



TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12150
(518) 283-5100 Phone
(518) 283-7550 Fax

PLANNING BOARD

SPECIAL USE PERMIT APPLICATION

Applicant Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Property Owner (if not applicant):

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Signatures:

Applicant: _____ **Date** _____

Owner: _____ **Date** _____
(If different from applicant) MANDATORY

APPLICANT OR THEIR REPRESENTATIVE **MUST** APPEAR AT ALL BOARD MEETINGS

Type of Permit Requested:

(See Table of Special Use Permit Types attached to Fee Schedule)

What is special use is being applied for?

Residential Use General Use Commercial Use

Light Industrial Use Natural Resource Use

Specific Category _____

Type I Type II Type III

Property Information:

Land Use District in which permit to be located:

- Residential (R) Hamlet
- Residential /Agriculture (RA) Commercial/Light Industrial (CLI)
- Rural Residential 1 (RR1) Natural Products (NP)
- Rural Residential 2 (RR2) Planned Development (PD)
- Flood Fringe Overlay (Flood Hazard Area)

Location of land parcel:

Tax Map Number: _____
(This information is REQUIRED on the application)

Prior Special Use Permit? _____ (Yes/No)

If Yes, provide dates and details: _____

Additional Contact Information:

Site Planner:

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Plot Engineer/Surveyor:

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Attorney:

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Other (consultants, etc):

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Checklist of Materials That Must Accompany this Application:**Special Use Permit Application Fee for Type**

- See Planning Board Fee Schedule for current fee
- Make checks payable to Town of Poestenkill

Sketch plan and/or building plan -- 10 copies-- containing:

- An area map keyed to the real property tax maps, showing the subject property and all properties within 500 feet of the boundaries.
- A US Geological Survey (USGS) map with the project area identified.
- A general statement regarding soil conditions of the site referencing Rensselaer County Soil and Water Conservation Service soils study mapping.
- Existing watercourses.
- Location, proposed use, area and height of all buildings.
- Location and design of vehicular and pedestrian ingress, egress and access routes.
- Location and proposed Development of all buffer areas, including indication of existing vegetative cover.
- Location and design of outdoor lighting facilities, including data regarding, when appropriate, lighting levels, both within the site and at the site's boundaries.

Additional information -- 10 copies:

- Such additional information as is required for certain uses: Multifamily dwellings, day camps or recreational vehicle campgrounds, membership clubs, cemeteries and crematories, restaurants, gasoline stations and auto or auto equipment rental or sales, and kennels.
- See Town Code Chapter 102, Land Use, Article VII, Section 102-39, Specific Standards for Certain Uses, for specific requirements for each use.

Site Plan Application:

- See Town Code Chapter 102, Land Use, Article V, Section 102-11, District Schedule of Area and Bulk Regulations or attached Table of Required Special Use Permit Types in Land Use Districts to determine if a Site Plan Review must also be done as part of this Special Use Permit process.

Property Owner's Signature, if owner is not the applicant, is MANDATORY**Additional Applicant Costs Associated with this Special Use Permit Application:**

- Cost of Public Hearing Notice in Town's newspaper of record
- Consultant costs (if applicable)
- Miscellaneous postage
- An invoice for these additional costs will be sent to the applicant as soon as possible after final action is taken on the requested subdivision. This invoice is due and payable immediately upon receipt.

TOWN OF POESTENKILL

TABLE OF REQUIRED SPECIAL USE PERMIT TYPES IN LAND USE DISTRICTS

All types also require *Site Plan Review* except for those marked with an *

	R	RA	RR1	RR2	H	CLI	NP	PD
Residential Uses:								
2- Family dwellings *	YES							
Multifamily dwelling			YES	YES	YES			
Boarding and rooming house	YES	YES	YES	YES	YES			
Community residence	YES	YES	YES	YES				
General Uses:								
Keeping of fowl and livestock on non-farm parcels *	YES		YES			YES		
Noncommercial stable for horses*	YES		YES					
Day camp or camp for public use			YES	YES				
Church or other place of worship	YES		YES	YES	YES			
Private academic or technical or nursery school	YES	YES	YES	YES	YES			
Hospital, nursing home, or medical clinic	YES		YES	YES	YES			
Cultural facilities (library, art gallery, museum, etc), institutions and philanthropic uses	YES	YES	YES	YES	YES			
Nonprofit membership club	YES	YES	YES	YES	YES			
Nonprofit recreational or athletic facility	YES		YES	YES				
Cemetery or crematory	YES		YES	YES				
Public utility or transportation use: Excluding garage and maintenance facilities Including garage and maintenance facilities	YES	YES		YES		YES		
Golf course or country club	YES		YES	YES				
Class II home occupation, occurring within a customary accessory structure *		YES	YES	YES	YES	YES		
Roadside stand *	YES		YES	YES				
Commercial Uses:								
Riding Academy		YES		YES				
General office			YES	YES				
Professional office			YES	YES				
Retail business or service, not otherwise mentioned herein			YES					
Personal service (beauty shop, barbershop, etc)				YES				
Restaurant	YES	YES	YES	YES	YES	YES		
Tavern, bar or nightclub			YES	YES				
Gasoline station				YES	YES	YES		
Recreational vehicle campgrounds				YES				
Kennel, hobby *	YES	YES	YES	YES		YES		
Kennel, private *	YES	YES	YES	YES		YES		
Kennel, commercial breeder *		YES				YES		
Light Industrial Uses:								
Research laboratories						YES		
Warehousing, light manufacturing or light processing						YES		
Auto or equipment rental or sales						YES		
Natural Resource Uses:								
Commercial excavation, including extractive operations and soil mining							YES	