

TOWN OF POESTENKILL
TOWN BOARD SPECIAL MEETING
March 23, 2023- 6pm
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present (Arrive at 6:26pm)
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Andrew Gilchrist, Town Attorney

Supervisor Hammond opened the meeting with the Pledge of Allegiance at 6:00 p.m. The purpose of tonight's meeting was to update the current town policies and discuss other town business.

Organization Update – Board members discussed that the 4th Thursday of each month would be designated as a workshop. This would be an organizational change so the town would not need to incur the cost of special meeting notices as there is a need for the meetings to be occurring on a regular basis for updates to policies, schedule of fees and town code. A. Gilchrist, Town Attorney will prepare a resolution and present it to the board at the April town board meeting.

NYS Liquor License Application – Town board members had no negative comments or reason to wait the 30 days and will send any positive comments to Supervisor Hammond to include in the letter to waive the 30 day municipal notice.

Dog Kennel Updates – The pros and cons of the proposal were again highlighted as well as the need to further explore building modifications, including water line costs. Supervisor Hammond had conversations with some residents who have discussed their concerns with the project. Supervisor Hammond said that Attorney Gilchrist has been researching the proposal and that there are some outstanding issues, including SEQRA issues, lease requirements, and other considerations for the proposed location. Attorney Gilchrist said that a resolution would be required. Supervisor Hammond will work with Wayne Bonesteel, Town Engineer, and Attorney Gilchrist prior to the next meeting to keep this project moving forward.

Town Hall Roof – Motion by Councilman Hass, seconded by Councilman Wohlleber and carried with 4 ayes to authorize All Phase Contracting the contract to replace existing roof at Town Hall not to exceed \$27,000. Motion by Hass, seconded by Butler to authorize Jay Hoffay to complete masonry work on the Town Hall's chimney, brick planter located outside of town hall, emergency exit stairs located inside of the building and front of the building not to exceed \$4,100. Funds for this project will be used with unexpended funds.

Street Lights – Town Board members had information on the conversion of street lights to LED through National Grid instead of acquiring the street lights to switch to LED. The savings is estimated to be about \$9,000 per year with additional money for conversion to energy efficient lighting. Motion by Councilman Hass, seconded by Councilman Wohlleber and an oral vote of 4 ayes to authorize the Supervisor to send a letter to National Grid for the Town to convert existing

street lights to LED with a cost not to exceed \$7,000. Supervisor Hammond will also investigate the cost of increased lighting in the parking lot.

Policy Review Creation –

a. Employee Benefit Policy- Discussions were had about the current policy, resolutions passed since the policy was created and what should be matched to the highway contract. Tiffany Buker talked about the state audit that occurred and some of the discrepancies in the policy and what is current practice. The board discussed when resolutions are passed the policy document needs to be updated and reviewed more frequently. Councilwoman Butler and Tiffany Buker are going to be work together to create a comprehensive document comparing what is currently in place with policy, resolution and contracts. This policy will continue to be discussed at future meetings.

Supervisor Updates - Supervisor Hammond spoke about the troubles with our current broker for health insurance. The board agreed to him changing brokers. Supervisor Hammond gave an update on water district #2 including the additional money received by the state, conversations about money from the county, funds from federal member items and how the increase in funding changes the amount a resident would have to pay per year. When a resolution comes to the town board, it will be for the maximum amount per year. A public hearing will also be part of the process. Highway Superintendent, D. Goyer, asked about the repaving of roads once the pipe is put in, as some of the roads were repaved recently. Attorney Gilchrist said he should reach out to Laberge Group to make sure the repaving of the whole road width is included in the cost. Councilman Wohlleber gave a quick update on the website and hopes for a quick turn around and not a long drawn out process. Councilwoman Butler suggested for the next meeting to do a list of what has been spent using American Rescue Funds money so people can see what has been done and what has been saved.

Motion by Councilman Wohlleber and seconded by Councilman Van Slyke and carried with 5 ayes to adjourn the meeting at 7:01pm.

*The full version of this meeting can be seen via live stream. This link is available on our website.