-b of the education law, subdivision four of section three hundred three of the multiple residence law, and section one hundred eighty-nine of the town law.

10. The provisions of this section shall not be deemed to have amended subdivision two of section two hundred nine-b or section two hundred nine-d of the general municipal law, or any other general, special or local law requiring the consent of a fire department, fire company or an emergency rescue and first aid squad to the entering into of a contract for services to be performed by such department, company or squad.

Credits

(L.1932, c. 634. Amended L.1935, c. 141; L.1935, c. 645, § 8; L.1939, c. 584, § 12; L.1940, c. 432, § 11; L.1955, c. 391, § 2; L.1960, c. 77; L.1967, c. 705, § 3; L.1971, c. 324; L.1981, c. 223, §§ 1, 2; L.1982, c. 780, § 1; L.1994, c. 599, § 2; L.2017, c. 294, § 2, eff. Jan. 1, 2018.)

Notes of Decisions (109)

Footnotes

1 So in original.

McKinney's Town Law § 184, NY TOWN § 184

§ 184. Fire protection districts, NY TOWN § 184

Current through L.2021, chapters 1 to 776. Some statute sections may be more current, see credits for details.

End of Document

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VIII. C

TOWN CLERK'S MONTHLY REPORT

Town of Poestenkill, New York

December 2021

To THE SUPERVISOR: Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the payment of

Conservation Fees to the Town:		\$ 11.85
Marriage License	2 @ \$ 7.50	\$ 15.00
Marriage Certificate	2 @ \$10.00	\$ 20.00
A1255	Total Town Clerk Fees	\$ 46.85
A-2530	Games of Chance 2 @ \$10.00	\$ 20.00
A1289	Registrar	\$120.00
A2655	Minor Sales - Copies (certified copy) -	\$
A2544	Local Fee for Dogs -	\$ 36.00
A2115	Planning Board Fees - \$ ZBA Fees - \$	\$
A2555	Building Permits	\$ 375.00
A-2545	Peddlers Permit	\$
2110	Water Benefit Charge	\$
A2720	Water Meter Fee - \$	
A2240	Misc. Water Charges -	
A2710	Water Permit Fee - \$40.00	
1001	Water Billing - \$756.56	
TOTAL WATER CHARGES		\$ 796.56
REVENUE TO SUPERVISOR		\$ 1,394.41
Amount paid to State Comptroller for Games of Chance License		\$ 30.00
Amount paid to DEC for Conservation Licenses		\$ 507.15
Amount paid to AG & Markets for fee for unsprayed/unneutered Dog program		\$ 6.00
Amount paid to State Health Dept. for Marriage Licenses		\$ 45.00
TOTAL DISBURSED		\$ 588.15
Kelth Hammond, Town Supervisor		\$
TOTAL AMOUNT RECEIVED BY CLERK		\$ 1,982.56
<p>State of New York, County of Rensselaer, Town of Poestenkill, Susan Horton being duly sworn says that she is the Clerk of the Town of Poestenkill the foregoing is a full and true statement of all Fees and Moneys received by her during December.</p> <p>Fees the application and payment of which are otherwise provided by law subscribed and sworn to before me this 5th day of January 2022.</p> <p><i>Susan Horton, Town Clerk</i></p>		



Town of Poestenkill

VIII, D

Assessor's Office

P.O. Box 210 38 Davis Drive
Poestenkill, NY 12140
518-283-5100 Ext. 101

TO: Supervisor Keith Hammond and Poestenkill Town Board

FROM:  Betsy Pinho, Assessor

RE: Assessor's Report December 2021

Per Town Board Resolution #21-2021 adopted on 12/30/2021, all Aged-Senior Citizen and Disability renewal exemptions will be automatically renewed for the 2022 Assessment Roll. We are in the process of notifying all impacted residents. As part of normal processing, exemptions are deleted for any deceased individuals.

All other exemption renewal applications (Agriculture, Clergy, Forest, and Non-Profit) will be processed as normal. Exemption forms and documentation can be returned in person, by mail, or by using the Town drop box located near the main Town Hall entry door.

Rensselaer County recently provided acreage changes for several parcels near the Sand Lake and Poestenkill Town lines. These acreage changes were either an increase or a decrease to the existing parcel's acreage. The County indicated that these acreage corrections were the result of validated surveys as well as a survey conducted by New York State. We are in the process of notifying all impacted owners of their acreage changes.

