

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
July 27, 2023  
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Andrew Gilchrist, Attorney

Motion by Hass, seconded by Butler, and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the Workshop with the Pledge of Allegiance at 6:00 p.m. The purpose of tonight’s meeting was to discuss a number of town issues pertaining to policies as well as other town business.

**DISCUSSION ITEMS** –

Employee Handbook – Councilwoman Butler addressed several questions regarding benefits that Councilman Wohlleber inquired about. Some of those questions included:

- Insurance for Highway Superintendent/Town Clerk
- Highway clothing amounts
- Insurance buyouts
- What is considered full time hours

Councilwoman Butler provided a brief update of her work on preparing an “Employee Handbook.” The discussion involved all members of the Town Board and focused on full-time and part-time employees, including hours worked, hours reported, holidays, pay period days of the week, and payments using direct deposits by employees. This work is continuing.

Code Update – The purpose of this complex subject was for the Town Attorney, A. Gilchrist, to provide an overview of his work in addressing the April 6, 2023, memo by the Poestenkill Planning Board to the Town Board addressing concerns which the Planning Board has regarding the fact that current zoning allows multiple principal uses on a single parcel.

Supervisor Hammond requested that Attorney A. Gilchrist discuss his status on the Planning Board request. Andy provided each Town Board member with a seven page “Draft” document which he stated was a “first draft” of a local law filing to amend the Town of Poestenkill Land Use Law. In his proposal he discussed, in detail, many aspects which included Zoning, Land Use Regulations, Multiple Principal Uses, Density, Constrained Land, “Buildability or Not,” and other pertinent aspects of the issue. Andy stressed that this is only a first draft and that he had input from other Town authorities and had reviewed other Towns’ laws addressing the issue. He said that this package could be modified to address many other concepts and requested the Town Board members and the Planning Board to review it and let him know of other concepts and considerations as the Town moves ahead in studying the entirety of the issue such as Poestenkill’s future. He cited a possible variation of concepts such as public water and potentially sewer availability which could significantly change base density and other technical requirements in certain areas of Poestenkill. In his conclusion, Andy again mentioned that this is

but one approach and that we need to keep an open mind and we need to carefully study and understand all aspects of the issue.

Town Hall Front Door – Councilman Van Slyke updated the Board on the front door for Town Hall. He stated he has not found anyone else that will give him an estimate let alone call him back. He has one estimate that he brought in front of the Town Board, and they will vote on this at the next Town Board meeting in August.

**Payment of Bills:**

Motion by Hass, seconded by Butler and an oral vote of 5 ayes to pay Warrant #20-2023 in the amount of \$11,896.38. Motion by Hass, seconded by Butler and an oral vote of 5 ayes to pay Warrant #21-2023 in the amount of \$519.78.

Motion by Councilman Hass, seconded by Councilman Van Slyke and carried to adjourn this meeting at 7:00 p.m.

Respectfully submitted,

Susan Horton, Town Clerk