

TOWN BOARD MINUTES  
TOWN OF POESTENKILL  
August 24, 2023  
(Not approved at time of distribution)

ROLL CALL AS FOLLOWS

Councilwoman Butler	Present
Councilman Hass	Present
Councilman Van Slyke	Present
Councilman Wohlleber	Present
Supervisor Hammond	Present

NON-VOTING MEMBERS

Susan Horton, Town Clerk  
Andrew Gilchrist, Town Attorney

Motion by Hass, seconded by Butler, and carried that the monthly bills had been audited for payment.

Supervisor Hammond opened the Workshop with the Pledge of Allegiance at 6:00 p.m. The purpose of tonight's meeting was to discuss a number of town issues and to discuss the current town policies. The Two main topics during the "Discussion Items" section of the meeting's agenda were the Employee Handbook Update/Schedule of Fees

\*This meeting was available via youtube.com with the link on the Town's website for those not able to attend.

**DISCUSSION ITEMS –**

Employee Handbook - Councilwoman Butler updated her work on preparing the handbook since the last workshop. Councilwoman Butler discussed details of the update, including holidays, part-time and full-time employees, pay treatment. All Town Board members and Attorney Gilchrist, Town Attorney, contributed with their thoughts. Councilwoman Butler will continue working on this important issue.

Schedule of Fees – The main items discussed were permit requirements for demolition work and for solar cell installations (roof, pole, and ground mounted). Supervisor Hammond highlighted the issues and other Town Board members contributed with their thoughts and questions.

T. Church, Code Enforcement/Building Inspector, addressed the questions and mentioned that safety and adherence to technical standards were prime considerations. Tracy also described the process required.

**PAYMENT OF BILLS**

Motion by Hass, seconded by Butler, and an oral vote of 5 ayes to pay Warrant #24-2023 in the amount of \$54,816.27. Motion by Hass, seconded by Van Slyke, and an oral vote of 5 ayes to pay Warrant #25-2023 in the amount of \$6,326.89.

**EXECUTIVE SESSION**

Motion by Councilman Wohlleber, seconded by Supervisor Hammond and an oral vote of 5 ayes to enter into Executive Session at 6:20 p.m. to a legal matter with no votes taken. Motion by Councilman Van Slyke, seconded by Councilman Hass and carried to exit Executive Session at 7:45 p.m. and immediately adjourn this meeting.

Respectfully submitted,

Susan Horton, Town Clerk