The Assessor's Office continues to receive new deeds from the County as well as split/merger documents for processing. All other functions, including the processing of building permits, responding to resident inquiries, and updating the Real Property System, continue as normal.

cc: Susan Horton, Town Clerk

**Town of Poestenkill
Office of the Water Department**

MEMORANDUM

To: Town Supervisor- Keith Hammond

**Town Board Members – June Butler, David Hass, Harold Van Slyke,
Eric Wohlleber (Deputy Town Supervisor)
Town Attorney – Jack Casey**

**From: Robert L. Brunet, P.E.–Water Manager / 811Operations / Public Health
Coordinator *RLB***

Date: January 2, 2022

RE: Executive Summary Monthly Report (December)

SUMMARY OVERVIEW:

In each of my duties the Municipal Water District, the 811 Operations, and the Public Health Coordination, all our objectives are continuing to be met or exceeded.

MONTHLY PUBLIC HEALTH COORDINATOR REPORT:

Our involvement continues to be significant in the PFOA/PFOS issue. Additionally, we have been able to help many residents in the testing of their wells and in the decontamination process where their wells have tested positive for Coliform. We continue to work closely with the RCDOH, NYSDOH, and the DEC. Their testing progress and public information efforts have picked up pace, as well as their work in finding the source(s). See my latest Town Website article with the DEC link for specifics.

Poestenkill Landfill - We have been working closely with the DEC, the NYSDOH and the Adirondack Environmental Services organization to ensure that the requirements of the March 1994 Consent Order with the New York Department of Environmental Conservation (NYSDEC) are met. The Consent Order requires that groundwater sampling and analysis of monitoring wells and residual wells in the vicinity of the Poestenkill Landfill. The sampling tests for over 73 different chemicals, compounds, volatile organics, and other specific water characteristics and each is compared to Acceptable Limits and the Reporting Limit (RL). This has recently been under a spotlight as a result of the PFOA/PFOS issues. Heretofore, this responsibility was handled by RYAN BIGGS/CLARK DAVIS, but with the retirement of Tom Fields, P.E., and Sara Killeen, they will no longer be performing

this work. I will continue to be handling this responsibility for the Town, thereby saving Poestenkill thousands of outside Engineering costs and ensuring compliance to requirements. I anticipate no difficulties with this responsibility.

The recent Town Board meetings and the December 8th Community Forum meeting at the Algonquin Middle School have been very positive and reflective of the fact that our residents see the significant expansion of involvement by the RCDOH, the NYSDOH, and the DEC. The DEC issued "Community Update" information and the scheduled December 8th "face to face" meeting with all of these agencies present was also important, as well as the latest specific information on test location progress to help identify the cause(s) of the problem. Additionally, resident feedback on our recent Town Website update has been very positive.

Until the new GAC (DEC installed) water filtration is tested, up and fully running, the Algonquin Middle School is continuing to use bottled water. They estimate that they will be off bottled water and fully operational on their new system during January.

Of interest is that two of our residents wanted to test their wells (at their \$40 expense) for the presence of lead and copper. We helped by providing the test kit to both residents and taking them to the lab, thereby saving them the trip. I questioned one resident's reason for requesting this type test and was told he has recently read about the lead issues of airborne transmission and was concerned because of a shooting range across the street. The other resident was in an entirely different location and just wanted to reassure himself of his well's safety. Both test results were returned and are satisfactory.

MONTHLY WATER DISTRICT'S OPERATIONAL REPORT:

All functions were performed properly, and all objectives were met, with emphasis on safe water quality test reports and on continuing to reduce lost water expenses. We completed 8 new water service installations during this period.

I have been working with and supplying information to the LaBerge Group for the expansion to the Water District #1 as a solution to the contamination possibilities in wells and other factors while grant dollars are available. Recent developments for this recommendation are quite promising.

MONTHLY 811 OPERATIONS REPORT:

From an overall viewpoint everything continues to go quite well in the 811 operation. During this period, we received a total of (15) 811 tickets of which 4 were Emergency Call-Outs. All 811 Dig Safe daily requests (tickets) were received and responded to appropriately and in a timely fashion. Additionally, we receive daily audits (7 days/week), and each has been excellent, with no late or unanswered responses on our part.

THIS MONTH'S CORNY HUMOR:

Apparently RSVP'ing to a wedding invitation "MAYBE NEXT TIME", isn't the correct response.



V111.F

TOWN OF POESTENKILL

38 Davis Drive, P.O. 210
Poestenkill, NY 12140

Office of the
Building Inspector
Code Enforcement Officer

MEMORANDEM

To: Town Supervisor – Keith Hammond

Town Board Members- June Butler, David Hass, Harold VanSlyke

Eric Wohlleber (deputy Town Supervisor)

Town attorney – Jack Casey

From: Tracy Church Code Enforcement/ Building Inspector

Date: January 11, 2022

RE: December 2021/January 2022 Activities

OVERVIEW:

The Building Department/ Code Enforcement office continues to issue building permits and follow-up inspections as required. On November 9, 2021, the owner of 20 Tymeson Road, (Marie Martin) was issued an **Order to Remedy Violations** to the Town Code of the Town of Poestenkill. See enclosed document. A site visit was made on Tuesday January 11, 2022, at 11:45 AM. This site visit has revealed that the violation sited has been corrected as requested by this office, therefore no further action is required regarding this **Order of Remedy** at this time. A request, was made by the builder of a new home, #2 Lochvue Estates to perform a final inspection. RE: NYS requirements for issuing a Certificate of Occupancy. The finding was that there are specific areas that do not meet the provisions of the Certificate of Occupancy requirements, therefore the Code Enforcement Office, Town of Poestenkill will Not sign off the release until all deficiencies are corrected. Specifically, Lot #1 is not stabilized as per NYS required disturbed areas have permanent vegetation established, Because of the winter conditions, vegetation can not be adequately established to meet the requirements for a Certificate of Occupancy. Ingalls Engineers and Associates LLP (Engineers currently monitoring the Lochvue SPDES permit SWPPP , inspection), have provided a cost analysis for a Spring 2022 stabilization . Therefore, this office is requesting a Performance Bond or equivalent escrow in the amount of \$20,000, to cover adequate stabilization should the property located at #2 Lochvue be transferred to a new owner as to guarantee the Town of Poestenkill compliance with the NYS requirements for Certificates of Occupancy and DEC requirements for erosion control. If a Bond or escrow is not secured prior to issuing a Certificate of Occupancy either the Town of Poestenkill or the new owner will be responsible for correcting the requirements. It has been suggested that the prospective buyers be made aware of these obligations at the time of the

closing as to avoid a Full Disclosure violation. We will continue to communicate with all parties involved until a satisfactory result has been achieved.

The town of Poestenkill will continue to be represented in a polite, efficient, and professional manner.

Tracy D. Church

Tracy Church

Building Inspector/ Code Enforcement Official



TOWN OF POESTENKILL

38 Davis Drive, P.O. 210
Poestenkill, NY 12140

Office of the
Building Inspector
Code Enforcement Officer

ORDER TO REMEDY VIOLATION

Location : 20 Tymeson Road
Averill Park .N.Y.
12018

Date: November 09, 2021

Recipient: Marie Martin

PLEASE TAKE NOTICE* (Violation(s) of:**

ICC Fire Prevention Code:
ICC Building Construction Code:
ICC Property Maintenance Code:
Town Zoning Ordinance: **150. Land Use, 150-35.B**
Other Applicable Laws, Ordinances or Regulations

At premises herein described in that;

During a site visit responding to complaints associated with the property located at 20 Tymeson Road, Poestenkill N.Y. .It was personally observed that there is a camping trailer within 6 feet of the residence , it was also personally observed and admitted by the property owner (Marie Martin) that there is someone residing in the camping trailer. This admitted action is a violation of

01. E- Code 360,Section 150. “ Trailer, Camping”

A structure, mounted on wheels and designed for limited travel, recreation and vacation use only.

02. E- Code 360.Section 150 “ Trailer Camping”

A Vehicular, portable structure built on a chassis, designed as a temporary one-family dwelling for seasonal travel, recreational use only.

03. E- Code 360. Section 150-35 Sub section B. Temporary Mobile Homes.

The Code Enforcement Officer may issue a temporary siting permit and certificate of occupancy in any land use district of the Town for a mobile home or travel trailer on a parcel of land for a “Limited Time: during the construction or reconstruction of a dwelling on that parcel. For such a temporary permit, strict adherence to the requirements of 150-34A above shall not be required, but the following conditions shall apply:[Added 6-12-1997 by LL. No. 3-1997]

01. The permit shall be issued to the owner of the parcel.

02. **The owner of the parcel must hold a valid building permit issued by the Code Enforcement Officer for construction or reconstruction of a dwelling on that parcel for his/her own occupancy.**
03. **The dwelling under construction or reconstruction must be occupied.**
04. **The duration of the permit may be for a period of up to one year. It may be extended for a period not to exceed one additional year by action of the Zoning Board of Appeals if, in that Board's opinion, unusual extenuating circumstances have been shown to exist.**
05. **The mobile home or travel trailer used must be connected to an approved existing water supply and septic system on the parcel. It must also meet Fire and Building Code requirements determined by the Code Enforcement Officer to be the minimum necessary for public safety.**
06. **The mobile home or travel trailer must be removed from the premises upon the expiration of the permit or completion of construction or reconstruction of the dwelling, whichever shall first occur.**

Recommended remedial action:

01. **Discontinue occupation of Travel Trailer/ Camping Trailer.**
02. **Relocate Travel/Camping trailer away from residence as per NYS Fire Prevention Code.**

YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and to remedy the conditions mentioned forthwith by **January 09, 2022**

Failure to remedy the conditions aforesaid and to comply with the applicable provisions of law may constitute an offense punishable by fine or imprisonment or both.

I can be reached at my office, located at 38 Davis drive, Poestenkill N.Y. 12144, 518-283-5100 ex. 102 or my cell 518-378-4935

Respectfully

Tracy D. Church

Tracy Church
Building Inspector/ Code Enforcement Officer
Town of Poestenkill

VIII. H

Town of Poestenkill
Office of the Highway Superintendent
P.O. Box 210
Poestenkill, NY 12140
(518)283-4144

To: Town Supervisor- Keith Hammond
Town Board Members- Butler, Wohlleber, Hass, Van Slyke

From: Highway Superintendent- David (DJ) Goyer

Date: December 9th, 2021-January 6th, 2022

RE: Highway Activities

1. We started this monthly period off with numerous snow plowing shifts. The trends for the season have been smaller storms or mild storms, however the mixed precipitation of snow, sleet, freezing rain has kept us just as busy at times. It causes just as many, if not more problems, then snow does.
2. Placed one final salt order towards the middle of December to replenish our shed and carry us into the new year. The price per ton of salt stayed fairly consistent from last year as the price change was less than one dollar. Encouraging given the times we currently reside in.
3. This time of the year brings us more shop days then the summer months due to the much-needed maintenance on the plow trucks and winter equipment. Whether its preventative maintenance or due to break downs.
4. We finally received all the new supplies/parts to fix up the bathrooms here at the highway garage. They were in bad condition and needed this update. We re-painted walls, installed new floor tile, assembled new utility sinks and an up-to-date eye wash station with new saline bottles mounted to walls in both bathrooms. Came out very nice and will last for years to come.
5. We brought the mowing tractor inside the shop and stripped the entire boom assembly from it so we could get the broken mount off and see what

else has damage or needs to be replaced. Once we got the machine stripped, we noticed more cracks or broken areas on the mounting brackets. I ordered the replacement for the main mount as it can not be fixed properly. However, jack and I were able to weld and repair all the other areas of fatigue. Replacement mount and parts are 6-8 weeks out so just waiting on the arrival of them to put tractor back together.

6. Continued to perform snow and ice operations at the end of the month and had to unfortunately work Christmas morning due to the weather. The crew took it in stride and kept the towns highway system in working order on Christmas eve and Christmas morning as well.
7. The Modine in bay 4 for our heating system sprung a leak and made mess of the shop in that area. Luckily, we were here and caught it quickly. This Modine though was replaced last year and is only a year old. Reached out to legenbauer and it is warrantied, however there isn't one available in the entire country for an unknown time period. We have the power and water to it disconnected and continue to heat the shop with the remaining three.
8. The new single axle plow truck is close to being complete at zwack's and I hope to have it in next couple weeks. Cannot come soon enough.
9. The crew spent some time making a few new trash grates for some culverts in town that currently have grates that are broken or in need of replacement. Made them beeper with thicker grate steel in hopes they withstand mother nature better.
10. I had the gradall and crew over on Algonquin beach road recently correcting some erosion issues we are having in a ditch line. The ditch that carries water south bound on Algonquin beach from the newer houses on the hill continues to erode due to the shoulder/ditch material being gravel. So, we re-shaped the ditch line and then installed rip rap down through to stop it from further erosion and keep the water contained properly. It's working as planned and looks nice as well.
11. We had Allmark remove a pine tree at the intersection of Algonquin Beach and Seneca.
12. Continued to perform snow and ice operations into January when the weather calls.
13. I sent a couple guys out recently to replace some more road signs that are worn out. We have a decent stock on stop signs and dead-end road signs,

so we have been updating those styles as of late. Will be putting a sign order in for this 2022 inventory in the coming month.

14. We scheduled Vito's Road test for the end of the month on the 25th of January. I have had him driving steadily as often as I can, and he is doing very well with it. I have seen a continuous improvement on his abilities. Hopefully we will another cdl driver soon!
15. I just wanted to take a minute to thank the majority of our town board for approving the purchase of our new road sweeper. It goes to show your concern and appreciation for us at the highway department. This sweeper is almost 40 years newer, has the necessary cab filtration system to keep our employees from dealing with the dust that can enter cab. Everything is in working order on it and was well maintained by the previous township. Also has a functioning water spraying system to keep the dust to a minimum which we have not had in the past on our 1967 Elgin. The price was extremely fair, and the sweeper is in great shape in my opinion. It made more sense to purchase something used like this that hopefully will provide us years of service rather than spend two or three hundred thousand dollars of the taxpayer's money when it will sit parked for 10-11 months out of the year. We simply don't use it enough to justify that purchase. Because of the business we relationship we have with Milton CAT from the past to the current they graciously waved the delivery fee to trailer the sweeper from Massachusetts to Poestenkill. That bill was likely to be 800-1000 dollars. Thanks again!

12:55 PM
01/12/22

TOWN!
Highway

Town of Poestenkill
Vendor Balance Summary
All Transactions

	<u>Jan 12, 22</u>
Albany Times Union	88.00
CDPHP	625.27
Cintas	174.11
County Waste	75.00
Digital Towpath Cooperative	1,070.00
Empire Blue Cross	-69.86
Haun Welding Supply Inc.	-7.75
KS State Bank	55,296.36
Lee Audio'N Security, Inc.	1,050.00
M&T Credit Card	578.22
Main Care Energy	1,235.97
Mirabito Energy Products	2,337.75
MS Foster & Associates, Inc.	656.00
MVP Health Care	6,087.00
New York Planning federation	295.00
Noble Gas Solutions/AWESCO	27.90
Pascarella, Vito	40.00
Poestenkill Water District	27.25
Renss County Assessor's Assoc.	50.00
Staples	648.83
Susan Horton, Tax Collector	4,033.60
Tremont Ace Hardware	312.83
TOTAL	<u>74,631.48</u>

WATER DISTRICT
Unpaid Bills Detail
As of January 12, 2022

Type	Date	Num	Due Date	Aging	Open Balance
City of Troy					
Bill	12/22/2021	#2021...	01/01/2022	11	76,774.11
Total City of Troy					76,774.11
Edmunds GovTech, Inc.					
Bill	12/01/2021	#22-IN...	01/30/2022		1,120.00
Total Edmunds GovTech, Inc.					1,120.00
National Grid					
Bill	01/11/2022		01/15/2022		477.03
Total National Grid					477.03
Robert Young					
Bill	12/27/2021	Dece...	01/06/2022	6	145.65
Total Robert Young					145.65
S & B Computer & Office Products					
Bill	01/11/2022	#5251...	02/10/2022		193.39
Total S & B Computer & Office Products					193.39
Staples					
Bill	01/12/2022		01/22/2022		115.03
Total Staples					115.03
Tremont Ace Hardware & Rental					
Bill	12/18/2021	#212834	12/28/2021	15	58.57
Bill	01/08/2022	#213451	01/18/2022		33.97
Total Tremont Ace Hardware & Rental					92.54
TOTAL					78,917.75